

REGULAR MEETING OF COUNCIL

AGENDA

DATE: Monday, November 17, 2014
TIME: 4:30 p.m.
LOCATION: Council Chambers – Enderby City Hall

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

[Regular Meeting Minutes of November 3, 2013](#)

pg 1-8

3. PUBLIC AND STATUTORY HEARINGS

[Business License and Regulation Bylaw No. 1558, 2014](#)
A bylaw to regulate and license business

4. PETITIONS AND DELEGATIONS

5. DEVELOPMENT MATTERS

6. BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

[Okanagan Regional Library – Self-Checkout Desk](#) – Memo from Chief Financial Officer dated November 12, 2014

pg 9

7. BYLAWS – Adoption

a. [Official Community Plan Revision Bylaw No. 1554, 2014](#)

pg 10

A bylaw to authorize the revision of OCP Bylaw No. 1549, 2014

b. [Zoning Bylaw Revision Bylaw No. 1556, 2014](#)

pg 11

A bylaw to authorize the revision of Zoning Bylaw No. 1550, 2014

c. [Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1557, 2014](#)

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Schedule 4 – Water Fees

d. [Business License and Regulation Bylaw No. 1558, 2014](#)

pg 16-22

A bylaw to regulate and license business

e. [Municipal Ticketing Information \(MTI\) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1559, 2014](#)

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f. [Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1560, 2014](#)

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g. [Intermunicipal Emergency Operations Service Bylaw No. 1462, 2010 Amendment Bylaw No. 1561, 2014](#) pg 30

h. [Development Cost Charge Reserve Funds Expenditure Bylaw No. 1562, 2014](#) pg 31
A bylaw authorizing the expenditure of money in the DCC Storm Reserve Fund

BYLAWS – 3rd Reading

i. [Certification of Official Community Plan No. 1549, 2014 Revision Bylaw No. 1555, 2014](#) – Memo from Chief Administrative Officer dated November 13, 2014 pg 32-33

[Official Community Plan No. 1549, 2014 Revision Bylaw No. 1555, 2014](#) pg 34-35
A bylaw to revise an Official Community Plan

BYLAWS – 3 Readings

j. [Princess Street Road Closure and Removal of Dedication](#) – Memo from Assistant Corporate Officer and Planning Assistant dated Nov. 12, 2014 pg 36-38

[Princess Street Road Closure and Removal of Dedication Bylaw No. 1563, 2014](#)
A bylaw to authorize closure and removal of the dedication as highway on part of undeveloped road commonly known as Princess Street pg 39-44

8. REPORTS

a. [Mayor and Council](#)

b. [Shuswap River Ambassadors – 2014 Year End Report](#) pg 45-51

c. [Building Permit Detail Report](#) – October 2014 pg 52-53

d. [Speed Board Reader Update](#) – Memo from Assistant Corporate Officer and Planning Assistant dated November 12, 2014 pg 54-58

9. NEW BUSINESS

a. [Changes to Recycling and Disposal Fees Effective January 2, 2015](#) – Correspondence from RDNO dated November 3, 2014 pg 59-61

b. [Christmas Craft Market Road Closure Request](#) pg 62-65

c. [Digital Billboard Sponsorship Application – Evangelical Chapel](#) pg 66-67

d. [Enderby-Splatsin Active Transportation Plan Analysis](#) – Memo from Assistant Corporate Officer and Planning Assistant dated Nov. 13, 2014 pg 68-73

- e. [Correspondence from Residents – Water Fee Concerns](#) – Memo from
Chief Financial Officer dated November 13, 2014 pg 74-80
- f. [Cherry Ridge Proposed Road and Logging Area](#) – Correspondence from
RDNO dated November 12, 2014 pg 81-82

10. PUBLIC QUESTION PERIOD

11. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) (e) and (i) and Section 90 (2) (b)
of the *Community Charter*

12. ADJOURNMENT

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THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a Regular Meeting of Council held on Monday, November 3, 2014 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Howie Cyr
Councillor Tundra Baird
Councillor Brad Case
Councillor Raquel Knust
Councillor Beryl Ludwig
Councillor Greg McCune
Councillor Earl Shipmaker

Chief Administrative Officer – Tate Bengtson
Deputy Administrative Officer – Barry Gagnon
Chief Financial Officer – Jennifer Bellamy
Assistant Corporate Officer and Planning Assistant – Kurt Inglis
The Press and Public

APPROVAL OF AGENDA

Moved by Councillor Shipmaker, seconded by Councillor Case that the agenda be approved as circulated.

Carried Unanimously

ADOPTION OF MINUTES

Regular Meeting Minutes of October 20, 2014

Moved by Councillor Baird, seconded by Councillor McCune that the minutes of the regular meeting of October 20, 2014 be adopted as circulated.

Carried Unanimously

Public Hearing Notes of October 20, 2014

Moved by Councillor Baird, seconded by Councillor McCune that the Public Hearing Notes of October 20, 2014 be adopted as circulated.

Carried Unanimously

PUBLIC AND STATUTORY HEARINGS

PETITIONS AND DELEGATIONS

DEVELOPMENT MATTERS

0006-14-DVP-END

Lot 1, District Lot 226, ODYD, Plan KAP75600 – 601 Bass Avenue

Applicant: Vanko Services Ltd.

Moved by Councillor Case, seconded by Councillor Baird that Council authorize the issuance of a Development Variance Permit for the property legally described as Lot 1, District Lot 226, Osoyoos Division Yale District, Plan KAP75600 located at 601 Bass Avenue to permit a variance to the following Section of the City of Enderby Zoning Bylaw No. 966, 1987:

403.1.a.i by leaving the western portion of the subject property's outside storage area free of screening.

Carried Unanimously

BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

BYLAWS – 3 Readings

Business License and Regulation Bylaw No. 1558, 2014

A bylaw to regulate and license business

Moved by Councillor Ludwig, seconded by Councillor Case that Council gives three readings to Business License and Regulation Bylaw No. 1558, 2014; and

THAT Council gives notice of its intention to adopt Business License and Regulation Bylaw No. 1558, 2014 by posting notice at the public notice board at City Hall and provides an opportunity for persons who consider they are affected by the proposed bylaw to make representation to Council at its regular meeting on November 17, 2014.

Carried Unanimously

Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1559, 2014

Moved by Councillor Case, seconded by Councillor McCune that Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1559, 2014 be given three readings.

Carried Unanimously

Official Community Plan Revision Bylaw No. 1554, 2014

A bylaw to authorize the revision of Official Community Plan Bylaw No. 1549, 2014

The Chief Administrative Officer gave an overview of the purpose of the Official Community Plan and Zoning Bylaw Revision Bylaws.

Moved by Councillor Case, seconded by Councillor Knust that Official Community Plan Revision Bylaw No. 1554, 2014 be given three readings.

Carried Unanimously

Zoning Revision Bylaw No. 1556, 2014

A bylaw to authorize the revision of Zoning Bylaw No. 1550, 2014

Moved by Councillor Ludwig, seconded by Councillor Baird that Zoning Revision Bylaw No. 1556, 2014 be given three readings.

Carried Unanimously

Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1560, 2014
A bylaw to amend fees and charges for services and information

Moved by Councillor Ludwig, seconded by Councillor Knust that Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1560, 2014 be given three readings.

Carried Unanimously

Intermunicipal Emergency Operations Service Bylaw No. 1462, 2010 Amendment Bylaw No. 1561, 2014

A bylaw to amend Intermunicipal Emergency Operations Service Bylaw No. 1462, 2010

Moved by Councillor Case, seconded by Councillor Ludwig that Intermunicipal Emergency Operations Service Bylaw No. 1462, 2010 Amendment Bylaw No. 1561, 2014 be given three readings.

Carried Unanimously

Development Cost Charge Reserve Funds Expenditure Bylaw No. 1562, 2014

A bylaw authorizing the expenditure of money in the Development Cost Charge Storm Reserve Fund

Moved by Councillor McCune, seconded by Councillor Case that Development Cost Charge Reserve Funds Expenditure Bylaw No. 1562, 2014 be given three readings.

Carried Unanimously

Metered Water Rates Bylaw

Moved by Councillor Shipmaker, seconded by Councillor Knust that Council gives first reading to City Of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1557, 2014.

Carried Unanimously

Discussion:

- Councillor Shipmaker presented a new rate proposal based on a flat rate for single family homes of \$234 and a consumption rate of \$1.30 per m³ over the base allocation. The consumption rate would be charged up to 900 m³ which would be allocated between the billing periods. The 900 m³ would increase by 100 m³ each year to allow higher usage properties to transition to the new rates. The CFO circulated a new bylaw based on these rates.

Moved by Councillor Shipmaker, seconded by Councillor Ludwig that Council gives second and third readings to the bylaw cited as City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1557, 2014 as amended.

Carried Unanimously

Moved by Councillor Shipmaker, seconded by Councillor McCune that any surplus realized from the consumption rate be returned to residents in the form of a rebate to the flat rate.

Carried Unanimously

Moved by Councillor Shipmaker, seconded by Councillor Ludwig that Council approves using the interest penalty system for overdue accounts at the rate established under Section 11(3) of the Taxation (Rural Area) Act.

Carried Unanimously

Moved by Councillor Case, seconded by Councillor Ludwig that Council directs staff to remove the sewer user rate and garbage fees from the property tax notice and include the fee on the utility billings.

Carried Unanimously

Moved by Councillor Baird, seconded by Councillor McCune that Council direct staff to develop a strategy for sending letters to properties with continuous and intermittent leaks. Critical elements of this strategy include:

- 1) Sending correspondence to the properties between billing periods, possibly every second month;
- 2) Having an escalating approach to correspondence to ensure that properties with continuous and intermittent leaks are taking the necessary steps to fix such leaks; and
- 3) Include critical information on the correspondence such as tips and information for identifying and fixing leaks as well as identifying key contacts within the community such as local plumbers.

Carried Unanimously

Moved by Councillor Knust, seconded by Councillor Shipmaker that Council direct staff to send utility bills to tenants, where this has been requested by the owner, and inter-period adjustments are not made for changes in tenancy.

Defeated

BYLAWS – 2 Readings

Official Community Plan Revision Bylaw No. 1555, 2014

A bylaw to revise an Official Community Plan

Moved by Councillor McCune, seconded by Councillor Shipmaker that Official Community Plan Revision Bylaw No. 1555, 2014 be given first and second reading.

Carried Unanimously

BYLAWS – Adoption

City of Enderby Zoning Bylaw No. 1550, 2014

Moved by Councillor McCune, seconded by Councillor Knust that City of Enderby Zoning Bylaw No. 1550, 2014 be adopted.

Carried Unanimously

REPORTS

Councillor Case

- Attended the Enderby Cliff's Volunteer Day and was only one of two volunteers who attended which was disappointing.

Councillor Ludwig

- Attended the Regional Library meeting in Kelowna and three local Christmas Light-up meetings.

Councillor Shipmaker

- Attended the Mexican Night of the Dead puppet show at the Drill Hall which was a great performance, but the attendance was poor.

Councillor Baird

- Attended the Splat-sin-Enderby Joint Committee meeting where they reviewed the Enderby-Splat-sin Active Transportation Plan and made a recommendation that the Councils of both communities adopt the Plan.
- Attended the Chamber of Commerce's Lunch 'N Learn event.
- Looking forward to taking part in the All Candidates Forum at MV Beattie Elementary School on Wednesday.

Councillor McCune

- Attended the Ministry of Transportation & Infrastructure's meeting which was a good opportunity to pitch the City's wish list.

Councillor Knust

- Attended the Community Christmas Committee meeting with Councillors Baird and Case. The School will continue to decorate for Christmas behind City Hall again this year with the Fire Department hosting a bonfire. A live nativity scene and the candlelight walk will be at the forefront of the Christmas activities this year with the high school band taking part. The Enderby & District Community Resource Centre will be hosting a Breakfast with Santa event.

Mayor Cyr

- Attended the Hospital District meeting and the budget was approved. The topic of local representation on the Board was discussed.
- Also attended the Ministry of Transportation & Infrastructure meeting and noted that the Ministry seems to have a long-term plan which extends beyond their typical 10 year planning horizon.
- Attended the Emergency Management Board meeting and the topic of renewal was discussed.
- Will be meeting with staffers for the film 'Go With Me' shortly and the community can expect some exciting activity in the days to come.

Moved by Councillor McCune, seconded by Councillor Baird that the Enderby-Splat-sin Active Transportation Plan be forwarded to Murray Tekano of the Ministry of Transportation & Infrastructure along with a letter stating the City's desire to understand the Ministry's long term highway alignment plans.

RCMP Policing Activity Report – Q3

Moved by Councillor Baird, seconded by Councillor Knust that the report be received and filed.
Carried Unanimously

RCMP Victims Assistance Report – Q3

Moved by Councillor Ludwig, seconded by Councillor Shipmaker that the report be received and filed.

Carried Unanimously

NEW BUSINESS

Ray Brown and Clayton Castle EOCP Certifications – Memo from Chief Administrative Officer dated October 22, 2014

Moved by Councillor Case, seconded by Councillor Ludwig that the memorandum be received and filed.

Carried Unanimously

Changes in Library Service Level at Enderby Branch – Correspondence from Okanagan Regional Library dated October 24, 2014

Moved by Councillor Ludwig, seconded by Councillor McCune that correspondence from the Okanagan Regional Library dated October 24, 2014 be received and filed.

Carried Unanimously

Restorative Justice Society Request for Funding – Memo from Chief Financial Officer dated October 24, 2014

Moved by Councillor Case, seconded by Councillor McCune that the Restorative Justice Society's request for funding be declined.

Carried Unanimously

Heritage Commission and Heritage Conservation Section of Official Community Plan – Memo from Chief Administrative Officer dated October 26, 2014

Moved by Councillor Baird, seconded by Councillor Knust that Council send correspondence to the Enderby and District Heritage Commission thanking it for its commitment to the implementation of the heritage conservation objectives and policies of City of Enderby Official Community Plan Bylaw No. 1549, 2014; and

THAT Council refer the implementation of the heritage conservation objectives and policies of City of Enderby Official Community Plan Bylaw No. 1549, 2014 to 2015 budget deliberations.

Carried Unanimously

Heritage Commission Interpretive Sign Proposal – memo from Chief Administrative Officer dated October 26, 2014

Moved by Councillor Shipmaker, seconded by Councillor Baird that Council send correspondence to the Enderby and District Heritage Commission inviting it to report back to staff with unit costs for its Heritage Interpretive Sign Proposal; and

THAT Council refer the Heritage Interpretive Sign Proposal to 2015 budget deliberations.

Carried Unanimously

Digital Billboard Sponsorship Application – Anglican Church Women – memo from Assistant Corporate Officer and Planning Assistant dated October 28, 2014

Moved by Councillor Ludwig, seconded by Councillor Knust that Council approve the Anglican Church Women sponsorship application valued at \$1,000 in-kind.

Carried Unanimously

Digital Billboard Sponsorship Application – Enderby Volunteer Firefighters Association – Memo from Assistant Corporate Officer and Planning Assistant dated October 29, 2014

Moved by Councillor McCune, seconded by Councillor Ludwig that Council approve the Enderby Volunteer Firefighters Association sponsorship application valued at \$3,500 in-kind.

Carried Unanimously

Remembrance Day Road Closure Request – Memo from Chief Administrative Officer dated October 28, 2014

Moved by Councillor Case, seconded by Councillor Baird that Council receives and files the application as approved by staff.

Carried Unanimously

Okanagan Regional Library Request for Funding – Memo from Chief Financial Officer dated October 28, 2014

Moved by Councillor McCune, seconded by Councillor Case that Council refer the funding request for the Okanagan Regional Library to the 2015 budget deliberations and that the request for funding also be referred to the Regional District of North Okanagan and the Splat-sin.

Carried Unanimously

Enderby Community Christmas Committee – Request for Funding – Correspondence dated October 29, 2014

Councillor Ludwig noted that the Committee will no longer need to pay for sleigh rides, therefore only \$500 in funding is required.

Moved by Councillor Case, seconded by Councillor McCune that Council donate \$500 to the Community Christmas Committee.

Carried Unanimously

Upgrades to Mabel Lake Road – Copy of Correspondence to Ministry of Transportation and Infrastructure from Jim Suski

Moved by Councillor Ludwig, seconded by Councillor Baird that a letter of support for improvements to Mabel Lake Road and Enderby-Grindrod Road be sent to Mr. Suski and copied to Electoral Area F Director Jackie Pearce and the complainant.

Carried Unanimously

Christmas Office Closure – Memo from Chief Administrative Officer dated October 29, 2014

Moved by Councillor Ludwig, seconded by Councillor McCune that City Hall be closed from 4:30 p.m. on Wednesday, December 24, 2014 to 8:30 a.m. on Monday, January 5, 2015.

Carried Unanimously

Enderby-Splat-sin Active Transportation Plan – Memo from Assistant Corporate Officer and Planning Assistant dated October 29, 2014

Moved by Councillor Knust, seconded by Councillor Case that Council adopt the Enderby-Splatsin Active Transportation Plan; and

THAT Council refer the high priority strategies identified in the Enderby-Splatsin Active Transportation Plan to staff for technical evaluation and report back to Council.

Carried Unanimously

PUBLIC QUESTION PERIOD

Marilyn Wallis asked for clarification regarding whether the Splatsin water customers to the east are metered and how they are charged. The Chief Financial Officer stated that they are metered and gave an overview of how these users are charged for water.

CLOSED MEETING RESOLUTION

Moved by Councillor Ludwig, seconded by Councillor Shipmaker that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (d), (e), and (k) of the *Community Charter*.

Carried Unanimously

ADJOURNMENT

The regular meeting reconvened at 5:55 p.m.

The following item was de-classified from confidential to non-confidential:

Purchase of 1307 Belvedere Street – Memo from Chief Financial Officer dated October 28, 2014

Moved by Councillor Shipmaker, seconded by Councillor Knust that Council approve the use of \$7,645.34 from the tax sale reserve to fund the purchase of approximately 80m² of property at 1307 Belvedere Street; and

THAT this matter be released from In-Camera.

Carried Unanimously

Moved by Councillor McCune, seconded by Councillor Case that the regular meeting adjourn at 5:56 p.m.

Carried Unanimously

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Agenda

THE CORPORATION OF THE CITY OF ENDERBY
MEMO

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: November 12, 2014
Subject: Okanagan Regional Library - Self-Checkout Desk

Recommendation:

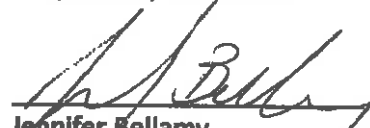
THAT Council receive this memo for information.

Background:

At the November 3, 2014 Council meeting, Council had questioned whether the 2014 donation to the Okanagan Regional Library for the self-checkout desk had been used.

After speaking with library staff, the purchase was put on hold earlier in the year to allow for sufficient time to set up the self-checkout system, which should be completed by the end of the year along with the purchase of the desk.

Respectfully submitted.


Jennifer Bellamy
Chief Financial Officer

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1554

A BYLAW TO AUTHORIZE THE REVISION OF OFFICIAL COMMUNITY PLAN BYLAW NO.
1549, 2014

WHEREAS Section 140 of the *Community Charter* permits the Council to, by bylaw, authorize the revision of any of the bylaws of the municipality in accordance with the *Bylaw Revision Regulation B. C. Reg. 367/2003*;

AND WHEREAS the Council has adopted City of Enderby Official Community Plan Bylaw No. 1549, 2014;

AND WHEREAS City of Enderby Official Community Plan Bylaw No. 1549, 2014, as revised under this bylaw, must be adopted by bylaw in accordance with the *Bylaw Revision Regulation*;

AND WHEREAS City of Enderby Official Community Plan Bylaw No. 1549, 2014, as revised under this bylaw and adopted, is deemed to have been adopted as if all requirements respecting the approval and adoption of its provisions have been met, including consultation, notification and public hearing requirements;

NOW THEREFORE, the Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "Official Community Plan Revision Bylaw No. 1554, 2014".
2. Council authorizes the revision of Official Community Plan Bylaw No. 1549, 2014 in accordance with the revisions authorized pursuant to Section 1(2) of *Bylaw Provision Regulation 367/2003*.
3. The Official Community Plan as revised under this Bylaw shall be brought before the Council for consideration of first, second and third readings and adoption in accordance with Part 5 of City of Enderby Council Procedure Bylaw No. 1506, 2012, as amended from time to time.

READ a FIRST time this day of , 201 .

READ a SECOND time this day of , 201 .

READ a THIRD time this day of , 201 .

ADOPTED this day of , 201 .

Mayor

Chief Administrative Officer

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1556

A BYLAW TO AUTHORIZE THE REVISION OF ZONING BYLAW NO. 1550, 2014

WHEREAS Section 140 of the *Community Charter* permits the Council to, by bylaw, authorize the revision of any of the bylaws of the municipality in accordance with the *Bylaw Revision Regulation B. C. Reg. 367/2003*;

AND WHEREAS the Council has adopted City of Enderby Zoning Bylaw No. 1550, 2014;

AND WHEREAS City of Enderby Zoning Bylaw No. 1550, 2014, as revised under this bylaw, must be adopted by bylaw in accordance with the *Bylaw Revision Regulation*;

AND WHEREAS City of Enderby Zoning Bylaw No. 1550, 2014, as revised under this bylaw and adopted, is deemed to have been adopted as if all requirements respecting the approval and adoption of its provisions have been met, including consultation, notification and public hearing requirements;

NOW THEREFORE, the Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "Zoning Bylaw Revision Bylaw No. 1556, 2014".
2. Council authorizes the revision of Zoning Bylaw No. 1550, 2014 in accordance with the revisions authorized pursuant to Section 1(2) of *Bylaw Provision Regulation 367/2003*.
3. The Zoning Bylaw as revised under this Bylaw shall be brought before the Council for consideration of first, second and third readings and adoption in accordance with Part 5 of City of Enderby Council Procedure Bylaw No. 1506, 2012, as amended from time to time.

READ a FIRST time this day of , 201 .

READ a SECOND time this day of , 201 .

READ a THIRD time this day of , 201 .

ADOPTED this day of , 201 .

Mayor

Chief Administrative Officer

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1557

A BYLAW TO ESTABLISH FEES AND CHARGES FOR SERVICES AND INFORMATION

WHEREAS Council of the City of Enderby has adopted "City of Enderby Fees and Charges Bylaw No. 1479, 2010";

AND WHEREAS Council wishes to amend the fees and charges;

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1557, 2014".
2. Schedule "4" of "City of Enderby Fees and Charges Bylaw No. 1479, 2010" is deleted and Schedule "4" attached to and forming part of this bylaw are substituted therefore.

READ a FIRST time this ____ day of ____, 2014.

READ a SECOND time this ____ day of ____, 2014.

READ a THIRD time this ____ day of ____, 2014.

RECONSIDERED and ADOPTED this ____ day of ____, 2014

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**SCHEDULE 4
WATER FEES
Administered through the Water and Sprinkling Bylaw**

USER FEES

Metered Rates

| | Flat Rate / Period | Consumption Rate / Period |
|--|--------------------|---|
| A. Single Family Residential | | |
| Jan-Apr / Sep-Dec | \$ 78.00 | \$ 1.30 / m ³ over 45 m ³ to 225* m ³ |
| May - Aug | \$ 78.00 | \$ 1.30 / m ³ over 90 m ³ to 450* m ³ |
| B. Single Family Residential with Legalized Suite | | |
| Jan-Apr / Sep-Dec | \$ 108.35 | \$ 1.30 / m ³ over 70 m ³ to 312* m ³ |
| May - Aug | \$ 108.35 | \$ 1.30 / m ³ over 110 m ³ to 625* m ³ |
| C. Strata Residential | | |
| Jan-Apr / Sep-Dec | \$ 62.85 | \$ 1.30 / m ³ over 35 m ³ to 180* m ³ |
| May - Aug | \$ 62.85 | \$ 1.30 / m ³ over 75 m ³ to 360* m ³ |
| Irrigation: | | |
| Metered | | \$ 1.30 / m ³ |
| Non-metered | | \$ 1.30 / m ³ based on estimated volume |
| D. Multi Family Residential | | |
| Jan-Apr / Sep-Dec | \$ 62.85 | \$ 1.30 / m ³ over 35 m ³ to 180* m ³ |
| May - Aug | \$ 62.85 | \$ 1.30 / m ³ over 75 m ³ to 360* m ³ |
| E. Business / Industrial | \$ 32.95 | \$ 1.30 / m ³ over 24 m ³ to 60 m ³ \$ 0.50 / m ³ over 60 m ³ |
| F. Business / Industrial with Residential | \$ 49.25 | \$ 1.30 / m ³ over 35 m ³ to 60 m ³ \$ 0.50 / m ³ over 60 m ³ |
| G. Institutional / Civic | \$ 32.95 | \$ 1.30 / m ³ over 24 m ³ to 60 m ³ \$ 0.50 / m ³ over 60 m ³ |
| Irrigation on separate meter | | \$ 0.50 / m ³ |
| H. Agricultural** | | |
| Properties with single family residential | | |
| Jan-Apr / Sep-Dec | | \$ 0.50 / m ³ over 45 m ³ |
| May - Aug | | \$ 0.50 / m ³ over 90 m ³ |
| Land only | | |
| Jan-Apr / Sep-Dec | | \$ 0.50 / m ³ |
| May - Aug | | \$ 0.50 / m ³ Irrigation |

* Amount to increase by 25 m³ in the Jan - Apr and Sep - Dec periods and by 50 m³ in the May - Aug period each year.

**Agricultural rates are only applicable to properties classified as a "Farm" property by BC Assessment and are located within the City limits.

Non-Metered Rates

- Where metering is not possible, consumption is based on the average usage for the same property class.
- Where metering is possible, but refused, an annual flat rate fee of \$726.40 will apply.
- For properties located out of town, an out of town parcel tax of \$291.60 will apply.

Interest shall be charged on any current amounts unpaid by a day designated by the Chief Financial Officer at the rate established under Section 11(3) of the Taxation (Rural Area) Act.

MISC. CHARGES

Connection Charge

| Size | Replace Existing Connection | New Connection |
|--|------------------------------------|-----------------------------------|
| 19mm | At cost with minimum \$275 charge | At cost with minimum \$275 charge |
| Robinson-Vetter Subdivision on Knoll | N/A | Actual \$275 charge |
| 25mm | At cost with minimum \$300 charge | At cost with minimum \$300 charge |
| 32mm and larger | At cost with minimum \$900 charge | At cost with minimum \$900 charge |

Meter Installation

At cost with deposit of \$900.00

Failure or Refusal to Have a Water Meter Installed

\$750 over and above the cost of the water meter for the installation of the chamber plus any additional costs that pertain to installing the water meter outside the building.

Meter Reading Request

Per request \$25.00.

Hydrant Use

Water Usage

| | |
|------------------------------------|---------|
| Application fee | \$50.00 |
| Fee per day or part thereof* | \$50.00 |
| Water Wrench Deposit..... | \$35.00 |

* Daily hydrant use fee shall not apply to a contractor retained by the City for City business.

Supply of Water to Vendors for Resale

| | |
|-------------------------------------|---------|
| Annual charge | \$1,000 |
| Volume charge per 4,500 litre | \$ 2.20 |

Turn-On Turn-Off

| | |
|--|---------|
| Turn-Off for discontinuance of service | \$50.00 |
| Turn-Off for temporary repairs | \$50.00 |
| Turn-On | \$25.00 |

Note: No credit or rebate of charges paid or payable for the current calendar year will be granted following the cessation of service.

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW No. 1558

A bylaw to regulate and license business

WHEREAS pursuant to Section 8(6) and Division 9 of the *Community Charter* a Council may regulate in relation to business;

AND WHEREAS pursuant to Section 15 of the *Community Charter* a Council may provide for a system of licenses, permits, or approvals;

NOW THEREFORE, the Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. CITATION

- a. This Bylaw shall be cited as "City of Enderby Business License and Regulation Bylaw No. 1558, 2014".

2. DEFINITIONS

- a. In this bylaw:

"business" means the carrying on of a commercial or industrial undertaking of any kind, or the providing of professional, personal, or other services for the purpose of receiving income, profit or other form of consideration, but does not include an activity carried on by a Municipal, Provincial, or Federal Government, Crown Corporation, or a not-for-profit or charitable society, or agricultural producers not involved in retail or the production of medicinal marihuana;

"City" means the Corporation of the City of Enderby;

"Council" means the municipal council of the City of Enderby;

"Fire Inspector" means the official appointed by Council and shall include the City's Fire Chief, Deputy Fire Chief or any Fire Commissioner, including a Fire Commissioner's Assistant or Deputy, as appointed under the *Fire Services Act*;

"flea market" means an occasional or periodic sales activity held within a building, structure or open area where groups of individual sellers offer goods, new and used, for sale to the public;

"license" means a business license issued by the City of Enderby permitting the license holder to carry on business in the City of Enderby under the terms and conditions of this bylaw;

"farmers market" means an organization that provides and coordinates a premises for the occasional sale of products made, baked, grown, or made by the participating vendors;

"mobile vendor" means any person who sells or offers for sale food, merchandise or a service, or who advertises or takes orders for goods or services from a vehicle, bicycle, or temporary structure;

"non-profit organization" means an organization or operation registered and in good standing under the *Societies Act*, *School Act*, *Health Act* or any other Provincial or Federal Act that regulates the creation and conduct of organizations which do not define profit as an objective;

"person" includes, in addition to the regular meaning, a corporation, partnership, proprietorship, firm and the agent or representative of a person;

"premises" means a building, portion of a building, property parcel, or an area of land where business is carried on;

"trade show" means the business of organizing a group of merchants, suppliers, trades people or professionals together as a group in one location or building for a period of up to seven (7) days to display and offer their products or services for sale.

3. LICENSE INSPECTOR

a. The Chief Administrative Officer shall appoint a person as the License Inspector for the purpose of enforcing and carrying out the provisions of this bylaw.

b. Authority of License Inspector

- i. The License Inspector shall classify and interpret each application for a license in accordance with the relevant bylaws.
- ii. The License Inspector may grant a license if he or she is satisfied that the applicant has complied with the bylaws of the City regarding building, planning, health, and safety and other matters relevant to the practice of the business for which the license application is made.
- iii. The License Inspector may require inspections and approvals from qualified building, planning, health, and safety officials.
- iv. The License Inspector may refuse a license application pursuant to the requirements of Section 60(1) of the *Community Charter*.
- v. The License Inspector may suspend or cancel a license pursuant to Section 60(2) of the *Community Charter*.
- vi. The License Inspector must advise the applicant or license holder who is subject to the decision to refuse an application or suspend or cancel a license that he or she is entitled to have Council reconsider the matter. Council may restore, suspend, or cancel the license.
- vii. The License Inspector, or duly appointed Bylaw Enforcement Officer at the direction of the License Inspector, shall have the authority to enter, at all reasonable times, upon any property subject to the regulations of this bylaw in order to ascertain whether such regulations are being observed.
- viii. No person shall unreasonably obstruct or prevent a License Inspector from carrying out his or her duties as prescribed in this bylaw.
- ix. Notwithstanding the License Inspector's authority, the License Inspector may refer any decision to Council.

4. LICENSING REGULATIONS

a. License Requirement

- i. No person shall carry on a business, including the soliciting of sales, within the City without having obtained a valid license.

- ii. A license authorizes only the person named on the license to carry on only the business described in the license and only at the premises or location described on the license.
- iii. Every person who carries on business from more than one premises within the City shall obtain a separate license for each premises.
- iv. All license holders shall be subject to the provisions of the City's bylaws and applicable Provincial and Federal statutes and regulations. The issuance of a license shall not be deemed to be a representation by the City that the business complies with applicable bylaws, statutes, or regulations. The business owner is solely responsible for ensuring compliance with all statutes, regulations, bylaws and other enactments.
- v. The license shall at all times be displayed prominently in the business area of the premises to which the public has access. Where the license holder has no business premises in the City, the license shall be carried upon the license holder's person at all times when he or she is engaged within the City in the business for which the License was issued.

b. License Period

- i. Licenses shall be issued in perpetuity for a business carried on in accordance with the original license issued from the date of issue or from the date of renewal in the case of an existing license with an expiry date prior to April 30, 2009.
- ii. The License Inspector may request confirmation of the ongoing nature of the business and, in the event that no confirmation is provided within a period of 60 days, may cancel the license.
- iii. The license period may be amended or cancelled by bylaw at any time by Council.
- iv. The license period for a trade show, performance, concert, exhibition, entertainment function or other event that is not ongoing in nature shall be for the duration of the event, not to exceed seven (7) days. Events exceeding seven (7) days must receive a written exemption from the License Inspector.

c. License Application and Fee

- i. Every person who wishes to acquire a license shall make application to the City on the prescribed form and pay a license fee.
- ii. Where an applicant applies for more than one license, a separate application and fee shall be submitted for each license.
- iii. The license fee paid at the time of application shall not be refunded on account of a person ceasing to do business.
- iv. A license fee shall be refunded in full only if the license application is withdrawn or refused by the License Inspector prior to the commencement of referrals or inspections. After the commencement of referrals or inspections, no refund will be provided even if the application is refused.

d. Application Refusal

- i. Where a License Inspector has refused to issue a license, the applicant is entitled to reconsideration by Council.

- ii. The License Inspector must provide to the applicant reasons for refusing to issue a license.

e. License Transfer

- i. Licenses are not transferable and no change of location, name, ownership, controlling interest, or type of business shall be allowed without the license holder completing a new application, submitting the prescribed application fee and being issued a new license, subject to the conditions, requirements, and procedures of the Bylaw.

f. License Suspension or Revocation

- i. The License Inspector may suspend a license for such period as may be determined by the License Inspector to be reasonable.
- ii. Where a license has been suspended, the License Inspector shall notify the license holder and give reasons for the suspension. Such notification shall occur either by serving the notice upon the license holder, sending the notice by registered mail to the address of the business as shown on the application, or by posting the notice upon the premises for which the license was issued.
- iii. The notice and opportunity to be heard referred to above is not required if the license holder, by reasonable efforts, cannot be found.
- iv. The notice of suspension shall be posted upon the premises for which the license was issued and shall not be removed until the earlier of:
 - a) the license being reinstated; or
 - b) the former license holder ceasing to occupy the premises; or
 - c) a new business, other than one carried on by the license holder, is started at the premises.
- v. Notwithstanding the preceding section, the License Inspector may choose not to post the notice of suspension until after Council has reconsidered the matter.
- vi. The License Inspector may remove any license, or copy of license, on display at the premises of a business with a suspended or cancelled license.
- vii. Any person whose license has been suspended or cancelled is entitled to reconsideration by Council.

g. Withholding a License

- i. Notwithstanding the authority of the License Inspector or Council's powers, Council may by resolution withhold a license pursuant to Section 929(5) of the *Local Government Act*.

h. Council Reconsideration

- i. Should the License Inspector refuse, suspend, or cancel a license, the affected applicant or license holder may request Council reconsideration by giving written notice to the Corporate Officer of the City. Such written notice shall state the grounds upon which the reconsideration is requested.
- ii. Council shall provide the affected applicant or license holder with an opportunity to make representations before it.
- iii. After reconsidering the refusal, suspension, or cancellation, Council may confirm, adjust, or set aside the decision of the License Inspector as it deems reasonable.

- iv. Council must provide written reasons to the applicant or license holder for confirming, adjusting, or setting aside the decision of the License Inspector after reconsideration.

5. BUSINESS REGULATIONS

- a. **Bulk Water Sales:** Every person carrying on the business of bottling and selling water supplied by the City shall supply the License Inspector with all applicable information pursuant to the City's Watering and Sprinkling Regulation, as amended from time to time.
- b. **Motor Vehicle Sales:** Every person who makes application for a license to sell or lease motor vehicles to retail consumers must provide verification of acceptance as a licensed motor vehicle dealer by the Motor Vehicle Sales Authority of BC.
- c. **Consumer Protection BC Regulated Activities:** All activities regulated by Consumer Protection BC, including debt collection, cemetery and funeral services, credit reporting, direct sales, home inspection services, payday lending, motion picture, telemarketing, and travel service industries must be licensed by Consumer Protection BC when applicable and must also obtain a license prior to carrying on a business within the City.
- d. **Fairs, Flea Markets, Farmers Markets, and Trade Shows:** The license for a fair, flea market, farmers market, or trade show shall be considered to cover all vendors. Such licenses shall be limited to operating one day per week at the specified premises unless authorized in writing by the License Inspector and subject to reconsideration by Council upon request of the license holder.
- e. **General and Subcontractors:** Every person licensed as a general contractor shall provide the License Inspector with a list of all subcontracting trades engaged on a specific job. Failure, neglect, or refusal to submit such list within two (2) weeks of commencing a specific job shall be deemed sufficient reason for the License Inspector to suspend or cancel a license. Every person carrying on the business of a general contractor, contractor, or subcontractor must obtain a license prior to carrying on business within the City, even when the general contractor has obtained a license.
- f. **Liquor Licensed Establishments:** Every person carrying on a business subject to the British Columbia Liquor Control Board shall comply with all Council policy and fees regarding liquor control and licensing at all times.
- g. **Medical Marihuana Producers:** Every producer of medical marihuana licensed under the Marihuana for Medical Purposes Regulations is a business and must obtain a valid and subsisting license.
- h. **Mobile Vendor:** No mobile vendor shall operate within the City without first having obtained a license.

All mobile vending units which sell food which is prepared for immediate consumption by the public, including those which may be covered by a flea market, farmers market, or special event license, must have a valid permit as issued by the Provincial Government authority having jurisdiction.

No mobile vendor shall operate on or from any municipally owned property, boulevards or highways unless and until the applicant has provided evidence of:

- i. **Motor Vehicle Liability Insurance** with a minimum coverage of \$2,000,000;

- ii. Comprehensive Public Liability and Property Damage Insurance for \$2,000,000 inclusive, with the City as named insured.

Every person who operates a mobile vending unit shall be responsible to provide suitable garbage collection containers, and to keep the area around the vending location free of any waste material originating from the vendor's business.

Mobile vending units must be attended by qualified staff at all times when on a site, and must be removed from the location when not staffed.

No mobile vendor shall operate within the City, except for the following conditions:

- i. when the Zoning Bylaw allows a mobile vendor as a permitted use;
- ii. by first obtaining written consent of Council for property, public spaces, boulevards, and highways owned or otherwise controlled by the City;
- iii. by first obtaining written consent of the Enderby and District Services Commission for property, public spaces, boulevards, and highways owned or otherwise controlled by the Commission;
- iv. by first obtaining written consent from School District #83 for school grounds.

Subject to the Zoning Bylaw and/or obtaining the written permission of the above authorities as applicable, where a mobile vendor is catering to or delivering to a residential site, business or construction site, such units shall not park or stop on the traveled portion of a highway, and shall not be stopped at one location longer than is necessary to serve customers, and at no time shall remain stopped for longer than twenty (20) minutes at any one location.

6. PENALTIES

- a. Any person who violates any of the provisions of this bylaw or who suffers or permits any act or thing to be done in contravention of this bylaw or who neglects to do or refrains from doing any act or thing which violates any of the provisions of this bylaw shall be liable to the penalties hereby imposed. Each day that such violation is permitted to continue shall constitute a separate offence.
- b. Any person who violates any of the provisions of this bylaw shall, upon summary conviction, be liable to a penalty not exceeding \$10,000.
- c. This Bylaw is also enforceable by the City of Enderby Municipal Ticket Information Bylaw, as amended from time to time.

7. SEVERABILITY

- a. If any portion of this bylaw is for any reason held to be invalid, unlawful or unenforceable by the decision of any Court of competent jurisdiction, that portion shall be deemed to be severed from the bylaw and its severance shall not affect the validity of the remaining portions of this bylaw.

8. BYLAWS REPEALED

- a. This bylaw hereby repeals the following bylaw, and any and all amendments thereto:
 - i. City of Enderby Business License Bylaw No. 1408, 2009.

READ A FIRST TIME this ___ day of ___, 2014.

READ A SECOND TIME this ___ day of ___, 2014.

READ A THIRD TIME this __ day of __, 2014.

ADOPTED this __ day of __, 2014.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1559

A BYLAW TO AMEND THE MUNICIPAL TICKETING INFORMATION (MTI) SYSTEM BYLAW
NO. 1518

WHEREAS Council of the City of Enderby has adopted "City of Enderby Municipal Ticketing Information System Bylaw No. 1518, 2013";

AND WHEREAS Council wishes to amend Schedule 3 in accordance with City of Enderby Business License and Regulation Bylaw No. 1558, 2014;

AND WHEREAS Council wishes to amend Schedule 9 in accordance with City of Enderby Zoning Bylaw No. 1550, 2014

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1559, 2014".
2. Schedule "A" of "City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013" is deleted and Schedule "A" Attached to and forming part of this bylaw is substituted therefore.
3. Schedule "3" is hereby deleted and Schedule "3" attached to and forming part of this Bylaw is substituted therefore.
4. Schedule "9" is hereby deleted and Schedule "9" attached to and forming part of this bylaw is substituted therefore.

READ a FIRST time this ____ day of ____, 20__.

READ a SECOND time this ____ day of ____, 20__.

READ a THIRD time this ____ day of ____, 20__.

ADOPTED this ____ day of ____, 20__.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Schedule "A"

MUNICIPAL TICKETING INFORMATION SYSTEM BYLAW NO. 1518

| DESIGNATED BYLAWS | DESIGNATED BYLAW ENFORCEMENT OFFICERS |
|---|--|
| Dog Control Bylaw No. 1469, 2010 | <ul style="list-style-type: none"> • Dog Control Officers • Royal Canadian Mounted Police • Bylaw Enforcement Officers • Chief Administrative Officer • Chief Financial Officer |
| Water and Sprinkling Regulations Bylaw No. 1468, 2010 | <ul style="list-style-type: none"> • Director of Engineering and Public Works • Bylaw Enforcement Officers • Chief Administrative Officer • Chief Financial Officer |
| Business Licence and Regulation Bylaw No. 1558, 2014 | <ul style="list-style-type: none"> • Bylaw Enforcement Officers • License Inspector • Chief Administrative Officer • Chief Financial Officer |
| Good Neighbour Bylaw No. 1517, 2013, excluding Section VI | <ul style="list-style-type: none"> • Royal Canadian Mounted Police • Bylaw Enforcement Officers • Fire Chief • Chief Administrative Officer • Chief Financial Officer |
| Good Neighbour Bylaw No. 1517, 2013, Section VI | <ul style="list-style-type: none"> • Royal Canadian Mounted Police |
| Sanitary Sewer Regulation Bylaw No. 1470, 2010 | <ul style="list-style-type: none"> • Director of Engineering and Public Works • Bylaw Enforcement Officers • Chief Administrative Officer • Chief Financial Officer |
| Street and Traffic Bylaw No. 1471, 2010 | <ul style="list-style-type: none"> • Director of Engineering and Public Works • Bylaw Enforcement Officers • Building Inspector • Royal Canadian Mounted Police • Chief Administrative Officer • Chief Financial Officer |
| Fire and Emergency Services Bylaw No 1480, 2010 | <ul style="list-style-type: none"> • Bylaw Enforcement Officers • Fire Chief • Royal Canadian Mounted Police • Chief Administrative Officer • Chief Financial Officer |
| Cemetery Regulation Bylaw No. 1515, 2013 | <ul style="list-style-type: none"> • Bylaw Enforcement Officers • Royal Canadian Mounted Police • Chief Administrative Officer • Chief Financial Officer |
| Zoning Bylaw No. 1550, 2014 | <ul style="list-style-type: none"> • Director of Engineering and Public Works • Bylaw Enforcement Officers • Building Inspector • Royal Canadian Mounted Police • Chief Administrative Officer • Chief Financial Officer |

SCHEDULE "3"**BUSINESS LICENCE AND REGULATION BYLAW NO 1558, 2014**

| | SECTION | FINE \$ | Fine If Pd within 30 days \$ |
|--|------------|------------|---|
| No business license | 4(a)(i) | 500. | 250. |
| Business License Not Valid for Person, Activity, or Premises | 4(a)(ii) | 100. | 50. |
| No Business License for Each Premises | 4(a)(iii) | 100 | 50 |
| Prohibit Entry of Authorized Person | 3(b)(viii) | 500. | 250. |
| Fail to Display Business License | 4(a)(v) | 100. | 50. |
| Removal of Suspension Notice | 4(f)(iv) | 200. | 100. |

SCHEDULE "9"

Zoning Bylaw No. 1550, 2014

| | Section | Fine \$ | Fine If Pd within 30 days \$ |
|--|----------------|--------------------|---|
| Obstructing an inspection or inspector | 101 | 100. | 50. |
| Unlawful use of land, buildings, or structures | 303.1 | 200. | 100. |
| Off-street parking or loading contravention | 305 | 100. | 50. |
| Home occupation contravenes permitted use | 307.2.a | 100. | 50. |
| Temporary building or structure contravenes permitted use | 307.2.b | 100. | 50. |
| Boarding use contravenes permitted use | 307.2.c | 100. | 50. |
| Tent, trailer, or mobile home use contravention | 307.3.b | 100. | 50. |
| Unenclosed storage of vehicles in state of disrepair nor not licensed | 307.3.c | 100. | 50. |
| Incineration or processing of fish, animal, or vegetable waste | 307.3.d | 100. | 50. |
| Unauthorized parking and storage in residential zones | 307.4.a | 100. | 50. |
| Failure to maintain screening | 309.1.a | 100. | 50. |
| Sign not permitted | 310.3.a | 100. | 50. |
| Prohibited sign | 310.3.b | 100. | 50. |
| More than one home occupation, real estate or political sign | 310.3.d | 100. | 50. |
| Illumination not permitted for home occupation, real estate or political signs | 310.3.e | 100. | 50. |
| Failure to maintain sign | 310.3.h | 100. | 50. |

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1560

A BYLAW TO ESTABLISH FEES AND CHARGES FOR SERVICES AND INFORMATION

WHEREAS Council of the City of Enderby has adopted "City of Enderby Fees and Charges Bylaw No. 1479, 2010";

AND WHEREAS Council wishes to amend the fees and charges;

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1560, 2014".
2. Schedule "1" and "8" of "City of Enderby Fees and Charges Bylaw No. 1479, 2010" is deleted and Schedule "1" and "8" attached to and forming part of this bylaw is substituted therefore.

READ a FIRST time this ____ day of ____, 2014.

READ a SECOND time this ____ day of ____, 2014.

READ a THIRD time this ____ day of ____, 2014.

RECONSIDERED and ADOPTED this ____ day of ____, 2014

MAYOR

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE 1

CORPORATE SERVICE FEES

| | | | |
|----|---|-----------|----------------------|
| a. | List of Electors (candidates for local government elected office shall receive the first copy at no charge) | \$ 20.00 | |
| b. | Minutes of Council proceedings | \$ 0.25 | per page |
| c. | Copies of bylaws | \$ 1.00 | per page |
| d. | Photocopying | \$ 0.50 | per page |
| e. | Copy of the Official Community Plan – Text | \$ 10.00 | |
| | – Maps | \$ 5.00 | |
| f. | Copy of the Zoning Bylaw – Text | \$ 20.00 | |
| | – Map | \$ 5.00 | |
| g. | Copy of the Subdivision Bylaw | \$ 100.00 | |
| h. | Fax charges | \$ 2.00 | first page |
| | | \$ 1.50 | each additional page |
| i. | Tax Certificates | \$ 15.00 | |
| j. | NSF cheques | \$ 25.00 | |
| k. | Copies of Infrastructure Maps | \$ 1.00 | per page |
| l. | Research and Copy of Property Service Cards | \$ 5.00 | |
| m. | Building Permit Deposit Liability | \$ 350.00 | |
| n. | Business License Fee | \$ 75.00 | |

**SCHEDULE 8
LAND USE FEES**

| Application Type | Fee \$ |
|---|---|
| Zoning Bylaw Amendment / Rezoning * | 1,000.00 |
| Official Community Plan Amendment * | 1,000.00 |
| Joint Official Community Plan Amendment / Zoning Bylaw Amendment | 1,200.00 |
| Development Variance Permit | 450.00 |
| Development Permit | 330.00 |
| Development Permit – Minor | 0.00 |
| Joint Development / Development Variance Permit | 550.00 |
| Campground Permit - First 50 Camping Spaces | 100.00 |
| - Each Additional Camping Space | 2.00 |
| Land Use Contract – Vary / Discharge (non-refundable) | 750.00 |
| Board of Variance Application (non-refundable) | 225.00 |
| Secondary Suite Decommission Application** | 25.00 |
| Subdivision: | |
| Application fee for the first lot proposed to be created | 500.00 |
| Application fee for each additional parcel or strata lot proposed to be created | 155.00 |
| Inspection fee on subdivisions creating 3 or more lots: | |
| | 3% of the first \$500,000.00 |
| | 2% on the second \$500,000.00 |
| | 1% on the balance over \$1,000,000.00 |
| | (of the estimated costs of constructing services as approved by the City) |

*If the application does not proceed to Public Hearing, \$350.00 will be refunded

** In the event a decommissioned suite is rented without notification provided to the City, the applicable fees and charges will be charged retroactively and a 10% penalty will be applied to the property.

THE CORPORATION OF THE CITY OF ENDERBY
INTERMUNICIPAL EMERGENCY OPERATIONS SERVICE
AMENDMENT BYLAW NO. 1561, 2014

A bylaw to amend
Intermunicipal Emergency Operations Service Bylaw No. 1462, 2010.

WHEREAS the Intermunicipal Participants have agreed to establish an intermunicipal scheme in relation to Emergency Operations Services for which they have authority under the *Community Charter* or the *Local Government Act*;

AND WHEREAS the agreement previously entered into to establish the intermunicipal scheme in relation to Emergency Operations Services provides for the addition of a new party to that agreement, subject to certain conditions;

AND WHEREAS the nature the service is such that the interests of the inhabitants of the region are best served without reference to municipal boundaries;

AND WHEREAS the *Community Charter* provides that two or more municipalities may, by bylaw adopted by the council of each participating municipality, establish an intermunicipal scheme in relation to one or more matters for which they have authority under the *Community Charter* or the *Local Government Act*;

AND WHEREAS the *Local Government Act* provides that a regional district may by resolution or bylaw of its board of directors, enter into agreements with a public authority respecting activities, works or services within the powers of a party to the agreement, other than the exercise of regulatory authority, including agreements respecting the undertaking, provision and operation of activities, works and services;

NOW THEREFORE the Council of the City of Enderby enacts as follows:

1. This bylaw may be cited as "Intermunicipal Emergency Operations Service Bylaw No. 1462, 2010 Amending Bylaw No. 1561, 2014."
2. THAT the existing Schedule "A" Agreement be replaced with a new Schedule "A" Agreement attached to and forming part of this bylaw. *
3. THAT the Mayor and Corporate Officer area authorized to execute the new Agreement shown in Schedule "A", attached to this bylaw.

READ A FIRST TIME this ____ day of ____, 20__.

READ A SECOND TIME this ____ day of ____, 20__.

READ A THIRD TIME this ____ day of ____, 20__.

ADOPTED this ____ day of ____, 20__.

* Schedule "A" circulated
in Nov. 3/14 agenda package

Mayor

Corporate Officer

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW No. 1562

**A bylaw authorizing the expenditure of money in the
Development Cost Charge Storm Reserve Fund**

WHEREAS pursuant to Section 935 of the *Local Government Act*, Council may, by bylaw, provide for the expenditure of money in a development cost charge reserve fund and interest earned thereon;

AND WHEREAS Council deems it desirable to expend a portion of the monies set aside under the Development Cost Charge Storm Reserve Fund for the purpose of storm capital works;

AND WHEREAS the said capital works will serve, directly or indirectly, the developments in respect of which the charges were imposed;

NOW THEREFORE, the Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "City of Enderby Development Cost Charge Reserve Funds Expenditure Bylaw No. 1562, 2014".
2. The sum of Seventy One Thousand Five Hundred Dollars (\$71,500) is hereby appropriated from the Development Cost Charge Storm Reserve Fund for the Regent Avenue Lift Station Upgrade project.

READ A FIRST TIME this __ day of __, 2014.

READ A SECOND TIME this __ day of __, 2014.

READ A THIRD TIME this __ day of __, 2014.

ADOPTED this __ day of __, 2014.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1555

A BYLAW TO REVISE AN OFFICIAL COMMUNITY PLAN

WHEREAS the Council has adopted City of Enderby Official Community Plan Bylaw No. 1549, 2014;

AND WHEREAS the Council adopted Official Community Plan Revision Bylaw No. 1554, 2014 to authorize the revision of Official Community Plan Bylaw No. 1549, 2014 pursuant to Section 140 of the *Community Charter* and the *Bylaw Revision Regulation*;

AND WHEREAS the Official Community Plan has been revised and the Corporate Officer has certified that the Official Community Plan has been revised in accordance with Bylaw No. 1554, 2014;

AND WHEREAS an Official Community Plan revised pursuant to Section 140 of the *Community Charter* and the *Bylaw Revision Regulation* and adopted by the Council is deemed to have been adopted as if all requirements respecting the approval and adoption of its provisions have been met, including consultation, notification and public hearing requirements;

NOW THEREFORE the Council, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "Official Community Plan No. 1549, 2014 Revision Bylaw No. 1555, 2014".
2. Schedule A of the Official Community Plan Bylaw No. 1549, 2014 is revised, effective as of the date of adoption of this bylaw, as follows:
 - a. Schedule "D" is added to the "force and effect" part of Section 1.4.a and removed from the "reference and convenience" part of Section 1.4.a; and
 - b. The subheading title is deleted from Section 16.0 ("16.1 Discussion")

READ a FIRST time this day of , 201 .

READ a SECOND time this day of , 201 .

CERTIFIED as revised in accordance with Official Community Plan Revision Bylaw No. 1554, 2014 this day of , 201 .

READ a THIRD time this day of , 201 .

ADOPTED this day of , 201 .

Certification by Corporate Officer

Mayor

Chief Administrative Officer

MEMO

To: Mayor and Council

From: Tate Bengtson, CAO

Date: November 13, 2014

Subject: Certification of Official Community Plan No. 1549, 2014 Revision Bylaw No. 1555, 2014

RECOMMENDATION

THAT Council receives this memorandum certifying Official Community Plan No. 1549, 2014 Revision Bylaw No. 1555, 2014.

BACKGROUND

The Board of Directors for the Regional District of the North Okanagan ("RDNO") recently accepted the City of Enderby's Regional Context Statement, which was adopted by the City of Enderby as part of Official Community Plan Bylaw No. 1549, 2014 ("OCP"). Now that RDNO has accepted the Regional Context Statement, a few minor alterations need to be made to the OCP to align the "force and effect" provisions. The proposed revisions are:

Schedule "D" is added to the "force and effect" part of Section 1.4.a and removed from the "reference and convenience" part of Section 1.4.a; and

The subheading title is deleted from Section 16.0 ("16.1 Discussion").

Rather than go through a full OCP amendment, which can be time-consuming and expensive, the needed changes may be enacted pursuant to Section 140 of the *Community Charter* and its companion *Bylaw Revision Regulation 367/2003* ("Regulation"). For a narrowly circumscribed set of minor, non-policy, amendments (termed "revisions"), a Council may authorize such alterations in accordance with the Regulation in a manner that is expeditious and cost-effective.

Given the restricted nature of the eligible revisions, there is a regulatory requirement that the Corporate Officer certifies a proposed revision prior to third reading. This memorandum certifies that Official Community Plan No. 1549, 2014 Revision Bylaw No. 1555, 2014 has been revised in accordance with the bylaw authorizing the revision and may proceed to third reading.

Specifically, the proposed revision bylaw makes revisions on the following basis:

- omitting and providing for the repeal of a bylaw or a provision of a bylaw that is expired, inoperative, obsolete, spent or otherwise ineffective;
- adding, changing or omitting a note, heading, title, marginal note, diagram, map, plan or example to a bylaw; and

- making changes, without changing the substance of the bylaw, to bring out more clearly what is considered to be the meaning of a bylaw or to improve the expression of the law.

Upon adoption, the revisions will be consolidated with the OCP.

Upon adoption of Bylaw No. 1555, the City will fulfill its statutory obligations pursuant to Section 866 of the *Local Government Act* with respect to its Regional Context Statement.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer and Corporate Officer

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant
Date: November 12, 2014
Subject: Princess Street Road Closure and Removal of Dedication Bylaw No. 1563, 2014

RECOMMENDATION

THAT Princess Street Road Closure and Removal of Dedication Bylaw No. 1563, 2014 be given three readings and referred to the Ministry of Transportation and Infrastructure and the utility companies;

AND THAT subject to appropriate notice and the adoption of Princess Street Road Closure and Removal of Dedication Bylaw No. 1563, 2014, Council authorizes the disposal and transfer of the property (767.3 m²) that was formerly that portion of Princess Street closed under Bylaw No. 1563, 2014 to the Owner of Lot 1, District Lot 150, Kamloops Division Yale District, Plan KAP77756 so that the closed road area can be consolidated with the legally described property;

AND THAT the Mayor and Corporate Officer be authorized to execute the related agreements and documents on behalf of the City;

AND THAT notice as attached be published in the local newspaper on November 26, 2014 and December 3, 2014 and posted on the City of Enderby public notice posting place, and that Council provide an opportunity at the December 15, 2014 Council Meeting for persons that may be affected by the bylaw to make representation to Council;

AND THAT pursuant to the Resumption of Highways Regulation, B.C. Reg. 245/2004, the Corporate Officer be authorized to file a certificate in the Land Title Office in order to effect a discharge of the Province's right of resumption for the portion of Princess Street to be closed under Bylaw No. 1563, 2014.

BACKGROUND

Council previously discussed closing the portion of Princess Street immediately west of 708 Granville Avenue (Enderby Memorial Terrace) to facilitate a consolidation with the property legally described as Lot 1, District Lot 150, Kamloops Division Yale District, Plan KAP77756. This would provide additional area to accommodate Phase II of the development of supportive housing, assisted living and/or complex care. In exchange, the City would receive Statutory Rights-of-Way required for water and sewer infrastructure necessary to service portions of the Knoll development.

The following summarizes the issues that must be considered by the City as part of the road closure:

- ***Is the road vested with the City?***
 Section 35 (1)(a) of the Community Charter vests with the municipality the soil and freehold of every highway in the municipality, subject to the exceptions listed in Section 35 (2); Section 35 (2) was reviewed by Staff and it was determined that no exceptions apply to the City of Enderby in this case, and therefore the road is vested with the City.
- ***Does the owner who originally dedicated the road continue to have an interest in the road?***
 Where a highway was dedicated by subdivision or reference plan, the dedication may not be removed without the dedicating owner's consent if: (a) the highway has not been developed for its intended purpose, and (b) the owner of the land at the time of the dedication is still the owner of all the parcels created by the subdivision or reference plan. The subject property was initially part of a larger lot (see Plan KAP55239) which was subdivided in 2005, at which time the portion of Princess Street was dedicated. As one lot is now owned by the Provincial Rental Housing Corporation and the other is owned by Interior Health, the owner who originally dedicated the road does not continue to have an interest in the road.
- ***Will the road closure affect access to a body of water?***
 The portion of Princess Street subject to Bylaw No. 1563, 2014 does not provide water access, therefore the road closure will not affect access to a body of water.
- ***Will the road closure completely deprive an owner of access?***
 The portion of Princess Street subject to Bylaw No. 1563, 2014 is not currently used to provide access to any fronting properties, therefore the road closure will not deprive any property owners of access.
- ***Is the road area within 800 metres of an arterial highway?***
 Yes, the portion of Princess Street subject to Bylaw No. 1563, 2014 is within 800 metres of Highway 97A, therefore the City will have to obtain approval from the Minister of Transportation & Infrastructure prior to adopting Bylaw No. 1563, 2014.
- ***Will utilities be affected by the road closure?***
 The City will refer Bylaw No. 1563, 2014 and the reference plan to all utility companies in order to determine if the utilities will be affected by the road closure.
- ***Can the Province's right of resumption be cancelled?***
 Pursuant to Sections 35 (7) and (8) of the Community Charter, the City's interest in its highways is subject to a right in favour of the Province to resume such highways for arterial highways purposes, transportation purposes, or park related purposes. As per the Resumption of Highways Regulation, B.C. Reg. 245/2004, if a closed highway is not adjacent to a park, recreation area or ecological reserve under the *Park Act*, the *Ecological Reserve Act*, or *Protected*

Areas of British Columbia Act or an area to which an order under s.7 (1) of the *Environmental Land Use Act* applies, the right of resumption will be cancelled if the land is disposed to an adjoining landowner for the purpose of consolidating the former highway land with the adjoining owner's land; as this provision applies and the City is intending to dispose of the road area to an adjoining owner for consolidation purposes, the Corporate Officer will file a certificate in the Land Titles office in order to effect the discharge (see attached Certificate).

- ***Is the City receiving fair market value from the purchaser of the sale of the road area?***
The City is prohibited from providing assistance to business, including selling land to a business at less than fair market value as defined under Section 25 of the Community Charter. The Provincial Rental Housing Corporation is not considered a 'business', therefore the City may dispose of the road for less than market value but a notice must be published of that intention in accordance with Sections 24 and 94 of the Community Charter (see attached Public Notice).

The market value for the portion of Princess Street to be disposed of under Bylaw No. 1563, 2014 is valued at \$73,000 based on the pro-rated 2014 assessment of the adjacent property. Although a significant portion of this \$73,000 valuation will be offset by the value of the Statutory Rights-of-Way that the City intends to receive, the Bylaw and Public Notice will be structured to reflect disposition of the road at less than market value. This provides flexibility in enabling the City to dispose of the land for the purpose of consolidation with the adjacent property in the event that the City does not require the Statutory Rights-of-Way.

Concurrently with the road closure process, Administration will be completing the formal agreement with the Provincial Rental Housing Corporation. The actual transfer and consolidation of the property and the registration of Statutory Rights-of-Way will likely occur after installation of the works.

Respectfully Submitted,



Kurt Inglis, Assistant Corporate Officer and Planning Assistant

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1563, 2014

A BYLAW TO AUTHORIZE CLOSURE AND REMOVAL OF THE DEDICATION AS
HIGHWAY ON PART OF UNDEVELOPED ROAD COMMONLY KNOWN AS
PRINCESS STREET

WHEREAS Section 35(1)(a) of the *Community Charter* provides that the soil and freehold of every highway in a municipality is vested in the municipality;

AND WHEREAS Sections 40(1)(a) and (2)(b) of the *Community Charter* provides that Council may, by bylaw, close all or part of a road right of way, and remove the dedication of a highway;

AND WHEREAS the City of Enderby wishes to close and cancel the dedication of a portion of highway commonly known as Princess Street, as shown and described as a "Closed Road" and outlined in bold on the reference plan accompanying this bylaw, certified by Mark Budgen, BCLS and completed on the 12th day of November, 2014 (hereinafter referred to as the "Plan"), a copy of which is attached hereto as Schedule "A";

NOW THEREFORE, the Council of the City of Enderby, in open meeting assembled, hereby ENACTS AS FOLLOWS:

Citation

1. This bylaw may be cited as the "***Princess Street Road Closure and Removal of Dedication Bylaw No. 1563, 2014***".

General

2. That the portion of the following described road:
Princess Street with an area of 767.3 m² shown as "Closed Road" on the Plan is hereby stopped up and closed to traffic.
3. That the dedication as highway of the portion of the following described road:
Princess Street with an area of 767.3 m² shown as "Closed Road" on the Plan is cancelled.
4. That prior to adoption of this bylaw, Council shall cause public notice to be given by advertising once each week for two consecutive weeks in a newspaper distributed in the City of Enderby.
5. That prior to adoption of this bylaw, the approval of the Minister of Transportation and Infrastructure shall be obtained, in accordance with Section 41(3) of the *Community Charter*.
6. That the Mayor and Corporate Officer are hereby authorized to execute the necessary conveyance and plan on behalf of the City of Enderby, and generally to do all things necessary to carry out the purpose of this bylaw.
7. Upon adoption of this bylaw, the City intends to dispose of this portion of road for less than market value to the owner of the adjoining lot legally described as Lot 1, District Lot 150, Kamloops Division Yale District, Plan KAP77756 for the purposes of future supportive housing, assisted living, and/or complex care.

READ a FIRST time this day of , 2014.

READ a SECOND time this day of , 2014.

READ a THIRD time this day of , 2014.

ADVERTISED in the and issues of the Okanagan Advertiser.

RECEIVED APPROVAL OF THE MINISTER OF TRANSPORTATION AND
INFRASTRUCTURE this day of , .
(Community Charter, Section 41(3))

Senior District Development Technician
Ministry of Transportation

ADOPTED this day of , .

MAYOR

CORPORATE OFFICER

**SURVEY PLAN CERTIFICATION
PROVINCE OF BRITISH COLUMBIA**

PAGE 1 OF 2 PAGES

By incorporating your electronic signature into this form you are also incorporating your electronic signature into the attached plan and you

(a) represent that you are a subscriber and that you have incorporated your electronic signature to the attached electronic plan in accordance with section 168.73 (3) of the Land Title Act, RSBC 1996 c.250; and

(b) certify the matters set out in section 168.73 (4) of the Land Title Act, Each term used in this representation and certification is to be given the meaning ascribed to it in part 10.1 of the Land Title Act.

Mark Budgen
8UPEEJ

Digitally signed by Mark Budgen
(8UPEEJ)
DN: cn=CA, ou=Mark Budgen 8UPEEJ,
o=BC Land Surveyor, ou=Verify ID at
www.bclscert.com/LKUP.stm?
id=8UPEEJ
Date: 2014.11.12 12:48:02 -0800

1. BC LAND SURVEYOR: (Name, address, phone number)

Mark Sanford Budgen
3710A - 28th Street

Telephone: 250-545-5990
mbudgen@monasheesurveying.com

Vernon**BC V1T 9X2**
☐ **Surveyor General Certification [For Surveyor General Use Only]**
2. PLAN IDENTIFICATION:Control Number: **141-582-5342**Plan Number: **EPP46625**This original plan number assignment was done under Commission #: **856****3. CERTIFICATION:**
☒ **Form 9** ☐ **Explanatory Plan** ☐ **Form 9A**

I am a British Columbia land surveyor and certify that I was present at and personally superintended this survey and that the survey and plan are correct.

| | | | | | |
|--|-------------|-----------------|-----------|-----------------|-------------------------------------|
| The field survey was completed on: | 2014 | November | 07 | (YYYY/Month/DD) | The checklist was filed under ECR#: |
| The plan was completed and checked on: | 2014 | November | 12 | (YYYY/Month/DD) | 167723 |

☒ **None** ☐ **Strata Form S**
☒ **None** ☐ **Strata Form U1** ☐ **Strata Form U1/U2**

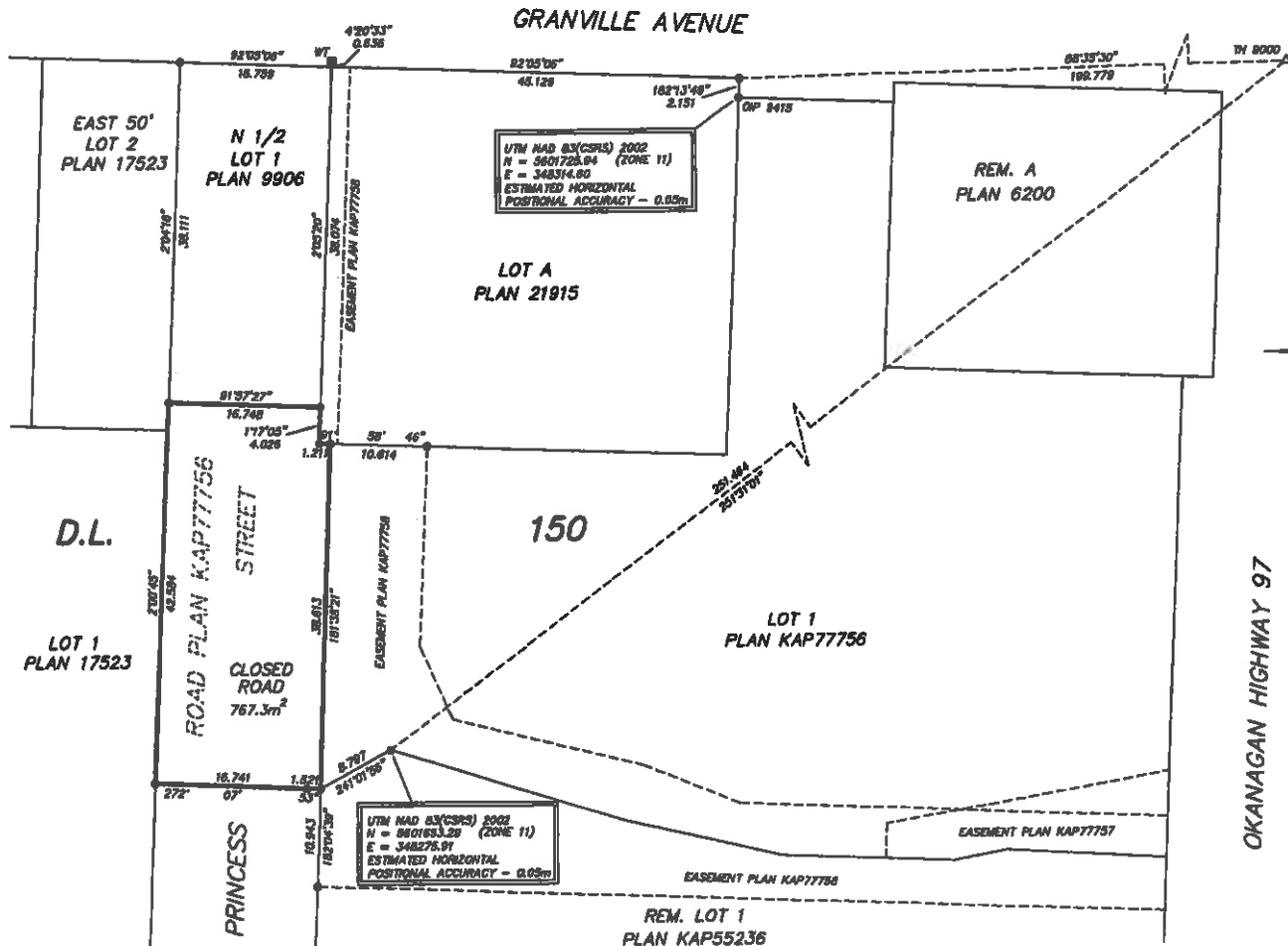
Arterial Highway ☐

4. ALTERATION: ☐

**REFERENCE PLAN TO ACCOMPANY CITY OF
ENDERBY BYLAW "PRINCESS STREET ROAD
CLOSURE BYLAW NO. 1563, 2014" CLOSING ROAD
AND CANCELING THE DEDICATION OF HIGHWAY
DEDICATED BY PLAN KAP77756 WITHIN DISTRICT
LOT 150 KAMLOOPS DIVISION YALE DISTRICT**

PLAN EPP46625

**PURSUANT TO SECTION 120 OF THE LAND TITLE ACT,
AND SECTION 40 OF THE COMMUNITY CHARTER.**



LEGEND

GRID BEARINGS ARE DERIVED FROM GNSS OBSERVATIONS AND ARE REFERRED TO THE CENTRAL MERIDIAN OF ZONE 11. TO OBTAIN LOCAL ASTRONOMIC BEARINGS REFERRED TO THE MERIDIAN THROUGH OIP 9415, SUBTRACT 1° 38' 13" FROM GRID BEARINGS.

THE UTM COORDINATES AND ESTIMATED HORIZONTAL POSITIONAL ACCURACY ACHIEVED ARE DERIVED FROM SINGLE POINT POSITIONING TECHNIQUES USING THE PRECISE POINT POSITIONING (PPP) SERVICE OF NATURAL RESOURCES CANADA.

THIS PLAN SHOWS HORIZONTAL GROUND-LEVEL DISTANCES UNLESS OTHERWISE SPECIFIED. TO COMPUTE GRID DISTANCES, MULTIPLY GROUND-LEVEL DISTANCES BY THE AVERAGE CORRECTION FACTOR OF 0.9999928417. THE AVERAGE CORRECTION FACTOR HAS BEEN DETERMINED BASED ON AN ELLIPSOIDAL ELEVATION OF 345 METRES.

ALL DISTANCES ARE IN METRES AND DECIMALS THEREOF.

- DENOTES STANDARD IRON POST FOUND
- DENOTES STANDARD IRON POST PLACED
- DENOTES STANDARD LEAD PLUG FOUND
- △ DENOTES TRAVERSE HUB PLACED
- TH DENOTES TRAVERSE HUB
- OIP DENOTES OLD IRON PIN

NOTE:
THIS PLAN SHOWS ONE OR MORE WITNESS POSTS WHICH ARE NOT SET ON THE TRUE CORNER(S).

THIS PLAN LIES WITHIN THE REGIONAL DISTRICT OF NORTH OKANAGAN.

THE FIELD SURVEY REPRESENTED BY THIS PLAN WAS COMPLETED ON THE
7th DAY OF NOVEMBER, 2014

MARK SANFORD BUDGEN, BCLS [836]

ECP No. 167723

**MORASHEE
SURVEYING - GEOMATICS**

5710A 10th Street Vernon, B.C. V1T 0G5 Tel: (250) 548 8888 Fax: (250) 548 8918

FILE: 6202
DRAWING: 6202 REF EPP46625.DWG

**Certificate Pursuant to Resumption of Highways Regulation
B.C. Reg. 245/2004 as amended by B.C. Reg. 18/2005**

I, Tate Bengtson, Corporate Officer for the City of Enderby hereby certify that:

- a) the municipality has, by Bylaw No. 1563, 2014 under Section 40 of the *Community Charter*,
 - i. closed the highway or portion, and
 - ii. removed its dedication,
- b) the closed highway or portion is not adjacent to,
 - i. a park, recreation area or ecological reserve established under the *Park Act*, the *Ecological Reserve Act* or the *Protected Areas of British Columbia Act*, or
 - ii. an area to which an order under Section 7(1) of the *Environmental and Land Use Act* applies, and
- c) the land is to be disposed of
 - i. in exchange for land necessary for the purpose of improving, widening, straightening, relocating or diverting a highway, or
 - ii. to one or more adjacent landowners for the purpose of consolidating it with the landowners' existing adjacent parcel or parcels of land.

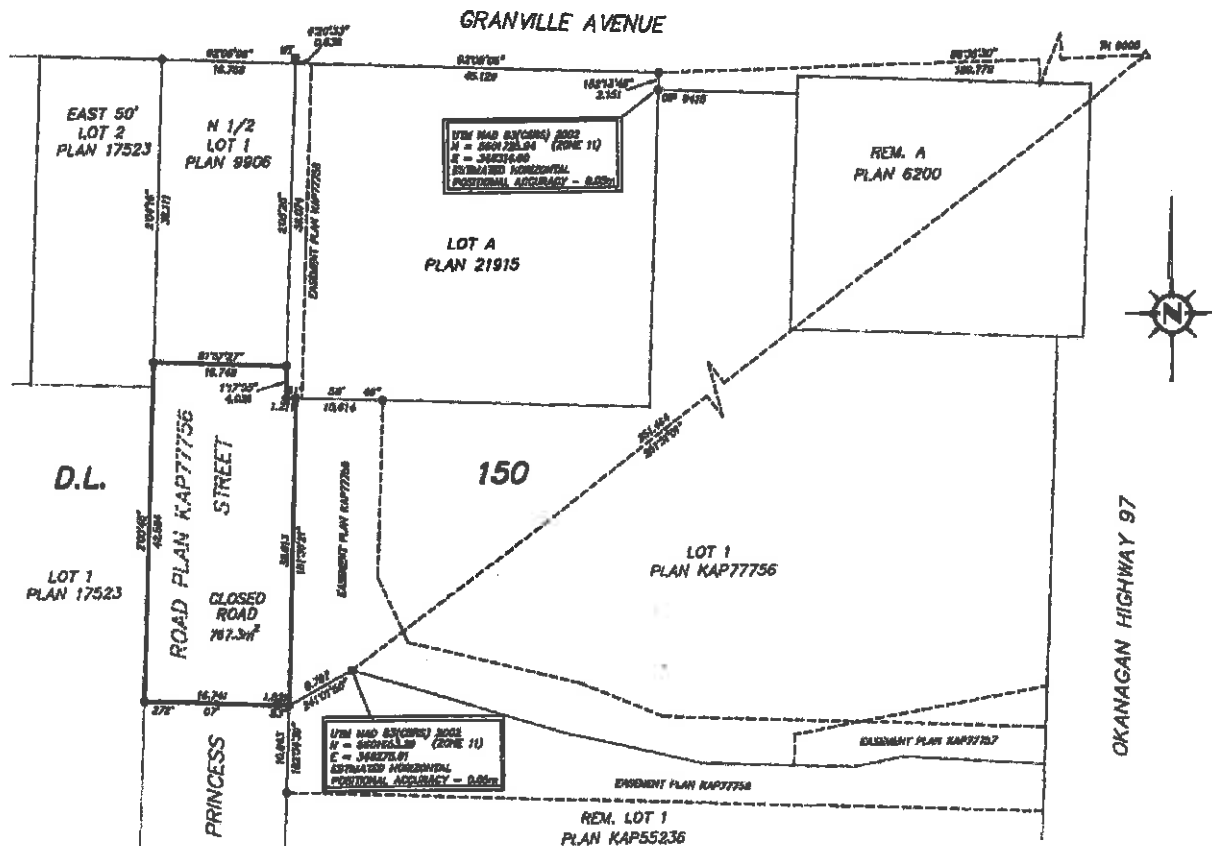
Certified true this day of , *

Tate Bengtson, Corporate Officer
City of Enderby

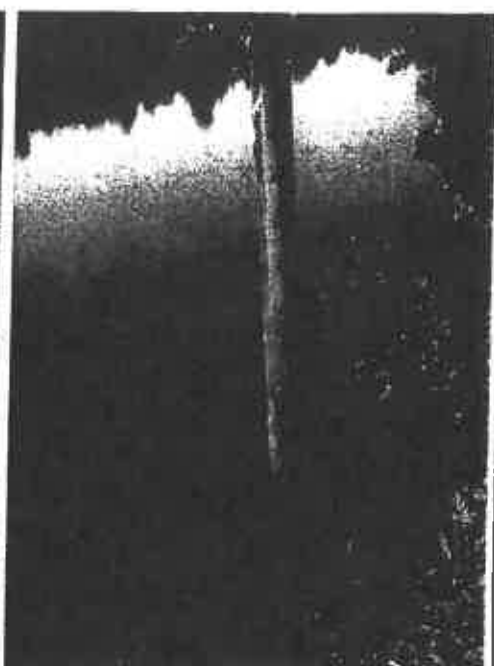
BYLAW NO. 1563, 2014

Public Notice of Permanent Road Closure, Removal of Highway Dedication and Land Disposal

The City of Enderby intends to close and cancel the dedication as highway of a portion of highway commonly referred to as Princess Street as shown on the sketch below. The City further gives notice of its intention to dispose of that closed portion of Princess Street comprising 767.3 m² for \$1.00 to the owner of the property legally described as Lot 1, District Lot 150, Kamloops Division Yale District, Plan KAP77756 for the purposes of future supportive housing, assisted living, and/or complex care.



Bylaw No. 1563, 2014 which proposes to close that portion of highway and remove its dedication as highway, will be considered by Council at its regular meeting of December 15, 2014 at 4:30 pm in the Council Chambers of the City of Enderby, 619 Cliff Avenue. All persons who consider they are affected by the bylaw will be provided an opportunity to make representation to Council at the meeting or by delivering a written submission to the Chief Administrative Officer by December 15, 2014. Further inquiries can be directed to the Chief Administrative Officer at 619 Cliff Avenue, Enderby BC or by phone at (250) 838-7230.



Year End Report

October 22nd,

2014

Best practices, impact analysis, and new opportunities

Shuswap River
Ambassadors

This program would not be possible without the generous contributions of its funders:

City of Enderby

Enderby & District Chamber of Commerce

Regional District of the North Okanagan

BC hydro 

FOR GENERATIONS

 **FORTIS BC™**

A special thank you to the in-kind contributors to the program:

Kingfisher Interpretive Centre

The Lower Shuswap Stewardship Society

RCMP Safe Communities



During the summer of 2014, the River Ambassadors communicated with 5811 recreational users on the Lower Shuswap River.

The fifth year of operations for the River Ambassador Program was kicked off by performing a five year evaluation of the program from the stakeholder perspective. The program was reviewed in a largely positive manner; most stakeholders expressed the importance of the program but thought there was room for growth.

The River Ambassadors play an important role in communicating information to recreational river users on-site. However, statistics and anecdotal information suggests a need for ongoing education. There remains an "awareness gap" regarding river safety, ecology, and general knowledge; especially amongst self proclaimed "veterans" to the Shuswap River, and amongst younger, usually inebriated, groups.

This report concludes with several recommendations regarding how the River Ambassadors – the last line of defense against inappropriate or unsafe activity on the Shuswap River – may be enhanced in future years.

An addendum to this report discusses recommendations to improve effective management of hand-launches in future years.

Summer 2014 proved to be warmer than 2013 and in conjunction with lower water it made for a much busier season. Water levels only reached a peak of 9ft and with the hot weather starting in late June river users starting using the Shuswap earlier in the season. With the hotter weather and the lower water level it made parts of the Shuswap River ideal for swimming, tubing, and paddling conditions. The River Ambassadors did, however, have to modify their messaging from 2013 to specify the dangers that the Dale Lake slide in May aggravated. Their engagement was adjusted to reflect variations in float times, and new hazards such as sand bars, log jams, floating debris, and changes in the current flow.

The River Ambassadors, in coordination with Visitor Centre staff, created a tone that emphasizes the hazards that occur on any body of water, but particularly the river.

The table below indicates the variation in users contacted by the River Ambassadors. These numbers strongly correlate to weather conditions. During times of poor weather conditions, the River Ambassadors' hours were reduced, or they were performing tasks related to the general health of the river at the Kingfisher Interpretive Centre or at the Hand Launch sites.

| Dates | Tube Floaters | Other Recreational Users |
|---------------------|---------------|--------------------------|
| June 30 to July 7 | 136 | 92 |
| July 10-14 | 631 | 111 |
| July 17-21 | 124 | 102 |
| July 24-28 | 1802 | 270 |
| July 31 to August 4 | 379 | 290 |
| August 7-11 | 958 | 341 |
| August 14-18 | 175 | 156 |
| August 21-31 | 144 | 100 |

The 2014 season reflected much higher numbers in comparison to 2013. These can be contributed to warmer weather, lower water, different tally methods, and the River Ambassadors speaking with the Girl Guides as they recreated on the water.

Note: the numbers in the above chart are based on contact between River Ambassadors and user groups. As the River Ambassadors are unable to contact all groups, these figures underreport total usage.

| Month | Tube Floaters | Kayak/Canoe | Swimmers | Paddle Boarders | Boats |
|--------------|---------------|-------------|------------|-----------------|------------|
| July | 2693 | 171 | 276 | 37 | 91 |
| August | 1656 | 352 | 409 | 51 | 75 |
| Total | 4349 | 523 | 685 | 88 | 166 |

Tube floating remains the most popular recreational activity on the river with 4349 floaters educated. In total, the River Ambassadors communicated with 5811 users during the summer of 2014. Paddle Boarding has been increasing yearly going up from 27 in 2013 to 88 in 2014. Kayaking and Canoeing has also increased substantially with only 88 tallied in 2013 to over 500 tallied in 2014. Added to the tally sheets this season were power boats with 166 tallied. Tube floater response to the Ambassadors' awareness campaign varied, but may be divided into these four groups:

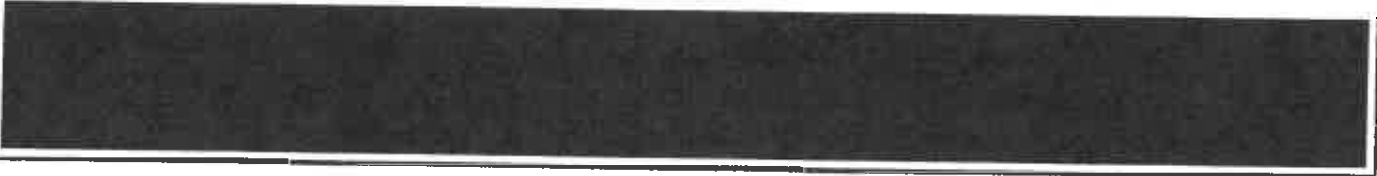
1. Those who heard the information and modified their safety, planning, and practices accordingly (20% of users). Generally these were river users who didn't expect such lengthy float times or as many hazards as were present on the route;
2. Those who heard the information and chose not to go on the river due to an awareness of the risks (5% of users). Generally these were river users with smaller children or individuals that didn't have lifejackets and didn't feel comfortable with their swimming abilities;
3. Those who refused or neglected to heed the advice (25% of users). Generally there were river users that declared themselves as veterans of the river or were displaying signs of inebriation; and
4. Those who heard the information, but were overall already prepared (50% of users).

Overall, rivers users' knowledge of the river is still dangerously low. Without further understanding of the hazards posed by any body of water, let alone those risks unique to the river, the likelihood of injury or death on the river increases substantially. There will be a continuous of need for education and awareness.

Garbage disposal seems to be improving but still requires continual education. Only a small portion of the user groups were properly equipped to deal with garbage disposal in a respectable manner. Either garbage was held till a proper disposal was available or the litter was left in the river. With the Ambassadors constantly cleaning up along the banks, it becomes evident which method of disposal is still more common; although a yearly decrease is notable. There is a need to improve disposal facilities, methods, and education, one possible method is installing recycling cans along with the garbage cans. People go through the garbage cans at launch points looking for cans and then leave the garbage on the ground, this way they can just go through the recycling and the garbage doesn't end up on the ground.

Tally information for river users seen with alcohol on the river was reflected at 330 people in July and 980 in for August, some of which were notable under the legal drinking age. However this may not be an accurate reflection of alcohol use of the river as the River Ambassadors are unable to speak with all river users. This is also reflected in the large number of alcohol bottles and cans retrieved by the River Ambassadors from the banks of the river. The user groups are more likely to ignore or become belligerent with the River Ambassadors when inebriated, and frequently are not wearing lifejackets.

There was no notable decrease or increase in use of lifejackets on the river. However, many river users will not accept carrying a life jacket as law; others would go rent or borrow lifejackets from Grants Tackle Box. Lifejackets were most commonly seen on children between the ages of 2-6, kayakers, canoeists, then children between the ages of 7-12.



The River Ambassadors Program is a pioneer program in its field. While its model has drawn the attention of communities throughout the province and won two environmental awards, there are always opportunities for improvement.

The following recommendations were implemented during 2014:

1. The Shuswap River Ambassador Facebook page grew substantially in the 2014 season. This page was used as a information hotline for regular updates on the river conditions, hazards, weather conditions, and water levels.
2. At the beginning of the season during high water, and low water the River Ambassadors were taken on a familiarization tour of the Shuswap River from Trinity Bridge to Enderby Bridge. This tour served to educate the River Ambassadors on the different aspects of this stretch of the river, about hazards along this stretch, and landmarks that can be used in their information for river users. This also allowed the River Ambassadors an opportunity to talk with users while they were on the river, and pick up 100+ pounds of garbage from the beaches and the water. In addition, the River Ambassadors also attended a swift water river familiarization from Mabel Lake to Brandts Handlaunch at the beginning of the season.

[REDACTED]

Every year presents new opportunities to build upon past successes and increase the impact of the program. In the 2014 Ambassador Season a Stakeholder Consultation was held. The following are recommendations for the River Ambassador Program in 2015 based off of internal review and the Stakeholder Consultation:

1. The River Ambassador Program should be broken into two shifts. One from 11:00am to 5:00pm, the second from 12:00pm to 6:00pm. This would allow for more coverage of Belvidere Park, Eby's Handlaunch, and Trinity Bridge later in the evening, targeting the groups that need the most information, the under prepared and under educated.
2. Increase the wage and date range of the River Ambassador Program. Increasing the wage and date range for the program would start to attract more qualified employees to the position. In addition, increasing the date range opens up funding options that were not available with the current system. The proposed timeline would be June to September; this would allow the River Ambassadors to spend time preparing Handlaunch sites, speaking with schools on the awareness of the river, working with social media, and doing familiarization tours.
3. Consideration should be given to extending the program to a team that could patrol the river by canoe or kayak. While this poses distinct operational risks, as well as cost increases, it may help to intercept recreational river users who were missed through other means. This could also be linked to a continuous effort to keep the river clean. A trial run on the August long weekend of 2015 would offer ideal conditions to gauge the efficiency of this expansion.
4. Familiarization Tours of the Shuswap River for the Ambassadors should be extended from Trinity Bridge to Enderby Bridge to include the entire river from Mabel Lake to Mara Provincial Park. This would allow the River Ambassadors to extend their knowledge of river conditions, geographic layout of the river, and river hazards.



Regional District of North Okanagan
Building Permit Detail Report for Oct 2014

For Area: Enderby

| Day: | Permit: | Owner: | Construction Location: | Builder: | Permit Desc: | Value: | Cumulative |
|---------|-------------------------------|----------------------|---|----------|--------------------|--------------|--------------|
| Area: | Cost: | | | | Units: | Fir Area: | TOTAL: |
| 02 | 14-0300-END -BP \$8,028.45 | CORY M HOLDINGS LTD, | Lot 8, Plan KAP151, Twp. Sec. D/L 226, 247 BRICKYARD RD Ref: 208 00772.000 | | INDUSTRIAL BLDG | \$600,000.00 | \$600,000.00 |
| Enderby | | | | | Unit 0 | 930.8 Sq.M. | |
| 23 | 14-0362-END -BP \$984.25 | 848750 BC LTD, | Lot 1, Plan KAP50508, Twp. Sec. D/L 150, 1701 GEORGE ST Ref: 208 00400.000 | | WASHROOMS | \$50,000.00 | \$650,000.00 |
| Enderby | | | | | Unit 0 | Sq.M. | |



Regional District of North Okanagan Building Inspections Statistical Report for Oct 2014

| Class: | Electoral Areas: | | | Armstrong | | | Enderby | | | Lumby | | | Spallumcheen | | |
|--------------------|------------------|----------|--------------|-----------|----------|-------------|----------|----------|-------------|----------|----------|-------------|--------------|----------|-------------|
| | H Units: | Permits: | Value: | H Units: | Permits: | Value: | H Units: | Permits: | Value: | H Units: | Permits: | Value: | H Units: | Permits: | Value: |
| Residential | 9 | 21 | \$3,872,180 | 3 | 6 | \$985,368 | 0 | 0 | \$0 | 0 | 0 | \$0 | 0 | 1 | \$56,000 |
| Residential YTD | 53 | 112 | \$19,090,460 | 14 | 29 | \$4,210,368 | 2 | 5 | \$696,000 | 4 | 6 | \$953,500 | 9 | 24 | \$3,093,305 |
| Commercial | 1 | 2 | \$425,000 | 0 | 0 | \$0 | 0 | 1 | \$50,000 | 0 | 1 | \$100 | 0 | 0 | \$0 |
| Commercial YTD | 1 | 8 | \$1,007,500 | 0 | 2 | \$152,000 | 1 | 2 | \$250,000 | 0 | 3 | \$17,670 | 0 | 1 | \$4,200 |
| Industrial | 0 | 0 | \$0 | 0 | 0 | \$0 | 0 | 1 | \$800,000 | 0 | 0 | \$0 | 0 | 0 | \$0 |
| Industrial YTD | 0 | 2 | \$150,000 | 0 | 1 | \$117,540 | 0 | 2 | \$655,000 | 0 | 0 | \$0 | 0 | 1 | \$80,000 |
| Public | 0 | 0 | \$0 | 0 | 0 | \$0 | 0 | 0 | \$0 | 0 | 0 | \$0 | 0 | 0 | \$0 |
| Public YTD | 0 | 2 | \$7,600 | 0 | 0 | \$0 | 0 | 0 | \$0 | 0 | 0 | \$0 | 0 | 0 | \$0 |
| Agricultural | 0 | 0 | \$0 | 0 | 0 | \$0 | 0 | 0 | \$0 | 0 | 0 | \$0 | 0 | 4 | \$307,400 |
| Agricultural YTD | 0 | 14 | \$2,616,500 | 0 | 0 | \$0 | 0 | 0 | \$0 | 0 | 0 | \$0 | 0 | 10 | \$567,800 |
| TtIs for Month | 10 | 23 | \$4,297,180 | 3 | 6 | \$965,368 | 0 | 2 | \$650,000 | 0 | 1 | \$100 | 0 | 5 | \$363,400 |
| Same Month Prev Yr | 3 | 12 | \$1,039,400 | 2 | 6 | \$613,000 | 0 | 1 | \$900 | 0 | 0 | \$0 | 3 | 7 | \$891,000 |
| Yr to Date | 54 | 138 | \$22,872,060 | 14 | 32 | \$4,479,908 | 3 | 9 | \$1,601,000 | 4 | 9 | \$971,170 | 9 | 36 | \$3,746,305 |
| Last Yr to Date | 31 | 122 | \$9,640,500 | 2 | 26 | \$1,864,970 | 2 | 14 | \$684,950 | 4 | 12 | \$1,092,800 | 20 | 59 | \$9,461,400 |

Totals for all Areas:

| | Units | Permits | Value |
|-------------------|-------|---------|-----------------|
| Year To Date | 84 | 224 | \$33,669,443.00 |
| Last Year To Date | 59 | 233 | \$22,744,620.00 |

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant
Date: November 12, 2014
Subject: Speed Board Reader Update

RECOMMENDATION

THAT Council receives this memorandum for information;

AND THAT Council directs Staff to forward all speed board reader data to the RCMP and Safe Communities.

BACKGROUND

In early 2014, the City of Enderby acquired a speed board reader in partnership with the Township of Spallumcheen and the City of Armstrong. The purpose of the speed board reader is to:

1. Act as a traffic calming measure;
2. Educate drivers and promote awareness of their vehicle speeds;
3. Collect valuable information (traffic volume, vehicle speeds, etc.) which will help the City gain a better understanding of its transportation network and driver behaviours; and
4. Provide data to the RCMP and Safe Communities to target enforcement.

Please be advised that the speed board reader does not log each individual vehicle's speed but instead takes the average speed of all vehicles which pass by within a certain time interval; for the purposes of this analysis, a one minute time interval was used. For example, if two cars pass by the speed board reader in a one minute interval, one travelling 50 km/hr and the other travelling 100 km/hr, the speed board reader will register an average vehicle speed of 75 km/hr for that one minute interval.

To date, the City of Enderby has deployed the speed board reader in four two-week increments. The summary of the findings is as follows:

1. May 6 - 20, 2014

Knight Street - May 6 - 9, 2014

| | |
|-------------------------------|--|
| Traffic Direction: | West Bound |
| Vehicle Count: | 1248 or ~416/day |
| Average Vehicle Speed: | 41.40 km/hr |
| Speed Limit: | 30 km/hr from 8 am - 5 pm on school days, 50 km/hr otherwise |

| Average Vehicle Speed | Number of Instances of Average Vehicle Speed (In 1 Minute Interval) |
|-----------------------|---|
| 40 - 49 km/hr | 493 |
| 50 - 59 km/hr | 125 |
| 60 - 65 km/hr | 19 |
| 66 - 70 km/hr | 7 |
| 71 - 75 km/hr | |
| 76 - 80 km/hr | 4 |
| 81 - 85 km/hr | 2 |
| 86 - 90 km/hr | 2 |
| 91 - 95 km/hr | |
| 96 - 100 km/hr | 2 |
| 101 - 105 km/hr | |
| 106-110 km/hr | 1 |
| 111 - 115 km/hr | |
| 116 - 120 km/hr | 2 |
| 121 - 125 km/hr | |
| 126 - 130 km/hr | |

Please be advised that although the 30 km/hr speed limit only applies between 8 am - 5 pm on school days, the majority of the instances where speeds averaged over 40 km/hr were during this time.

Cliff Avenue (west side of Bridge) - May 9 - 20, 2014

Traffic Direction: West Bound
 Vehicle Count: 18,418 or ~1,535/day
 Average Vehicle Speed: 49.55 km/hr
 Speed Limit: 50 km/hr

| Average Vehicle Speed | Number of Instances of Average Vehicle Speed (In 1 Minute Interval) |
|-----------------------|---|
| 60 - 65 km/hr | 105 |
| 66 - 70 km/hr | 163 |
| 71 - 75 km/hr | 30 |
| 76 - 80 km/hr | 36 |
| 81 - 85 km/hr | 8 |
| 86 - 90 km/hr | 12 |
| 91 - 95 km/hr | |
| 96 - 100 km/hr | 1 |

| | |
|-----------------|--|
| 101 - 105 km/hr | |
| 106-110 km/hr | |
| 111 - 115 km/hr | |
| 116 - 120 km/hr | |
| 121 - 125 km/hr | |
| 126 - 130 km/hr | |

2. June 17 - 30, 2014

Evergreen Street (in front of Fire Hall) - June 17 - 26, 2014

Traffic Direction: South Bound
Vehicle Count: 7,498 or ~750/day
Average Vehicle Speed: 46.55 km/hr
Speed Limit: 50 km/hr

| Average Vehicle Speed | Number of Instances of Average Vehicle Speed (in 1 Minute Interval) |
|------------------------------|--|
| 60 - 65 km/hr | 423 |
| 66 - 70 km/hr | 61 |
| 71 - 75 km/hr | 7 |
| 76 - 80 km/hr | 6 |
| 81 - 85 km/hr | 3 |
| 86 - 90 km/hr | 5 |
| 91 - 95 km/hr | |
| 96 - 100 km/hr | 6 |
| 101 - 105 km/hr | |
| 106-110 km/hr | |
| 111 - 115 km/hr | |
| 116 - 120 km/hr | 3 |
| 121 - 125 km/hr | |
| 126 - 130 km/hr | 1 |

Vernon Street (across the street from Enderby Autobody) - June 26 - 30, 2014

Traffic Direction: North Bound
Vehicle Count: 2,567 or ~513/day
Average Vehicle Speed: 50 km/hr
Speed Limit: 50 km/hr

| Average Vehicle Speed | Number of Instances of Average Vehicle Speed (In 1 Minute Interval) |
|-----------------------|---|
| 60 - 65 km/hr | 324 |
| 66 - 70 km/hr | 55 |
| 71 - 75 km/hr | 3 |
| 76 - 80 km/hr | 24 |
| 81 - 85 km/hr | 1 |
| 86 - 90 km/hr | 2 |
| 91 - 95 km/hr | 1 |
| 96 - 100 km/hr | 1 |
| 101 - 105 km/hr | |
| 106-110 km/hr | |
| 111 - 115 km/hr | |
| 116 - 120 km/hr | |
| 121 - 125 km/hr | |
| 126 - 130 km/hr | |

3. July 28 - August 11, 2014

The speed board reader was deployed along Belvedere Street from July 28 - August 5, 2014 and along Howard Street from August 5 - 11, 2014. Due to a software malfunction experienced by all member municipalities, data was not able to be obtained for this time period.

4. September 9 - 19, 2014

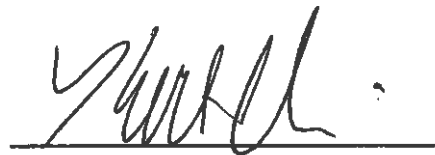
Kildonan Avenue (in front of Lions Gazebo parking lot) - September 9 - 19, 2014

Vehicle Direction: East Bound
Vehicle Count: 2,285 or ~208/day
Average Vehicle Speed: 35.18 km/hr
Speed Limit: 30 km/hr

| Average Vehicle Speed | Number of Instances of Average Vehicle Speed (In 1 Minute Interval) |
|-----------------------|---|
| 60 - 65 km/hr | 23 |
| 66 - 70 km/hr | 7 |
| 71 - 75 km/hr | 2 |
| 76 - 80 km/hr | 6 |
| 81 - 85 km/hr | 2 |

| | |
|-----------------|---|
| 86 - 90 km/hr | 4 |
| 91 - 95 km/hr | |
| 96 - 100 km/hr | |
| 101 - 105 km/hr | |
| 106-110 km/hr | 2 |
| 111 - 115 km/hr | |
| 116 - 120 km/hr | 1 |
| 121 - 125 km/hr | |
| 126 - 130 km/hr | |

Respectfully Submitted,



Kurt Inglis, Assistant Corporate Officer and Planning Assistant



REGIONAL DISTRICT OF NORTH OKANAGAN

Agenda

MEMBER MUNICIPALITIES:

CITY OF ARMSTRONG
DISTRICT OF COLDSTREAM
CITY OF ENDERBY

VILLAGE OF LUMBY
TOWNSHIP OF SPALLUMCHEEN
CITY OF VERNON

ELECTORAL AREAS:

"B" - SWAN LAKE
"C" - B.X. DISTRICT
"D" - LUMBY (RURAL)

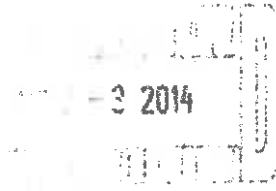
"E" - CHERRYVILLE
"F" - ENDERBY (RURAL)

OFFICE OF: ENGINEERING

OUR FILE No.: 5363.3 / Bylaw 2659

November 3, 2014

Attn: Barry Gagnon, Administrator
City of Enderby
PO Box 400
Enderby, BC V0E 1V0



Dear Mr. Gagnon:

Re: Regional District of North Okanagan - Municipal Solid Waste Management Bylaw No. 2659, 2014 - Changes to Recycling and Disposal Fees Effective FRIDAY, JANUARY 2, 2015

This letter is to advise that the above noted bylaw was adopted by the Board of Directors of the Regional District of North Okanagan (RDNO) on October 1, 2014. For your reference, a copy of Schedule "A" - Recycling and Disposal Fees of Bylaw No. 2659, 2014 ("the Bylaw") is attached.

The most significant change to Recycling and Disposal Fees in the Bylaw is an increase in the disposal fee for Refuse from \$93/tonne to \$95/tonne. The disposal fees for Refuse containing Regulated Material (as defined in the Bylaw) and for Construction and Demolition Waste (as defined in the Bylaw) will increase from \$184/tonne to \$200/tonne. A number of other, less frequently used Recycling and Disposal Fees as well as a number of the minimum charges will also increase as of January 2, 2014.

The full Bylaw No. 2659, 2014 will be posted on the RDNO website (www.rdno.ca) on January 2, 2015.

If you have any questions or concerns, please contact me at 250.550.3744 or by email at dale.danallanko@rdno.ca.

Yours truly,

Dale Danallanko, B.A.Sc.
Recycling and Disposal Facilities Operation Manager

DD/km/kw

Enclosure: Schedule A - Municipal Solid Waste Management Bylaw No. 2659, 2014

*Schedule "A" attached to and forming part of
"Municipal Solid Waste Amendment Bylaw No.
2659, 2014"*

| SCHEDULE "A" Recycling and Disposal Fees | | | | | |
|--|------------------------|----------------------------------|--------------|------------|---------------------|
| DESCRIPTION | PRICE LEVEL | PRODUCT CODE AT SCALE | UNITS | FEE | MIN. FEE |
| Refuse | 1 | REFUSE | tonne | \$95.00 | \$4.00 |
| Controlled Waste | 2 | REFUSE | tonne | \$171.00 | \$6.00 |
| Refuse containing Regulated Material (other than Drywall) – any quantity | 3 | REFUSE | tonne | \$200.00 | \$6.00 |
| Refuse containing Drywall (any quantity) | 4 | REFUSE | tonne | \$300.00 | \$10.00 |
| Refuse not specified in the Regional District Solid Waste Management Plan | 5 | REFUSE | tonne | \$171.00 | \$6.00 |
| Refuse: Out of Region | 6 | REFUSE | tonne | \$171.00 | \$6.00 |
| Controlled Waste: Out of Region | 7 | REFUSE | tonne | \$306.00 | \$12.00 |
| Refuse containing Regulated Material: Out of Region | 8 | REFUSE | tonne | \$375.00 | \$12.00 |
| Refuse not specified in the Regional District Solid Waste Management Plan: Out of Region | 9 | REFUSE | tonne | \$306.00 | \$12.00 |
| Litter: pre-approved only | 10 | REFUSE | tonne | \$41.00 | \$4.00 |
| Biosolids: pre-approved only | 11 | REFUSE | tonne | \$95.00 | \$4.00 |
| Mixed Residential Waste | 12 | REFUSE | tonne | \$66.00 | \$4.00 |
| Additional Handling | 1 | ADD HANDLING | tonne | \$171.00 | \$10.00 |
| Asphalt Roofing - Clean | 1 | ASPH ROOFING - CLEAN | tonne | \$82.00 | \$10.00 |
| Asphalt Roofing - Minor Contamination | 1 | ASPH ROOFING - MINOR | tonne | \$110.00 | \$13.00 |
| Asphalt Roofing - Major Contamination | 1 | ASPH ROOFING - MAJOR | tonne | \$200.00 | \$20.00 |
| Batteries - Automotive | 1 | BATT - AUTO | unit | \$1.00 | \$1.00 |
| Batteries - Household, quantities (<20kg) | 1 | BATT - RES | unit | \$0.10 | \$1.00 |
| Batteries - Household, quantities (>20kg) | 1 | BATT - COMM | tonne | \$3,300.00 | \$16.50 |
| Chipped Yard and Garden Waste and Wood Waste | 1 | WOOD - CHIPPED | tonne | \$4.00 | \$4.00 |
| Compost – Charge Days | 1 | COMPOST FOR SALE | tonne | \$21.00 | \$4.00 |
| Compost – Free Days | 2 | COMPOST FOR SALE | tonne | \$0.00 | 0.00 |
| Construction and Demolition Waste | 1 | C and D WASTE | tonne | \$200.00 | \$6.00 |
| Construction and Demolition Waste: Out of Region | 3 | C and D WASTE | tonne | \$375.00 | \$12.00 |
| Cover Material | 1 | COVER - SOIL | truck | \$10.00 | \$10.00 |
| Cover Material: Out of Region | 2 | COVER - SOIL | truck | \$20.00 | \$20.00 |

| SCHEDULE "A" Recycling and Disposal Fees | | | | | |
|--|--------------------|------------------------------|--------------|------------|-----------------|
| DESCRIPTION | PRICE LEVEL | PRODUCT CODE AT SCALE | UNITS | FEE | MIN. FEE |
| Crushable Material for Aggregate | 1 | CRUSHABLE | tonne | \$10.00 | \$4.00 |
| Drywall - Recyclable | 1 | DRYWALL - REC | tonne | \$135.00 | \$5.00 |
| Drywall - Recyclable: Out of Region | 2 | DRYWALL - REC | tonne | \$325.00 | \$10.00 |
| Drywall - Non Recyclable | 1 | DRYWALL - NON REC | tonne | \$140.00 | \$5.00 |
| Drywall - Non Recyclable: Out of Region | 2 | DRYWALL - NON REC | tonne | \$325.00 | \$10.00 |
| E-Waste [accepted at the Kingfisher (Hupel) and Cherryville RDFs only] | 1 | E-WASTE | unit | \$5.00 | \$5.00 |
| Fluorescent Tubes and Bulbs | 1 | FLUOR BULBS | unit | \$0.50 | \$1.00 |
| Hydrocarbon Impacted Cover Material | 1 | HYDC - SOIL | tonne | \$10.00 | \$10.00 |
| Hydrocarbon Impacted Cover Material: Out of Region | 2 | HYDC - SOIL | tonne | \$30.00 | \$25.00 |
| Logs and Stumps - Clean and Grindable | 1 | LOGS & STUMPS - CLEAN | tonne | \$20.00 | \$4.00 |
| Logs and Stumps - Large, Dirty or Ungrindable | 1 | LOGS & STUMPS - DIRTY | tonne | \$75.00 | \$10.00 |
| Mattresses / Box Springs | 1 | MATTRESSES | unit | \$8.00 | \$8.00 |
| Propane Tanks | 1 | PROPANE TANKS | unit | \$0.00 | \$0.00 |
| Refrigerated Appliances | 1 | REFRIG | unit | \$15.00 | \$15.00 |
| Scale For Movers | 1 | SCALE USE | unit | \$10.00 | \$10.00 |
| Scrap Metal | 1 | METAL | tonne | \$10.00 | \$4.00 |
| Styrofoam | 1 | STYROFOAM | tonne | \$95.00 | \$4.00 |
| Tires - Passenger and Light Truck with or without rims | 1 | TIRES | unit | \$5.00 | \$5.00 |
| Tires - Medium Truck without rims | 2 | TIRES | unit | \$10.00 | \$10.00 |
| Tires - Medium Truck with rims | 3 | TIRES | unit | \$35.00 | \$35.00 |
| Unsecured Load | 1 | UNSECURED | tonne | \$200.00 | \$10.00 |
| Wood Waste - Clean | 1 | WOOD - CLEAN | tonne | \$20.00 | \$4.00 |
| Wood Waste - Dirty | 1 | WOOD - DIRTY | tonne | \$20.00 | \$4.00 |
| Yard and Garden Waste - Charge Days | 1 | YARD WASTE | tonne | \$20.00 | \$4.00 |
| Yard and Garden Waste - Free Days | 2 | YARD WASTE | tonne | \$0.00 | \$0.00 |

NOTES

1. Higher minimum charge applies at scaled sites only (GVRDF, ASRDF, LRDF).
2. The fee for compost does not include loading. Bulk purchasers are to provide their own loading equipment.
3. For RDFs without scales, the following conversion factors apply when determining the tipping fee:
 Refuse: 0.40 tonnes/m³
 Wood Waste and Yard and Garden Waste: 0.25 tonnes/m³

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: October 31, 2014
Subject: Christmas Craft Market Road Closure Request

RECOMMENDATION

THAT Council receives and files the attached road closure request as approved by staff.

BACKGROUND

The Community Christmas Committee has submitted a road closure request for the annual Community Christmas Craft Market that is part of the Community Christmas Celebration on December 6. As this is not a new event, the closure has been approved by staff consistent with Council's policy on the matter.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer

Enderby Community Christmas

October 30th, 2014

Tate Bengtson
City of Enderby
Box 400
Enderby, BC V0E 1V0

Re: Enderby's Community Christmas

Dear Tate Bengtson:

On Saturday, December 6th 2014 the Community Christmas Committee is doing everything they can to continue spreading the Christmas Cheer. This will be done through a variety of events including pictures with Santa that will take place around Enderby; another event that the committee hopes to host is a Cliff Avenue Christmas Craft Market.

The Community Christmas Committee is requesting the closure of Cliff Ave from Highway 97 to Belvidere Street for the 2nd Annual Community Christmas Craft Market as part of the celebrations that takes place on December 6th. The closure would be 9am to 2pm.

Thank you for your consideration.

Sincerely,

Craig Bell
Head Elf
Enderby Community Christmas Committee
Please call Madlson at 250-550-4490 with response.

Enclosed.

Schedule A
Application for a Temporary Road Closure for a Community Event

Is this a first-time or relocated event?

Yes

No

Name of Sponsoring Organization Enderby Community Christmas Committee

Name of Contact Person Madison Griesbrecht

Telephone or Email Madison@enderbychamber.com

Name of Event Community Christmas Craft Market

Date(s) of Closure Saturday, Dec 6th

Start time for Closure 9am End time for Closure 2pm

Location of Closure Cliff Ave from Hwy 97 to
Delveiler Street

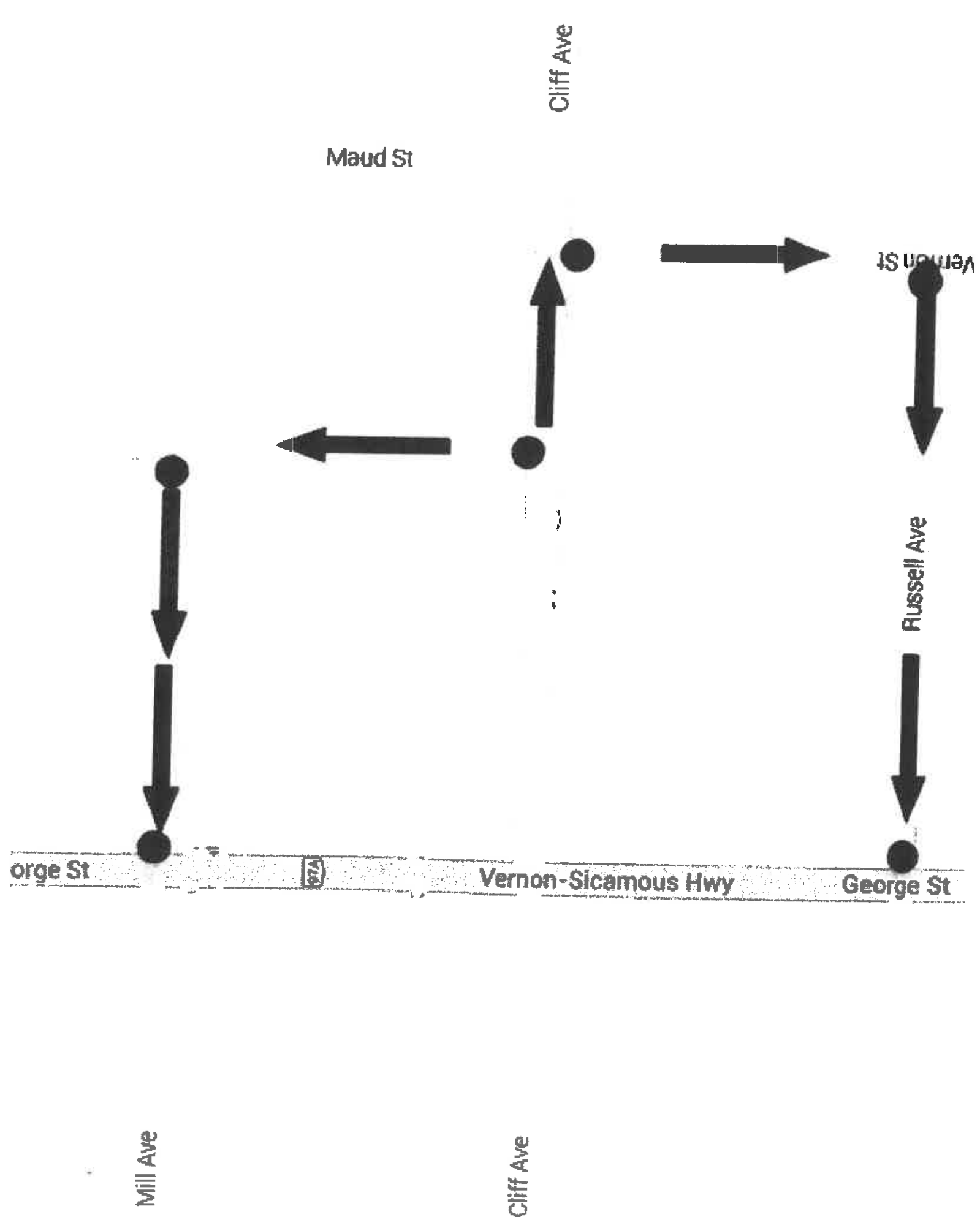
Required Attachments

- ☒ Map showing closure and emergency access route
- ☐ Petition of affected business owners (if applicable)
- ☒ Certificate of insurance (if applicable)

Indemnity: The applicant agrees to indemnify and save harmless the City of Enderby from and against any and all claims, including but not limited to harm, damage, injury, or loss to body or property caused by, arising from, or connected with any act or omission of the applicant or any agent, employee, customer licensee or invitee of the applicant, and against and from all liabilities, expense costs and legal or other fees incurred in respect of any such claims or any actions or proceedings brought thereon arising directly or indirectly from or in connection with the property, facilities, or services of the City. The applicant will be required to obtain and keep in force throughout the period of use insurance in a form specified by the City of Enderby unless waived in writing.

Authorized Signatory [Signature] Date Oct 30, 2014

| | | | |
|---|--------------------|------|----------------------|
| Do Not Complete - For Administrative Purposes | | | |
| Approved by | <u>[Signature]</u> | Date | <u>Oct 31 / 2014</u> |
| Certificate of Insurance | <u>Yes</u> | No | N/A |
| Map | <u>Yes</u> | No | N/A |
| Petition of Affected Business Owners | <u>Yes</u> | No | <u>N/A</u> |



Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant
Date: November 10, 2014
Subject: Digital Billboard Sponsorship Application - Enderby Evangelical Chapel

RECOMMENDATION

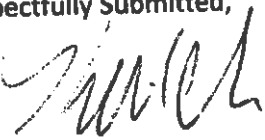
THAT Council considers the Enderby Evangelical Chapel's sponsorship application valued at \$2,800 in-kind.

BACKGROUND

The Enderby Evangelical Chapel has submitted a Digital Billboard Sponsorship Application and is requesting an in-kind sponsorship valued at \$2,800 (4 weeks of advertising) for messaging related to community events (summer day programs for youth, Christmas pageants, Canada Day, etc.).

The Enderby Evangelical Chapel is a registered not-for-profit organization and therefore qualifies for a digital billboard sponsorship from Council.

Respectfully Submitted,



Kurt Inglis, Assistant Corporate Officer and Planning Assistant

619 Cliff Avenue
P. O. Box 400
Enderby, B. C. V0E 1V0



The Corporation of the City of Enderby
Top of the Okanagan

Tel: (250) 838-7230
Fax: (250) 838-6007
Website: www.cityofenderby.com

Digital Billboard Sponsorship Application

Please Note: This form must be submitted at least 60 days prior to the requested start date of initial messaging.

Name of Organization/Society: ENDERBY EVANGELICAL CHAPEL

Name of Applicant: SCOTT HEMENWAY

Phone Number: 838-6165

Email: scott@enderbychapel.com

Nature of Messaging: community events
(community events, programming, (i.e. summer day programs for kids
announcements, etc.) Christmas Pageants; Canada Day)

Annual Sponsorship Needs: Four weeks

Requested Value of Sponsorship: \$2800.00

(NOTE: Each message will be displayed for a minimum of one week, which may be non-consecutive days, to a maximum of three weeks. One week of messaging = \$700 in-kind value.)


Signature of Applicant

Nov 6 2014
Date

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant
Date: November 13, 2014
Subject: Enderby-Splatsin Active Transportation Plan Analysis

RECOMMENDATION

THAT Council refers the following strategies to the appropriate authority having jurisdiction:

1. Install crossing on Highway 97A near Sutherlands Bakery;
2. Lower fence and improve ramp angles on the Highway 97A pedestrian crossing island;
3. Install a pathway along Waterwheel Street to connect to Tuey Park (connect through field behind Pine Court to River Walk);
4. Install 'Cycling Route - Beware' signs along Back Enderby Road;
5. Install a bike path along Enderby-Grindrod Road;
6. Install a bike path along Enderby-Mabel Lake Road; and
7. Establish a paddle route from the Belvidere Hand Launch to Kildonan Boat Launch and connect it to the Shuswap River Paddle Trail.

AND THAT Council flags the following strategies for discussion as part of future Community to Community forums with Splatsin:

1. Resolve blocked pathway along Highway 97A between Super Save Gas Station and Enderby town centre; and
2. Develop an interpretive nature trail on the river islands, including a walking bridge.

AND THAT Council directs Staff to flag the following item for consideration within Phase II of the Active Transportation Planning process:

- Install pathway along Vernon Street from Fortune Road to Cliff Avenue

AND THAT Council directs Staff to refer the following items for which the City of Enderby does have jurisdiction to the appropriate planning file:

1. Install pathway on Kate Street;
2. Install crossing from Sutherlands Bakery to Brickyard Road, crossing Evergreen Street and the CP Rail right-of-way;
3. Develop a strategy for enhanced walkability and cycling along Cliff Avenue;
4. Turn CP Rail line into a cycling/walking trail; and
5. Create a dedicated mountain bike trail system.

AND THAT Council directs Staff to realign the barricades at the corner of Regent Avenue and Knight Street to facilitate improved accessibility and monitor usage to determine nature of future improvements;

BACKGROUND

At its November 3, 2014 Regular Meeting, Council adopted the Enderby-Splatsin Active Transportation Plan. This Plan was the result of an Active Transportation Planning process which encompassed the Enderby and Splatsin communities which was funded through a Healthy Communities Capacity Building Fund grant. An Active Transportation Project Team was subsequently formed which included representation from the City of Enderby, Splatsin, Interior Health, and the Shuswap Trail Alliance.

The purpose of the Active Transportation Planning process was to develop framework upon which active transportation opportunities could be implemented throughout the Enderby and Splatsin communities in order to foster healthier, active lifestyles for residents and help achieve environmental, social, and economic sustainability for both communities.

The Planning process utilized a grassroots approach to public consultation which included a survey, two community workshops, community comment maps at key Enderby and Splatsin facilities, and a class project with Steve Rodwell's Grade 7 class at MV Beattie Elementary School.

Dozens of location and infrastructure specific strategies were identified throughout the planning process. The strategies were prioritized by residents at the February 25, 2014 community workshop. These high priority strategies are intended to act as a starting point upon which to focus limited time and resources. The implementation of particular strategies is dependent upon a number of critical factors, both internal and external, including but not limited to:

- Availability of resources;
- Consideration of external agencies having jurisdiction;
- Asset Management considerations;
- Scheduling of capital works projects;
- Availability of grant funding;
- Development pressures; and
- Property or right-of-way availability.

The following is an analysis of the obstacles and recommended next steps associated with the high priority strategies:

| Strategic Priority | Strategy | Obstacles and Next Steps |
|---------------------------|---|---|
| School Connections | Install crossing on Highway 97A near Sutherlands Bakery | <ul style="list-style-type: none">• Highway 97A is the jurisdiction of Ministry of Transportation & Infrastructure and thus implementation is subject to Ministry approval• Significant costs associated with implementation• May potentially solve a significant safety issue• Next Steps: Refer to Ministry of Transportation and Infrastructure |

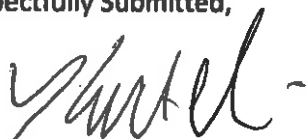
| | | |
|---------------------------|--|--|
| | Install pathway on Kate Street | <ul style="list-style-type: none"> • Significant costs associated with implementation • Installation of additional municipal infrastructure would add to the City's infrastructure deficit • Critical factor in improving walkability/cycling to the high school • Next Steps: Flag for consideration as part of future Kate Street road works |
| | Install crossing from Sutherlands Bakery to Brickyard Road, crossing Evergreen Street and the CP Rail right-of-way | <ul style="list-style-type: none"> • Rail right-of-way is the jurisdiction of CP Rail and thus is subject to the CP Rail discontinuation process • Significant costs associated with implementation • Next Steps: Flag for consideration once CP Rail discontinuation process is complete |
| Neighbourhood Connections | Upgrade pathway from Knight Avenue to Regent Avenue/High Street | <ul style="list-style-type: none"> • Informal pathway is already in place • Minimal work needed to upgrade the pathway to make it more prominent and accessible • Minimal costs associated with implementation • Next Steps: Adjust barricades to facilitate improved accessibility and monitor usage to determine nature of future improvements |
| | Install pathway along Vernon Street from Fortune Road to Cliff Avenue | <ul style="list-style-type: none"> • May potentially solve a significant safety issue • May be impacted by future highway alignment • Spans the jurisdiction of both the City of Enderby and Splat sin • Significant costs associated with implementation • Installation of additional municipal infrastructure would add to the City's infrastructure deficit • Next Steps: Refer to Phase II of Enderby-Splat sin Active Transportation Planning process for consideration |
| | Resolve blocked pathway along Highway 97A between Super Save Gas Station and Enderby town centre | <ul style="list-style-type: none"> • Jurisdiction of Splat sin • Next Steps: Refer to future Community to Community Forums for discussion |
| Town Centre Connections | Lower fence and improve ramp angles on the Highway 97A pedestrian crossing island | <ul style="list-style-type: none"> • Highway 97A is the jurisdiction of Ministry of Transportation & Infrastructure and thus implementation is subject to Ministry approval • Next Steps: Refer to Ministry of Transportation and Infrastructure |
| | Develop a strategy for enhanced walkability and cycling along Cliff Avenue | <ul style="list-style-type: none"> • 'Pedestrian Only' option for Cliff Avenue was explored in 2012 • Next Steps: Flag for consideration as part of larger transportation study for the downtown |

| | | |
|--|--|---|
| | <p>Improve pedestrian crosswalk at Maude Street and implement traffic calming measures to slow cars entering town from bridge.</p> | <ul style="list-style-type: none"> • The crosswalk west of the Enderby bridge, near the Maude Street parking lot, has been realigned to the other side of the intersection with Railway Street in order to improve vehicle sight lines and thus safety for pedestrians crossing the street • The Speed Board Reader has been deployed west of the Enderby Bridge in order to slow vehicle speeds and promote awareness • Next Steps: None. Complete. |
| <p>Splatsin-Enderby Recreational Greenway Circle</p> | <p>Turn CP Rail line into a cycling/walking trail</p> | <ul style="list-style-type: none"> • Rail right-of-way is the jurisdiction of CP Rail and thus is subject to the CP Rail discontinuation process • Significant costs associated with implementation • Installation of additional municipal infrastructure would add to the City's infrastructure deficit • Next Steps: Flag for consideration once CP Rail discontinuation process is complete |
| | <p>Install a pathway along Waterwheel Street to connect to Tuey Park (connect through field behind Pine Court to River Walk)</p> | <ul style="list-style-type: none"> • May potentially solve a significant safety issue • Installation of additional municipal infrastructure would add to the City's infrastructure deficit • Securing a pathway through the field behind Pine Court is subject to development and parkland dedication • Waterwheel Street and Pine Court pathways are represented in Schedule "C" of the Official Community Plan • Next Steps: Refer to Enderby & District Services Commission |
| | <p>Enhance safety at the River Walk crossing at the bridge on Cliff Avenue.</p> | <ul style="list-style-type: none"> • The crosswalk west of the Enderby bridge has been realigned to the other side of the intersection with Railway Street in order to improve vehicle sight lines and thus safety for pedestrians crossing the street • The Speed Board Reader has been deployed west of the Enderby Bridge in order to slow vehicle speeds and promote awareness • Next Steps: None. Complete. |

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| Regional Destination Trails | Create a dedicated mountain bike trail system | <ul style="list-style-type: none"> • Within the City of Enderby, the Knoll is the only viable option for a mountain bike trail system; opportunities for integration with Splatsin and Twin Lakes to the west • Schedule "C" - Parks and Transportation Map of the Official Community Plan establishes multi-use trails within the Knoll • Next Steps: Flag for consideration as part of the development process for the Knoll Neighbourhood; flag for consideration as part of the Subdivision Servicing and Development Bylaw rewrite (whether mountain biking is an appropriate use for multi-use trails within the Knoll) |
| | Turn CP Rail line into a cycling/walking trail | <ul style="list-style-type: none"> • Rail line is the jurisdiction of CP Rail and thus is subject to the CP Rail discontinuation process • Significant costs associated with implementation • Installation of additional municipal infrastructure would add to the City's infrastructure deficit • Next Steps: Flag for consideration once CP Rail discontinuation process is complete |
| | Develop an interpretive nature trail on the river islands, including a walking bridge | <ul style="list-style-type: none"> • Jurisdiction of Splatsin and the Department of Fisheries and Oceans • Next Steps: Refer to future Community to Community Forums for discussion |
| Cycle Routes | Install a bike path along Enderby-Grindrod Road | <ul style="list-style-type: none"> • Jurisdiction of Ministry of Transportation and Infrastructure and thus implementation is subject to Ministry approval • Significant costs associated with implementation • May potentially solve a significant safety issue • Next Steps: Refer to future Community to Community Forums for discussion |
| | Install 'Cycling Route - Beware' signs along Back Enderby Road | <ul style="list-style-type: none"> • Jurisdiction of the Ministry of Transportation and Infrastructure • Minimal costs associated with implementation • Next Steps: Refer to Ministry of Transportation and Infrastructure |
| | Install a bike path along Enderby Mabel Lake Road | <ul style="list-style-type: none"> • Jurisdiction of Ministry of Transportation and Infrastructure and thus implementation is subject to Ministry approval • Significant costs associated with implementation • May potentially solve a significant safety issue • Next Steps: Refer to future Community to Community Forums for discussion |

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|--------------|--|--|
| Paddle Trail | Improve access to Shuswap River at Belvidere Park, particularly for those with mobility issues | <ul style="list-style-type: none"> • Jurisdiction of Enderby & District Services Commission and the Department of Fisheries and Oceans • Enderby & District Services Commission has engaged CTQ Consultants to develop a conceptual plan, with a costing analysis, for improved access at Belvidere Park • Next Steps: None. Currently in progress through the Enderby & District Services Commission |
| | Establish a paddle route from the Belvidere Hand Launch to Kildonan Boat Launch and connect it to the Shuswap River Paddle Trail | <ul style="list-style-type: none"> • Next Steps: Refer to Enderby & District Services Commission as part of hand launch and boat launch management responsibilities |

Respectfully Submitted,



Kurt Inglis, Assistant Corporate Officer and Planning Assistant

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: November 13, 2014
Re: Correspondence from Residents - Water Fee Concerns

Recommendation:

THAT Council receives this memorandum and attached correspondence for information.

Background/Discussion:

Attached is correspondence received from Richard Vetter and Marcy Peel regarding concerns with the metered water rates. These concerns have been summarized below and include staff comments.

1. There is no agreed upon framework for the rebate distribution.
 - a. A general framework was approved by Council at the November 3, 2014 Council meeting. Any surplus realized from the consumption rate will be returned to residents in the form of a rebate to the flat rate in 2016. The new Council will ultimately determine the details of the rebate program.
2. Enderby is 6% below maximum capacity, therefore there is no capacity issue.
 - a. 6% is not a large amount. The primary goal of the metering program is to take steps now to create additional capacity in order to defer capacity projects. The annual growth rate per the Regional Growth Strategy is 1.46%. Based on this rate, the City would need to complete the capacity upgrades within four years. By decreasing usage now, the City will have more time to save for the upgrades, seek out government funding, and allow more users in the system in order to spread the costs amongst more users.
3. No reduction target has been given to defer capital projects.
 - a. A reduction target of 25% per capita has been set and approved, which has been included in the Water Conservation Plan.
4. Low consumption rates will provide enough reduction to alleviate capacity constraints.
 - a. In general consumption rates provide an incentive to conserve water; however, the lower the rate, the lower the incentive. Using the consumption rate of \$0.29

/ m³, a 100 m³ only amounts to an additional \$29.00. Fewer property owners would reduce usage if they only had to pay \$29.00.

- 5. The rates do not provide an incentive for those who use less than 180 m³ to conserve water.**
 - a. The rate structure is designed to collect enough user fees to run the water system and to promote water conservation amongst the higher users who put the most strain on the water system and are using between two to ten times the amount of the average household. Council has already approved providing a rebate to users if a surplus is realized from the consumption rate. Once this amount is known, different options for the rebate can be reviewed, such as on a volume basis.**
- 6. The base consumption amount of 180 m³ is not sufficient for families with more than two people living in the home.**
 - a. Staff reviewed the summer usage of fifteen known families with two adults and two or three children living in the home. Of these properties the average usage was 94 m³ and only three had usage above the single family home average of 110 m³.**
- 7. It is unacceptable that high consumption rates are charged throughout the year during times when the utility doesn't have capacity constraints.**
 - a. The utility has two types of capacity constraints. One related to maximum daily demand and the other related to average daily demand.**

Maximum daily demand has the most critical impact on our system in the shorter term. It informs the design basis for our system and ensures that we have adequate capacity to serve potable water and respond to emergencies during peak demand times of the year.

Average daily demand is the quantity of water consumed on an average basis. This is also important. For instance, during the spring freshet or another event affecting the Shuswap River (such as the Cooke Creek washout), river turbidity is very high and the City may be reliant upon a single source – the Shuswap Well – for a prolonged period of time. Of our two sources, the Shuswap Well has the lowest maximum daily production capacity at 1815m³. This has nothing to do with maximum daily demand, but rather day-to-day (average) conservation.

- 8. Current Council does not have a mandate to adopt the bylaw.**
 - a. Council does have the authority to adopt the bylaw and is a continuing body notwithstanding the election. The bylaw will be reviewed again and the rates revised if necessary once a year of actual billing has occurred. Rates are reviewed annually and can be adjusted should the future Council determine that appropriate changes should be made.**

Mr. Vetter also states that the billing structure must fully fund the water system regardless of consumption and that it provides an incentive to conserve water to defer capital upgrades. Staff concurs with this; however, there are other objectives such as equity amongst users, opportunity costs, environmental benefits, and senior government policy and grant conditions that should be considered. The metered water rate structure fulfills both of Mr. Vetter's objectives.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Bellamy", is written over a horizontal line.

Jennifer Bellamy
Chief Financial Officer

November 10th, 2014

City of Enderby
619 Cliff Avenue
P.O. Box: 400
Enderby, BC V0E 1V0

Mayor and Council,

I am writing this letter to address concerns with the pending metered water bylaw.

Revenue Neutral

The pending fee structure will not be revenue neutral when compared to the current system. Based on my correspondence with city staff, revenue neutral has been one of the mandates from council throughout this process but now that the bylaw is on the verge of being adopted there will be an overall tax increase. Although council requested that any over-taxation be returned to the taxpayers, there is no agreed upon framework for this distribution. I would argue that once taxes are collected, they are rarely returned to the tax payer.

Capacity Constraints & Capital Upgrades

The memo from Ms. Bellamy in the November 3rd agenda states that *"For summer months, the City can currently produce approximately 4,752 m³. In 2013 the maximum daily demand was 4,479 m³".* Based on these figures, Enderby's water demands are 6% below capacity on the highest usage day of the year. Therefore, in my opinion, Enderby does not currently have a capacity issue and does not currently require upgrades to the utility to increase capacity.

To justify the argument for "high" consumption rates, Ms. Bellamy's memo states that *"Without the higher incentive to reduce usage or fix leaks, reduction may not be sufficient to defer capital projects and rates will need to be increased earlier than expected to pay for these upgrades."* I have a number of issues with this statement but the primary one is that there is no reduction target given to "defer capital projects". As I stated above, Enderby is currently 6% below capacity on the highest usage day of the year. If this is the measurable, then what is the target overhead capacity and at what point are capital projects required to increase capacity?

Ms. Bellamy stated in an email correspondence to me that *"Once metered rates are implemented most people reduce their consumption to reduce their fees. Per the Canadian Water and Wastewater Association this reduction is between 10-50%. As 195,000 already seemed like a low consumption amount we stayed at the bottom range and only used a 20% reduction estimate."*

There is no mention that rates need to be "high" to reduce consumption although I will agree that high rates will reduce consumption more than low rates. I would argue that even a "low" fee for consumption is enough to promote conservation which means the worst case scenario is that Enderby will see a 10% reduction in water consumption. Therefore even "low" rates will provide enough of a reduction to alleviate capacity constraints for the foreseeable future.

Single Family Home Water Usage

According to the Environment Canada Website, the average per-capita water usage in Canada is 91.6 m³ per year. According to Ms. Bellamy, the average household in Enderby currently uses 195 m³ annually with an estimate that consumption will be reduced to 160 m³ annually after metered rates are implemented. Based on this consumption average the majority of homes in Enderby have 2 people or less living in them. According to the November 3rd agenda, 65.4% of residents will not exceed the allocation and therefore will not pay more than the fixed rate.

The bylaw is fundamentally flawed because it does not provide any incentive to conserve water for the 65.4% of homes who currently use less than the 180 m³ allocation. The whole point of the metered water program is to promote conservation by all users during peak periods. This is why I fundamentally disagree with an allocation of any size.

For families with more than 2 people living in a single family home, the allocation is not sufficient to cover their usage. Because the allocation doesn't cover their usage, the incremental consumption rate will be paid. For example, a family of 4 people will consume approximately 360 m³ which is 180 m³ over the allocation. At a rate of \$1.30 per m³ that is a tax increase for a family of 4 of \$234 annually.

The whole argument for "high" water rates is to provide an incentive to reduce usage during peak periods in the summer. The focus has been on water leaks and people with irrigation. The reality is that there is a major tax increase coming for families with young children who don't really have a choice on how much water they use or in which season they use it. It is unacceptable that "high" consumption rates are charged throughout the year during times when the utility doesn't have capacity constraints.

Summary

I have stated multiple times that the only fair way to fund the water utility is to distribute the fixed costs equally to all users and then have an incremental consumption rate that reflects the variable costs to produce water. This billing structure ensures that:

1. The utility is fully funded regardless of consumption.
2. Provides an incentive to conserve water to defer capital upgrades.

Using figures provided by city staff, I estimate that a fixed rate of \$196 annually plus \$0.29 per m³ would achieve the goals of the metered water program and provide a fair system for all users.

I understand that council is trying to push this bylaw through in order to have it in place for January 1st, 2015 but the reality is that there are many issues with the structure of the current bylaw and there has been very little transparency during this process. In my opinion, the information required to make good decisions has not been available and there are still many questions to be answered. Also, with the current council set to lose at least 3 members and the final meeting of the current council scheduled for after the election, I don't believe the current council has a mandate to adopt this bylaw. The decision to adopt this bylaw should be left to the new council.

I request that this bylaw be tabled until more information can be provided regarding current and future capacity constraints of the water utility. I also request that a public forum be held so that the community has an opportunity to address their concerns before any decisions are made. The

current billing system fully funds the utility and we do not have a capacity constraint at this time. Therefore there is no urgency to adopt a flawed bylaw.

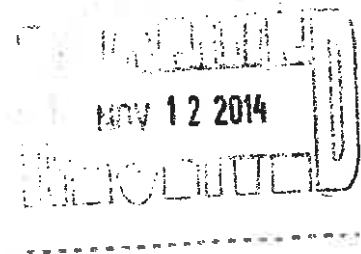
Sincerely,

Richard Vetter and Noreen O'Leary
139 Reservoir Rd.
Box 970
Enderby, BC
V0E 1V0
(250) 804-9305

November 10, 2014

Mayor and Council

Re: Water Fees



I am writing this letter to voice my concern over the proposed water rates I have read about in this past weeks Okanagan Advertiser.

I understand water meters are required and we do indeed need to encourage conservation of water. However, I am concerned with your model for charging these fees.

Concerning me are your proposed water fees, which I feel in effect do not reward people for conserving water. The 180 cubic meters does not seem adequate for families and with rates then jumping to \$1.30 per cube, water could become quite costly, especially coming on the heels of the property tax increase this past year.

As a property owner I worry our high taxes as well as high water rates will discourage families as well as investors from purchasing real estate in Enderby.

I would encourage you to wait before passing this bylaw to really consider the implications of your proposed water fee structure.

Sincerely

Marcy Peel



REGIONAL DISTRICT OF NORTH OKANAGAN

MEMBER MUNICIPALITIES:

CITY OF ARMSTRONG
DISTRICT OF COLDSTREAM
CITY OF ENDERBY

VILLAGE OF LUMBY
TOWNSHIP OF SPALLUMCHEEN
CITY OF VERNON

ELECTORAL AREAS:

"B" - SWAN LAKE
"C" - B.X. DISTRICT
"D" - LUMBY (RURAL)

"E" - CHERRYVILLE
"F" - ENDERBY (RURAL)

OFFICE OF: Board Vice-Chair

FILE No.: 0530

November 12, 2014

Mayor and Council
RDNO Member Municipalities

Dear Mayor and Council:

Re: Cherry Ridge Proposed Road and Logging Area

At their November 5, 2014 meeting, the Board of the Regional District of North Okanagan passed a resolution,

"That member municipalities and Electoral Area Directors be requested to forward a letter to BC Timber Sales requesting a moratorium on road development and logging on Cherry Ridge until a watershed assessment is completed."

Accordingly, we are requesting your consideration of the requested letter of support. A sample letter is attached for your convenience.

Please contact our office if you have any questions regarding this matter.

Yours truly,

A handwritten signature in black ink, appearing to read "Rick Fairbairn".

Rick Fairbairn
Board Vice-Chair

LETTER of SUPPORT - SAMPLE

"Date"

**Ministry of Forests and Range
BC Timber Sales
Okanagan-Columbia Business Area
2501 – 14th Avenue
Vernon, BC V1T 8Z1**

Attn: Jeff Fukumoto

Dear Sir:

Re: Cherry Ridge Proposed Road and Logging Area

Residents within the Cherryville community are very concerned with the proposed road construction and logging on Cherry Ridge by BC Timber Sales. These concerns primarily relate to the impacts and potential risks of damage to private property, water quality and fisheries values caused by activity in the Cherry Creek watershed. Of immediate concern are the construction of the proposed road and the rapid large-scale impact of this project in an area of problem soils on unstable slopes.

We support Cherryville residents in their request for a comprehensive watershed assessment for Cherry Creek, including the stretch from the confluence with Currie Creek to the Shuswap River and the areas affected by hydraulic mining. The proposed content of this study was derived from discussions at local meetings and related e-mails. Some content is based on recommendations of the Shuswap River Management Plan technical assessment prepared by Golder Associates.

The watershed assessment would be informed by past reports as well as local information including climate data collected by residents and local businesses, resident's experiences of freshet and past events. This study would incorporate historical content from local residents, along with comprehensive hydrology and slope stability data.

Cherryville residents have been calling for further hydrology studies because the BCTS hydrology report does not describe the situation in lower Cherry Creek basin. Hopefully, the province will provide funds toward this assessment and declare a moratorium on any BCTS road development until the watershed assessment work is complete and Cherryville residents are reassured that their interests are secure.

Sincerely,

"Local Government"