

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, December 1, 2014 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson
Deputy Administrative Officer – Barry Gagnon
Chief Financial Officer – Jennifer Bellamy
Assistant Corporate Officer and Planning Assistant – Kurt Inglis
Recording Secretary – Bettyann Kennedy
The Press and Public

APPROVAL OF AGENDA

The following items were added to the agenda under New Business:

- Santa Parade
- Gift baskets for “Go with Me” key film personnel.

Moved by Councillor Case, seconded by Councillor Baird that the agenda be approved as amended.

Carried Unanimously

ADOPTION OF MINUTES

Regular Meeting Minutes of November 17, 2014

Moved by Councillor Knust, seconded by Councillor Baird that the minutes of the regular meeting of November 17, 2014 be adopted as circulated.

Carried Unanimously

BYLAWS - Adoption

Official Community Plan No. 1549, 2014 Revision Bylaw No. 1555, 2014

Moved by Councillor Case, seconded by Councillor Baird that Official Community Plan No. 1549, 2014 Revision Bylaw No. 1555, 2014 be adopted.

Carried Unanimously

REPORTS

Councillor Baird

- Very busy with Christmas event planning, the community dinner in particular.
- Reminded everyone that the dinner is this Sunday at the Senior Centre. Council helps out to serve 150+ people. This year Councillor Baird is doing the cooking.
- The Glitz and Glamour fashion show fundraiser for the spray park was a big success.

Councillor Shishido

Councillor Shishido is looking forward to the steep learning curve ahead.

Councillor Davyduke

- Thanked everyone for their support.
- Attended the Lions Action. There was a great turnout.
- Attended the Chamber of Commerce Annual General Meeting. It was very interesting with lots of energy.
- Took part in AL Fortune fashion show. There was good community turnout and representatives of home based businesses.

- Helped with the making of the community cedar boughs at the Fire Hall.

Councillor Schreiner

- Attended the Chamber of Commerce Annual General Meeting. Impressed with our Chamber. Would like to see them bring back the business excellence awards to show appreciation for existing businesses.
- Attended a Shuswap Regional Trail Strategy Meeting.

Councillor Knust

- Reminded Councillors of the Council sponsored breakfast at the schools. AL Fortune breakfast is December 16th at 8:00 and MV Beattie breakfast is December 17th at 7:30. She explained to the new members that this program is funded from the Councillor's scholarship fund account.
- Got all the cedar boughs made at the Fire Hall.
- Part of the community Christmas events is a chili cook off on Saturday. Suggested that Councillors participate with an entry.

Councillor Case

- Kelowna region has acquired a portion of the CN rail line.
- Cliffs trail works are completed. There is a staircase in place at one of the steep incline areas.
- Mill Avenue works were completed on time.
- Attended the Chamber of Commerce Annual General Meeting.

Mayor McCune

- Community Christmas Celebrations this weekend – hoping for a good attendance.
- Safe Communities dinner is December 10th.
- Kurt is organizing this year's Staff/Council Christmas party.

NEW BUSINESS

Report of Election Results

Moved by Councillor Case, seconded by Councillor Baird that the reports be received and filed.
Carried Unanimously

2015 Council Meeting Schedule

Moved by Councillor Baird, seconded by Councillor Case that the 2015 Council Meeting Schedule be approved as presented.
Carried Unanimously

2015 – 2018 Acting Mayors

Moved by Councillor Baird, seconded by Councillor Knust that the 2015 – 2018 Acting Mayor List be approved as presented.
Carried Unanimously

Council Appointments

Moved by Councillor Baird, seconded by Councillor Schreiner that Council make the following appointments:

- Mayor McCune be appointed Municipal Director for the Regional District of North Okanagan Board of Directors pursuant to Section 784 of the Local Government Act;
- Councillor Case be appointed Alternate Municipal Director for the Regional District of North Okanagan Board of Directors pursuant to Section 786 of the Local Government Act;
- Councillor Case be appointed to serve on the Regional Growth Management Advisory Committee as established by the Regional Board;

- Councillor Case and Councillor Davyduke be appointed to serve on the Enderby and District Services Commission pursuant to Section 12 of the Corporation of the City of Enderby Service Extension and Commission Delegation Bylaw No. 1446, 2009;
- Councillor Baird be appointed to the Okanagan Regional Library Board for 2015; and Councillor Schreiner be appointed as Alternate to the Okanagan Regional Library Board for 2015;
- Councillor Schreiner be appointed to serve on the Enderby and District Heritage Commission;
- Councillor Baird and Councillor Case be appointed to serve on the Enderby-Splatsin Joint Committee;
- Councillor Shishido be appointed as liaison to the Enderby and District Chamber of Commerce;
- Mayor McCune be appointed as liaison to the Enderby and District Arts Council;
- Councillor Case be appointed as liaison to the Shuswap Trail Alliance; and Councillor Schreiner be appointed as Alternate liaison to the Shuswap Trail Alliance;
- Mayor McCune be appointed as liaison to the Enderby and District Fire Department;
- Councillor Baird be appointed a liaison for the Shuswap River Watershed Sustainability Plan; and Councillor Case be appointed as Alternate liaison for the Shuswap River Watershed Sustainability Plan.

Carried Unanimously

Moved by Councillor Case, seconded by Councillor Davyduke that Council appoints the Area F Director and Alternate Director to the Enderby and District Services Commission pursuant to Section 12 of the Corporation of the City of Enderby Service Extension and Commission Delegation Bylaw No. 1446, 2009.

Carried Unanimously

Council Portfolio Policy – Memo from Chief Administrative Officer dated November 24, 2014

Moved by Councillor Case, seconded by Councillor Baird that the council Portfolios policy be adopted as presented.

Carried Unanimously

Portfolios were assigned as follows:

Health and Wellness – Councillor Knust (alternate – Councillor Davyduke)
 Council Project and Events Management – Councillor Baird
 Community Services – Councillor Shishido
 Infrastructure – Councillor Schreiner (alternate – Councillor Case)

Mayor and Council Scholarship – Memo from Chief Administrative Officer dated November 19, 2014

Moved by Councillor Baird, seconded by Councillor Case that the memorandum be received and filed.

Carried Unanimously

Appointment of Mayor as Signatory for Banking – Memo from Chief Financial Officer dated November 19, 2014

Moved by Councillor Case, seconded by Councillor Schreiner that Mayor McCune be added as a signatory for the General, Cemetery Care Fund, and Cemetery Donations Accounts in the name of The Corporation of the City of Enderby currently held at Enderby and District Financial; and

THAT former Mayor Howie Cyr and former Councillor Earl Shipmaker be removed as signatories for the General, Cemetery Care Fund, and Cemetery Donations Accounts in the name of The Corporation of the City of Enderby currently held at Enderby and District Financial.

Carried Unanimously

Council Orientation Dates – Memo from Chief Administrative Officer dated November 24, 2014

Moved by Councillor Case, seconded by Councillor Davyduke that an orientation session be scheduled for January 6th at 3:00 pm.

Carried Unanimously

A tour of facility sites will take place at a later date.

Pharmacy Hours of Operation – Correspondence from Burt Cohen dated November 16, 2014

Moved by Councillor Knust, seconded by Councillor Davyduke that the correspondence be received and filed.

Carried Unanimously

A letter will be forwarded to Mr. Cohen stating that Council will engage with the business owners to determine if Sunday opening is feasible.

4-way Stop at Cliff Avenue and Sicamous Street – Memo from Assistant Corporate Officer and Planning Assistant dated November 24, 2014

Moved by Councillor Baird, seconded by Councillor Schreiner that Council direct staff to implement a 4-way stop at the intersection of Cliff Avenue and Sicamous Street along with advanced warning signage in spring 2015.

Carried Unanimously

Municipal Security Issuing Resolutions – 2015 Spring Borrowing – Memo from Chief Financial Officer dated November 25, 2015

Moved by Councillor Case, seconded by Councillor Knust that Council approve borrowing from the Municipal Finance Authority of British Columbia, as part of the 2015 Spring Borrowing Session, Four Hundred Fifty Thousand Dollars as authorized through “Upgrades to Mill Avenue Loan Authorization Bylaw No. 1544, 2014” and that the Regional District of North Okanagan be requested to consent to our borrowing over a twenty year term and include the borrowing in their Security Issuing Bylaw.

Carried Unanimously

Late Item: Santa Parade

The city’s flatbed truck will be decorated at 5:30 on Thursday at the Works Yard. Please bring decorations and ideas. Should be at the arena by 5:30 on Friday for the parade and bring family members. Staff will be invited to participate and also bring their families.

Late Item: Gift Baskets for “Go with Me” Key Film Personnel

As a gesture of appreciation, gift baskets with a taste of Enderby and area will be prepared and presented to key members of the cast and crew of the movie. Councillors will seek contributions from various local community groups and merchants. Ideas can be forwarded to Councillor Baird.

Moved by Councillor Case, seconded by Councillor Shishido that gift baskets be prepared and presented to key cast and crew personnel of the movie “Go with Me” at a cost not to exceed \$500.

Carried Unanimously

PUBLIC QUESTION PERIOD

None

CLOSED MEETING RESOLUTION

Moved by Councillor Schreiner, seconded by Councillor Shishido that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (c) of the *Community Charter*.

Carried Unanimously

ADJOURNMENT

The regular meeting reconvened at 6:15 p.m.

The following items were declassified from confidential to non-confidential:

- a) Fink Machine License of Occupation along Old Vernon Road (June 16, 2014)
- b) City of Enderby / Chamber of Commerce Agreement (November 3, 2014)

The regular meeting adjourned at 6:16 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER