

**THE CORPORATION OF THE CITY OF ENDERBY**

Minutes of a **Regular Meeting** of Council held on Monday, September 15, 2014 at 4:30 p.m. in the Council Chambers of City Hall

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Present: Mayor Howie Cyr  
 Councillor Tundra Baird  
 Councillor Brad Case  
 Councillor Raquel Knust  
 Councillor Beryl Ludwig  
 Councillor Greg McCune  
 Councillor Earl Shipmaker

Chief Administrative Officer – Tate Bengtson  
 Deputy Chief Administrative Officer – Barry Gagnon  
 Chief Financial Officer – Jennifer Bellamy  
 Assistant Corporate Officer and Planning Assistant – Kurt Inglis  
 Recording Secretary – Bettyann Kennedy  
 The Press and Public

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**APPROVAL OF AGENDA**

The following item was added to the agenda under New Business:

- B. C. Community Achievement Awards

Moved by Councillor Knust, seconded by Councillor Ludwig that the agenda be approved as amended.

Carried Unanimously

**ADOPTION OF MINUTES**

Regular Meeting Minutes of September 2, 2014

Moved by Councillor Case, seconded by Councillor McCune that the minutes of the regular meeting of September 2, 2014 be adopted as circulated.

Carried Unanimously

**BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS**

Little City Fashions Demolition Update – Memo from Chief Administrative Officer dated September 11, 2014

Moved by Councillor Baird, seconded by Councillor Shipmaker that the memorandum be received and filed.

Carried Unanimously

Cliff Avenue west of Sicamous Street Improvements – Memo from Chief Administrative Officer dated September 11, 2014

Moved by Councillor Ludwig, seconded by Councillor Case that the memorandum be received and filed.

Carried Unanimously

**BYLAWS – 3 Readings**

Permissive Tax Exemption Bylaw No. 1551, 2014

A bylaw to exempt certain properties from taxation for the year 2015

Moved by Councillor Ludwig, seconded by Councillor Shipmaker that Permissive Tax Exemption Bylaw No. 1551, 2014 be introduced and given three readings.

Carried Unanimously

Discussion:

The threshold for tax exemptions is 5%. The Chief Financial Officer has reported that we are almost at that mark at 4.9%. This could impact the next phase of development at the Enderby Memorial Terrace.

Moved by Councillor Shipmaker, seconded by Councillor McCune that Enderby Seniors Housing Society be informed that the City's limit for tax exemptions has almost been reached and could impact the City's ability to provide full tax exemptions in the future.

Carried Unanimously

Parks, Recreation, and Culture Fees Imposition Bylaw No. 1553, 2014

A bylaw to impose fees for providing recreation programs and facilities

Moved by Councillor Case, seconded by Councillor Ludwig that Parks, Recreation, and Culture Fees Imposition Bylaw No. 1551, 2014 be introduced and given three readings.

Carried Unanimously

Cemetery Regulation Bylaw No. 1515, 2012 Amendment Bylaw No. 1552, 2014

A bylaw to amend cemetery regulation bylaw no. 1552, 2012

Moved by Councillor Baird, seconded by Councillor Case that Cemetery Regulation Bylaw No. 1515, 2012 Amendment Bylaw No. 1552, 2014 be introduced and given three readings.

Carried Unanimously

**REPORTS**

Councillor Knust

Volunteered at the Salmon Arm Fair. The floral displays in Salmon Arm are stunning.

Moved by Councillor Knust, seconded by Councillor McCune that a letter be forwarded to the City of Salmon Arm commending them on their public floral displays and asking them to share with us the methods used to attain and maintain their blooms.

Carried Unanimously

Councillor Baird

Enderby and District Services Commission:

- The Commission will be partnering with the RDNO to work on boating regulations as per the Shuswap River Watershed Sustainability Plan. Councillor Baird will represent the Commission.
- The Lions Club have proposed construction of a new sign at Riverside RV Park. The Commission has asked for modifications to the design.
- Met with a landscape architect at Barnes Park to review a new vision for the park and working with what already exists.

Councillor Case

Enderby and District Services Commission:

- Were advised by Farm Credit Canada that the grant application for spray park was unsuccessful.
- A policy has been developed for grant applicants to ensure accountability for the funds received.
- Commission accepted the digital billboard policy and is still working on how it will work for rural user groups.

Mayor Cyr

- Attended the Round Lake Treatment Centre's 35<sup>th</sup> Anniversary. There have been 10,000 clients helped over the past 35 years.
- Met with Urban Systems regarding the Regional Employment Land Action Plan. Discussed ways to attract industrial business to Enderby.
- Workflow Management meeting at RDNO.
- Enderby and District Services Commission have approved a Lions Club project pending drawing amendments.
- Barnes Park – looking forward to conceptual design for development. A \$25,000 grant application for outdoor equipment cannot be used for the spray park though.

Public Hearing Report – Tuesday, September 2, 2014

Moved by Councillor Case, seconded by Councillor Baird that the report be received and filed.

Carried Unanimously

Building Permit Detail Report – August 2014

Moved by Councillor Baird, seconded by Councillor McCune that the report be received and filed.

Carried Unanimously

**NEW BUSINESS**

*Late Item:*     B. C. Community Achievement Awards

Mayor Cyr has nomination forms. The deadline for submissions is November 15<sup>th</sup>.

**PUBLIC QUESTION PERIOD**

*Stacy Pavlov of the Advertiser* queried as to the cost recovery process for the demolition of the Little City Fashions property.

The Chief Administrator explained that works would be invoiced to the property owner; if unpaid would be applied to the property taxes; if taxes unpaid it would form part of a tax sale upset price. The cost of the demolition will depend on the hazardous material removal costs.

**CLOSED MEETING RESOLUTION**

Moved by Councillor Ludwig, seconded by Councillor Baird that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (c) of the *Community Charter*.

The regular meeting re-convened at 4:58 p.m.

The following item was declassified from confidential to non-confidential:

Maternity Transition Plan – Memo from Chief Administrative Officer dated September 10, 2014

Moved by Councillor Shipmaker, seconded by Councillor Case that Council appoint Barry Gagnon as Deputy Chief Financial Officer effective January 1, 2015; and

THAT Council adopt the Successorship and Transition Plan as revised for Chief Financial Officer maternity leave; and

FURTHER THAT Council brings the Maternity Transition Plan out of In-Camera.

Carried Unanimously

**ADJOURNMENT**

Moved by Councillor Baird, seconded by Councillor McCune that the regular meeting adjourn at 4:58 p.m.

Carried Unanimously

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER