

REGULAR MEETING OF COUNCIL

AGENDA

DATE: Monday, March 3, 2014
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall – 619 Cliff Avenue

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

[Regular Meeting Minutes of February 17, 2014](#)

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3. PUBLIC AND STATUTORY HEARINGS

4. PETITIONS AND DELEGATIONS

a. [Connie Bielert – Okanagan Similkameen Starling Control Program Manager](#)
Re: [Overview of the Program](#)

pg 6-10

b. [Will Hansma, Publisher of Okanagan Advertiser](#)
Re: Multi-Material BC

pg 11-15

5. DEVELOPMENT MATTERS

6. BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

a. [Mill and Belvedere Road Standards](#) – Memo from Chief Administrative Officer dated February 27, 2014

pg 16-18

7. BYLAWS – 3 Readings

a. [Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1537, 2014](#)
Secondary Suite Decommission

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8. REPORTS

a. [Mayor and Council](#)

9. NEW BUSINESS

a. [RDNO Information Bulletin](#) – Funding for Community Waste Reduction Efforts

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b. [2013 Climate Action Revenue Incentive Program \(CARIP\) Report](#)

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c. [Kevin Walters – Water Distribution Certification](#)

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d. [Enderby Arts Festival – Road Closure](#)

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10. PUBLIC QUESTION PERIOD

11. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) (c) of the *Community Charter*

12. ADJOURNMENT

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, February 17, 2014 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Howie Cyr
Councillor Tundra Baird
Councillor Brad Case
Councillor Raquel Knust
Councillor Beryl Ludwig
Councillor Greg McCune
Councillor Earl Shipmaker

Chief Administrative Officer – Tate Bengtson
Deputy Administrative Officer – Barry Gagnon
Chief Financial Officer – Jennifer Bellamy
Assistant Corporate Officer and Planning Assistant – Kurt Inglis
The Press and Public

APPROVAL OF AGENDA

Moved by Councillor Knust, seconded by Councillor Baird that the agenda be approved as circulated.

Carried Unanimously

ADOPTION OF MINUTES

Moved by Councillor Case, seconded by Councillor Ludwig that the minutes of the regular meeting of February 3, 2014 be adopted as circulated.

Carried Unanimously

PETITIONS AND DELEGATIONS

Raul Poole – Lower Shuswap Stewardship Society (LSSS)

Re: Risks from Unrestricted Power Boats on River

- The unregulated use of watercrafts on the river has been a point of contention for many years and steps need to be taken to mitigate the risks of environmental damage, conflicts with other users on the river (floaters, swimmers, kayakers, etc.), and safety.
- The RDNO has the draft Shuswap River Watershed Sustainability Plan completed. The number one topic of public consultation was the harmful effects of boat wakes.
- Jurisdiction of the River is currently with the Department of Fisheries and the Ministry of Transportation. Governing Acts are very broad and have no effect on our small river.
- Would like Council to implement speed restrictions through information signage and speed restriction buoys and adopt a no-wake policy.

Councillor Shipmaker questioned whether there were any statistics to confirm the increased use of watercrafts on the river and whether a comparison has been done regarding floater versus watercraft accidents. To his knowledge most of the deaths and accidents on the river are from

unsafe floaters and not watercrafts. Mr. Poole responded that there are statistics but did not have them on hand.

Councillor McCune stated that the River is not within the City's jurisdiction and that the City is not able to enforce any policies.

Councillor Case questioned whether presentations have been made to other authorities such as the RCMP as they are able to enforce the current laws. Mr Poole responded that the City was the first presentation and more will be done.

Mayor Cyr advised that enforcement and education are both needed for policies and rules to be effective.

BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

2014 Road Capital Projects – Report from Brian Monaghan, Monaghan Engineering

Mr. Monaghan presented two options available to Council for the reconstruction of Mill Avenue and the one option available for Belvedere Street.

Mill Avenue:

- Option 1
 - Maintains the current thirteen parking stalls
 - Storm and sewer lines would be upgraded.
 - Cost of the project is \$863,000 before GST, contingencies and engineering.
- Option 2
 - Sidewalks are widened and roads are narrowed.
 - Only seventeen parking stalls would be available.
 - Includes \$21,000 for stamped colored concrete
 - Cost of the project is \$896,000 before GST, contingencies and engineering.

Both options include \$50,000 for railway reconstruction. This cost may be avoided if the project is put off until late summer as CPR may conclude that the railway is abandoned and would not need to be reconstructed.

Belvedere Street:

- Mill Avenue to Cliff Avenue
- Storm and water lines would be replaced.
- No real opportunities for beautification without removing parking.
- Cost of the project is \$178,000 before GST, contingencies and engineering.

BYLAWS – 1st Reading

Zoning Bylaw No. 966, 1987 Text Amendment Bylaw No. 1536, 2014

A bylaw to amend the text of Zoning bylaw No. 966, 1987 (Medical Marihuana Grow Operations)

Moved by Councillor Ludwig, seconded by Councillor Baird that Zoning Bylaw No. 966, 1987 Text Amendment Bylaw No. 1536, 2014 which proposes to prohibit Medical Marihuana Grow

Operations in all zones throughout the City of Enderby and to regulate Medical Marihuana Grow Operations when located within the Agricultural Land Reserve be given first reading; and

THAT following first reading, Zoning Bylaw No. 966, 1987 Text Amendment Bylaw No. 1636, 2014 be referred to the Royal Canadian Mounted Police, Ministry of Agriculture, Agricultural Land Commission, Health Canada, Building Inspector, Fire Chief, and Community Protective Services Manager for review and comment prior to consideration of second reading.

Carried Unanimously

REPORTS

Councillor Case

- Attended the Trail Alliance Fundraiser which raised \$31,000.
- Attended the dinner with the new Splat-sin Council.

Councillor Ludwig

- Early Childhood Education meeting.
- Family Day celebrations at MV Beattie.
- Attended the dinner with the new Splat-sin Council.
- Regional Library Board meeting.
- Citizens on Patrol

Councillor Shipmaker

- Attended the dinner with the new Splat-sin Council.
- Annual General Meeting with for the Caravan Farm Theatre.

Councillor Knust

- Trail Alliance Fundraiser
- Met with Warren Smith on creating a campaign for community awareness.
- Fire Departments annual suitcase dance.

Councillor McCune

- Fire Departments annual suitcase dance.

Councillor Baird

- Tai Chi at the Seniors Center
- Attended the dinner with the new Splat-sin Council.

Mayor Cyr

- RDNO Board meeting - security issuing bylaw was adopted for the City's borrowing.
- Attended the dinner with the new Splat-sin Council.
- Completed an online survey on government downloading relating to restorative justice, safe communities and other various items.
- Spoke with RBC Cup organizers regarding options to get people out to Enderby.
- Networking for fundraising for the spray park and spoke with Colin Mayes regarding potential grant opportunities.

Building Permit Detail Report – January 2014

Moved by Councillor Case, seconded by Councillor Shipmaker that the report be received and filed.

Carried Unanimously

NEW BUSINESS

Drinking Water Annual Report – Memo from Chief Administrative Officer dated February 11, 2014

Moved by Councillor Case, seconded by Councillor Baird that the report be received and filed; and

THAT the 2013 Drinking Water Annual Report be posted on the City of Enderby website.

Carried Unanimously

City of Vernon – Correspondence dated February 4, 2014

Re: Expiration of Rural Safe Communities Agreement

Moved by Councillor Knust, seconded by Councillor Case that a letter be sent to the City of Vernon requesting confirmation of its intent to continue providing services under the Safe Communities Agreement.

Carried Unanimously

Enderby in Motion – Correspondence dated February 5, 2014

Re: 3rd Annual 2k, 5k, 10k Run/Walk/Wheel

Moved by Councillor Case, seconded by Councillor Ludwig that the City notify Enderby in Motion that a City representative with attend the 3rd Annual 2k, 5k, 10k Run/Walk/Wheel Event.

Carried Unanimously

Secondary Suite Decommission Policy – Memo from Chief Financial Officer dated February 4, 2014

Moved by Councillor Baird, seconded by Councillor Shipmaker that the Secondary Suite Decommission Policy be approved as presented.

Carried Unanimously

2014 SILGA Convention Attendance – Memo from Chief Financial Officer dated February 13, 2014

It was noted that those wishing to attend the convention submit your form to Bettyann.

PUBLIC QUESTION PERIOD

None

CLOSED MEETING RESOLUTION

Moved by Councillor Case, seconded by Councillor Ludwig that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (c) of the *Community Charter*.

ADJOURNMENT

The Regular Meeting reconvened at 6:00pm

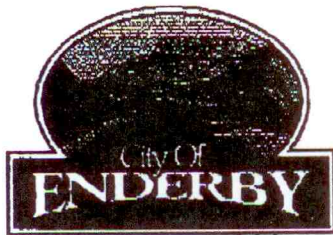
Moved by Councillor Baird, seconded by Councillor Ludwig that the Regular Meeting adjourn at 6:00pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

By Fax to Tate Bengtson
250-838-6007

March 3 agenda



REQUEST TO APPEAR AS A DELEGATION

On 03 March 2014
Day Month Year

Date of Request February 1, 2014

Name of Person Making Request Connie Bielert

Name and Title of Presenter(s) Connie Bielert, Okanagan Similkameen
Starling Control Program Manager

Contact Information bcga@nethop.net 250-442-8303

Details of Presentation A review of the Okanagan Similkameen
Starling Program and particularly in the Regional District
North Okanagan.

Desired Action from Council (check all that apply)

- ☒ Information Only
- ☐ Proclamation
- ☐ Funding Request
- ☐ Road Closure
- ☐ Policy or Resolution

Please describe desired action in detail To provide a quick overview of
the program & answer questions that the Councillors may have

Please attach any supporting documentation or presentation materials related to your delegation request. Presentation materials to follow.



BRITISH COLUMBIA
GRAPEGROWERS'
ASSOCIATION



WAY MORE
THAN DELICIOUS.

OKANAGAN SIMILKAMEEN STARLING CONTROL PROGRAM MARCH 3, 2014

Background

European Starlings (*Sturnus Vulgaris*) are an invasive species that were introduced to North America in the late 19th century. The American Acclimatization Society brought 60 European starlings to Central Park in New York City in order to be one step closer in achieving their goal of establishing all the birds featured in Shakespeare's plays into North America.

This species is now firmly established across the entire continent and listed on the World Conservation Union list of the World's 100 Worst Invasive Species. Not only are these birds one of the most damaging forces facing agriculture today, they also are ecologically destructive, forcing native birds from their nests and destroying their eggs.

A pilot Starling Control Project aimed at reducing starling populations through a trapping program began in the Okanagan Similkameen in 2003. The project wrapped up in early 2006 however there were many supporters of the program who were not prepared to see the program's demise, particularly in the agriculture sector.

With the experience gained from the pilot project, the agriculture community proposed to take the program to a larger, more intense approach throughout the Okanagan-Similkameen. This group also recognized that in order to evaluate the effectiveness of the trapping program, more information was needed on the structure of the starling populations in British Columbia. With those two issues in mind, the program's management committee worked to secure on-going funding with the three Regional Districts in the Okanagan Similkameen. At the same time, a research component was added to determine the origins of the starlings in the Okanagan & Similkameen valleys in order to focus the trapping efforts in the most effective manner and to improve other starling control measures.

Trapping

- Trapping is currently carried out by a team of 5 contracted trappers – one in the RDNO, one in the RDCO and three in the RDOS.
- The intent of the program is to reduce populations of starlings as effectively and efficiently as possible. The primary target is the juveniles.
- Trappers look for trapping locations with long term food sources that are more likely to attract birds for longer periods of time like feedlots, other livestock operations and landfills. Examples of locations that have been successful include the landfills at Armstrong, Vernon, Summerland, and Penticton; feedlots and dairy farms in the North

Okanagan, Southern Plus in Oliver, and Marshall's in Kelowna. Hobby farms that have a variety of poultry, cows, and horses that are fed outside can also be excellent locations to set up traps.

- Short term sites like orchards, vineyards and berry farms are not ideal. As soon as the fresh fruit is tastier than the bait in the traps the birds will go after that fruit, creating the potential for increased crop damage for that producer.
- Bird captures 2003 – 2013

Starling Control Program Bird Counts 2003 – 2013				
	Okanagan Similkameen	Central Okanagan	North Okanagan	Totals
2003	15,369	-	-	15,369
2004	26,197	7,359	8,878	42,434
2005	22,249	17,686	7,431	47,366
2006	25,206	14,247	1,915	41,368
2007	21,930	10,591	1,510	34,031
2008	18,129	21,471	2,129	41,729
2009	19,336	16,638	17,276	53,250
2010	31,923	20,246	36,121	88,290
2011	27,713	21,366	29,281	78,360
2012	17,637	17,081	20,130	54,848
2013	16,144	13,047	17,708	46,899
Totals	241,833	159,732	142,379	543,944

Program Management

- The British Columbia Grapegrowers' Association has been providing administration & program management since 2006.
- A management committee oversees the program's operations. This committee is made up of representatives from the BC Fruit Growers' Association, the BC Cherry Association, the BC Grapegrowers' Association, the Regional District Okanagan Similkameen and a landowner who is participating in the program.

Funding for the Trapping Program

- Each Regional District in the Okanagan Similkameen contributes \$25,000 annually to the trapping program.
- Funding is also received from the BC Fruit Growers' Association, BC Cherry Association, BC Tree Fruit Cooperative and the BC Grapegrowers' Association.
- The annual cost for the trapping program averages \$115,000.

Research

- A two-year Graduate Student research program carried out at UBC-Okanagan wrapped up in 2011.
- The research was to determine the origins of starlings that make up the Okanagan-Similkameen populations and to better understand the movements & population dynamics locally to evaluate trapping effectiveness.

- The BC Grapegrowers' Association and the Program's Management Committee have been working with Dr. Jeff Curtis at UBC-Okanagan to continue the research under another two-year Graduate Student program set to begin in 2014, which will pick up where the previous student left off.
- Funding for research is from various other sources including the National Sciences and Engineering Research Council of Canada (NSERC), the Agriculture Environment Initiative program, and the BC Wine Grape Council.

Awareness

- A public awareness campaign about the program and aimed to encourage the reduction of nesting sites was launched in the spring 2013.
- Identifying & blocking nesting sites is effective in controlling starlings and everyone can participate.
- Visit our website for more tips on how to block nesting sites.
<http://grapegrowers.bc.ca/starling.shtml>

Some facts about Starlings

- Starlings are listed on the World Conservation Union List of the World's 100 Worst Invasive Species.
- Starlings are intelligent and adaptable birds.
- Starlings form large flocks in early fall and winter & can be seen flying from roost to field in great numbers.
- Starlings fly 50-60 or more kilometers from roosting to feeding sites.
- Starlings are aggressive and opportunistic and displace native birds, destroying their eggs & killing adults and nestlings.
- Starlings can have up to three broods a year with four to five eggs in a brood. They average 8 offspring per year.
- The young join other juveniles and form flocks that move on to other territories.
- Berries, tree fruits and vineyards are a favourite target for starlings as they consume or damage fruit in quantities that add up to significant losses to farmers and the local economy.
- Starlings consume high value crops and feed at feedlots and other livestock operations.

Program Successes

The agricultural producers in the Okanagan Similkameen continue to financially support the Starling Control Program. They see that the control of the starling populations has resulted in benefits to their farming practices and costs. Although the feedback we receive from producers is anecdotal, the messages are many and they are all consistent – the program has resulted in:

- A reduction in the use of propane cannons & other bird scaring devices.
- A reduction in the cost of bird control measures for farmers.
- A reduction in the amount of bird damage to crops.
- A return of native songbirds to the region.

Andrew Moon – viticulturist and vineyard manager at Tinhorn Creek Vineyards, writes:

"As a grower and viticulturist in the Okanagan since 2009, I have seen a reduction in the number of starlings at both Tinhorn Creek Estate Vineyards and contracted grower vineyards. This may be a coincidence; however, I attribute this reduction in starling numbers to the starling eradication

programs in the valley that Tinhorn Creek Vineyards and many other growers and wineries support. I have personally seen crops devastated in other growing regions when such an eradication program is non-existent."

Rod King – King Family Farms Ltd. writes:

"Prior to the Starling Control Program, these flying rats were an ongoing and very difficult issue to deal with. Netting is very expensive and many areas have restrictions on the use of weapons and sound devices. The program is the most cost-effective solution by far, limiting crop loss with virtually no effort."

John Casorso – A.R. Casorso Ltd. writes:

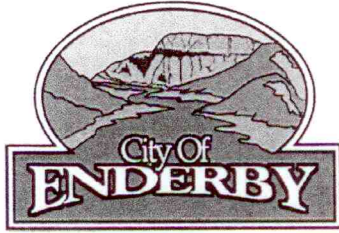
"We are so grateful for this control program. It has made a tremendous difference. We remember the days when the sky would seem to go black with thousands of starlings around harvest."



An M-trap at a dairy farm in the North Okanagan

*For further information regarding
The Okanagan Similkameen Starling Control Program
Please contact:
Connie Bielert
British Columbia Grapegrowers' Association
877-762-4652 toll free
bcga@nethop.net
www.grapegrowers.bc.ca*

Agenda



REQUEST TO APPEAR AS A DELEGATION

On 03 March 2014
Day Month Year

Date of Request: Feb.13, 2014

Name of Person Making Request: Will Hansma

Name and Title of Presenter(s): Will Hansma Publisher at Okanagan Advertiser

Contact Information: email - will@okadvertiser.com Ph# 250-546-3121

Details of Presentation: Verbal presentation on MMBC

Desired Action from Council (check all that apply)

- ☐ Information Only
- ☐ Proclamation
- ☐ Funding Request
- ☐ Road Closure
- X Policy or Resolution

Please describe desired action in detail: Request the support of Council by providing a letter from Mayor and Council to the Minister and local MLA to reconsider the implementation of the legislation, until proper consultation is undertaken with the Industries affected. (Please attach email and attachment for Council. Thank you.)

Please attach any supporting documentation or presentation materials related to your delegation request.

Tate Bengtson

From: Will Hansma [will@okadvertiser.com]
Sent: February-11-14 12:08 PM
To: Cowan, Holly; Greg Kylo
Cc: Heather Black; Stacy Pavlov; Chris Pieper; mayor@spallumcheentwp.bc.ca; Maureen Williamson; Patti Ferguson; manager@aschamber.com; enderbymayor@cityofenderby.com; tbengston@cityofenderby.com
Subject: Re: Recycling
Attachments: Dear Greg Kylo MLA.docx

Hello Everyone,

It seems rather bazaar that the only truly renewable and sustainable natural resource, mainly wood fiber, that British Columbia has to offer the global economy, is continually penalized in one form or an other. It should be held up as an example of a well managed natural resource based industry that this province and industry do really well together. Not often is this the case anywhere in the industrialized world.

We should rather be focused on the removal of plastic from our packaging industry and everyday use. Let's redirect our attention to a product that may never decompose in our land fills and is costing us millions of dollars in recycling fees. As taxpayers and governments at all levels, we need to take those costs very seriously.

Wood fiber is a natural product and does not pollute our environment. Let's not get swayed by propaganda put out there by competing products and industries. We all live in communities and province that relies on the wood fiber industry as a major driver in our economy and that includes our paper products from paper bags to newspapers and the rest of our printing and paper packaging industry.

My request of Mayor Pieper, Mayor Brown, and Mayor Cyr is that you please put me on your agendas as a delegation so that I may express my concern and ask for your support in requesting the Provincial Government to rethink this ridiculous piece of legislation.

I have also reattached the original letter that I sent to our MLA Greg Kylo.

Thank you,

Will Hansma
Publisher
Okanagan Advertiser
250-546-3121
www.okanaganadvertiser.com

From: Cowan, Holly
Sent: Wednesday, February 05, 2014 5:08 PM
To: 'Will Hansma'
Subject: RE: Recycling

Hi Will, Thanks for your email regarding Multi Material BC. Greg has asked me to respond on his behalf to let you know that he has read your attached letter and will be forwarding it on to Minister Polak. In the meantime, he asked that I send you this link to yesterday's press release, if you haven't seen it already.

<http://ow.ly/th7e6>

Thanks again Will.

Holly Cowan

Constituency Assistant
to Greg Kylo, MLA

Shuswap

Phone: 250-833-7414

Fax: 250-833-7422

www.gregkyllomla.ca

"Whatever I am doing today is important, as I am exchanging a day of my life for it".

Note: If you forward this email, please delete the forwarding history, which includes my email address. It is a courtesy to me and others who may not wish to have their email addresses sent all over the world. Erasing the history also helps prevent Spammers from mining addresses and prevents viruses from being propagated



Please consider the environment before printing this e-mail

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From: Will Hansma [<mailto:will@okadvertiser.com>]

Sent: February 5, 2014 2:20 PM

To: Kylo.MLA, Greg

Cc: Chris Pieper; Janice Brown

Subject: Recycling

Hello Greg,

Please see the attached letter, I would appreciate your support. Our industry will suffer severe consequences as a result of this legislation.

Thank you

Will Hansma

Publisher

Okanagan Advertiser

250-546-3121

www.okanaganadvertiser.com

Dear Greg Kylo MLA

While the printing industry in British Columbia supports sustainable recycling programs in which the full life-cycle costs of a product are scrutinized, it strongly opposes the way the BC's Ministry of Environment has established new regulations with little or no consultation with stakeholders.

The industry is extremely concerned with the stewardship plan set out by Multi-Materials BC. After months of unsuccessfully seeking information on what the plan actually means, the industry heard at a presentation by MMBC that the rates to be charged in BC are significantly higher than other provinces with similar programs (by a factor of four in the case of Ontario). This creates a risky economic proposition for BC. It has the potential to create adverse economic effects, especially considering Alberta and Washington have no such programs in place. Printing businesses and the people they employ would have to move out of the province in order to survive as those buying print seek alternative ways to reach consumers that circumvent the new regulations that come into effect in May.

We call for the Province to put a hold on implementing these regulations and on MMBC's program until such time that proper consultation happens with key stakeholders in British Columbia. This could produce more favourable impacts over the long term without destroying an industry that delivers annual sales of \$619.9 million dollars (Statistics Canada--Manufacturing sales by subsector, by province 2011). The printing industry is a significant employer in the province of BC and an important stakeholder of any such stewardship program.

There was no consultation with members of the printing industry, BCPIA (the industry association) or any of the large paper merchants which supply the paper needs in the province. Information on the program was difficult to obtain and poorly communicated. It appears that the Ministry only consulted with MMBC which is governed by a Board made up of Ontario business interests: Unilever Canada, Metro Inc., Walmart, Tim Hortons Inc., Loblaw Companies Limited, Coca Cola Refreshments Canada and Procter & Gamble. Why would the BC Ministry of Environment think these Ontario-based businesses would really understand and care about businesses in British Columbia?

The MMBC program is flawed in every aspect. It does not adequately consider the administrative burden it will cause. It does not consider materials coming into the province directly through the mail system, creating gaps in the assessment of total volume going into the residential waste stream. It appears that the plan is to collect 80% of the revenue from the top 150 producers in the province. The costs will be passed back to consumers and the end effect on British Columbia is negative.

The program as it stands cannot be self-sustaining in the long term due to flawed and complex reporting guidelines, confusing rules, uncertain enforcement and audit procedures, loopholes relating to out of province mailed paper and packaging products entering the province and the excessive charges being applied to larger and already economically vulnerable producers. The program is inefficient in every aspect, from charging and collecting fees to its administration and compliance costs.

Please call your colleague the Honourable Mary Polack and tell her the MMBC program must be put on hold. It is appropriate that the government reviews the implementation of this program and broaden the discussion relating to its goals and desired outcomes. It is an important program, one that requires a well-considered solution based on feedback from all stakeholders in British Columbia not Ontario. The MMBC program is not the solution. Please tell her you are concerned for the program's long term success and the negative economic impacts the new regulations will have on the province of BC.

Will Hansma

Armstrong Enderby Publishing Co. Ltd.

250-546-3121

will@okadvertiser.com

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Mayor and Council
 From: Tate Bengtson, CAO
 Date: February 27, 2014
 Subject: Mill and Belvedere Road Standards

RECOMMENDATION

THAT Council determines its preferred option for Mill Avenue and Belvedere Street for the 2014 road capital projects.

BACKGROUND

Further to the presentations by Brian Monaghan of Monaghan Engineering on October 7, 2013 and February 17, 2014, staff wish to obtain clarification from Council on its preferred standard for the 2014 road capital projects so that designs and cost estimates can be finalized and tender documents prepared.

The below information summarizes the range of options previously discussed. All dollar figures listed below do not include engineering, contingency, or applicable taxes. A table of costs is provided at the end for ease of comparison.

Mill Avenue

- Option 1 is valued at \$862,555, according to the Preliminary Estimate. It consists of wider roads with parking on both sides, and narrower sidewalks with limited opportunity for sidewalk beautification.
- Option 2 is valued at \$875,245, according to the Preliminary Estimate. It consists of a narrower road with parking only on one side, and wider sidewalks with greater opportunity for sidewalk beautification.
 - Option 2 could incorporate stamped concrete into the sidewalk at a premium of \$21,000, which is not included in the above figure.
- Option 3 would be valued between Option 1 and Option 2 (for discussion purposes, assume half the difference between Options 1 and 2, for a total of \$868,900), and would apply the Option 1 standard to Mill Avenue between Maud and Belvedere, while applying the Option 2 standard to Mill Avenue between George and Belvedere.
 - This will result in a slight jog in the Mill-Belvedere intersection as east-west traffic flow adjusts to the changed orientation of sidewalks and parking stalls.

Belvedere Street

- The costs for Belvedere Street are based upon a single option, valued at \$176,915.
- At the February 17 Council meeting, a suggestion was made that parking could be eliminated along one side of Belvedere Street to match Option 2 for Mill Avenue. Staff note that this block of Belvedere is heavily used for parking; elimination of these parking stalls will ease congestion and open the streetscape, but the greater parking demand in this area will likely be a proportionately greater concern to nearby businesses. The trade-off between the elimination of parking spaces and a more open, beautified streetscape is a valid consideration.
 - Should Council direct staff to explore this option, the matter will be referred to engineering for a revised design standard and cost estimate. Council should specify whether it wishes to incorporate stamped concrete into the sidewalk for Belvedere Street to make it consistent with a beautified Mill Avenue.

Other Considerations

- There has been some discussion of incorporating stamped asphalt into the centre of the intersection at Mill Avenue and Belvedere Street. This item is represented in the below table as "Intersection Beautification Premium." The material costs will be approximately \$25,000, plus design.

Summary

The following table summarizes costs for the above options:

Options	Mill Avenue	Belvedere Avenue	Sidewalk Beautification Premium	Intersection Beautification Premium	Total
Option 1a	862,555	176,915	0	0	1,039,470
Option 1b	862,555	176,915	0	25,000	1,064,470
Option 2a	875,245	176,915	0	0	1,052,160
Option 2b	875,245	176,915	21,000	0	1,073,160
Option 2c	875,245	176,915	0	25,000	1,077,160
Option 2d	875,245	176,915	21,000	25,000	1,098,160
Option 3a	868,900	176,915	0	0	1,045,815
Option 3b	868,900	176,915	10,500	0	1,056,315
Option 3c	868,900	176,915	0	25,000	1,070,815
Option 3d	868,900	176,915	10,500	25,000	1,081,315

Next Steps

Once Council has identified its design preferences, a revised cost estimate and design standard will be brought forward for approval, at which time staff will request early budget approval to

proceed to tender. Market information for 2014 suggests that an earlier tender may result in more bids and thus more competitive unit pricing.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Tate Bengtson', with a stylized flourish at the end.

Tate Bengtson
Deputy Chief Administrative Officer

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: February 25, 2014
Subject: Fees & Charges Amendment Bylaw - Secondary Suite Decommission

Recommendation:

THAT Council moves three readings of the City of Enderby Fees and Charges Bylaw No. 1479 2010 Amendment Bylaw No. 1537, 2014.

Background:

During the February 17, 2014 regular Council meeting, Council approved the Secondary Suite Decommission policy. The attached amendment bylaw includes the application fee of \$25.00 along with the ability to charge a 10% penalty to any utility fees applied retroactively if the suite is rented without notifying the City.

Respectfully submitted.


Jennifer Bellamy
Chief Financial Officer

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1537

A BYLAW TO ESTABLISH FEES AND CHARGES FOR SERVICES AND INFORMATION

WHEREAS Council of the City of Enderby has adopted "City of Enderby Fees and Charges Bylaw No. 1479, 2010";

AND WHEREAS Council wishes to amend the fees and charges;

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1537, 2014".
2. Schedule 8 of "City of Enderby Fees and Charges Bylaw No. 1479, 2010" is deleted and Schedule "8" attached to and forming part of this bylaw is substituted therefore.

READ a FIRST time this _____ day of _____, 2014.

READ a SECOND time this _____ day of _____, 2014.

READ a THIRD time this _____ day of _____, 2014.

RECONSIDERED and ADOPTED this _____ day of _____, 2014.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**SCHEDULE 8
LAND USE FEES**

Application Type	Fee \$
Zoning Bylaw Amendment / Rezoning *	1,000.00
Official Community Plan Amendment *	1,000.00
Joint Official Community Plan Amendment / Zoning Bylaw Amendment	1,200.00
Development Variance Permit	450.00
Development Permit	330.00
Development Permit – Minor	0.00
Joint Development / Development Variance Permit	550.00
Land Use Contract – Vary / Discharge (non-refundable)	750.00
Board of Variance Application (non-refundable)	225.00
Secondary Suite Decommission Application**	25.00
Subdivision:	
Application fee for the first lot proposed to be created	500.00
Application fee for each additional parcel or strata lot proposed to be created	155.00
Inspection fee on subdivisions creating 3 or more lots:	
	3% of the first \$500,000.00
	2% on the second \$500,000.00
	1% on the balance over \$1,000,000.00
	(of the estimated costs of constructing services as approved by the City)

*If the application does not proceed to Public Hearing, \$350.00 will be refunded

** In the event a decommissioned suite is rented without notification provided to the City, the applicable fees and charges will be charged retroactively and a 10% penalty will be applied to the property.



Agenda

INFORMATION BULLETIN

REGIONAL DISTRICT OF NORTH OKANAGAN

9848 Aberdeen Road
Coldstream, BC V1B 2K9

FOR IMMEDIATE RELEASE

DATE: February 17, 2014

CONTACT: Karmen Morgan, Waste Reduction Coordinator

PHONE/EMAIL: 250-550-3743 / karmen.morgan@rdno.ca

RDNO Fund Supports Community Waste Reduction Efforts

The Regional District of North Okanagan (RDNO) Waste Reduction Initiatives Fund (WRIF) was created to help the RDNO reach one of the primary objectives in the Regional District's Solid Waste Management Plan; to reduce the amount of refuse disposed to 0.55 tonnes/capita/year or less.

In 2014, the RDNO will provide up to \$10,000 in funding through the WRIF for community groups, non-profit organizations and individuals to develop or implement initiatives that contribute to enhanced waste reduction in the RDNO.

Past WRIF recipients include BX Elementary School, Okanagan Landing Elementary School, Okanagan Science Centre, Armstrong Interior Provincial Exhibition, Vernon Secondary School, W.L Seaton Secondary School, Mission Hill Elementary School, the Lumby Community Thrift Store, Vernon Secondary School, and the North Okanagan Child Care and Montessori Preschool Society. Examples of projects that have received WRIF funding include; developing square meter garden plots, establishing composting systems at schools, and implementing event and educational recycling materials.

The RDNO is pleased to support these community based waste reduction initiatives, and is looking for new waste reduction initiatives to support in 2014. The submission deadline is **Earth Day, April 22, 2014**. Application forms are available at www.rdno.ca and at the RDNO office located at 9848 Aberdeen Road, Coldstream. For further information, please contact the RDNO at recycle@rdno.ca or by phone at 250-550-3700.

-30 -

MEMBER MUNICIPALITIES:

CITY OF ARMSTRONG
DISTRICT OF COLDSTREAM
CITY OF ENDERBY

VILLAGE OF LUMBY
TOWNSHIP OF SPALLUMCHEEN
CITY OF VERNON

ELECTORAL AREAS:

"B" – SWAN LAKE
"C" – B.X. DISTRICT
"D" – LUMBY (RURAL)

"E" – CHERRYVILLE
"F" – ENDERBY (RURAL)

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THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: February 26, 2014
Re: 2013 Climate Action Revenue Incentive Program (CARIP) Report

Recommendation:

THAT Council approve the 2013 Climate Action Revenue Incentive Program Report.

Background:

As a signatory of the Climate Action Charter, the City is eligible to receive the annual CARIP grant which is equal to 100% of the carbon taxes paid. As a condition of the grant, the City is required to report publicly on its plan and progress towards meeting its climate action goals including its progress towards carbon neutrality.

The attached report provides a summary of the actions the City took in 2013 and its plans for 2014. The final section for the report shows the City's annual corporate emissions, qualifying reduction projects and purchased carbon offsets. Council should be advised that the City is only required to demonstrate progress towards achieving carbon neutrality and does not have to be carbon neutral at this time.

Once the report is made public and submitted to the Province, the City will receive its 2013 CARIP grant in the amount of \$4,972.

Respectfully submitted.


Jennifer Bellamy
Chief Financial Officer

Climate Action Revenue Incentive Program (CARIP) Public Report

Climate Action Revenue Incentive (CARIP)

Public Report for YEAR 2013

City of Enderby

Regional District of North Okanagan



Report Submitted by

Kurt Inglis

Assistant Corporate Planner and Planning Assistant

kinglis@cityofenderby.com

General Information

Name of Local Government	City of Enderby
Member of Regional District (RD)	Regional District of North Okanagan
Regional Growth Strategy (RGS) in region	Yes
Population	2,932

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Community Wide Actions for 2013

1.1 Measure

Community Wide Measurement Actions

Question	Have you been using the Community Energy and Emissions Inventory (CEEI) to measure progress? What else have you been using instead of/in addition to CEEI?
Answer	Yes
Additional Information	Engaged a consultant to complete the inventory. Report completed and presented to Council in April of 2010. Carbon Action Initiatives Report for 2010 presented to Council in early 2011.

1.2 Plan

Community Wide Targets

Question	Does your OCP(s) have targets, policies and actions to reduce GHG emissions, as per the requirements under the <i>Local Governments Act (LGA)</i> ? If yes, please identify the targets set. If no or in progress, please comment.
Answer	Yes
Additional Information	The Regional Growth Strategy, adopted in September 2011, has set GHG emission reduction targets at 15% by 2020 and 25% by 2030. The City of Enderby set community-wide GHG reduction targets of 7% from 2007 levels by 2020 and 13% by 2030, per an OCP amendment adopted August 15, 2011.

1.3 Reduce

Supportive Community Wide Actions

Action Type	Broad Planning
Actions Taken this Year	"Completed the City of Enderby Integrated Community Sustainability Plan (ICSP), which frames the sustainability objectives and priorities for the community which include sustainable modes of transportation, public transit solutions, pedestrian oriented environments, and complete compact neighbourhoods/communities.

	<p>Continued the Knoll Neighbourhood Planning process which involves developing a land use and servicing concept for the City's future growth area of the Knoll; this planning process addresses building, storm, sewer, and road standards, district energy, compact mixed-use neighbourhoods, and multi-use paths to provide connectivity throughout the neighbourhood.</p> <p>Initiated an Active Transportation Planning process in partnership with the Splatins Band, Interior Health Authority, and the Shuswap Trail Alliance. The purpose of the planning process was to consult with the community to identify how opportunities for walking, cycling, and public transit could be built upon and strengthened in order to promote health and reduce carbon emissions.</p> <p>Began to integrate the outcomes of the ICSP into the City's Official Community Plan.</p> <p>Completed an Infill & Redevelopment analysis which included 8 recommendations related to infill and redevelopment within the community; infill and redevelopment are strongly linked to Smart Growth development."</p>
Proposed Actions for Next Year	<p>"Adopt the Knoll Neighbourhood Plan.</p> <p>Continue to implement the ICSP by integrating the outcomes of the planning process into the City's policy and regulatory framework including the Official Community Plan, DCC Bylaw, Zoning Bylaw, Subdivision Servicing Bylaw and other pertinent plans such as the Climate Action and Sustainability Plan and the Water Conservation Plan.</p> <p>Complete the City's Regional Context Statements which align the City's Official Community Plan with the North Okanagan Regional Growth Strategy.</p> <p>Integrate the Infill & Redevelopment recommendations into the City's Official Community Plan and Zoning Bylaw."</p>

Action Type	Building and Lighting
Actions Taken this Year	<p>"Adopted the ICSP which addresses the need for energy conservation through building and lighting.</p> <p>Continued the Knoll Neighbourhood Planning process which looks to achieve sustainability objectives through increased density and alternative approaches to building design."</p>
Proposed Actions for Next Year	<p>"Adopt the Knoll Neighbourhood Plan.</p> <p>Develop housing related Regional Context Statements for the City's Official Community Plan.</p> <p>Integrate the outcomes of the Knoll Neighbourhood and ICSP processes, which include sustainability strategies for building and lighting, into the City's broader policy framework."</p>

Action Type	Energy Generation
Actions Taken this Year	<p>"Continued the Knoll Neighbourhood Planning process which looks to integrate or encourage the use of district energy systems in the City's future growth area of the Knoll, coupled with agricultural tree farms for fuel supply.</p> <p>Adopted the ICSP which identified the need for renewable energy production."</p>
Proposed Actions for Next Year	<p>"Adopt the Knoll Neighbourhood Plan</p> <p>Integrate the outcomes of the Knoll Neighbourhood and ICSP processes, which include sustainability strategies for energy generation, into the City's broad policy and regulatory framework.</p> <p>Explore opportunities for adding customers onto the district heating system located in the City of Enderby Public Works yard."</p>

Action Type	Green Space
Actions Taken this Year	<p>"Adopted the ICSP which addresses the need for increased green space throughout the community.</p> <p>Continued the Knoll Neighbourhood Planning process which looks to achieve sustainability through an increase in open space and natural areas within future development of the Knoll.</p> <p>Initiated an Active Transportation planning process in partnership with the Splat-sin Band, Interior Health Authority, and the Shuswap Trail Alliance. This planning process looks to promote natural trails, which are a form of green space, throughout the community."</p>
Proposed Actions for Next Year	<p>"Adopt the Knoll Neighbourhood Plan.</p> <p>Integrate the outcomes of the Knoll Neighbourhood and ICSP processes, which include sustainability strategies for increased green space, into the City's broad policy and regulatory framework.</p> <p>Adopt the Active Transportation Plan which identifies strategies for promoting natural trails which are a form of green space."</p>

Action Type	Transportation
Actions Taken this Year	<p>"Adopted the ICSP which addresses the need for alternative and active transportation options throughout the community.</p>

	<p>Continued the Knoll Neighbourhood Planning process which looks to achieve sustainability objectives by facilitating alternative modes of transportation within the City's future growth area of the Knoll.</p> <p>Initiated an Active Transportation Planning process in partnership with the Splatins Band, Interior Health Authority, and the Shuswap Trail Alliance. The purpose of the planning process was to consult with the community to identify how opportunities for walking, cycling, and public transit could be built upon and strengthened in order to promote health and reduce carbon emissions."</p>
Proposed Actions for Next Year	<p>"Adopt the Knoll Neighbourhood Plan.</p> <p>Adopt the Active Transportation Plan.</p> <p>Integrate the outcomes of the Knoll Neighbourhood and ICSP processes, which include sustainability related to reducing automobile use and promoting active and alternative transportation, into the City's broad policy and regulatory framework."</p>

Action Type	Waste
Actions Taken this Year	<p>"Adopted the ICSP which addresses the need for sustainable waste management throughout the community.</p> <p>Continued to explore the viability of accepting the community's wood waste on-site at the Public Works Yard to be chipped and utilized as fuel for biofuel boiler, which diverts waste from landfill and helps to reduce pollutants related to burning wood waste."</p>
Proposed Actions for Next Year	<p>Continue to explore the viability of accepting the community's wood waste on-site at the Public Works Yard to be chipped and utilized as fuel for biofuel boiler, which diverts waste from landfill and helps to reduce pollutants related to burning wood waste.</p>

Action Type	Water/Sewer
Actions Taken this Year	<p>"Initiated an Educational Awareness Campaign for the students of MV Beattie Elementary School related to drinking water.</p> <p>Adopted the ICSP, which integrated the Water Conservation Plan and provided a framework for continued community-wide water conservation.</p> <p>Continued the Knoll Neighbourhood Planning process which looked to promote water conservation within both building and neighbourhood design."</p>
Proposed Actions for Next Year	<p>"Adopt the Knoll Neighbourhood Plan.</p> <p>Integrate the outcomes of the Knoll Neighbourhood and ICSP processes, which include sustainability strategies related to water conservation, into the City's broad policy and</p>

regulatory framework."

Action Type	Other Actions
Actions Taken this Year	
Proposed Actions for Next Year	

Direct Community Wide Actions

Action Type	Buildings
Actions Taken this Year	Installed water meters on all residential, commercial, industrial and civic buildings to promote water conservation and increase capacity within existing municipal infrastructure.
Proposed Actions for Next Year	Apply the City's sustainable development framework, which was informed by the ICSP and the Knoll Neighbourhood Plan, to future development.

Action Type	Energy Generation
Actions Taken this Year	<p>"Members of Council participated in a panel presentation at UBCM to gather awareness related to the multiple district heating systems within Enderby.</p> <p>Provided an easement across municipal property to a district energy provider which enabled expansion of services into other areas of the community."</p>
Proposed Actions for Next Year	Explore implementation of district energy solutions within the Knoll Neighbourhood and throughout the rest of the community as is practicable.

Action Type	Transportation
Actions Taken this Year	Designed and built a multi-use pathway through the MV Beattie Elementary School field in order to achieve connectivity objectives identified through the ICSP. Project was in partnership with School District 83 and the Shuswap Trail Alliance.
Proposed Actions for Next Year	<p>"Implement the high-priority strategies identified through the Active Transportation Planning process.</p> <p>Explore expansion of the City's trail network into the Knoll Neighbourhood which will</p>

enhance connectivity throughout the community.

Install bicycle racks at key locations throughout the community to promote cycling as a form of transportation"

Action Type Waste

Actions Taken this Year

"Continued residential recycling and spring chipping programs which divert waste from landfill.

Held the first annual Our Enderby Clean-Up Challenge which saw residents volunteer their time to clean up waste throughout the community."

Proposed Actions for Next Year

"Continue the annual Our Enderby Clean Up Challenge.

Continue residential recycling and spring chipping programs.

Installed refurbished recycling bins at key locations throughout the community."

Action Type Water/Sewer

Actions Taken this Year

"Held an open house of the City's Wastewater and Drinking Water facilities which educated the community on the processes related to how drinking water reaches their taps and is then treated before being discharged into the Shuswap River.

Completed the third and final phase of the Universal Water Metering Program."

Proposed Actions for Next Year

Apply for grant funding through BC Waste Water Association for Drinking Water Week 2014.

Action Type Green Space

Actions Taken this Year

Applied for a grant through Tree Canada to cover the costs related to planting approximately 15 trees within a residential neighbourhood which will help to reduce green house gases.

Proposed Actions for Next Year

"Implement the high-priority natural trail projects identified through the Active Transportation Planning process, which will increase green space throughout the community.

Continue to apply for grant funding for purchasing trees."

Action Type

Other Actions	
Actions Taken this Year	<p>"Resurfaced the Lions Gazebo Playground with recycled BC Rubber; recycled rubber has a smaller carbon footprint as opposed to manufacturing non-recycled rubber.</p> <p>Initiated a Shop Local Initiative which provided an incentive for residents to shop locally as local products do not require large amounts of fossil fuels to be consumed for transportation purposes."</p>
Proposed Actions for Next Year	Continue to encourage or incentivize residents to shop locally.

Question	Is there any activity that you have been engaged in over the past year(s) that you are particularly proud of and would like to share with other local governments? Please describe and add links to additional information where possible.
Answer	<p>Adopted an Integrated Community Sustainability Plan (ICSP) which frames the environmental, social, and economic objectives and priorities of Enderby residents. These objectives and priorities have begun to be implemented through the City's Revitalization Committee and they have begun to be integrated into the City's broad policy and regulatory framework through updates to the Official Community Plan, DCC Bylaw, Zoning Bylaw, Subdivision Servicing Bylaw and other pertinent plans such as the Climate Action and Sustainability Plan and the Water Conservation Plan. The ICSP also provides direction to the development of the Knoll Neighbourhood Plan which will identify a sustainable land use and servicing concept for the City's future growth area of the Knoll.</p>

Corporate Actions for 2013

2.1 Measure

Corporate Measurement Actions

Question	What steps has your local government taken toward completing its corporate emissions inventory?
-----------------	--

Answer	Engaged a consultant to complete the baseline inventory in 2010. Report completed and presented to Council.
---------------	---

Question	What tool are you using to measure, track and report on your corporate emissions?
-----------------	--

	"Spreadsheets are used to track emissions."
Answer	Calculations are in accordance with the 2012 B.C. Best Practices Methodology for Quantifying Greenhouse Gas Emissions."

2.2 Reduce

Supportive Corporate Actions

Action Type	Broad Planning
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Actions Taken this Year	Adopted the Integrated Community Sustainability Plan (ICSP) which identifies issues, challenges, opportunities, and constraints related to environmental, social, and economic sustainability; this information can be utilized to help reduce corporate emissions.
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Proposed Actions for Next Year	"Implement outcomes of the ICSP which relate to corporate emission reduction. Develop corporate emission reduction strategies within the Climate Action and Sustainability Plan."
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Action Type	Building and Lighting
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Actions Taken this Year	
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**Proposed
Actions for
Next Year**

Explore heating additional municipal buildings through district heating systems.

Action Type Energy Generation

**Actions
Taken this
Year**

Explored on-site chipping of local wood waste which could then be used as fuel to heat municipal buildings such as the Public Works building and dog pound.

**Proposed
Actions for
Next Year**

Continue to explore on-site chipping of local wood waste which could then be used as fuel to heat municipal buildings such as the Public Works building and dog pound.

Action Type Transportation

**Actions
Taken this
Year**

**Proposed
Actions for
Next Year**

Action Type Water/Sewer

**Actions
Taken this
Year**

Identified all municipal water fixtures that needed to be replaced with low flow fixtures.

**Proposed
Actions for
Next Year**

Continue to identify opportunities to replace fixtures in municipal buildings with low-low fixtures.

Action Type Other Actions

**Actions
Taken this
Year**

**Proposed
Actions for
Next Year**

Direct Corporate Actions

Action Type Building and Lighting

**Actions
Taken this
Year**

**Proposed
Actions for
Next Year**

Action Type Energy Generation

**Actions
Taken this
Year**

Installed a district energy system at Public Works yard to provide renewable energy to Public Works building, dog pound, and municipal sludge drying beds.

**Proposed
Actions for
Next Year**

Action Type Fleet

**Actions
Taken this
Year**

Continue to maintain anti-idling policy for fleet. Continue to use "proximity of service location" on vehicle tender scoring matrices.

**Proposed
Actions for
Next Year**

"Continue to maintain anti-idling policy for fleet. Continue to use ""proximity of service location"" on vehicle tender scoring matrices.

Incorporate triple bottom line sustainability analysis into Purchasing Policy."

Action Type Waste

**Actions
Taken this
Year**

"Registered a TASSIMO Brigade to sustainably recycle used Tassimo coffee inserts.

Continue to recycle paper, aluminum and glass."

**Proposed
Actions for
Next Year**

Action Type Water/Sewer

**Actions
Taken this
Year**

"Posted water conservation signs at City Hall.

Replaced all out-dated water fixtures in municipal buildings with low flow fixtures."

**Proposed
Actions for
Next Year**

Action Type	Green Space
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Actions Taken this Year	Applied for a grant through Tree Canada to cover the costs related to planting approximately 15 trees within a municipal park which will help to reduce green house gases.
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Proposed Actions for Next Year	Continue to apply for grant funding for purchasing trees.
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Action Type	Other Actions
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Actions Taken this Year	
--------------------------------	--

Proposed Actions for Next Year	
---------------------------------------	--

2.3 Corporate Innovation

Question	Is there any activity that you have been engaged in over the past year(s) that you are particularly proud of and would like to share with other local governments? Please describe and add links to additional information where possible.
-----------------	--

Answer	Installed a district energy system at the City of Enderby Public Works yard to provide renewable energy to the Public Works building, dog pound, and sludge drying beds. The City will continue to explore chipping local wood waste to be used as a fuel to provide renewable heat to municipal buildings.
---------------	---

Carbon Neutral Progress Reporting

3.1 Carbon Neutral Progress Reporting

Annual corporate emissions using SMARTTool or equivalent inventory tool	218
<i>Emissions from services delivered directly by the local government</i>	218
<i>Emissions from contracted services</i>	
Less: GHG reductions being claimed for this reporting year from Option 1 - GHG reduction project	0
<i>Energy Efficient Building Retrofits and Fuel Switching</i>	
<i>Solar Thermal</i>	
<i>Household Organic Waste Composting</i>	
<i>Low Emissions Vehicles</i>	
Less: GHG reductions being claimed for this reporting year from Option 2 - GHG reduction projects	0
<i>Option 2 Project A</i>	
<i>Option 2 Project B</i>	
<i>Sum of Other Option 2 Projects (if you have added projects below)</i>	0
Less: <i>Offsets purchased for this reporting year (Option 3). Please identify your offset provider in the offset provider information section below.</i>	
Balance of corporate emissions for this reporting year. <i>(If the corporate emissions balance is zero, your local government is carbon neutral for this reporting year)</i>	218
Additional "Option 2" Projects	
<i>Option 2 Project C</i>	
<i>Option 2 Project D</i>	
<i>Option 2 Project E</i>	
<i>Option 2 Project F</i>	
<i>Option 2 Project G</i>	
<i>Option 2 Project H</i>	

3.2 Making Progress on Your Carbon Neutral Commitment

Question	If your community has not achieved carbon neutrality for this reporting year please describe the actions that you intend to take next year to move you toward your carbon neutral goal.
Answer	In addition to the Community Wide and Corporate Actions previously identified that will be undertaken in 2014, the City will also be looking into other projects available to reduce

greenhouse gas emissions in future years and different offsetting/balancing options that would best benefit the community.

3.3 Offset Provider Information

Question	Please Identify the name(s) of your offset provider(s) (Please answer below):
Answer	N/A

Question	The offsets being claimed in this CARIP Report were purchased from the offset provider(s) indicated above prior to making this CARIP report public (please indicate yes or no):
Answer	N/A

Question	If your community has not achieved carbon neutrality for this reporting year please describe the actions that you intend to take next year to move you toward your carbon neutral goal.
Answer	In addition to the Community Wide and Corporate Actions previously identified that will be undertaken in 2014, the City will also be looking into other projects available to reduce greenhouse gas emissions in future years and different offsetting/balancing options that would best benefit the community.

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: February 26, 2014
Subject: Kevin Walters Water Distribution Certification

RECOMMENDATION

THAT Council receives and files this memorandum.

BACKGROUND

Management is pleased to advise Council that City of Enderby Systems Operator Level 1, Kevin Walters, has recently obtained his Water Distribution 1 certification from the Environmental Operators Certification Program (EOCP). Kevin already has obtained Water Treatment 1 and Wastewater Treatment 1.

Water Distribution addresses tasks associated with the installation and repair of distribution components (such as pipes and pumps), monitoring and controlling the flow of water, operating valves and gates, monitoring control systems, collecting samples, performing field analyses, and maintaining associated equipment.

Kevin attended a one-week course on the subject in January 2014, which culminated in his examination on the final day. Prior to writing the examination, Kevin had to obtain specific educational requirements plus earn the equivalent of one year of operating experience in the field of water distribution.

Respectfully submitted,



Tate Bengtson
Deputy Chief Administrative Officer

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: February 25, 2014
Subject: Enderby Arts Festival Road Closure

RECOMMENDATION

THAT Council receives the Enderby Arts Festival Road Closure application for information.

BACKGROUND

The Enderby & District Arts Council recently submitted a road closure application for its annual Enderby Arts Festival, which is attached to this memorandum.

As this is not a first-time event and all requirements for a road closure have been met, staff have approved this application consistent with the *Temporary Road Closures for Community Events* policy. As the Enderby & District Arts Council's insurance is not due for renewal until June 2014, a certificate of insurance will be provided at that time; the City of Enderby is a named insured on the Arts Council's current insurance policy.

Respectfully submitted,



Tate Bengtson
Deputy Chief Administrative Officer

Schedule A
Application for a Temporary Road Closure for a Community Event

Is this a first-time or relocated event?

Yes

No

Name of Sponsoring Organization ENDERBY + DISTRICT ARTS COUNCIL

Name of Contact Person NEIL FIDLER

Telephone or Email Infidler @ show - ca 250 838 0577

Name of Event ENDERBY ARTS FESTIVAL

Date(s) of Closure JULY 26 2014

Start time for Closure 6 AM End time for Closure 8 PM

Location of Closure CLIFF Ave From GEORGE ST To MAUD
BELVEDERE From CLIFF to MILL

Required Attachments

☒ Map showing closure and emergency access route

☐ Petition of affected business owners (if applicable)

☒ Certificate of insurance (if applicable)

Indemnity:

The applicant agrees to indemnify and save harmless the City of Enderby from and against any and all claims, including but not limited to harm, damage, injury, or loss to body or property caused by, arising from, or connected with any act or omission of the applicant or any agent, employee, customer licensee or invitee of the applicant, and against and from all liabilities, expense costs and legal or other fees incurred in respect of any such claims or any actions or proceedings brought thereon arising directly or indirectly from or in connection with the property, facilities, or services of the City. The applicant will be required to obtain and keep in force throughout the period of use insurance in a form specified by the City of Enderby unless waived in writing.

Authorized Signatory [Signature]

Date Feb 25 / 2014

Do Not Complete – For Administrative Purposes

Approved by [Signature]

Date

Feb 25 / 2014

Certificate of Insurance

Yes ☒

No

N/A

Map

Yes ☒

No

N/A

Petition of Affected Business Owners

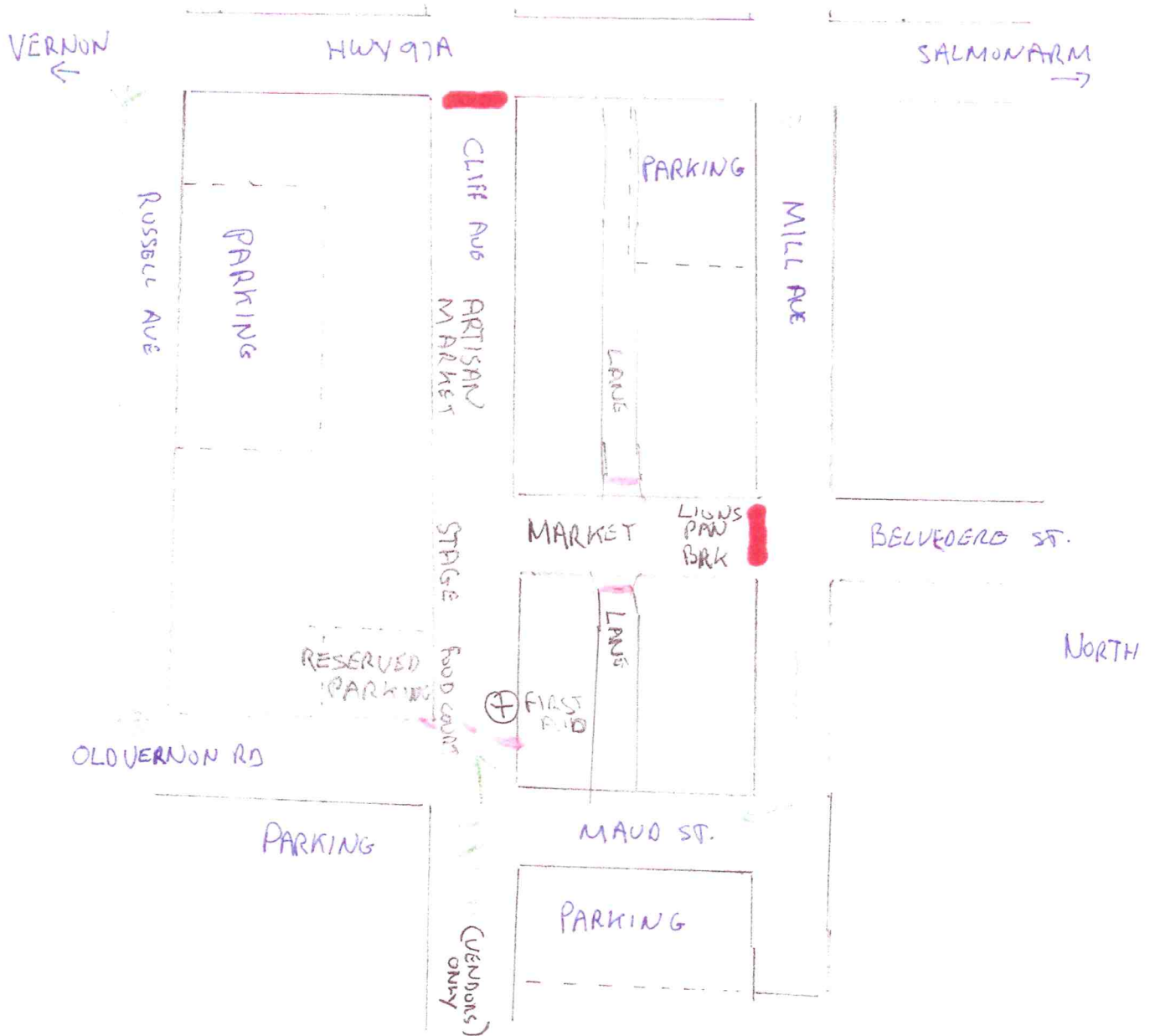
Yes

No

N/A

ENDERBY ARTS FESTIVAL JULY 26 2014

WEST



TRAFFIC

BARRIERS

(To be moved for emergency access)

MARKET BOOTHS

ARE DOWN CENTRE OF STREET

EXCEPT BTWN

BELVEDERE + MAUD

DOWN EITHER SIDE

EAST