

ENDERBY AND DISTRICT SERVICES COMMISSION

Councillor Brad Case
Councillor Roxanne Davyduke

Herman Halvorson
Denis Delisle

AGENDA

DATE: Monday, February 20, 2015
TIME: 9:00 a.m.
LOCATION: Council Chambers, Enderby City Hall – 619 Cliff Avenue

1. APPOINTMENT OF CHAIR AND VICE CHAIR

2. APPROVAL OF AGENDA

3. ADOPTION OF MINUTES

[Regular Meeting Minutes of February 2, 2015](#)

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4. BUSINESS ARISING FROM THE MINUTES OR UNFINISHED BUSINESS

5. DELEGATIONS

Coinne Van De Crommenacker, General Manager – Chamber of Commerce
Re: [Inventory of Programs and Facilities Analysis](#)

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6. REPORTS

7. NEW BUSINESS

[2015 Financial Plans](#) – Memo from Chief Financial Officer dated February 10, 2015

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8. PUBLIC QUESTION PERIOD

9. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) (e) of the *Community Charter*

10. ADJOURNMENT

ENDERBY AND DISTRICT SERVICES COMMISSION

MINUTES of a regular meeting of the **ENDERBY AND DISTRICT SERVICES COMMISSION** held on Monday, February 2, 2015 at 10:00 a.m. in the Council Chambers of Enderby City Hall.

Members: Brad Case City of Enderby
Roxanne Davyduke City of Enderby
Herman Halvorson Electoral Area F
Denis Delisle Electoral Area F

Staff: Tate Bengtson – Chief Administrative Officer, City of Enderby
Kurt Inglis – Assistant Corporate Officer and Planning Assistant, City of Enderby
Bettyann Kennedy – Recording Secretary, City of Enderby

Others: Councillor Brian Schreiner
Councillor Tundra Baird
Madison Giesbrecht – Manager of Recreation Services
Corinne Peard – General Manager, Chamber of Commerce
Press

APPOINTMENT OF CHAIR

Moved by Brad Case, seconded by Herman Halvorson that Herman Halvorson be appointed Chair of the Enderby and District Services Commission.

Carried

Moved by Herman Halvorson, seconded by Roxanne Davyduke that Brad Case be appointed Vice-Chair of the Enderby and District Services Commission.

Carried

APPROVAL OF AGENDA

Moved by Brad Case, seconded by Roxanne Davyduke that the agenda be approved as circulated.

Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of November 12, 2014

Moved by Denis Delisle, seconded by Brad Case that the minutes of the regular meeting of November 12, 2014 be adopted as presented.

Carried

REPORTS

Parks and Recreation Services – Q4 Report

Moved by Denis Delisle, seconded by Roxanne Davyduke that the report be received and filed.

Carried

Enderby and District Recreation Services Annual Report 2014

Moved by Brad Case, seconded by Denis Delisle that the report be received and filed.

Carried

NEW BUSINESS

Arena Grant fro AL Fortune Graduation – Memo from Chief Administrative Officer dated November 19, 2014

Moved by Brad Case, seconded by Roxanne Davyduke that the Commission provides a grant to A. L. Fortune Secondary School for an amount equivalent to the incremental labour costs that would be incurred pursuant to the Joint Use Agreement.

Carried

Riverside Park Welcome Sign – Memo from Assistant Corporate Officer and Planning Assistant dated December 30, 2014

Moved by Denis Delisle, seconded by Brad Case that the Enderby and District Services Commission gives the Enderby and District Lions Club approval to install a welcome sign at Riverside Park, as per the design drawing presented.

Carried

No Wake Buoys Analysis – Memo from Assistant Corporate Officer and Planning Assistant dated January 7, 2015

Moved by Brad Case, seconded by Denis Delisle that the Commission defer further action on the installation of “no-wake” buoys until the Shuswap River Watershed Sustainability Initiative completes its public consultation and identifies a comprehensive implementation strategy; and

THAT a copy of this memorandum be sent to the Sustainability Coordinator for the Regional District of North Okanagan.

Carried

2015 Chiller Replacement – Memo from Chief Financial Officer dated January 14, 2015

Moved by Denis Delisle, seconded by Roxanne Davyduke that the Commission approve the use of reserve funds in the amount of \$125,000 for the purchase of a replacement chiller and that the purchase be included in the 2015 Parks and Recreation budget.

Carried

Moved by Brad Case, seconded by Denis Delisle that the Commission refer this item to Council for consideration of funding from the Community Works Fund.

Carried

Barnes Park Sketch Plan – Memo from Chief Administrative Officer dated January 12, 2015

Moved by Brad Case, seconded by Denis Delisle that the Commission advance the Barnes Park sketch to public consultation.

Carried

Public consultation will include an Open House, and on-line posting for feedback. Results of the consultation process will be presented to the Commission before the end of February.

Belvidere Hand Launch Options and Costing – Memo from Assistant Corporate Officer and Planning Assistant dated January 26, 2015

Moved by Brad Case, seconded by Denis Delisle that the Commission identifies Option 3 as a preferred hand launch upgrade option as identified within the Belvidere Hand Launch Conceptual Plan; and

THAT the Commission directs staff to add an estimate to the 2015 budget for:

- i. the completion of a Section 9 Notification;
- ii. the preparation of detailed design and drawings; and
- iii. the design and administration of a Request for Proposal.

Carried

Discussion:

The basic install of option one to begin in winter of 2016. The additional upgrade on Option 3 will follow at an additional cost.

Digital Billboard Participation – memo from Assistant Corporate Officer and Planning Assistant dated January 26, 2015

Moved by Brad Case, seconded by Roxanne Davyduke that the memorandum be received and filed.

Carried

PUBLIC QUESTION PERIOD

Stacy Pavlov of the Advertiser questioned whether consideration would be given to funding over more than one year. The Chief Administrative Officer reported that the funds would be spent in the year that the works occur. Funding would be through surplus, reserves, Community Works Funds or a combination of the above. MFA borrowing could also be considered.

CLOSED MEETING RESOLUTION

Moved by Brad Case, seconded by Roxanne Davyduke that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (i) of the *Community Charter*.

Carried

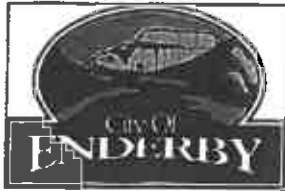
ADJOURNMENT

The regular meeting re-convened at 10:45

Moved by Brad Case that the meeting adjourn at 10:45 a.m.

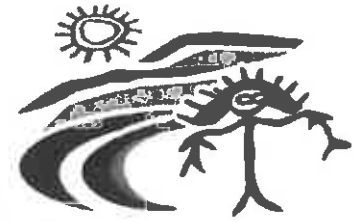
CHAIR

CHIEF ADMINISTRATIVE OFFICER



City of Enderby
Parks and Recreation Services
administered by

Enderby & District Chamber of Commerce
P.O. Box 1000, Enderby, BC V0E 1V0
Telephone: 250-838-2665 | Fax: 250-838-0123



www.enderbychamber.com/recreation | recreation@enderbychamber.com

February 4nd, 2015

Joint Services Commission
C/O Tate Bengtson
City of Enderby

Re: Inventory of programs and facilities analysis

Joint Services Commission,

Enderby & District Recreation Services, as a part of the 2015 strategic planning, would like to hire an employee to perform a one-off inventory of recreation programs offered by the various groups in Enderby & Area F. This employee would also complete an analysis of facilities and amenities available for future growth of Recreation Services. Then a survey would be provided to Enderby & Area F residents to assess needs and collect feedback on program gaps for the area.

The inventory, analysis, and survey would help move Recreation Services into the future in a few ways:

1. The inventory would allow for reference point and clear understanding of recreation programs offered by various user groups, organizations, and businesses in Enderby & Area F. This eliminates overlapping program times and similar programs offered in conflict.
2. The analysis would offer a clear outline of facilities and amenities while providing a list of their availabilities that could be updated as needed. This would make the feasibility of a program much easier to determine based off of appropriate available facilities.
3. The survey would provide feedback from seniors, families, youth, and individual residents of Enderby & Area F to ensure that the allocated budgets for the pool, Sports Tourism, and programming and marketing are being used in a beneficial way for all age groups. This survey also gives the opportunity to collect information on programming needs and potential gaps for all of Enderby & Area F.

An easy to use data base will be created following both the inventory of programs and the analysis of facilities and amenities, once they have been completed. Lastly a report and list of recommendations for facilities, staff, and programming will be created for future reference by the Recreation Services Programmer.

Request for funding for Inventory of Programs, Analysis of Facilities, Survey of Residents, and the Recreation Services Recommendations Report are as follows:

Inventory of Programs	45 hours
Data Base creation	13 hours
Analysis of Facilities and Amenities:	25 hours
Data Base	12 hours
Survey of Program Gaps and Needs Assessment:	25 hours
Recommendation report on facilities, programming, and staff	30 hours
Total Hours	<u>150</u>
150 hours x \$20 per hour	<u>\$3,000</u>

Thank you for your consideration.

Sincerely,



Corinne Van De Crommenacker
 General Manager
 Enderby & District Chamber of Commerce

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: February 10, 2015
Subject: 2015 Financial Plans

Recommendation

THAT the Commission review the attached financial plans, direct changes and resolve to accept the financial plans as amended.

Background

Attached are first drafts of the financial plans for each of the Enderby/Area F Services. Note that the year to date actual amounts included for 2014 are draft amounts and subject to change once the year ends are completed. Once the Commission adopts the plans they will be forwarded to the City to incorporate into its budget process and to the RDNO for inclusion in its budget for the purposes of requisition.

Cemetery

The attached Cemetery - Financial Plan proposes a 0% increase to the requisition. The larger proposed changes are summarized below:

- Revenue
 - Cemetery fees - fees have decreased compared to previous years. Budgeted a conservative amount for 2015.
- Expenditures
 - Public Works Wages and Equipment - historically the actual usage has been under budget. Reduced the budgeted amount to reflect a three year average of actual usage.
 - Sundry - \$1,500 has been added to address pest control.
 - Transfer to Reserves - \$3,500 has been added to start building reserves for future improvements to the Cemetery (i.e. future land purchases and improvements such as replacing the water line). Previously there have been no dedicated funds for this purpose.

Animal Control

The attached Animal Control - Financial Plan proposes a 2.8% increase to the requisition which amounts to an increase of \$547. This is primarily due to the increase in the dog control contract dedicated to enhanced park coverage. \$2,000 will allow for an extra two hours per week from the beginning of April to the end of September. The actual increase to the line item is \$1,000 with the other \$1,000 able to be funded through the original budget amount. Other line items have been reduced to reflect the average costs over the past three years. The landfill and veterinarian line items have also been removed as these expenditures rarely occur and sundry has been adjusted to allow for any unexpected costs associated with these items.

Parks and Recreation

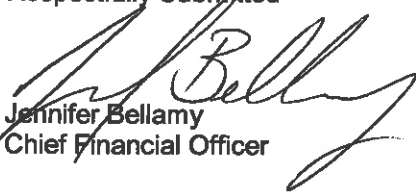
The attached Parks & Recreation - Financial Plan proposes a 2.4% increase to the requisition (\$16,374). This is comprised of a 1% increase to capital reserves, 1.3% decrease to operating expenditures and 3.7% increase for additional requests/projects. Below is a summary comparison of the 2014 and 2015 budget:

- Operating Expenditures - overall staff have been able to reduce the operating budget by 1.3%. One of the larger operating increases is due to the increase in the City-Chamber agreement which was approved by the Commission November 12, 2014. This increase has been offset throughout the budget by reducing line items that had amounts budgeted in previous years where no costs are anticipated, which include:
 - Marketing & promotion - decreased budgeted amount by \$6,000 for sports tourism objectives. This amount has been budgeted in prior years and can be funded through surplus as needed.
 - Mabel Lake boat launch - Responsibilities relating to monitoring and tree planting are now complete, allowing for a \$5,000 reduction in operating expenses.
 - Grant Requests - Attached are the grant requests received from the Community Halls. Most have requested the same amount as in 2014; however, the additional requests summarized below make up the 1.1% requisition increase:
 - Mara Musical & Athletic Association
 - An additional \$1,540 has been requested for the operating expenses that will be incurred once its water system is upgraded.
 - An additional \$3,940 has been requested for operating costs for Putula Park. Note that the total \$5,000 requested is based on the total operating costs for Putula Park and has not been offset by the revenue received from functions that use the Park. These revenues are included in the financial statements for the Association and have not been broken out.
 - Riverside Community Club - an additional \$2,077 has been requested for increased insurance and utility costs plus an overall cost of living increase.
- There is also a \$20,000 grant to MAKERS which has been brought forward from 2014 for improvements to the dock at Mabel Lake boat launch. In 2014 MAKERS requested \$22,750 plus taxes to make the improvements. \$20,000 of the requested amount was approved by the Commission. As these funds were not used in 2014, the grant would be funded through surplus. This grant to MAKERS is contingent on MAKERS obtaining the appropriate ministry approvals and tenure being transferred to local government.
- Special Projects - Attached is a listing of the operating and capital projects planned for 2015. In 2014 \$27,600 in taxation was allocated to additional projects. To complete all of the projects listed for 2015 an additional \$10,700 in taxation is needed.
 - Capital - Capital expenditures for 2015 are comprised of the following projects:
 - Parks Plan (from the attached Parks Capital Plan)
 - Grindrod Park Improvements (\$12,259)
 - Riverside Park - Add shade trees to north side of arena (\$4,400 with \$2,325 grant funded)
 - Demarcation, Signage public accesses (\$1,000)
 - Arena Chiller - \$125,000 has been allocated from reserves for replacing the chiller.
 - Grindrod Playground Equipment - \$10,000 requested for new playground equipment at Grindrod Park. The \$10,000 has been funded through savings in the Parks Plan as the funding for a trail is no longer needed as the project was completed in 2014 with the Girl Guides.
 - Green Gym Equipment - A grant request was submitted in mid 2014 for \$25,000 towards gym equipment at Barnes Park. The Commission's portion of the cost is \$6,000 and is reflected in the 5.8% increase for additional requests/projects. The success of the grant application is not yet known and the project is not planned to proceed without the funding.

- Reserves
 - As approved by the Commission in 2014, a 1% requisition increase has been added to reserves to save for future capital projects.
 - The \$10,000 reduction in debt payments is also added to reserves to save for future capital projects, as approved by the Commission during the 2014 budget process.
 - Parks Plan - \$42,500 to be put towards the Parks Plan each year. As some projects won't be completed in 2015, the difference in funds required has been added to reserves for when the projects can be completed.

Also included is a Surplus/Reserve Schedule which shows the usage and remaining balances in the surplus and reserve accounts.

Respectfully Submitted



Jennifer Bellamy
Chief Financial Officer

City GL#	Budget	2014 Actual	2014 Actual Vs	Budget	Budget	Budget	Budget	Budget	Notes
	2014	(Draft)	2013 Budget	2015	2016	2017	2018	2019	
REVENUE									
REQUISITIONS									
RDNO - Contribution	\$ 40,088	\$ 24,924	-	\$ 40,088	\$ 40,476	\$ 40,863	\$ 41,310	\$ 51,737	
City of Enderby - General Taxation	-	15,144	-	-	-	-	-	-	
GRANTS IN LIEU OF TAXES									
FEES AND CHARGES									
Enderby Cemetery User Fees	15,000	12,165	2,835	13,000	13,000	13,000	13,000	13,000	
SALE OF SERVICES									
OTHER REVENUE	-	1,188	-	1,110	1,110	1,110	1,110	1,110	Based on 95% of 2014 actual
INTEREST INCOME									
PRIOR YEARS SURPLUS/RESERVES									
ACCUMULATED SURPLUS									
TOTAL REVENUE	55,088	53,401	2,835	54,177	54,586	55,003	55,420	85,847	
EXPENDITURES									
Computer Repairs & Maintenance - GIS	571	571	-	583	588	594	600	608	
Finance OH charges - Enderby	1,027	1,027	-	1,048	1,056	1,069	1,080	1,091	
Admin. City of Enderby	4,630	4,630	-	4,723	4,770	4,820	4,870	4,920	
Public Works Wages - Enderby	8,840	5,548	3,294	5,872	5,730	5,780	5,850	5,910	Three year average
Public Works Equipment - Enderby	7,500	3,718	3,784	4,600	4,650	4,700	4,750	4,800	2014 - new maint contract under budget & tree removal not needed
Cemetery Maintenance	17,000	12,481	4,519	17,000	17,170	17,340	17,510	17,690	
Grant - Mira Cemetery	2,220	2,220	-	2,240	2,280	2,280	2,300	2,320	
Grant - Grindrod Cemetery	2,220	2,220	-	2,240	2,280	2,280	2,300	2,320	
Repairs - Major	10,500	-	10,500	10,500	10,500	10,500	10,500	10,500	
Sundry	-	-	-	1,500	1,520	1,540	1,560	1,580	
Liability Insurance	560	560	-	572	580	590	600	610	2015 - Pest control
OPERATING EXPENDITURES	55,088	32,971	22,097	50,877	51,086	51,503	51,920	52,347	
CAPITAL - columbarium									
TRANSFER TO RESERVES									Reserves for future improvements
TOTAL EXPENSES	55,088	32,971	22,097	54,177	54,586	55,003	55,420	85,847	
SURPLUS/(DEFICIT)	\$ -	\$ 20,430	\$ 20,430	\$ -	\$ -	\$ -	\$ -	\$ -	

	City GL#	Budget 2014	2014 Actual (Draft)	2014 Actual Vs 2014 Budget	Budget					Notes
					2015	2016	2017	2018	2019	
REVENUE										
REQUISITIONS										
RDNO - Contribution	01-1-51425-00	\$ 19,512	6,111	19,512	\$ 20,059	\$ 20,342	\$ 20,630	\$ 20,919	\$ 21,211	
City of Enderby - General Taxation	01-1-51425-00	-	13,401	-	-	-	-	-	-	
GRANTS IN LIEU OF TAXES										
FEES AND CHARGES										
Dog Licenses: Enderby	01-1-51400-00	8,000	7,610	390	7,200	7,200	7,200	7,200	7,200	Based on a three year average
Dog Tickets	01-1-51405-00	-	3,005	(3,005)	500	500	500	500	500	2014 - high year. Conservative budget.
Dog Shelter Fees	01-1-51401-00	1,450	1,185	265	1,500	1,500	1,500	1,500	1,500	Average from prior 2 years (started in 2013)
SALE OF SERVICES										
		9,450	11,780	(2,330)	9,200	9,200	9,200	9,200	9,200	
OTHER REVENUE										
INTEREST INCOME	01-1-51402-00	-	272	(272)	260	260	260	260	260	95% of previous year actual
TOTAL REVENUE		28,962	31,564	(2,602)	29,519	29,802	30,090	30,379	30,671	
EXPENDITURES										
Admin - Finance OH charges - Enderby	01-2-19850-25	1,887	1,887	-	1,923	1,942	1,981	1,981	2,001	
Bylaw Enforcement	01-2-29200-25	1,000	476	524	1,000	1,010	1,020	1,030	1,040	
City of Enderby Admin	01-2-19850-25	880	880	-	888	910	920	930	940	
Operations & Maintenance	01-2-29000-25	1,800	1,521	279	1,855	1,670	1,890	1,710	1,730	Based on a three year average
Sundry	01-2-29300-25	1,500	1,572	(72)	1,700	1,720	1,740	1,760	1,780	Based on a three year average, added landfill/veterinarian
Dog Control Contract	01-2-29050-25	15,000	13,849	1,151	16,000	16,180	16,320	16,480	16,640	These year average plus increase to allow for additional park patrol.
Lease of Shelter	01-2-29055-25	-3,770	3,770	-	3,810	3,850	3,890	3,930	3,970	
Poundkeeper Contract	01-2-29060-25	2,100	1,940	160	2,000	2,000	2,000	2,000	2,000	Average from prior 2 years (started in 2013)
Liability Insurance - Enderby	01-2-19850-25	525	525	-	536	540	550	560	570	
Landfill	01-2-29250-25	200	-	200	-	-	-	-	-	Moved to sundry
Veterinarian	01-2-29275-25	300	-	300	-	-	-	-	-	Moved to sundry
OPERATING EXPENDITURES		28,962	28,420	2,542	29,520	29,802	30,091	30,381	30,671	
CAPITAL										
TRANSFER TO RESERVES										
TOTAL EXPENSES		28,962	28,420	2,542	29,520	29,802	30,091	30,381	30,671	
SURPLUS/(DEFICIT)		\$ -	\$ 5,144	\$ 5,144	\$ (1)	\$ 0	\$ (1)	\$ (2)	\$ 0	

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GL# C O E	Budget		2014 Actual vs. 2014 Budget	Budget		Budget		Budget		Notes
	2014	2014 YTD Actual (Draft)		2015	2016	2017	2018	2019		
REVENUE	\$ 681,477	681,477	-	\$ 698,825	\$ 742,539	\$ 755,650	\$ 786,658		Calculated amount	
REQUISITIONS (RDNO contribution)										
GRANTS IN LIEU OF TAXES										
FEES AND CHARGES										
Grasscut Parks Permits	9,000	8,855	145	9,080	9,160	9,270	9,360			
Ball Field Rentals	2,500	4,100	(1,600)	2,530	2,560	2,590	2,620			
Miscellaneous Income										
Arena	105,000	98,121	11,879	99,990	100,990	102,000	103,020			2014 - extra \$1.6k from GH Guidelines
Curling Club	13,000	12,339	661	13,100	13,360	13,490	13,620			2014 - less in income from ice delay, 2015 - decreased budget from GH Guidelines.
Miscellaneous	1,000	535	465	1,010	1,020	1,030	1,040			2014 - decrease from ice delay.
ESC - Skating Programs	9,500	9,425	75	9,600	9,700	9,800	9,900			
Enderby Lions Pool Receipts	10,500	8,371	2,129	10,910	10,720	10,830	10,940			2014 - decrease due to school strike
Public Swim	500	1,445	(945)	510	520	530	540			
Swim Lessons										
School										
SALE OF SERVICES	151,000	138,191	12,809	148,670	148,050	148,540	151,040			
OTHER REVENUE										
INTEREST INCOME		3,717	(3,717)	3,530	3,530	3,530	3,530			85% of previous year actual
Sale of assets				4,000						Trade in on old tractor
Grant - Barnes Park - Gym										
Grants - Organizations, Misc.										
Developer Contribution				22,120	282,120		44,240			Hydro tree grant - Riverside park
Government Grants - Land Acquisition							1,300,000			Per Parks Plan
TOTAL GRANTS				26,120	282,120		1,344,240			Per Parks Plan
BORROWING										
TRANSFER FROM DCCs	2,400		2,400		167,600					2017 - spray park
Transfer from Gas Tax Reserve - RDNO Portion				15,530	638,010	6,400	7,539			Per Parks Plan
Transfer from Gas Tax Reserve - City Portion										Chiller replacement - Allocation to be updated by RDNO
Transfer from Reserves				47,700	183,000		20,000			Chiller replacement - Allocation to be updated by RDNO
Transfer from Reserves - Parks Plan				42,630	14,350		31,000			Per Parks Plan
PRIOR YEARS SURPLUS	4,600		4,600							Per schedule
USE OF SURPLUS/RESERVES	4,600		4,600	90,330	203,650		51,000			
TOTAL REVENUE	839,477	823,385	16,092	1,058,006	2,165,369	916,120	2,328,207			

GLF C O E	Budget	2014 Actual vs. 2014 Budget	2014		2015		2016		2017		2018		2019		Notes
			Actual (Credit)	YTD	Budget	Actual	Budget	Budget	Budget	Budget	Budget	Budget	Budget		
EXPENDITURES															
ADMINISTRATION															
Computer Support - IS - Elderberry	7,328		7,326	(0)	7,472	7,550	7,630	7,710	7,790						
Computer Support - GIS	571		571	0	583	590	600	610	620						
Finance OH charges - Elderberry	21,373		21,373	0	21,801	22,019	22,288	22,481	22,688						
Finance OH charges - Chamber	724		710	14	724	731	738	745	752						
Comp Admin Allocation - Elderberry	33,892		33,892	(0)	34,569	34,910	35,280	35,610	35,970						
Comp Admin Allocation - Chamber (Pool)	488		444	8	488	480	480	480	480						
Bad Debts															
Legal	2,000		1,910	900	2,000	-2,020	2,040	2,060	2,081						
Collective Bargaining	1,000			1,000											
Governance Review					5,000										
Programming/Scheduling	38,264		37,069	(805)	43,500	43,835	44,374	44,820	45,270						Surplus funded increase for new Chamber agreement
Marketing and Promotion	10,000		1,464	8,536	4,000	4,040	4,080	4,120	4,160						Removed Sports tourism objectives. Fund from surplus as needed
Insurance (liability) - Elderberry	2,240		2,240	(0)	2,285	2,310	2,330	2,370	2,370						
	115,842		106,080	9,143	122,386	118,656	119,751	120,946	122,159						
PARKS															
Parks - Wages	39,000		39,591	(591)	42,800	43,230	43,680	44,100	44,540						
Parks - Employee Benefits	11,800		13,289	(1,489)	13,100	13,230	13,380	13,480	13,620						
Parks - Maintenance															
Major Maintenance															
Regular Maintenance	20,000		14,471	5,529	27,700	27,980	28,280	28,540	28,830						\$17k base, \$2.5k Barnes Park Plan, \$3k fencing at Tukey Park, \$5.2k diamond fence repairs.
Gas & Oil	2,000		1,983	17	1,800	1,820	1,840	1,860	1,880						
	8,000		11,885	(3,885)	15,000	33,700	34,040	34,380	34,720						
Shuwap Filter Access	17,320		15,294	2,026	18,000	18,150	18,380	18,570	18,770						
Grifford Park	500			500											
Inch Logan Park															
Meber Lake Boat Launch	7,000		5,298	764	2,000	2,040	2,080	2,100	2,100						
Meber Lake Trails	1,200		540	660	1,200	1,210	1,220	1,230	1,240						
Riverwalk	1,200		14,291	(13,091)	2,000	1,010	1,020	1,030	1,040						
Weed Control	2,000		1,980	10	2,000	2,020	2,040	2,060	2,080						
Utilities	17,508		19,714	(2,205)	10,928	11,040	11,150	11,260	11,370						
Parks - Insurance (property)	5,788		2,233	3,553	2,255	2,275	2,301	2,324	2,348						
	133,315		141,518	(8,203)	136,783	158,748	160,331	161,924	163,538						

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GL# C O E	Budget		2014 YTD Actual (Draft)		2014 Actual vs. 2014 Budget		Budget		Budget		Budget		Notes
	2014	2015	2016	2017	2018	2019	2015	2016	2017	2018	2019		
GRANTS													
01-2-71355-63	20,000	20,000	-	-	-	-	20,000	-	-	-	-	-	Not done in 2014. Surplus funded. Agreement ends in 2015.
01-2-71356-63	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	As requested by Museum Society
01-2-71350-63	20,708	20,708	20,910	21,328	20,708	20,910	20,910	21,328	21,755	22,180	22,180	22,180	
COMMUNITY HALLS													
01-2-71355-64	8,660	10,200	10,200	10,200	8,660	10,200	10,200	10,200	10,200	10,200	10,200	10,200	Request for increased funding
01-2-71353-64	1,060	5,000	5,100	5,202	1,060	5,000	5,100	5,202	5,308	5,412	5,412	5,412	Request for increased funding
01-2-71370-64	8,323	8,323	8,410	8,490	8,323	8,410	8,490	8,570	8,650	8,730	8,810	8,890	Requested same as 2014.
01-2-71367-64	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	CPHills Capital/Special Project Grants -
01-2-71365-64	11,322	11,322	11,440	11,550	11,322	11,440	11,550	11,670	11,790	11,910	12,030	12,150	2014 - \$11k from Parks Plan. 2015 - requested same as 2014 less \$11k.
01-2-71370-64	14,259	14,259	14,440	14,580	14,259	14,440	14,580	14,730	14,880	15,030	15,180	15,330	requested same as 2014.
01-2-71371-64	2,428	2,428	2,550	2,680	2,428	2,550	2,680	2,810	2,940	3,070	3,200	3,330	Request for increased funding
01-2-71376-64	10,498	10,498	12,700	12,850	10,498	12,700	12,850	12,980	13,110	13,240	13,370	13,500	as requested
01-2-71380-64	7,038	7,038	7,070	7,140	7,038	7,070	7,140	7,210	7,280	7,350	7,420	7,490	
COMMUNITY HALLS													
01-2-71385-64	83,625	81,278	81,950	82,612	83,295	81,950	82,612	83,278	83,950	84,622	85,294	85,966	
ENDERBY SPORTS COMPLEX													
01-2-71385-65	98,800	106,500	107,570	108,650	98,800	106,500	107,570	108,650	109,730	110,810	111,890	112,970	2014 - more maintenance needed. 2015 - 2014 actual less one time items.
01-2-71395-65	30,000	32,000	32,000	32,000	30,000	32,000	32,000	32,000	32,000	32,000	32,000	32,000	Convert 2 arena doors SRK, PRV's \$5k.
01-2-71400-65	2,800	2,760	2,760	2,760	2,800	2,760	2,760	2,820	2,880	2,940	2,980	3,040	Compressor Overhaul \$7.8k. Replace endboards \$18k
01-2-71405-65	200	100	100	100	200	100	100	100	100	100	100	100	
01-2-71410-65	34,000	36,000	36,360	36,720	34,000	36,000	36,360	36,720	37,080	37,440	37,800	38,160	
ESC - Major Maintenance													
01-2-71415-65	18,000	36,800	18,000	18,000	18,000	36,800	18,000	18,000	18,000	18,000	18,000	18,000	
01-2-71420-65	1,375	1,420	1,400	1,400	1,375	1,420	1,400	1,440	1,460	1,480	1,500	1,520	
01-2-71425-65	1,000	1,370	1,380	1,390	1,000	1,370	1,380	1,390	1,400	1,410	1,420	1,430	
01-2-71430-65	4,400	4,400	4,440	4,480	4,400	4,400	4,440	4,480	4,520	4,560	4,600	4,640	
01-2-71435-65	500	500	510	520	500	500	510	520	530	540	550	560	
01-2-71440-65	800	200	200	200	800	200	200	200	200	200	200	200	
01-2-71445-65	800	800	800	800	800	800	800	800	800	800	800	800	
01-2-71450-65	11,818	10,690	10,798	10,906	11,818	10,690	10,798	10,906	11,014	11,122	11,230	11,338	
01-2-71455-65	4,900	4,650	4,650	4,650	4,900	4,650	4,650	4,650	4,650	4,650	4,650	4,650	
01-2-71460-65	69,530	67,064	69,090	69,780	69,530	67,064	69,090	69,780	70,470	71,160	71,850	72,540	
01-2-71465-65	278,124	298,327	298,327	298,327	278,124	298,327	298,327	298,327	298,327	298,327	298,327	298,327	
ENDERBY SPORTS COMPLEX PROGRAMS													
01-2-71470-66	1,500	1,500	1,520	1,540	1,500	1,500	1,520	1,540	1,560	1,580	1,600	1,620	2014 actual down- school strike, less programs. 2015 per Chamber estimate
PROGRAMS													
ENDERBY POOL													
01-2-71545-67	43,800	43,350	43,780	44,220	43,800	43,350	43,780	44,220	44,660	45,100	45,540	45,980	
01-2-71550-67	3,500	3,500	3,540	3,580	3,500	3,500	3,540	3,580	3,620	3,660	3,700	3,740	
01-2-71480-67	16,700	16,700	16,700	16,700	16,700	16,700	16,700	16,700	16,700	16,700	16,700	16,700	
01-2-71490-67	5,100	2,292	2,292	2,292	5,100	2,292	2,292	2,292	2,292	2,292	2,292	2,292	
01-2-71500-67	10,690	10,128	10,710	10,830	10,690	10,128	10,710	10,830	10,950	11,070	11,190	11,310	
01-2-71505-67	3,000	2,725	2,725	2,725	3,000	2,725	2,725	2,725	2,725	2,725	2,725	2,725	
01-2-71510-67	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	
01-2-71520-67	1,500	1,500	1,510	1,520	1,500	1,500	1,510	1,520	1,530	1,540	1,550	1,560	2014 Budget included extra \$700 for training.
01-2-71525-67	1,300	900	900	900	1,300	900	900	900	900	900	900	900	Not needed in 2015
01-2-71530-67	1,690	1,478	1,478	1,520	1,690	1,478	1,478	1,520	1,560	1,590	1,620	1,650	
01-2-71535-67	364	110	153	156	364	110	153	156	364	110	153	156	
01-2-71540-67	13,930	12,988	12,710	12,840	13,930	12,988	12,710	12,840	12,970	13,100	13,230	13,360	
ENDERBY POOL													
01-2-71545-67	105,394	73,948	74,948	75,948	105,394	73,948	74,948	75,948	76,948	77,948	78,948	79,948	
OPERATING EXPENDITURES													
	748,477	727,874	727,874	727,874	748,477	727,874	727,874	727,874	727,874	727,874	727,874	727,874	

Budget - 2015 Fortune Parks.xlsx | 2015 FP

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City of Enderby
 PARKS & RECREATION - FINANCIAL PLAN
 2015-2019

	Budget		2014 Actual vs. 2014 Budget	Budget					Notes
	2014	2014 YTD Actual (Draft)		2015	2016	2017	2018	2019	
GL# C O E									
Borrowing - Spray Park									
Borrowing - MFA Agreement									
DEBENTURE PRINCIPLE									
01-2-71555-80	33,400	33,400	-	23,400	-	-	33,520	33,520	
01-2-71555-80	33,400	33,400	-	23,400	-	-	33,520	33,520	
Borrowing - Spray Park									
Borrowing - MFA Agreement									
DEBENTURE INTEREST									
01-2-71880-80	1,000	887	113	400	-	2,935	2,350	1,780	
01-2-71880-80	1,000	887	113	400	-	2,935	2,350	1,780	
CAPITAL									
Spray Park									
Arena Chiller									
Parks Plan	37,000	10,217	37,000	125,000	122,780	306,000	44,578	1,416,380	Funded from reserves
New bike pump				17,859	957,180				
Grindrod playground equipment				10,000	25,000				from unexpended in 2014 re - trail/financing
Tractor and attachments									will try to obtain used vehicle
Pickup						50,000		20,000	
Arena Dohumidifiers				31,000					Subject to \$25k New Horizons grant
Barnes Park - Gym equipment				183,659	147,780	1,313,780	44,578	1,436,360	
Total Capital	37,000	-10,217	37,000	31,000	147,780	1,313,780	44,578	1,436,360	
TRANSFER TO RESERVES									
Parks Plan				14,841			4,322	8,919	
Capital / Equipment	19,600	19,600		36,415	66,783	73,792	47,817	55,373	1% requisition increases plus \$10k from reduced debt payment
TRANSFER TO RESERVES	19,600	19,600		51,268	66,783	73,792	52,139	84,282	
TOTAL EXPENSES	839,477	791,977	87,717	1,058,007	981,908	2,185,388	915,120	2,326,207	
SURPLUS/(DEFICIT)	\$ 0	\$ 31,408	\$ 31,408	\$ (1)	\$ (0)	\$ 0	\$ 0	\$ 0	

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Enderby & District Museum Society

901 George Street, P.O. Box 367

Enderby, BC V0E 1V1

Phone: 250-838-7170

December 1, 2014

Enderby & District Services Commission,
c/o Enderby City Hall,
Enderby, BC

Dear Committee Members:

Re: ANNUAL GRANT – ENDERBY & DISTRICT MUSEUM

On behalf of the Board of Directors of the Enderby & District Museum Society we wish to thank your committee for your continued support through the annual grant to the museum. This grant gives us the means to provide professional archival service and preservation of historical artifacts. This allows us to keep the local history of the area documented and preserved for future generations.

For the coming year we request a grant of \$20,500 to help cover the ongoing operation of the Enderby & District Museum.

Attached are the 2013/14 reports presented at the Annual General Meeting on November 21, 2014.

We look forward to your support of our request for the coming year.

Yours truly,



John R. Brennan, President

Curator's Report

EDMS Annual General Meeting, 21 November 2014

We've had a really exciting year at the museum, especially when the Girl Guides were in Enderby in July. The museum was featured on their scavenger hunt, and we had 2,200 Girl Guides visit the museum over a period of eight days.

The museum is closed on Sundays, but we stayed open the Sunday that the Girl Guides were in town and that was our busiest day, with 899 girls (and 1 bus driver) visiting the museum. Thankfully they didn't all visit at once, but it was still so crowded in here that a person couldn't move without bumping into somebody!

The museum relies on our dedicated volunteers to keep the place running smoothly, and all our volunteers stepped in to help out and put in extra hours when the Girl Guides were here. I couldn't have done it without them.

Right now, we are looking for new volunteers. Several of our long-time volunteers have retired or moved, and others are away for the winter. If you are interested in volunteering or know of someone who is, please get in touch with me. I'd be happy to work with you to find a job (or two) that you'll love.

In October I attend the BC Museums Association's annual conference, which took place in Penticton this year. I haven't attended a conference since the 2012 one in Kamloops, so it was nice to go again and reconnect with old friends, make new ones, and fill my brain with lots of good ideas and information.

I am looking forward to the coming year at the museum, and hope it will be just as exciting and fun as this year!

Naomi Fournier

Naomi Fournier
Curator/Administrator

Enderby & District Museum Society

Presidents report to AGM

Nov 21,2014.

Good Evening Ladies & Gentlemen;

I wish to take this opportunity to thank my Curator, Volunteers and fellow Board Members for another successful year. This year was a very busy one, especially with the approx. 2200 Girl Guides here in Enderby. As Naomi pointed out, it was a rewarding experience for the entire town. Naomi and the volunteers went above and beyond, in the time and effort that was spent showing the guides all the facets of our museum. I want to give you a further update on our outdoor museum display. We have acquired eight(8) display cases, to be setup in the outdoor display, which will allow us to add many more artifacts, which have been hidden away for years , both here in the Museum and at Springbend Hall. We also increased the size of the fenced area of the gazebo, to allow further expansion.

For all those wanting an update on the Fire truck, I am pleased to tell you the restoration has been started. The truck presently has most of the front body components removed for scratch & dent repair. The wood work on the truck is also in the process of being replaced. The mechanical running gear has been thoroughly gone over and the Firemen inform me the next phase will involve fundraising in the Spring, to do a professional paint job on the truck. The Body prep work is being done by the A.L.Fortune senior Automotive students, as the firemen wanted the work done locally.

I look forward to the new year with anticipation, and to keeping our museum moving forward into the future.

Respectfully yours,

John Brennan, President

Fund Raising Report 2013-2014
2014 Annual General Meeting
November 21, 2014

On behalf of Lois Roberts, I am reporting to you about fundraising for the Museum. Every year we continue to have our usual fundraiser of the Bake Sale and the Looney Tree and each year they are always a success. In 2013 we raised \$655 with this fundraiser.

We have done the addressing and mailing of the 78nd edition of the O.H.S. Report and for doing this we receive a remuneration.

Our "In Memory" fund continues to be popular. We hear regularly from former Enderby residents and receive donations all year from Museum and non-Museum members. We are very grateful for these as running the Museum can be expensive. We are using these monies to help preserve our history.

We have not had a major fundraiser in the past 2 years and we have been running at a loss during that time. We did receive a large bequest from an estate that was very welcome but we have put that money aside for a major project yet to be decided upon.

We receive a grant from the City of Enderby and Area F which mostly pays the curator's wages. But we really need to have a major fundraising project for the day to day running of the Museum. If anyone here has any ideas for fundraising please see me as I am probably going to be taking Lois's place as fundraising chair.

Now we are back to the Christmas season and you know what that means. The Looney Tree and yes, you will be phoned for baking. Every year we are amazed at the wonderful baking we receive. Please keep up the good work and come and buy someone else's wonderful baking. This takes place on Saturday, December 6th.

We thank you all for your support. You are the ones who keep this museum alive and successful. Thank you from all of the directors.



Faith Hudson

ENDERBY & DISTRICT MUSEUM SOCIETY

BUDGET for NOVEMBER 1, 2014 to OCTOBER 31, 2015

OPERATING ACCOUNT

	2014/15	Actual 2013/14	Expenses	2014/15	Actual 2013/14
Income					
Services Committee Grant	20,500	20,706	Curator's Salary	18,640	18,640
Donations (at door)	4,000	3,830	EI, CPP, WCB	1,400	1,339
Memorial donations	300	300	Professional Development	2,000	2,186
Book sales & gift shop	1,200	1,229			
Memberships	610	610	Supplies	1,900	1,837
Interest on Deposits	450	488	Advertising	250	226
Photo/photocopy sales	150	149	Postage	350	368
Christmas bake sale	700	655	Society Act Registrar	25	25
Drill Hall Committee donation	1,200	1,200	Association Dues	325	323
Toastmasters donation	640	640	Insurance	775	775
Other major donations (bequest)		10,000	Repairs & Maintenance	1,500	1,530
OHS shipping & handling	160	178	Telephone/Internet	1,080	556
			Book purchases	750	756
			Janitor	1,455	1,455
			BC Hydro-Springbend Hall	92	92
			Bank Charges	20	20
			Web Page	120	120
Total	\$29,910	\$39,985	Total	\$30,682	\$30,248

ENDERBY & DISTRICT MUSEUM SOCIETY

BALANCE SHEET

as at October 31, 2014

ASSETS

CURRENT ASSETS

Bank Chequing	\$	15,485.92	
Savings Account	\$	56.70	
Petty cash	\$	80.00	
Equity Shares - Enderby & District Finance	\$	5.00	
Total			\$ 15,627.62

INVESTMENTS

Term Deposits - Operating Account	\$	15,462.27	
Term Deposits - Reserve Account	\$	21,848.31	
Total			\$ 37,310.58

TOTAL ASSETS

\$ 52,938.20

LIABILITIES

CURRENT LIABILITIES

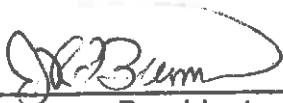
Accounts Payable	\$	260.15	
Total			\$ 260.15

EQUITY

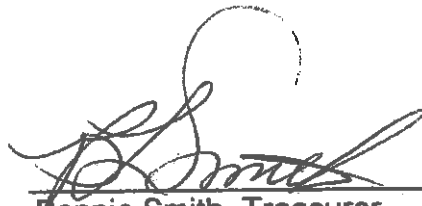
Retained Earnings - October 31, 2013	\$	42,940.27	
Current Earnings	\$	9,737.78	
Retained Earnings - October 31, 2014			\$ 52,678.05

TOTAL LIABILITIES

\$ 52,938.20



John Brennan, President



Bonnie Smith, Treasurer

ENDERBY & DISTRICT MUSEUM SOCIETY

INCOME AND EXPENSES STATEMENT

November 1, 2013 to October 31, 2014

<u>INCOME:</u>	<u>2013/14</u>	<u>2012/13</u>
Donations	15,970.05	5,139.15
Grant - City of Enderby	20,706.00	20,300.00
Memberships	610.00	670.00
Photographs/photocopies	148.55	383.85
Book Sales	1,228.95	1,425.00
Fundraiser Income	655.35	835.15
Interest	488.41	160.57
Miscellaneous Income	178.50	141.75
<u>TOTAL INCOME</u>	<u>\$ 39,985.81</u>	<u>\$ 29,055.47</u>
<u>EXPENSES:</u>		
Wages	19,978.93	18,708.88
Advertising & Promotions	225.60	941.35
Book Purchases	756.00	775.00
Association Dues & Licenses	348.20	205.00
Postage	367.86	21.30
Insurance	775.00	751.00
Bank Charges	20.13	9.15
Office Supplies	1,837.22	2,720.68
Janitor	1,455.00	1,200.00
Repairs & Maintenance	1,530.21	2,212.51
Telephone/Internet	556.26	1,046.45
Travel & Education	2,186.35	494.80
Utilities	91.53	89.63
Web Page Expense	119.74	120.45
<u>TOTAL EXPENSES</u>	<u>\$ 30,248.03</u>	<u>29,296.20</u>
<u>NET INCOME (LOSS)</u>	<u>\$ 9,737.78</u>	<u>\$ (240.73)</u>

Note: This past year we received a large donation (\$10,000) as a bequest from an estate.

November 24, 2014

The Mara Musical & Athletic Association
11 Coell-Jones Road
Mara, B.C.
V0E 2 K0

Enderby & District Services Commission
619 Cliff Avenue
Enderby, B.C.
V0E 1V0

To Commission Members;

This submission is a request from The Mara Musical & Athletic Association for the 2015 Operating Budget. The amount requested is \$15,200. inclusive of the Mara Community Hall and Putula Park.

Attached is an updated list of expenses for Putula Park in 2014. The MM&AA is ~~requesting \$5,000~~ to reflect the true cost of operating Putula Park. Putula Park, a 2 acre green space on Hwy. 97A in Mara is owned and maintained by the MM&AA. Amenities include a gazebo with a fully functioning kitchen, 2 bathrooms and an roofed open-air picnic table area. Adjacent is a 20x30 shed. There is an asphalt multi purpose area with a tennis court and basketball hoops used as a skating rink in the winter. The Park has a CSA approved Children's Adventure Playground, a ball diamond and soccer field. There is designated parking. **The current amount received is \$1,020. which has been kept at this level since 2011.** The MM&AA requests an increase in funding to adequately cover the expenses of this much used Park.

The request for the Mara Community Hall is \$10,200. The increase of \$1,500. reflects expenses due to the new water system. In 2012, under direction of Interior Health, the MM&AA was advised to upgrade its water system to meet Drinking Water Standards. A grant from the RDNO Sustainability Program will allow the system to proceed. There is a proviso that due to the sophistication of the system that monitoring be conducted by a qualified person. Attached is the my memo to Anna Page, Sustainability Coordinator, related to monthly monitoring and replacement costs.

Thank you for your careful consideration of the **MM&AA Budget Request for \$15,200** and your continued support of our Community Halls. Please note that surplus funds are designated for the year's expenses and to accommodate extra propane use, scholarship funds and special projects like the re-finishing of the Hall floor. Enclosed are the MM&AA latest Year End Financials for 2013.

Respectfully submitted,

Karen Rohats
Karen Rohats- MM&AA President

From: Karen Rohats <k2rohats@gmail.com>
Subject: Mara Hall Water System
Date: November 7, 2014 9:33:58 AM PST
To: Anna Page <anna.page@rdno.ca>



Good Morning Anna!
Sorry I missed your call yesterday.

I have the information you were asking for. The contractor with Mountain View Electric who will be monitoring the water system on a monthly basis is Jennifer Kjaerbaek at (250) 540-3805. She has the following qualifications: Small Water Systems Certificate, Water Treatment Level 2 and Waste Water Level 2. Liability Insurance is covered under Mountain View Electric.

The maintenance cost is \$75. a month (annual \$900.) This cost is a community organization rate. I will be adding this figure to the MM&AA budgeting request to RDNO. (Enderby District Services Commission)

I spoke with Pat, owner of MVE, re concerns raised from your engineer's concerns. Hi is open to discussion if that fellow would like to call Pat. A similar system has been put in almost opposite the Hall at the Stewart Dairy Farm. Pat will further examine the adequacy of the filter.

Thank you once again for your amazing patience and support with this project.
Karen Rohats
MM&AA President

MARA MUSICAL ATHLETIC ASSOCIATION
Income Statement 01/01/2013 to 12/31/2013

REVENUE

Revenue	
Donations	298.00
Memberships	815.02
Functions	5,702.75
Hall Donations	756.00
Post Renewal	37.00
Mara History	2,005.00
NORD	10,230.00
Interest Revenue	2.97
Miscellaneous Revenue	30.25
Putula Park	255.00
Net Revenue	<u>20,131.99</u>

TOTAL REVENUE 20,131.99

EXPENSE

General & Administrative Expenses

Advertising & Promotion	12.76
Business Fees & Licenses	118.00
Functions	3,163.47
Gifts	57.59
Grounds	1,197.76
Insurance	4,002.00
Interest & Bank Charges	10.00
Office Expenses	99.80
Postage	25.24
Professional Fees	220.00
Maintenance	2,084.59
Renovations	971.13
Scholarship	500.00
Supplies	299.19
Telephone	1,228.53
Utilities - BC Hydro	1,256.45
Utilities - Propane	<u>2,538.58</u>
Net - Utilities	3,795.03
Total General & Admin. Expenses	<u>17,785.09</u>

TOTAL EXPENSE 17,785.09

NET INCOME 2,346.90

Kasim Bohats
 President

Laura Banke
 Treasurer

Prepared By
 Dorothy's Bookkeeping
 Box 315, Enderby BC V0E 1V0

Bookkeeper *Gloria English*

MARA MUSICAL ATHLETIC ASSOCIATION
Balance Sheet As at 12/31/2013

ASSET

Current Assets

EDCU - Chequing	8,845.30	
EDCU - Equity Shares	5.00	
EDCU - Special Saving (Scholarship)	<u>2,764.15</u>	
Total Cash		11,614.45
Total Current Assets		<u>11,614.45</u>

Capital Assets

Building - 7723 Hwy 97A	55,200.00	
Building - 11 Coell Jones Rd	<u>83,200.00</u>	
Net - Buildings		138,400.00
Land - 7723 Hwy 97A	146,000.00	
Land - 11 Coell Jones Road	94,100.00	
Land - 30 Robson Road	<u>75,200.00</u>	
Net - Land		315,300.00
Total Capital Assets		<u>453,700.00</u>

TOTAL ASSET 465,314.45

LIABILITY

Current Liabilities

GST/HST Refund	<u>-488.83</u>	
GST/HST Owing (Refund)		-488.83
Total Current Liabilities		<u>-488.83</u>

TOTAL LIABILITY -488.83

EQUITY

Equity

Mara Musical Athletic Assoc Capital	453,700.00	
Transfer - Gaming Acct # 229641	-200.00	
Retained Earnings - Previous Year	9,956.38	
Current Earnings	<u>2,346.90</u>	
Total Equity		<u>465,803.28</u>

TOTAL EQUITY 465,803.28

LIABILITIES AND EQUITY 465,314.45

Karen Robata
 President

Laurie Barber
 Treasurer

Prepared By
 Dorothy's Bookkeeping
 Box 315, Enderby BC V0E1V0

Helen English
 Bookkeeper

**Mara Musical Athletic Assoc - Gaming
Income Statement 01/01/2013 to 12/31/2013**

REVENUE

Sales Revenue	
Functions	304.00
Net Revenue	<u>304.00</u>
TOTAL REVENUE	<u>304.00</u>

EXPENSE

General & Administrative Expenses	
Courier & Postage	218.35
Newsletter	24.50
Office Supplies	319.75
Total General & Admin. Expenses	<u>562.60</u>
TOTAL EXPENSE	<u>562.60</u>
NET INCOME	<u><u>-258.60</u></u>

Prepared by
Dorothy's Bookkeeping
Box 315, Enderby BC V0E 1V3

Stevia English
Bookkeeper

Karen Bohata
President

Louise Banke
Treasurer

**Mara Musical Athletic Assoc - Gaming
Balance Sheet As at 12/31/2013**

ASSET

Current Assets

EDCU - Chequing	838.53	
EDCU Equity Shares	<u>5.00</u>	
Total Cash		<u>843.53</u>
Total Current Assets		<u>843.53</u>

TOTAL ASSET 843.53

LIABILITY

Current Liabilities

GST Refund	<u>-33.05</u>	
GST/HST Owing (Refund)		<u>-33.05</u>
Total Current Liabilities		<u>-33.05</u>

TOTAL LIABILITY -33.05

EQUITY

Equity

Transfer - Main Acct # 212423	200.00	
Retained Earnings - Previous Year	935.18	
Current Earnings	<u>-258.60</u>	
Total Equity		<u>876.58</u>

TOTAL EQUITY 876.58

LIABILITIES AND EQUITY 843.53

Prepared By
Dorothy's Bookkeeping
Box 315, Enderby BC V0E 1V0

Stavia English
Bookkeeper

Karen Bohate
President

Louise Bunker
Treasurer

**Mara Musical Athletic Assoc - Cemetary
Income Statement 01/01/2013 to 12/31/2013**

REVENUE

Sales Revenue

Plots	500.00
Operating Revenue - N.O.R.D.	<u>2,180.00</u>
Net Sales	<u>2,680.00</u>

TOTAL REVENUE	<u>2,680.00</u>
----------------------	-----------------

EXPENSE

General & Administrative Expenses

Ground Maintenance	816.86
Total General & Admin. Expenses	<u>816.86</u>

TOTAL EXPENSE	<u>816.86</u>
----------------------	---------------

NET INCOME	<u><u>1,863.14</u></u>
-------------------	------------------------

Prepared By
Dorothy's Bookkeeping
Box 315, Enderby BC V0E 1V0

Alonia English
Bookkeeper

Karen Bohats
President

Louise Bamber
Treasurer

**Mara Musical Athletic Assoc - Cemetary
Balance Sheet As at 12/31/2013**

ASSET

Current Assets

EDCU Cemetery Account	9,749.25
EDCU Equity Shares	<u>5.00</u>
Total Cash	<u>9,754.25</u>
Total Current Assets	<u>9,754.25</u>

Capital Assets

Land - Burial Ground/Mara Catholic	81,700.00
Land - Burial Ground/Mara	<u>81,700.00</u>
Net - Land	<u>163,400.00</u>
Total Capital Assets	<u>163,400.00</u>

TOTAL ASSET 173,154.25

LIABILITY

TOTAL LIABILITY 0.00

EQUITY

Owners Equity

MMAA - Cemetary Capital	163,400.00
Retained Earnings - Previous Year	7,891.11
Current Earnings	<u>1,863.14</u>
Total Owners Equity	<u>173,154.25</u>

TOTAL EQUITY 173,154.25

LIABILITIES AND EQUITY 173,154.25

Prepared By
Dorothy's Bookkeeping
Box 315, Enderby BC V0E1V0

Gloria English
Bookkeeper

Kasim Bobatas
President

Laura Bank
Treasurer

THE MARA MUSICAL & ATHLETIC ASSOCIATION

PUTULA PARK EXPENSES 2014

Grounds	\$ 688.60
Maintenance	\$1,610.60 (\$300. in-kind labour, other bills)
Hydro	\$1,130.12 (\$65. x12 months plus over- usage)
Insurance	\$1,150.00
Improvements	\$ 500.00 (projected 2015 -gazebo painting, -fixing up 2 outhouses
TOTAL	\$5,079.32

Funding Request: \$5,000.00

C.D. Mechanical

Box 52
Grindrod, British Columbia V0E 1Y0
838-9612

*pd
half July 3/14*

INVOICE

Invoice No.: 1364
Date: 20/05/2014
Ship Date:
Page: 1
Re: Order No.

Sold to:

Mara Musical and Athletic Assn
11 Coell Jones rd
Mara, British Columbia V0E 2K0

Ship to:

Mara Musical and Athletic Assn
11 Coell Jones rd
Mara, British Columbia V0E 2K0

Business No.:

Item No.	Unit	Quantity	Description	Tax	Base Price	Disc %	Unit Price	Amount
may 5/14	hrs	6	check JD mower for oil leak, bolt engine back in properly, service tractor, pick up and deliver	GP	80.00		80.00	480.00
parts	filter	1	engine	GP	12.85		12.85	12.85
"	filter	1	fuel	GP	7.03		7.03	7.03
"	filter	1	air	GP	8.50		8.50	8.50
"	filter	1	trans	GP	13.55		13.55	13.55
oil	liters	3	15W40	GP	4.10		4.10	12.30
			shop supplies	GP	24.00		24.00	24.00
			Freight	GP				18.00
			GP - GST5% PST 7%					28.82
			GST					40.34
			PST					
							Total Amount	645.39

*322.69 - 2
161.34*

Shipped By:

Tracking Number:

Comment:

Sold By:

Prepared For
**MARA MUSICAL
AND ATHLETICS ASSN
739 HWY 97A
MARA BC V0E 2K0**

Billing Date
Oct 16, 2014

Account Number
8850 0912 101

Pre-authorized Payment Date
Oct 20, 2014

Pre-authorized Payment Amount
\$65.00

Invoice Number:
00007818824

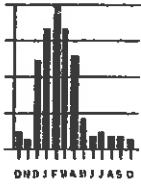
BC Hydro's account services are available online for your convenience.
Create a MyHydro Profile and link your account at bchydro.com/myhydro.

Meter Reading Information

Metric:
Meter # 5018296
Sep 13 12695
Oct 14 12796
Days 101

Next meter reading
or about Nov 12

14 Daily Average Usage
per Billing Period



Yearly Average Comparison
2013 5 kWh
2014 3 kWh

Take action to save
electricity and money.
Call 1 800 431 9463 or visit
bchydro.com/powersmart

For more questions? Call the
numbers displayed in the
customer Service area
at the top of this bill.

Save energy, time and
money. Create a
MyHydro Profile today at
bchydro.com/myhydro

Customer Service

Phone: 1-800-224-9376 Power Out? 1-888-769-3766
Mail to: BC Hydro, PO Box 9501 Str Terminal, Vancouver BC, V6B 4N1

Please do not pay this pre-authorized payment bill.

Previous Bill

Balance payable from your previous bill 70.00
Thank you for your payment Sep 22, 2014 70.00CR

BC Hydro

Balance from your previous bill \$0.00

Electric Charges

Sep 13 to Oct 14 (Small General Service Rate 1300)
Basic Charge: 32 days @ \$0.21290 /day 6.81*
Usage Charge: 101 kW.h @ \$0.10120 /kW.h 10.22*
Rate Rider at 5.0% 0.85*
* GST 0.89
PST 1.25
\$20.02

Taxes

The following is a summary of taxes billed to your
account since your last invoice:

GST at 5 % on 17.88 0.89
PST at 7 % on 17.88 1.25

Equal Payment

Installment 65.00
\$65.00

Status to date:
Cost of energy \$253.46
Monthly Installments \$485.00

Anniversary date March 2015

Your monthly installment is now \$65.00.

Billing Date Oct 16, 2014 Account Number 8850 0912 101

Pre-authorized Payment Date Oct 20, 2014 Please Pay **NIL**
Amount Paid

K0497L BCMNR 12611 (U) 483 012611

88 MARA MUSICAL (H)
AND ATHLETICS ASSN
11 COELL JONES RD
MARA BC V0E 2K0

35 00 088500912 101 000000000 000000000

06390 900

96

32

Prepared For
**MARA MUSICAL
AND ATHLETICS ASSN
7739 HWY 97A
MARA BC V0E 2K0**

Billing Date
Oct 16, 2014

Account Number
8850 0912 101

Page 2

**Invoice Number:
100007818824**

BC Hydro's account services are available online for your convenience.
Create a MyHydro Profile and link your account at bchydro.com/myhydro.

Pre-authorized Payment Amount \$65.00

Thank you for keeping your account up to date.

**Keep your family safe around electricity. To learn more visit
bchydro.com/besafe**

**With MyHydro you can save energy and money by tracking your
detailed electricity use. Plus, you can save time by managing your
account online. All you need is the information on this bill. Create a
MyHydro Profile today at bchydro.com/myhydro**

**Are you prepared in case of an outage? Stay safe and have a plan. Get
outage updates on your mobile device at bchydro.com/outages**

Page 2 of 2

BCHydro



00 MARA MUSICAL (H)
AND ATHLETICS ASSN
11 COELL JONES RD
MARA BC V0E 2K0

35 00 088500912 101 000000000 000000000

06390 900

96

33

MARVIN'S MECHANICAL SERVICE LTD. SKYLEAD LOGGING

BOX 82, ENDERBY, BC V0E 1V0

Phone: 250-838-6845 Cell: 250-306-0792

Fax: 250-838-7877

E-mail: marvinsmechanical@yahoo.com

Sales Order

2634

To

From Musical + Athletic Association

Phone

Date	<i>06/04/14</i>
Purchase Order	<i>HERMIE</i>
Date Required	
Ship Via	
Waybill	
Order taken by	
Order shipped by	
PST #	

Qty	Part Number	Description			
<i>①</i>		<i>RTR MOTOR FROM J.D MOWER. PULL GEAR PLATE, WELD CRACK ON HOUSING RE-SET VALVES, PUSH RODS + TIMING INSTALL MOTOR TEST RUN. 4.5 HRS @ 85.00</i>			<i>382.50</i>
<i>①</i>		<i>OIL FILTER</i>			<i>14.86</i>
<i>②</i>		<i>4-LTR 15-40 OIL</i>		<i>31.80</i>	<i>63.60</i>
					<i>460.96</i>
					<i>460.96</i>

Order entered by:	Invoice #	Approved by:	Copy to:
-------------------	-----------	--------------	----------

Please Pay Invoice

34

From: "Anderson, Rogan" <Rogan.Anderson@hubinternational.com>
Subject: **Re: Putula Park Insurance Costs**
Date: November 14, 2014 11:54:24 AM PST
To: "k2rohats@gmail.com" <k2rohats@gmail.com>

Dear Karen,

As we have discussed the insurance costs for the property have been increasing 3-5% each year with the inflation increased being applied from your insurance company Aviva.
Your annual premiums allocated for insurance at Putula Park would be roughly \$1150 for the year
The insurance market for property is in a bit of a hard market meaning rates are increasing as well.

If you need any more information please let me know.

Truly,

Rogan Anderson
Commercial Insurance Account Executive
HUB International Barton Insurance Brokers
150 Hudson Ave NE
Box 370
Salmon Arm BC
V1E 4N5
Direct 250-804-7145
Cell 250-320-4080
Direct Fax 250-803-0521

<http://ca.linkedin.com/pub/anderson-rogan/40/22b/424>

Confidentiality Notice: This electronic message, together with its attachments, if any, is intended to be viewed only by the individual to whom it is addressed. It may contain information that is privileged, confidential, protected health information and/or exempt from disclosure under applicable law. Any dissemination, distribution or copying of this communication is strictly prohibited without our prior permission. If the reader of this message is not the intended recipient or if you have received this communication in error, please notify us immediately by return e-mail and delete the original message and any copies of it from your computer system

Kingfisher Interpretive Centre Society
2550 Mabel Lake Rd
Enderby, BC
VOE 1V5

Enderby and District Services Commission
City of Enderby
619Cliff Ave
PO Box 400
Enderby, BC
VOE 1V0

Dear Enderby and District Services Commission;

The Kingfisher Interpretive Centre Society (KICS) would like you to accept this letter as our official request for funding.

The Society began three decades ago in response to a declining Chinook salmon population in the Lower Shuswap River. Our volunteer run, non-profit salmon hatchery has evolved over the years and has expanded into a leader in environmental education for our region. Our efforts have earned us municipal, regional, provincial and federal recognition for outstanding volunteerism, environmental education and environmental stewardship. We strive to continue to evolve with the growing demand for ecological education, awareness and understanding throughout our watershed through direct experiences that are not soon forgotten.

We would like to request funding in support of our annual operating costs. We have been receiving \$8,323 annually and would like to request the same. The funding that you have provided has been a huge help in maintaining and operating our community salmon hatchery consequently providing opportunities for thousands of local school children to visit the site annually and experience first-hand, the natural wonders of the Shuswap River watershed and the biodiversity that comprises our local ecology.

If you have any questions regarding these funds, please do not hesitate to ask.

Respectfully,

Shona Bruce
(KICS Director)

**KINGFISHER INTERPRETIVE
CENTRE SOCIETY**

Financial Statements

May 31, 2014

(Unaudited - See Notice To Reader)

KINGFISHER INTERPRETIVE CENTRE SOCIETY

Index to Financial Statements

Year Ended May 31, 2014

(Unaudited - See Notice To Reader)

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NOTICE TO READER	1
FINANCIAL STATEMENTS	
Statement of Financial Position	2
Statement of Changes in Fund Balances	3
Statement of Operations	4
Statement of Cash Flow	5
Notes to Financial Statements	6



J. ARTHUR CLARK, C.G.A.*
SHELBY WALL, C.G.A.*
ARNE C. ANDERSON, C.G.A.*
CATHERINE CLARK, C.G.A.
MARIANNE GRANT, C.G.A.*

JACK W. ROBINSON, C.G.A. (d), 1991
**Denotes Professional Corporation*

NOTICE TO READER

On the basis of information provided by management, we have compiled the statement of financial position of Kingfisher Interpretive Centre Society as at May 31, 2014 and the statements of operations, changes in fund balances and cash flow for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Clark, Robinson
Certified General Accountants

Vernon, British Columbia
November 18, 2014

KINGFISHER INTERPRETIVE CENTRE SOCIETY

Statement of Financial Position

May 31, 2014

(Unaudited - See Notice To Reader)

	2014	2013
ASSETS		
CURRENT		
Cash	\$ 34,728	\$ 31,743
Term deposits	10,576	10,343
Sales tax receivable	138	2,076
	<u>45,442</u>	<u>44,162</u>
CAPITAL ASSETS (Note 2)	<u>115,538</u>	<u>133,552</u>
	<u>\$ 160,980</u>	<u>\$ 177,714</u>
LIABILITIES AND FUND BALANCES		
CURRENT		
Accounts payable	\$ 1,050	\$ 5,023
Deferred revenue (Note 3)	987	1,750
	<u>2,037</u>	<u>6,773</u>
DEFERRED CONTRIBUTIONS - CAPITAL ASSETS (Note 4)	<u>26,081</u>	<u>31,990</u>
	<u>28,118</u>	<u>38,763</u>
FUND BALANCES		
General fund	43,405	37,389
Capital asset fund	89,457	101,562
	<u>132,862</u>	<u>138,951</u>
	<u>\$ 160,980</u>	<u>\$ 177,714</u>

**CLARK
ROBINSON**

KINGFISHER INTERPRETIVE CENTRE SOCIETY

Statement of Changes in Fund Balances

Year Ended May 31, 2014

(Unaudited - See Notice To Reader)

	General Fund	Capital Asset Fund	2014	2013
FUND BALANCES - BEGINNING OF YEAR	\$ 37,389	\$ 101,562	\$ 138,951	\$ 139,424
Deficiency of revenue over expenses	7,472	(13,561)	(6,089)	(473)
Investment in capital assets	(8,069)	8,069	-	-
Contributions received - capital assets	6,613	(6,613)	-	-
FUND BALANCES - END OF YEAR	\$ 43,405	\$ 89,457	\$ 132,862	\$ 138,951

**CLARK
ROBINSON**

KINGFISHER INTERPRETIVE CENTRE SOCIETY

Statement of Operations

Year Ended May 31, 2014

(Unaudited - See Notice To Reader)

	2014	2013
REVENUE		
DFO Contracts	\$ 41,250	\$ 35,000
Grants	26,910	51,971
Donations	8,622	10,355
Rental revenue	3,750	5,000
Fundraising	1,310	-
Interest	290	289
Deferred contributions - capital assets <i>(Note 4)</i>	12,522	11,199
	<u>94,654</u>	<u>113,814</u>
EXPENSES		
Advertising and promotion	866	659
Amortization	26,083	24,470
Insurance	3,100	3,413
Office and miscellaneous	2,450	1,409
Professional fees	2,590	2,568
Repairs and maintenance	3,100	15,964
Subcontracts	37,878	41,159
Telephone and utilities	5,198	4,639
Wages and benefits	19,478	20,006
	<u>100,743</u>	<u>114,287</u>
DEFICIENCY OF REVENUE OVER EXPENSES	\$ (6,089)	\$ (473)

**CLARK
ROBINSON**

KINGFISHER INTERPRETIVE CENTRE SOCIETY

Statement of Cash Flow

Year Ended May 31, 2014

(Unaudited - See Notice To Reader)

	2014	2013
OPERATING ACTIVITIES		
Deficiency of revenue over expenses	\$ (6,089)	\$ (473)
Items not affecting cash:		
Deferred contributions - capital assets	(12,522)	(11,199)
Amortization of capital assets	26,083	24,470
	<u>7,472</u>	<u>12,798</u>
Changes in non-cash working capital:		
Sales taxes payable (receivable)	1,938	(887)
Accounts payable	(3,973)	(2,016)
Deferred revenue	(763)	(13,065)
Contributions received - capital assets	6,613	2,390
	<u>3,815</u>	<u>(13,578)</u>
Cash flow from (used by) operating activities	<u>11,287</u>	<u>(780)</u>
INVESTING ACTIVITIES		
Term deposits	(233)	(228)
Capital assets	(8,069)	(12,921)
Cash flow used by investing activities	<u>(8,302)</u>	<u>(13,149)</u>
INCREASE (DECREASE) IN CASH FLOW	2,985	(13,929)
Cash - beginning of year	<u>31,743</u>	<u>45,672</u>
CASH - END OF YEAR	\$ 34,728	\$ 31,743

**CLARK
ROBINSON**

KINGFISHER INTERPRETIVE CENTRE SOCIETY

Notes to Financial Statements

Year Ended May 31, 2014

(Unaudited - See Notice To Reader)

1. ORGANIZATION AND PURPOSE

The Society is registered under the Society Act of the Province of British Columbia and its main purpose is to coordinate and administer environmental education and conservation projects. Its main sources of funds are government grants which are to be used for specific projects and private donations of cash and materials. The projects are operated on land which is under a renewable lease. The Society is a registered charity under the Income Tax Act.

2. CAPITAL ASSETS

	Cost	Accumulated amortization	2014 Net book value	2013 Net book value
Buildings	\$ 371,302	\$ 272,298	\$ 99,004	\$ 115,091
Equipment and troughs	42,352	30,394	11,958	9,313
Water system	24,152	20,286	3,866	7,730
Signage	9,960	9,250	710	1,418
	<u>\$ 447,766</u>	<u>\$ 332,228</u>	<u>\$ 115,538</u>	<u>\$ 133,552</u>

3. DEFERRED REVENUE

Deferred revenue consists of that portion of restricted grants which were received but not yet utilized at May 31, 2014.

4. DEFERRED CONTRIBUTIONS - CAPITAL ASSETS

	Balance Beginning of Year	Additions	Amount Amortized to Revenue	Balance End of Year
Department of Fisheries and Oceans	\$ 4,832	\$ -	\$ 4,830	\$ 2
North Okanagan Regional District	20,138	-	3,356	16,782
Pacific Salmon Foundation	7,020	6,613	4,336	9,297
	<u>\$ 31,990</u>	<u>\$ 6,613</u>	<u>\$ 12,522</u>	<u>\$ 26,081</u>

5. REVENUE RECOGNITION

Contributions are accounted for using the deferral method. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

**CLARK
ROBINSON**

PROJECTED BUDGET FOR 2015 – GRINDROD COMMUNITY HALL

INSURANCE	4,044.00
HYDRO	200.00
NATURAL GAS	838.09
HALL CLEANING & MAINTENANCE	4,714.28
STATIONERY	198.55
SECURITY ALARM	599.25
BFI GARBAGE	552.20
BANK CHARGES	44.20
SCHOLARSHIPS (2)	1,000.00
ACCOUNTING	500.00
SNOW REMOVAL	1,600.00
DRIVEWAY MAINTENANCE (Hall share)	1,000.00
SEPTIC PUMP OUT (3YR)	<u>500.00</u>
TOTAL PROJECTED BUDGET	15,790.57

*Requesting same amount
as 2014. (11,322) ✓
per Lindsay*

**GRINDROD RECREATION ASSOCIATION
STATEMENT OF INCOME AND EXPENSE
JANUARY 1, 2013 – DECEMBER 31, 2013**

INCOME

DONATIONS TO HALL	27,628.78	
(DONATIONS 2012 57,516.25)		
INCOME FUNDRAISING EVENTS	3,742.68	
(Xmas dinner 295.66 after expenses)		
HALL RENTAL	1,569.00	
MEMBER SHIP 2013	395.00	
GOVERNMENT GRANTS	65,600.00	
(SIBAC \$20,000. SIDIT 20,000. BALANCE NORD AND ENDERBY)		
GARLIC FESTIVAL	2,700.75	
GRINDROD DAYS	3,728.22	
PARK ACCT (Maintenance Park)	1,332.33	
HST PAYMENT	19,504.22	
BANK INTEREST	<u>12.73</u>	
TOTAL REVENUE	126,213.71	126,213.71

EXPENSE

ACCOUNTING	445.00	
BUILDING ACCOUNT	90,504.56	
BANK CHARGES (SAFETY DEPOSIT BOX)	67.00	
FEES & MEMBERSHIP	65.00	
INSURANCE	5,011.80	
BC HYDRO	86.18	
FORTIS NATURAL GAS	808.91	
MISCELLANEOUS (RAFFLE TICKETS)	136.43	
ACTIVITY COST XMAS SUPPER	102.60	
BFI GARBAGE	398.29	
NEW HALL SUPPLIES & EQUIPMENT	20,567.86	
MAINTENANCE & CLEANING SUPPLIES	357.34	
STORAGE CONTAINER	900.00	
STATIONERY EXPENSE	89.04	
SCHOLARSHIPS & BURSARIES	500.00	
JEMB SYSTEMS (INSTALLATION AND MONTHLY)	997.55	
EXPENSES PANCAKE BREAKFASTS	1,351.62	
GST	3,293.79	
HST	<u>4,366.16</u>	
TOTAL OPERATING EXPENSE	130,049.13	<u>130,049.13</u>
TOTAL INCOME AFTER EXPENSE		-3,835.42

BANK CHEQUING ACCT	2,120.22
BUILDING ACCT	26,273.62
GRINDROD DAYS	3,728.22
GARLIC FESTIVAL	<u>2,711.05</u>
ACCOUNTS TOTAL	34,833.11
TERM DEPOSIT	5,924.16
DECEMBER SNOWPLOWING ACCOUNTS TO BE PAID - Randy Tub – 630.00	
Don Hansen 350.00 to be donated in June Boyer's name	

2015 PROJECTED BUDGET FOR GRINDROD PARK

RIVER WASH-OUT REPAIR		\$1,500.00 PLUS GST
DRAIN ROCK		
DRAIN TILE		
FABRIC PAPER		
HAUL AWAY EXCESS		
DRIVEWAY MAINTENANCE		1,000.00
PARK MAINTENANCE 6 MONTHS	2,149.14 X 6	12,894.84
PARK CORNER CLEAN UP		2,000.00
OUTHOUSE MAINTENANCE & GARBAGE		
4 MONTHS NOT COVERED BY		
ABOVE MAINTENANCE	400.00 X 4	<u>1,600.00</u>
PROJECTED BUDGET TOTAL		18,994.84

Jennifer Bellamy

From: Steeves, Jennifer [Jennifer_Steeves@Intuit.com]
Sent: December-17-14 12:05 PM
To: jbellamy@cityofenderby.com
Cc: Murray MacDonald (murraymacdonald@outlook.com)
Subject: Kingfisher Community Society Request for annual funds
Attachments: 2013 KCS Annual Financial Statements.docx

Hello Jennie,

I am in receipt of your phone call yesterday, requesting that Kingfisher provide our most recent annual report and a request for annual funding.

We have been receiving annual funds in the amount of \$14,299.00 for the last few years and have built our budget for the coming year around that amount. Therefore, we request \$14,299.00 for the 2015 fiscal year.

Our most recent annual report is attached for your information.

Please do not hesitate to contact me if you have any questions.

Thank you.

Jennifer Steeves
Treasurer
Kingfisher Community Society

Jennifer Steeves | Group Product Manager, Consumer Group
Work Phone: 780-665-8331 | Cell Phone: 512-560-8816 | jennifer_steeves@intuit.com

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Kingfisher Community Society
Balance Sheet As at 12/31/2013

ASSET

Current Assets

Chequing Bank Account	13,633.93
Term Deposit #11	2150
Term Deposit #12	2150
Term Deposit #13	2150
Total Cash	20083.93

Total Current Assets **20083.93**

TOTAL ASSETS **20083.9**

LIABILITY

Current Liabilities

Total Current Liabilities **0**

TOTAL LIABILITY **0**

EQUITY

Owners Equity

Retained Earnings - Previous Year	18626.12
Term Deposit Interest	52.74
Net Income	\$1,405.07
Current Earnings	\$1,457.81

Total Owners Equity **20083.93**

TOTAL EQUITY **20083.93**

LIABILITIES AND EQUITY **20083.9**

Kingfisher Community Society
Income Statement - January 1, 2013 to December 31, 2013

		Actual 01/01/2012 to 12/31/2012	Actual 01/01/2013 to 12/31/2013
REVENUE			
Sales Revenue			
Quilters	\$0.00	\$1,800.00	
Robbie Burns Income	\$1,474.90	\$1,300.00	
Spring Musical Income	\$484.00	\$0.00	
Mothers Day Income	\$643.00	\$781.00	
Porch Party Income	\$344.00	\$201.00	
Strawberry Tea Income	\$674.00	\$701.00	
Jumble Dance Income	\$2,798.48	\$1,847.00	
Junque Auction Income	\$0.00	\$0.00	
Jambalaya Dance Income	\$1,100.50	\$0.00	
Routes and Blues Income	\$1,057.22	\$1,653.00	
Farmers Market Income	\$730.95	\$728.26	
Corn Roast	\$37.26	\$0.00	
Harvest Supper Income (50/50)	\$0.00	\$0.00	
School Income	\$80.40	\$370.00	
Voyager Canoe	\$3,125.49	\$2,511.72	
Membership Income	\$2,952.00	\$2,970.00	
Hall Income (rental, ads)	\$1,098.47	\$1,700.78	
Total Sales Revenue		\$16,600.67	\$16,563.76
Other Revenue			
Interest Revenue	\$1.26	\$11.00	
Miscellaneous Revenue	\$0.00	\$0.00	
GST Refund	\$1,560.43	\$2,617.75	
Operating Grant - School	\$4,645.00	\$4,645.00	
Operating Grant - Hall	\$9,100.00	\$9,374.00	
Tennis Court Grants and Donations	\$1,699.34	\$0.00	
Geothermal Grant	\$0.00	\$24,525.00	
School Reno Grant	\$20,093.76	\$0.00	
Hall Lighting Grant	\$2,497.44	\$0.00	
Other Donations	\$0.00	\$249.15	
Grants and Donations		\$39,597.23	\$41,421.90
Total Other Revenue			
TOTAL REVENUE		\$56,197.90	\$57,985.66

EXPENSES			
Costs of Goods Sold			
Robbie Burns Expense	\$1,345.94		\$1,059.78
Spring Musical Expense	\$185.97		\$0.00
Mother's Day Expense	\$285.41		\$293.95
Porch Party Expense	\$329.10		\$283.60
Strawberry Tea Expense	\$427.05		\$358.40
Jumble Dance Expense	\$2,728.16		\$1,577.94
Routes and Blues Expense	\$952.76		\$359.70
Jambalaya Dance Expense	\$50.00		\$0.00
Junque Auction Expense	\$0.00		\$0.00
Corn Roast Expense	\$92.69		\$0.00
Harvest Supper Expense	\$229.34		\$194.83
Christmas Concert Expense	\$386.96		\$205.63
Quilters Expense	\$0.00		\$380.22
AGM Food Expense	\$205.79		\$49.28
Membership Expenses	\$0.00		\$22.62
Hall Rental Expenses	\$100.00		\$0.00
School Expense	\$358.38		\$260.00
Total Cost of Goods Sold		\$7,677.55	\$5,045.95
Other Expenses			
Irrigation System Expense	\$509.19		\$2,586.26
Voyageur Cance	\$4,156.72		\$0.00
Geothermal Reno	\$0.00		\$25,873.88
School Reno Expense	\$19,121.75		\$2,744.66
Hall Rennovation Expense	#####		\$179.63
Stage Renovation Expense	\$224.00		\$0.00
Term Deposit Rollover	\$0.00		\$1.14
Total Other Expenses		\$34,374.05	\$31,385.57
General and Administrative Expense			
Accounting and Legal		\$250.00	\$253.41
Business Fees and Licenses		\$196.62	\$0.00
Insurance		\$4,670.00	\$4,879.00
Office Supplies		\$0.00	\$0.00
Newsletter Expenses		\$2,980.93	\$2,766.56
Hall Recreation Expenses		\$70.52	\$213.08
Hall Repair & Maintenance		\$3,938.77	\$5,985.72
KCS Scholarships		\$0.00	\$0.00
Telephone	\$1,051.59		\$987.40
Hall Hydro	\$2,145.94		\$1,300.10
Hall Propane	\$2,865.99		\$2,297.18
School Utilities	\$1,054.99		\$1,566.62
Total Utilities		\$7,118.51	\$6,051.30
Total General & Administrative Expenses		\$19,225.35	\$20,149.07
TOTAL EXPENSES		\$61,276.95	\$56,580.59
NET INCOME		(\$5,079.05)	\$1,405.07
Bank Reconciliation			
Bank Bal Dec 31, 2012	\$12,229		
Income 2013	\$57,986		
Expenses 2013	\$56,581		
Net	\$13,634		
Bank Bal Dec 31, 2013	\$13,634		

City of Enderby
P.O. Box 400
619 Cliff Avenue
Enderby BC, V0E 1V0

Jennifer Bellamy

RE: Riverside Community Club 2015 Grant – Enderby/Area F Service Commission

Dear Jennifer,

I am attaching our 2013 Income Statement along with our 2015 budget. We are asking for an increase in our funding from 2014 of \$10,498 to \$12,575 (an increase of \$2,077). There are several reasons for the request.

1. Overall cost of living increase
2. Currently underinsured by \$400,000
3. Increased recreational usage by the community results in higher costs such as heating, communication, equipment and maintenance
4. BC Hydro rate increases of 2014 9% and 2015 6%

Our hall is run by executive board and volunteers. We pay for cleaning, grounds maintenance and snow removal. We do not pay the rental coordinator or maintenance person.

In 2014 we had 32 rental days (our typical rental period is 2 days) and provided the hall at a discount to 4 rentals – the requirement for discount is membership and engagement in the Riverside Community Club. We donated the hall for use 8 times for other Non-Profit organizations, funeral, fundraising events and Regional District meetings. For each of these we also provide the cleaning associated with the use and the garbage removal. We are also a polling site for Federal & Provincial elections.

The hall is used three times a week for boot camp yoga and games night. We are trying to increase the number of people accessing these opportunities through newsletter, website and Facebook.

Last year we did a \$44,000 upgrade to the facility through a 50/50 cost split with a Federal government grant. We are currently in the process of upgrading our water system as ordered by Interior Health. Our large refrigeration is in need of replacement this year. These two items will represent our capital cost upgrades to the hall in 2015.

The Riverside Community Club has never asked for a funding increase (over the cost of living) but finds it must do so now. We will see an increase of \$2,000 per year, alone, for insurance. The Riverside executive board is fiscally responsible and have made improvements, decreased costs where possible and developed a rental income. Our goal and commitment is to provide a community space for everyone to access for community activities, events, rentals, and recreation.

Sincerely,

Riverside Community Club

Riverside Community Club			5-Dec-14
	Budget 2015	Actual 2013	
Ordinary Income/Expense			
Income			
1 · Hall Rentals	8,650.00	9,015.00	-4.22%
· Events (net)	350.00	320.92	8.31%
· Other Types of Income	650.00	602.79	7.26%
· Government Grants			
· RDNO (2014 - \$10,498)	12,575.00	10,292.00	18.16%
Total Income	22,225.00	20,230.71	
2 Expense			
· Business Expenses	25.00	25.00	0.00%
· Contract Services			
3 · Grounds Maintenance	3,200.00	2,666.95	16.66%
· Facilities and Equipment			
· Repairs & Maintenance Equipment	650.00	605.04	6.92%
· Repairs & Maintenance Building	3,500.00	3,213.95	8.17%
4 · Property Insurance	4,500.00	2,541.00	43.53%
5 · Facilities and Equipment - Other	1,100.00	5,372.02	-388.37%
· *** Improvements		999.00	
· Operations			
6 · Postage, Mailing Service	300.00	139.42	53.53%
6 · Printing and Copying	600.00	341.26	43.12%
· Supplies	500.00	274.81	45.04%
· Telephone, Telecommunications	400.00	373.16	6.71%
7 · Hydro	4,000.00	3,084.70	22.88%
· Propane	350.00	283.00	19.14%
· Garbage Pickup	1,200.00	1,242.15	-3.51%
· Operations - Other	100.00	105.00	-5.00%
· Other Types of Expenses			
· Insurance - Liability, D and O	750.00	710.00	5.33%
8 · Other Costs	1,050.00	493.88	52.96%
Total Expense	22,225.00	22,470.34	
Net Ordinary Income	0.00	-2,239.63	

Notes:

- 1 Hall rentals in 2014 were \$8,050
- 2 Overall cost of living increase over 2 year period
- 3 Grounds cost to increase in both summer and winter
- 4 Insurance - currently underinsured at replacement cost of \$550,000 must increase to 1 million
- 5 Facilities & Equipment costs included replacement items in 2015
- 6 Printing & Postage - increase for additional newsletters
- 7 BC Hydro rate increase 2014-9% 2015 -6% plus increased recreational usage
- 8 Other Costs increase for recreational equipment

Jennifer Bellamy

From: Moya Petznick [petznick@telus.net]
Sent: December-04-14 7:41 AM
To: jbellamy@cityofenderby.com
Subject: Grant Funding for GVB Recreation Association

Hi Jennifer

Further to our conversation yesterday afternoon, I confirm that The Grandview Bench Recreation Association requests that we receive funding for the year 2015. Our requirements are very similar to those of 2014, and so a grant in the amount of \$7,000.00 will be adequate to cover our operating costs (to include insurance, heat, snow clearing, cleaning supplies, small repairs, miscellaneous kitchen supplies, etc.).

Within the next few days, I'll compile and send you our year end accounting.

Many thanks,

Moya Petznick

Treasurer

for Grandview Bench Rec. Assn.

Grandview Bench financial Year End: November 1, 2013 to October 31, 2014

Balance forward Nov.1, 2013 9,674.84

Revenues	Chequing A/c	
Memberships	130.00	
Rentals	1,065.00	
Grants *	21,821.27	
Transfer from Water A/c	133.00	
Total		23,149.27

Expenses		
Insurance	1,287.00	
Utilities	1,773.41	
Repairs & Maintenance	15,064.99	
Kitchen Supplies	514.11	
Office Supplies	328.43	
Fixtures (lights, mural)	674.22	
Grounds - mowing, snowplow	1,060.58	
Cleaning	196.00	
Total		20,898.74

Year End Oct.31, 2014 11,925.37

Grants *
\$500.00 RNDO for mural
\$7991.25 RNDO for new siding
\$7036.00 City of Enderby
\$6294.02 RNDO for rot repairs

Gaming Account activing
Balance forward Nov.1, 2103 6,970.34

Dining Tables	559.89
Deposit for new siding	6,000.00
Cheque order	31.00

Year End Oct.31, 2104 379.45

City of Enderby
 Enderby Area "F" Services & Recreation
 2015 Budget - Special Projects

Item	Budget	Included in Line Item	Other Notes
<u>Parks:</u>			
Barnes Park Plan	2,500	Parks - Regular maintenance	2nd phase
Hand Launch Imp. (above base)	9,000	Shuswap River Access - Mtce	2015 - preliminary work - \$26.7k from reserves for 2016
Fence - Tuey Park	3,000	Parks - Regular maintenance	North Okanagan Fencing est.
Diamonds fence repairs	5,200	Parks - Regular maintenance	Replace 1st row on backstops, fence repairs
<u>Arena:</u>			
Arena door replacement	6,000	ESC - Major maintenance	Retrofit panic bars & safety improvements for two doors
PRVs	5,000	ESC - Major maintenance	Estimate - project from prior year
Compressor Overhaul	7,800	ESC - Major maintenance	
Replace end boards	18,000	ESC - Major maintenance	Hi-Pro estimate
<u>Pool:</u>			
Repair basin	10,000	Aquatics - Major maintenance	Sheldon's estimate
<u>General:</u>			
Governance Review per bylaw	5,000	Administration	Governance review as required when service established
<u>Capital:</u>			
<u>Parks Plan:</u>			
Grindrod Park - Access/Signage	12,259	Fortune Parks - Capital	Balance remaining in parks plan
Riverside Park - Landscaping	4,400	Fortune Parks - Capital	hydro grant of 2,325 (consider grant conditions)
Signage - Public Access	1,000	Fortune Parks - Capital	From parks plan
Grindrod - Playground Equip.	10,000	Fortune Parks - Capital	Redirect savings from fence/Trail project from Parks Plan
Arena - Chiller	125,000	Fortune Parks - Capital	Supplier estimate - Insurance/Reserves/Gas Tax
Green Gym	31,000	Fortune Parks - Capital	Subject to \$25k grant approval

Enderby and Area F Services Parks Capital Plan - Years 1 to 5 Breakdown

Project Name / Description	2015	2016	2017	2018	2019	Total
SHORT TERM (1-5) Park Additions and Improvements						
Brant's Park & Hand Laurel - Acquisition	\$5,000	\$0	\$0	\$0	\$0	\$5,000.00
Brant's Park & Hand Laurel - Improvements	\$20,000	\$0	\$0	\$0	\$0	\$20,000.00
Mare Village Trail - Grant	\$15,000	\$0	\$0	\$0	\$0	\$15,000.00
Twin Lakes Park and Trail Acquisition	\$15,000	\$0	\$0	\$0	\$0	\$15,000.00
Reston Park Acquisition - Crown Land Acquisition	\$70,000	\$0	\$0	\$0	\$0	\$70,000.00
O.L. 2416, Enderby Plan 2024 - Crown Land Improvements	\$20,000	\$0	\$0	\$0	\$0	\$20,000.00
Edy's Park/River Access Improvements	\$10,000	\$0	\$0	\$0	\$0	\$10,000.00
Grifford Park - Improvements	\$100,000	\$0	\$0	\$0	\$0	\$100,000.00
Trudy Park - Improvements	\$35,000	\$0	\$0	\$0	\$0	\$35,000.00
Edy's Park - Improvements	\$20,000	\$0	\$0	\$0	\$0	\$20,000.00
Edy's Park - Enderby Improvements	\$240,000	\$0	\$0	\$0	\$0	\$240,000.00
Edy's Park - Enderby Improvements	\$10,000	\$0	\$0	\$0	\$0	\$10,000.00
Demarcation and Signage - Public Accesses	\$0	\$0	\$0	\$0	\$0	\$0.00
Ashton Creek Park Acquisition - Borrowing	\$110,600	\$0	\$0	\$0	\$0	\$110,600.00
Linear Trail Additions - Enderby OCP Acquisitions	\$22,120	\$0	\$0	\$0	\$0	\$22,120.00
Linear Trail Additions - Enderby OCP Improvements	\$0	\$0	\$0	\$0	\$0	\$0.00
Short Term Subtotal	\$2,662,720	\$1,300,000	\$125,000	\$0	\$0	\$4,287,720

Funding

Developer Contribution	22,120	262,120	262,120	44,240	44,240	328,480
Government Grants/Donations	17,669	42,900	42,900	38,178	33,881	1,300,000
Current Revenues	-	13,045	497,125	3,200	2,970	774,418
CCs Improvements	-	42,630	14,650	3,200	2,970	718,359
DC Acquisitions	-	42,630	14,650	3,200	2,970	718,359
Reserves/Temp. Borrowing	17,669	122,760	857,180	44,578	41,415,360	2,455,957
Total	24,841	4,322	8,819	88,194	88,194	2,662,720

Transfer to reserves for plan

Project Name / Description	Capital Cost	2020	2021	2022	2023	2024	Total
MID TERM (5-10 yr) Park additions and Improvements		782,600					782,600
Amplifier and Demand - Acquisition	\$0.00						
Amplifier and Demand - Improvements	\$0.00						
Amplifier and Demand - Acquisition	\$0.00						
Amplifier and Demand - Improvements	\$0.00						
Roundabout Park/River Access - Acquisition	\$0.00						
Roundabout Park/River Access - Improvements	\$0.00						
Trail to Trails - Initiative to Support	\$0.00						
Kayfletcher Park Trail Addition	\$0.00						
Kayfletcher Park Trail Improvements	\$0.00						
Trinity Bridge Swimming Hole - Acquisition	\$0.00						
Trinity Bridge Swimming Hole - Improvements	\$0.00						
Stony Creek Park - Acquisition	\$0.00						
Stony Creek Park - Improvements	\$0.00						
Stony Creek Park - Acquisition	\$0.00						
Stony Creek Park - Improvements	\$0.00						
Rosewood Lane Wildlife Viewing opportunity #23 - Acquisi	\$0.00						
Rosewood Lane Wildlife Viewing opportunity - Grant	\$0.00						
Greenview Beach Property Acquisition - Grant	\$0.00						
Greenview Beach Property Acquisition - Improvements	\$0.00						
Upper Trail Additions - Endeby OCP - Acquisitions	\$0.00						
Upper Trail Additions - Endeby OCP - Improvements	\$0.00						
Trail System - Kayfletcher	\$0.00						
MID Term Subtotal		782,600					782,600

Fund/Source	2020	2021	2022	2023	2024	Total
Developer Contribution	18,400					18,400
Government Grants/Donations						
Current Revenues	56,000					56,000
DCCs - Improvements	54,900					54,900
DCCs - Acquisitions	54,900					54,900
Reserves/Temp. Borrowing						
Total	782,600					782,600

Project Name / Description	Capital Cost	2020	2021	2022	2023	2024	Total
LONG TERM (11+ 20 yr) Park additions and Improvements		613,600					613,600
Pullin Park Reinstated	\$0.00						
Rosewood Lane Trail	\$0.00						
Rosewood Lane Trail - Acquisition	\$0.00						
Rosewood Lane Trail - Improvements	\$0.00						
Forward Road Park/River Access - Improvements	\$0.00						
Forward Road Park/River Access - Acquisitions	\$0.00						
Upper Trail Additions - Endeby OCP - Acquisitions	\$0.00						
Upper Trail Additions - Endeby OCP - Improvements	\$0.00						
LONG Term Subtotal		613,600					613,600

Fund/Source	2020	2021	2022	2023	2024	Total
Developer Contribution	359,400					359,400
Government Grants/Donations						
Current Revenues	74,000					74,000
DCCs - Improvements	85,100					85,100
DCCs - Acquisitions	82,100					82,100
Reserves/Temp. Borrowing						
Total	613,600					613,600

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Enderby & District Services Commission
Surplus/Reserve Schedule - Parks & Recreation
2015

	2015	2016	2017	2018	2019
Reserves					
Opening Balance	261,051	288,307	264,770	161,011	213,150
Contributions	51,256	66,793	73,792	52,139	64,292
Usage					
- Arena end boards	18,000				
- Green gym	6,000				
- Belvidere Hand Launch		26,700			
- Parks Plan		42,630	14,550		31,000
- Tractor replacement		21,000			
- Spray Park			113,000		
- Pickup replacement					20,000
- Dehumidifier replacement			50,000		
Closing balance	288,307	264,770	161,011	213,150	226,442
Surplus					
Opening Balance	206,568	202,776	202,776	176,776	176,776
Less: 20% operating contingency	159,859	153,466	154,978	156,507	158,055
Contributions	31,408				
Usage					
- Mabel Lake dock	20,000				
- Governance review	5,000				
- PRVs	5,000				
- Parks fencing	5,200				
- Spray Park			26,000		
Closing balance	42,917	49,309	21,797	20,269	18,721