

REGULAR MEETING OF COUNCIL

AGENDA

DATE: Monday, March 17, 2014
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall – 619 Cliff Avenue

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

[Regular Meeting Minutes of March 3, 2014](#)

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3. PUBLIC AND STATUTORY HEARINGS

4. PETITIONS AND DELEGATIONS

Warren Smith, Rural Programs Coordinator – Safe Communities Unit

Re: [Safe Communities Report](#) Sep 1/13 – Jan 31/14
[RID911](#) (Report Impaired Drivers)

pg 5-10
pg 11-15

5. DEVELOPMENT MATTERS

6. BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

a. [Multi-Material BC \(MMBC\) update](#)

[Ministry of Environment update on MMBC](#) received via Greg Kylo, MLA
[ReThinkItBC news release](#) received via Will Hansma, Okanagan Advertiser

pg 16-17
pg 18-20

b. [2014 Capital Road Projects](#) – memo from Chief Administrative Officer dated March 13, 2014

pg 21-35

7. BYLAWS – Adoption

[Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1537, 2014](#)
Secondary Suite Decommission

pg 36-37

BYLAWS – 1st Reading

[Zoning Bylaw No. 966, 1087 Amendment Bylaw No. 1538, 2014](#)
Residential Uses in Commercial Zones

pg 38-44

8. REPORTS

a. [Mayor and Council](#)

b. [Building Permit Detail Report – February 2014](#)

pg 45-46

9. NEW BUSINESS

- a. [Community to Community \(C2C\) Funding Application](#) – Memo from CAO dated March 11, 2014 pg 47
- b. [2014 Environmental Leadership and Sustainability Awards](#) pg 48-50
- c. [BC Healthy Communities Capacity Building Grant Program – Stream 2](#) – Memo from Assistant Corporate Officer and Planning Assistant dated March 12, 2014 pg 51
- d. [Draft Official Community Plan Section 6 – Heritage Conservation](#) – Memo from Assistant Corporate Officer and Planning Assistant dated March 11, 2014 pg 52-57

10. PUBLIC QUESTION PERIOD

11. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) (e) of the *Community Charter*

12. ADJOURNMENT

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, March 3, 2014 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Howie Cyr
Councillor Tundra Baird
Councillor Brad Case
Councillor Raquel Knust
Councillor Beryl Ludwig
Councillor Greg McCune
Councillor Earl Shipmaker

Chief Administrative Officer – Tate Bengtson
Deputy Administrative Officer – Barry Gagnon
Recording Secretary – Bettyann Kennedy
The Press and Public

APPROVAL OF AGENDA

Moved by Councillor Ludwig, seconded by Councillor Baird that the agenda be approved as circulated.

Carried Unanimously

ADOPTION OF MINUTES

Regular Meeting Minutes of February 17, 2014

Moved by Councillor Case, seconded by Councillor Knust that the minutes of the regular meeting of February 17, 2014 be adopted as circulated.

Carried Unanimously

PETITIONS AND DELEGATIONS

Chris Blythe, Trapper – Okanagan Similkameen Starling Control Program Manager

Re: Overview of the Program

- Background was provided on the history of the starling in North America and the nature of the bird that has resulted in it being on the list of the top 100 invasive species.
- Program started in 2003 as a pilot project but was extended beyond 2006 due to success of the program.
- Problem is not just with fruit growers. Starlings also get into feed lots, eating the corn and damaging the feed with excrement before it reaches the silos. About a ton of feed per month is wasted and contaminated.
- Hawks and eagle populations had been depleted, but are making a come-back due to the effectiveness of the control program.
- There are traps set up all around the Enderby area.
- Program needs to be expanded to deal with this pest and to avoid the serious damage being experienced in Europe.

Will Hansma – Publisher of Okanagan Advertiser

Re: Multi-Material BC

Mr. Hansma expressed concern for the new recycling rules that the provincial government intends to put into effect in May of this year.

- Recycling costs will impact small businesses and consumers.
- Existing recycling is effective. Swan Lake Nursery was used as an example of a business that currently does not pass recycling costs on to their customer. Recycling is collected, providing income to Venture Training and the collector. New rules will place onerous rules onto businesses.
- The new rules are unfair to BC business as neither Alberta or Washington state have a this in place.
- There was no consultation whatsoever with the industries that will be adversely affected by these new rules.

Mr. Hansma is seeking the support of Council by asking the Ministry of Environment to delay putting the Multi-Materials BC rules into effect until full consultation occurs. He also asks that Council present this issue to UBCM as a resolution for consideration at this year's UBCM convention.

BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

Mill Avenue and Belvedere Street Road Standards – Memo from Chief Administrative Officer dated February 27, 2014

Moved by Councillor Case, seconded by Councillor McCune that the following options be incorporated into the 2104 road capital project for Mill Avenue and Belvedere Street road standards:

- Parking allowances for Mill Avenue between Belvedere and Maud Streets remain unchanged;
- Parking allowances for Belvedere Street between Cliff and Mill Avenues remain unchanged;
- Parking on Mill Avenue between George and Belvedere Streets be permitted on the north side only with wider sidewalk area on the north side to enable walkability and provide an opportunity for beautification. Stamped concrete premium will be considered after successful tender determines unit rates.

Carried
Opposed – Councillor Ludwig

Moved by Councillor McCune, seconded by Councillor Case that the following be incorporated into the project:

- Parking near Mill and Belvedere intersection to be realigned to improve sightlines approaching the 4-way stop;
- Consider removing one parking stall at Mill Avenue and Maud Street corner to enable wider turning radius for large vehicles;
- Improve parking layout and beautification of the City Hall parking lot.

Carried Unanimously

Multi-Materials British Columbia (MMBC)

Moved by Councillor Ludwig, seconded by Councillor McCune that a letter be sent to Minister Polak and copied to MLA Kylo requesting that the Province reconsider the implementation of MMBC recycling rules until they have conducted thorough consultation with the affected businesses.

Carried Unanimously

BYLAWS – 3 Readings

Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1537, 2014
Secondary Suite Decommission

Moved by Councillor Ludwig, seconded by Councillor Baird that Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1537, 2014 be introduced and given three readings.

Carried Unanimously

REPORTS

Councillor Shipmaker

Attended an Arts Council meeting. They are very involved throughout the community.

Councillor Ludwig

Okanagan Regional Library meeting:

- Catherine Lord appointed as new Chair.
- Union negotiations are now settled.
- Enderby circulation is very strong – double that of Sicamous.
- New library in Summerland has been approved.

Councillor Knust

The Active transportation workshop produced some good ideas.

Mayor Cyr

Lieutenant Governor attended A.L.Fortune school and explained the role she plays for Canada. The students had some excellent questions for her. The school band is very talented.

Active Transportation workshop had a broad representation of youth, seniors and Splantsin. The facilitators were impressed with the community involvement in the process.

NEW BUSINESS

Regional District of North Okanagan – Information Bulletin – Funding for Community Waste Reduction Efforts

Moved by Councillor Shipmaker, seconded by Councillor Ludwig that the correspondence be received and filed.

Carried Unanimously

2013 Climate Action Revenue Incentive Program (CARIP) Report

Moved by Councillor Case, seconded by Councillor Baird that the report be received and filed.
Carried Unanimously

Kevin Walters – Water Distribution Certification – Memo from Chief Administrative Officer dated February 26, 2014

Moved by Councillor Baird, seconded by Councillor McCune that the memorandum be received and filed.
Carried Unanimously

Enderby Arts Council – Enderby Arts Festival Road Closure

Moved by Councillor Shipmaker, seconded by Councillor McCune that the information be received and filed.
Carried Unanimously

PUBLIC QUESTION PERIOD

None.

CLOSED MEETING RESOLUTION

Moved by Councillor Case, seconded by Councillor Baird that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (c) of the *Community Charter*.

ADJOURNMENT

The Regular Meeting reconvened at 5:45 pm.

Moved by Councillor Case, seconded by Councillor Knust that the Regular Meeting adjourn at 5:45 pm.
Carried Unanimously

MAYOR

CHIEF ADMINISTRATIVE OFFICER

4



**City of VERNON
SAFE COMMUNITIES UNIT
Rural Program Coordinator**

**Report to Mayor and Council City of Enderby
Sept 1st to Jan 31th 2014**

The Rural Programs Coordinator (RPC) attended and completed the RCMP "E" Division Youth Officer Certificate Training Course September 10th, 11th and 12th. This 3 day course including sessions on National and Provincial Youth Services, Youth Criminal Justice Act, School Legal Issues, Gangs and Youth, Human Trafficking, Sexual Exploitation of Youth, Mental Health and Youth, Drugs and Youth, Police School Relations, School Based Threat assessments, Radicalization of Youth .

Sept 11th the RPC attended a Restorative Justice Society- North Okanagan Board Meeting. Discussions and decisions were held on the Board of Directors signing the Declaration of Confidentiality, Code of Conduct and Criminal Record Checks, representation from the Splat'sin First Nation, Upcoming Events – November 3rd Fall Ball Event December 5th Volunteer Appreciation and Strategic Planning.

Sept 19th the RPC attended and assisted with the annual United Way Drive Thru Breakfast at the Best Western Vernon Lodge.

Sept 19th The RPC attended and chaired the Enderby and District RCMP Community Consultive Group Meeting.

Sept 20th the RPC met with school principals to provide an overview of available programs and services. Needs for each individual school were discussed and prioritized.

Sept 27th The RPC attended the City of Enderby's Revitalization Committee's Strategic Planning meeting. The RPC provided information in response to a request from the Committee to look at improving safety in the community. The main focus of discussion was looking at the implementation of the Crime Prevention through Environmental Design practices into community development.

Oct 1st The RPC provided the first WITS session of the 2013/14 school year to students at M.V. Beattie. The WITS Programs bring together schools, families and communities to create responsive environments that help children deal with bullying and peer victimization. The program will be offered to grades Kindergarten through grade Three. The focus of the program this year will be on empowering the Bystander and supporting the Bully.

Oct 16th – 18th The RPC and the Community Policing office Coordinator Rachael Zubick attended the Vernon/ North Okanagan RCMP officer training sessions as presenters. An overview of available programs, services and support that the Safe Communities Unit and Community Policing office provides was reviewed.

October 18th The RPC attended and hosted the Restorative Justice Society - North Okanagan Artful Justice fundraiser. The event included live music, artisans creating pieces of art that were later auctioned off, prize winning contest and a silent auction. The event raised \$4,000 for the society.

October 21st The RPC provided a quarterly report to the City of Enderby Mayor and Council.

Oct 24th The RPC provided a Speed Watch Session on Salmon Arm Dr.

Oct 28th- 30th The RPC and the Safe Communities Unit Business and Seniors Coordinator Ed Howard attended the Vernon/ North Okanagan RCMP officer training sessions as presenters. An overview of available programs, services and support that the Safe Communities Unit and Community Policing office provides was reviewed.

Nov 2nd The Safe Communities Unit hosted its 11th Annual RCMP Fall Ball. Proceeds from the event will be donated to the North Okanagan Restorative Justice Society.

Oct 31st The RPC completed a shift with the Citizens on Patrol program providing patrols of the Spallumcheen, Armstrong and Enderby communities.

Nov 4th The RPC met with the Restorative Justice Society -North Okanagan Executive.

Nov 5th The RPC provided a Speed Watch Session on Hwy 97 and Knight Ave.

Nov 13Th The RPC provided a Security Audit for a business that had been a victim of a Break and Enter.

Nov 13th The RPC attended and chaired the Restorative Justice Society-North Okanagan board meeting. Discussions and decisions were held on Fundraising Event: Creative Justice Gala on the 18th of October 2013, Correspondence from Municipal & Electoral Areas with 2014 Budget, Gaming License and Gaming Grant, Strategic Plan & Budget Development – Business Case for 2014 – 2016, Alternates and Successors for Board of Directors, Website, Upcoming Event Spring Fundraiser -Volunteer Banquet-Law Day 2014, 2nd AGM Date & Planning Committee and the Board of Directors letting their Name standing for second term.

Nov 14th The RPC attended the Barbara Coloroso speaking engagement. *The Bully, the Bullied, and the Bystander: Breaking the Cycle of Violence.*

Nov 18Th The RPC provided a Security Audit for a business that had been a victim of a Break and Enter.

Nov 19th The RPC provided a speed watch session on Salmon Arm Drive at M.V. Beattie.

Nov 20th The RPC participated in the Bullying Prevention Webinar. This event focused on the WITS Program .key practice-based evidence to prevent bullying, simple conflict resolution strategies The event was in partnership with Public Health Agency of Canada – Chronic Disease Interventions and Best Practices Division and the Promoting Relationships and Eliminating Violence Network.

Nov 21st the RPC attended and chaired the Enderby and District Community Consultive Group meeting.

Dec 4th The Safe Communities unit hosted in annual volunteer recognition awards and dinner. The North Okanagan/Shushwap Crimestoppers program contributed 290 hrs. Since its inception in 1989 has received 6784 tips, lead to the arrest of 446 people, cleared 507 individual cases, recovered \$18,919, 592 in recovered property and seizure of drugs and has paid out just over \$46,363 as rewards for information. This year alone \$5000.00 in drugs was seized! This year the Restorative Justice Volunteers have donated over 800 hours to the North Okanagan community.

Dec 6th The RPC, Safety Bear and the North Okanagan Citizen on Patrol Volunteers participated in the Enderby Community Christmas Celebration and Parade.

Dec 10th The RPC provided a Speed Watch Session on Hwy 97 and Knight Ave.

Dec 11th The RPC and Cst Boudreau provided the first part of a 3 part session on the impact of Impaired Driving. A mock Impaired Driving scenario was acted out for the group of 57 grade 10 students. The Enderby Fire Department extracted victims using the Jaws of Life and EHS assisted in providing ambulance support with the 4 patients. Students were able to interact will the Emergency Service providers, ask questions and discuss the immediate, short term and long term effects on human lives as from the victims and the emergency providers perspectives.

Dec 11th The RPC attended and chaired the Restorative Justice Society – North Okanagan Board Meeting. Items of discussion included: Strategic Plan & Budget Development – Business Case for 2014 – 2016, Alternates and Successors for Board of Directors, Ministry of Justice Insurance Survey, RCMP RJ Review, Website, Upcoming Events Spring Fundraiser, Volunteer Banquet and Law Day 2014. A Confirmation of the AGM Date & Planning Committee was set and discussions were held on letting Directors names standing for second term.

Dec 12th The RPC assisted in providing a CPTED for the Ministry of Employment and Income in Vernon.

Jan 9th The RPC met with First Nations Police Officer Cst Krista Boudreau in regards to upcoming "Safe Choices" programs being held on March 12th and April 25th. On March 12th students from A.L. Fortune will participate in 3 learning sessions on the impacts of Impaired Driving. Speakers will include Linda and Adam Prevost (Adam was involved in an Impaired Driving Motor Vehicle Accident), 2 E.R. Nurses from Salmon Arm Hospital will provide an overview of their own personal experiences and what patients go through when admitted to E.R. The Final Speaker will be BC Provincial Coroner Pat Duncan. On April 25th ICBC Road Sense speaker Kevin Brooks will tell his life story of how he was impacted by making the wrong choice to drive while impaired by alcohol.

Jan 15th The RPC attended and chaired a Restorative Justice Society – North Okanagan Board meeting. Discussions and decisions were made on Ministry of Justice Insurance, BC Gaming Grant, Strategic Planning, Budget, Development of Business Case for 2014 – 2016, Alternates and Successors for Board of Directors, Constitution review, A pre-AGM planning meeting was set. Discussions were held on our involvement in Law Day, A review of Contracts and Licence Agreement with the City of Vernon was completed and a review of the Consulting Agreement was concluded.

Jan 16th The RPC attended and chaired the Enderby and District RCMP Community Consultive Group meeting. Participants shared information as to who they are, the area they represent and an overview as to current activity in their areas in relation to public safety.

Jan 21st The RPC met with Cst Lisa McMullen from the Domestic Violence Unit who is arranging for the Citizen's on Patrol volunteers to assist with patrols of victims of domestic violence residents.

Jan 21st. The RPC provided security recommendations and support for a victim of a residential B&E.

Jan 28th The RPC met with Cpl Amelia Hayden from the Drugs and Organized Crime Awareness Section to provide an overview of what prevention programs and services have been provided in the communities I provide services to. I was also provided with information on what support is available through this section.

Jan 29th The RPC attended "Wendy's Dream Lift" and provided traffic Control and Safety Bear for the Fundraising event. Unit staff that assisted with the event Traffic Control and Clearing of tables included Gord Molendyk, Rachael Zubick and Margaret Clark from the Restorative Justice program. Despite the snow there was a phenomenal turnout. This event attracts supporters from throughout the North Okanagan.

Other:

The RPC read the RCMP Daily Occurrence Logs to review files that had occurred in the communities.

The RPC released 2 Community Crime Prevention Notices to Community Contacts.

The RPC deliver maintained records and information for the North Okanagan Citizens on Patrol Program volunteers. Information included the Stolen Auto Hot sheets, PASS On of occurrences, Weekly Wants and Domestic Violence offender tracking information. The RPC also maintained records of patrol logs and volunteer hours.

Coordinated 4 Police Observer Ride Alongs for Citizens on Patrol Volunteers with RCMP Officers. This opportunity provided an opportunity for the volunteers to see firsthand the day-to-day workings of law enforcement from the officer's perspective; the volunteers were also able to strengthen the working relationship between themselves and the officers.

The RPC was approached by MADD BC about the implementation of the Community Partnership program RID911 in the North Okanagan. RID 911 programs encourages the public to call 911 to report suspected impaired drivers to police through Signage, Public Awareness Campaigns and Education. As basic information package will be provided to Communities that the RPC provides services to. (See attached Appendix A)

Maintained communication with 21 Block Watch programs by providing Community Crime Prevention Notices and assisted in specific needs for Crime Prevention support for area crime trends

The RPC assist in the review and implementation of a Transportable Speed Reader Board for the Communities of Enderby, Armstrong, Spallumcheen and Coldstream.

The RPC continues to work with City of Enderby Councillor Raquel Knust at looking at getting a better understanding of drug issues in the community. This includes factual information, trends and myths. From this information gathering a better understanding of where resources could be applied will be presented to community stake holders and prevention resources.

North Okanagan Citizens On Patrol

The North Okanagan Citizens on Patrol program operates in the communities of Enderby, Armstrong and Spallumcheen. The program has 13 active volunteers that assist with community patrols, special events and crime prevention initiatives such as Lock out Auto Crime and Speed Watch. *Volunteers provide service using their own vehicles and gas.* When most of us are at home and in bed these volunteers are out until all hours of the night making our community a safer place by acting as a second set of eyes for the RCMP. This past year volunteers provided 97 shifts, logged over 473 hours, and have driven over 3,249 kilometers. Based on calculations from the Canadian Volunteer Bureau the hours that these volunteers have contributed equals out to over \$8,343 if they were to be in an hourly paid position. In addition the North Okanagan Citizens on Patrol volunteers located just over 20 stolen vehicles from throughout the North Okanagan this past year.

	Shifts	Hours	Km
Jan	5	22.75	363
Feb	8	33	191
Mar	4	18	97
Apr	7	30	244
May	6	38	125
Jun	9	47	311
Jul	9	55	401
Aug	14	79	369
Sep	8	32.5	258
Oct	7	40	254
Nov	6	32	305
Dec	14	46	331
TOTALS	97	473.25	3249

This report was written and prepared by Warren Smith Rural Programs Coordinator
On Feb 17th, 2014.

RID911

A program by Mothers Against Drunk Drivers

**Report
Impaired
Drivers**

**PULL OVER
Call 911**

madd
Metro Vancouver



Impaired Driving is the #1 criminal cause of death in Canada. Every day, on average, 4 Canadians are killed and 175 are injured in impairment-related crashes. This costs the Canadian economy \$20 billion annually.

The RID 911 program encourages the public to call 911 to report suspected impaired drivers to police.

Calling 911 to report suspected impaired drivers is not a new idea; in fact, people have been calling 911 to report suspected impaired drivers since the implementation of the 911 emergency number system. Surveys have shown that 50% of Canadians felt that calling 911 to report a suspected impaired driver was not an appropriate use for 911. Results to date have shown that a 911 program to report suspected impaired drivers is a low-cost community program which is effective at taking impaired drivers off the roads. Community-wide promotion of the 911 program to report suspected impaired drivers is crucial.

The RID911 program involves police enforcement and emergency call centres come together with community partners to have a community-wide program that includes large visible signs and materials and initiatives to encourage the public to call 911 to report suspected impaired drivers.



Benefits of an effective RID911 program

- Increases the perception for drinking drivers that they will be caught
- Involves the public and community media partners
- Increases the number of 911 calls to report suspected impaired drivers
- Increases the number of impaired driving charges
- Prevents impairment-related crashes, deaths and injuries
- Assists police dealing with distracted drivers, medically impaired drivers and suspended drivers

Key Components of an Effective RID 911 Program

- Community partnership with police, emergency call centres, traffic safety organizations, public health, insurance companies, municipalities and media
- Large, highly-visible signs
- Sufficient police and emergency call centre resources to respond to 911 calls
- Educate the public on how to recognize a suspected impaired driver
- Educate the public on safety protocols when calling 911 to report a suspected impaired driver
- Educate the public to combat the misperception that reporting a suspected impaired driver is not an appropriate reason to call 911

Educating the public on:

10 Signs of a Suspected Impaired Driver:

1. Driving unreasonably fast, slow or at inconsistent speeds
2. Slowly driving in and out of lanes
3. Driving without headlights, failing to lower high-beams or leaving turn signals on
4. Tailgating and changing lanes frequently at excessive speeds
5. Making wide turns, changing lanes or passing without sufficient clearance
6. Overshooting, stopping well before or disregarding signals and signs
7. Approaching signals or leaving intersections too quickly or slowly
8. Driving with windows open in cold or inclement weather
9. Stopping without cause in a live traffic lane
10. Driving in a low gear for no apparent reason or frequently grinding gears

Educating the Public on Safety:

- Passenger, rather than driver, should make call
- Drivers who are alone should pull over to make call (i.e. may be necessary to stop, when safe to do so, to place call)
- Public should be encouraged to make calls from locations other than a vehicle (i.e. home, school, drinking establishment)
- Public should be informed about impaired driving behaviours to ensure calls are only placed when appropriate and necessary
- Calls should be brief – only the information that is absolutely required should be requested



Educating the Public on Best Practices:

- Call 911 to report possible impaired driver
- Provide location
- Describe the vehicle: licence plate number, colour, make and model
- Provide direction of travel
- Description of driver

There is no cost to the police or cities!

- MADD Canada is covering all costs associated with the creation and implementation of RID 911 signs
- MADD Canada has developed supportive education materials (see appendix) that can be provided to the police at no cost

Statistics from Implemented programs across Canada

- 911 calls to report suspected impaired drivers increase between 45% and 80% in the first year of implementation
- Impaired driving charges and roadside licence suspensions increase between 30% and 80%
- Police interception rates of 911 calls range from 20% and 50%
- Between 35% and 45% of vehicles intercepted by police are charged with an impaired driving offence
- In 12% to 38% of 911 calls, there is enough information to know who the vehicle owner is, even if the vehicle is not intercepted by police
- Between 35% and 50% of 911 calls do not give enough information to identify the vehicle owner or intercept the vehicle
- 85% of 911 calls are made between 3:00 p.m. and 6:00 a.m.
- 70% of 911 calls are made on Friday, Saturday, Sunday and Monday

Data from the Saint John, New Brunswick:

- 911 program shows that 25% of the non-intercepted vehicles are reported in another 911 call within 30 days
- Of their alcohol-related deaths and injuries, over 40% of the vehicles involved in these crashes had been reported in a 911 call from the public

Other:

- There is also an impair Boating Program available.



Bettyann Kennedy

Subject: FW: Tate Bengston - Multi Material BC

From: Cowan, Holly [mailto:Holly.Cowan@leg.bc.ca]

Sent: March 11, 2014 10:52 AM

To: info@cityofenderby.com

Subject: Tate Bengston - Multi Material BC

Dear Tate, On behalf of MLA Kylo, I would like to thank you for the copy of your letter to the Honourable Mary Polak, Minister of Environment, regarding the concerns brought forward to the City of Enderby from Will Hansma, Publisher of the Okanagan Advertiser with respect to Multi Material BC. I am including a recent update to this issue:

Ministry of Environment

The Facts about MMBC's Stewardship Plan

- The new Multi Materials BC (MMBC) program shifts the cost of recycling from taxpayers to those who produce the material in the first place. This serves as an incentive for companies to reduce the amount of packaging they produce.
- Nothing changes with the existing blue box program. British Columbians who currently have blue box service will continue to have this service after the MMBC program takes effect.
- The MMBC program will allow 10 new materials to be recycled such as milk cartons, foam packaging, plant pots and drink cups.
- On February 4th, B.C. announced a new small business policy to exempt small businesses from any reporting or recycling costs if they meet any one of the following criteria:
 - Under one million dollars in annual revenues;
 - Under one tonne of packaging and printed paper supplied to B.C. residents; or
 - Operate as a single point of retail sale and are not supplied by or operated as part of franchise, a chain or under a banner.
- The Province will amend the Recycling Regulation to fully exempt PPP producers below the thresholds providing certainty for small business.
- MMBC projects only the largest 2,000 to 3,000 (less than one per cent) of approximately 385,000 businesses in B.C. would be above the thresholds.
- For those businesses that don't fall under these thresholds, MMBC will be offering an annual flat fee for low volume producers to cover the costs of managing packaging and printed paper while relieving the administrative burden of providing detailed reporting.
- There are two categories of low volume producers:
 - A fee of \$550 for those who produce between one and two-and-a-half tonnes of printed paper and packaging; and
 - A fee of \$1,200 for those who produce between two-and-a-half and five tonnes of printed paper and packaging.
- The B.C. Chamber of Commerce worked with MMBC on developing this policy and has given it their full support.
- One of MMBC's key objectives is to ensure the program is run in the most cost efficient manner possible. The base incentive rate offered to local governments to act as collectors ranges from \$32 to \$35 per household, the same as it is now. Every penny of its income will be invested in B.C. for the purpose of running the most efficient recycling system possible.

- 86 communities have signed on for the MMBC program starting on May 19th. They are part of 170 service providers who have reached an agreement with MMBC to provide recycling services to over 1.25 million households (73% of B.C. residents).
- Several new communities will have curbside recycling for the first time, including Terrace, Smithers, 108 Mile House, Nakusp and Kaslo.
- The program will result in an estimated \$80 million to \$100 million in savings to B.C. taxpayers.
- For example, the Capital Regional District will receive a financial incentive of \$5 million to continue providing their current level of service. Other communities include:
 - Nanaimo – \$917,276
 - Penticton – 330,927
 - Williams Lake – 132,349
 - 100 Mile House – \$24,021
- These incentives will realize a savings for many local governments and it will be up to them as to how they will pass on these savings to municipal taxpayers. Options include redirecting funds towards other zero waste programs such as organic waste management and composting, or reducing municipal taxes.
- MMBC's approved plan has a number of commitments including:
 - Increasing collection service levels province wide.
 - Providing curbside (blue box) collection services to 84 per cent (1.45 million) of single and multi-family households in B.C.
 - Increasing the provincial PPP recycling rate from 56 per cent to 75 per cent.
- Any impact on consumers will be very minimal. The average per-unit cost for recycling packaging or printed paper materials included in the MMBC program is estimated at less than one cent.

Thanks again for keeping Greg updated on this important issue.

Holly Cowan
 Constituency Assistant
 to Greg Kylo, MLA
 Shuswap
 Phone: 250-833-7414
 Fax: 250-833-7422

www.gregkylomla.ca

"Whatever I am doing today is important, as I am exchanging a day of my life for it".

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Bettyann Kennedy

Subject: FW: BC Businesses Join Together Over Recycling Plan

From: Curve Communications

Sent: Monday, March 10, 2014 10:32 AM

To: info@okadvertiser.com

Subject: BC Businesses Join Together Over Recycling Plan

RethinkItBC.ca. #RethinkItBC News Release

FOR IMMEDIATE RELEASE

STOP – Rethink It, BC!

BC Businesses Form Coalition To Request Government Halt Recycling Plans

Vancouver (March 10th, 2014) – A coalition of business stakeholder groups representing several major sectors of the British Columbia economy announced this morning, the launch of a massive province-wide advertising campaign in 130 provincial newspapers to protest regulatory changes involving the recycling of printed-paper and packaging (PPP).

The campaign calls on British Columbians to contact Premier Christy Clark and ask her to rethink a plan, which turns over BC's Blue Box recycling programs to an Ontario-based group governed by large multinational corporations.

"For months British Columbia business owners have tried unsuccessfully to convince Minister of Environment Mary Polak to rethink the flawed plan her ministry put forth," says Mike Klassen, BC director of provincial affairs for the Canadian Federation of Independent Business (CFIB). "Now business groups representing significant parts of BC's economy have come together to ask the Premier to step in to prevent this new red tape that will kill jobs and cause many businesses to fail."

Newspapers Canada and a group of eight business associations representing tens of thousands of BC small businesses and their employees in the agriculture, newspaper publishing, landscaping, printing and custom manufacturing, retail, wholesale, food, and waste collection sectors are launching a first series of ads to inform the public about BC's new recycling plan. By running in every edition of 130 newspapers across the province and on social media – tagged #RethinkItBC – it will be one of the largest public awareness campaigns ever mounted in BC's history.

"We are not disputing that the ultimate goal of the government to maximize recycling of paper and packaging

to reduce materials going into the waste stream,” said Marilyn Knoch, Executive Director, British Columbia Printing and Imaging Association. “BC businesses are already working to make our province get even more clean and green, so let’s start talking to people from BC about how to achieve this. First we must delay the May 19th start of the legislation, and then get businesses back to the table to share their ideas with the government.”

The program set out by Multi Materials BC (MMBC) will annex most municipal and regional district curbside/discarded material collection and will cause great harm to the economy: in job losses, business failures and increased costs for BC households.

The confusing Ministry of Environment-endorsed program creates a veritable monopoly to control much of BC’s currently thriving and competitive waste recycling industry. MMBC is governed by a Board made up of international business interests with Ontario/Quebec representatives from: Unilever Canada, Metro Inc., Walmart, Tim Hortons Inc., Loblaw Companies Limited, Coca Cola Refreshments Canada and Procter & Gamble.

- 30 -



Concerned Stakeholder Contacts(in alphabetical order):

B.C. Agriculture Council

Contact: RegEns, Executive Director
Phone: 604.854.4483

BC Bottle & Recycling Depot Association

Contact: Corinne Atwood, Executive Director- bcbd@telus.net
Phone: 604.930.0003

BC Landscape & Nursery Association

Contact: Hedy Dyck, Chief Operating Officer -- HDyck@bclna.com
Phone: 604.575.3500

BC Printing & Imaging Association

Contact: Marilyn Knoch, Executive Director mknock@bcpia.org
Phone: 604.542.0902 or Cell: 604.307.0689

BC & Yukon Community Newspapers Association

Contact: Kerry Slater -- kerry@bccommunitynews.com
Phone: 604.734.9891

Canadian Federation of Independent Business

Contact: Mike Klassen, Director, Provincial Affairs, BC – msbc@cfib.ca
Phone: 604.684.5325

Canadian Manufacturers and Exporters

Contact: Marcus Ewert-Johns, Vice President, BC - Marcus.Johns@cme-mec.ca
Phone: 604.713.7800 or Cell: 778.875.4889

Newspapers Canada

Contact: Jason Grier, Senior Advisor, Policy and Public Affairs Newspapers Canada -
jgrier@newspaperscanada.ca Phone: 416.854.6530

Waste Management Association of BC

Contact: Grant Hankins, BFI/Progressive – Phone: 604.787.5516
Matt Torgerson, WMABC - Phone: 604.830.0004

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THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: March 13, 2014
Subject: 2014 Capital Road Projects

RECOMMENDATION

THAT Council supports the road design for Mill Avenue and Belvedere Street as presented;
AND THAT Council authorizes early budget approval so that staff may proceed with tender design and issue.

BACKGROUND

Further to the presentations by Brian Monaghan of Monaghan Engineering on October 7, 2013 and February 17, 2014 and discussion of preferred standards on March 3, 2014, staff have met with Monaghan Engineering to incorporate the recommendations into a preliminary design and cost estimate. Attached to this memorandum are the drawings and cost estimate. Below is a summary of the design standard, the key impacts, a note about the timing of the works, a cost summary, and a note on the parking lot.

Design Standard Summary

The design standard is as follows:

- 1) Pedestrian and vehicle safety at the Mill/Belvedere intersection will be enhanced through design features described below.
- 2) Mill Avenue from George Street to Belvedere Street will feature wider sidewalks (primarily on the north side, with a slight increase to the south side for reasons discussed below) and eliminate parking on the south side.
- 3) Mill Avenue from Belvedere Street to Maud Street will adhere to a similar road cross-section as existing (note that there will be a slight jog at the Mill/Belvedere intersection as traffic realigns between the two blocks).
- 4) Belvedere Street will maintain a similar road cross-section, although the road grade will be adjusted relative to the sidewalk grade.

Key Impacts

- Three parking stalls will be eliminated on the south side of Mill Avenue between George Street and Belvedere Street. The sidewalk width on this side will be slightly expanded to provide a safer grade for let-downs to the road.
- Parking will be maintained at the existing level on the north side of Mill Avenue between George Street and Belvedere Street. The sidewalk on this side will be expanded to enhance walkability. Beautification specifications will be added to the tender as an optional item so that Council may review unit prices before determining whether it wishes to proceed with the aesthetic enhancements.
- At the Mill/Belvedere intersection, bulbs projecting into the parking lane will be provided to enhance crosswalk sightlines. One to two angle parking stalls will be eliminated from the northeast corner, and one parking stall from each of the southeast and southwest corners. Based on best practice for road design, parking stalls should not have been painted so close to the approach of an intersection and should be removed for safety reasons regardless of the preferred standard. As we proceed with the detailed design, opportunities to recapture the southeast and southwest parking stalls by realigning painted lines or shortening the length of the planters immediately north of the Cliff/Belvedere intersection will be explored; the objective is to obtain a net neutral parking stall count in this vicinity while enhancing safety.
- The Maud-Mill corner will be reviewed at the detailed design stage in order to determine how best to improve turning conditions. This may involve a realignment of the northwest corner of the planter on Maud Street to enable larger vehicles an opportunity to “swing out” so that they are not cutting the corner. This will be determined at the detailed design stage.
- Cost savings have been identified at the eastern end of Mill Avenue, after the side accesses to Mountain View Electric and the Maud Street parking lot. As this is not a travelled portion of the road, a simple patch to that portion excavated for the new storm sewer will reduce costs. As the preliminary design had included short sidewalk sections after these accesses for which there is no destination, they have been eliminated.
- As elements of the storm sewer line will be extended into the Cliff/Belvedere intersection, the crosswalk and sidewalk let-downs on the north side of the intersection will be renewed during the project. Indications of base failure are manifest in the vicinity of the crosswalk and there are design issues with the sidewalk let-downs. The City can gain some efficiency and cost effectiveness by incorporating these items into this year’s capital project. The cost savings obtained at the eastern end of Mill Avenue will offset the Cliff/Belvedere crosswalk improvements.

Timing of Works

- As the works will not commence until September, there are some concerns about the ability of a contractor to complete all elements of the road project prior to the asphalt plant closing. Given this, it is recommended that the tender gives the contractor the opportunity to start and finish one of the blocks (most likely Mill Avenue from George to Belvedere) in the spring. This is dependent upon the rate of progress of the contractor (which will be determined, in part, by unknowns that are encountered once excavation

begins) and when the cold weather sets in. This will reduce the probability of the contractor partially completing a block, and then resuming the works the following spring, which has some cost and convenience implications. As the construction needs to proceed downstream up for the storm sewer, works with respect to the Mill Avenue storm outfall will likely commence in August to increase the likelihood of project completion in 2014; our Qualified Environmental Professional is amending our existing permit to perform the in-stream works during this period.

- Alternatively, Council may wish to consider advancing the construction start date to earlier in August, although this may be problematic for downtown businesses and the open air market, as well as disruptive for tourist traffic.

Cost Summary

Based on the road standard selected, the following cost summary is provided:

- Mill Avenue: \$838,680
- Belvedere Street: \$167,055

All costs exclude engineering, contingency, and applicable taxes. Council should note that there is approximately \$25,000 built in for railway restoration, which will hopefully be avoided. The above costs also include an estimate on the stamped concrete premium in the amount of \$4,800, which would provide for beautification along Mill Avenue's north sidewalk from George Street to Belvedere Street; as mentioned above, Council will have an opportunity to review the optional unit rate(s) prior to proceeding.

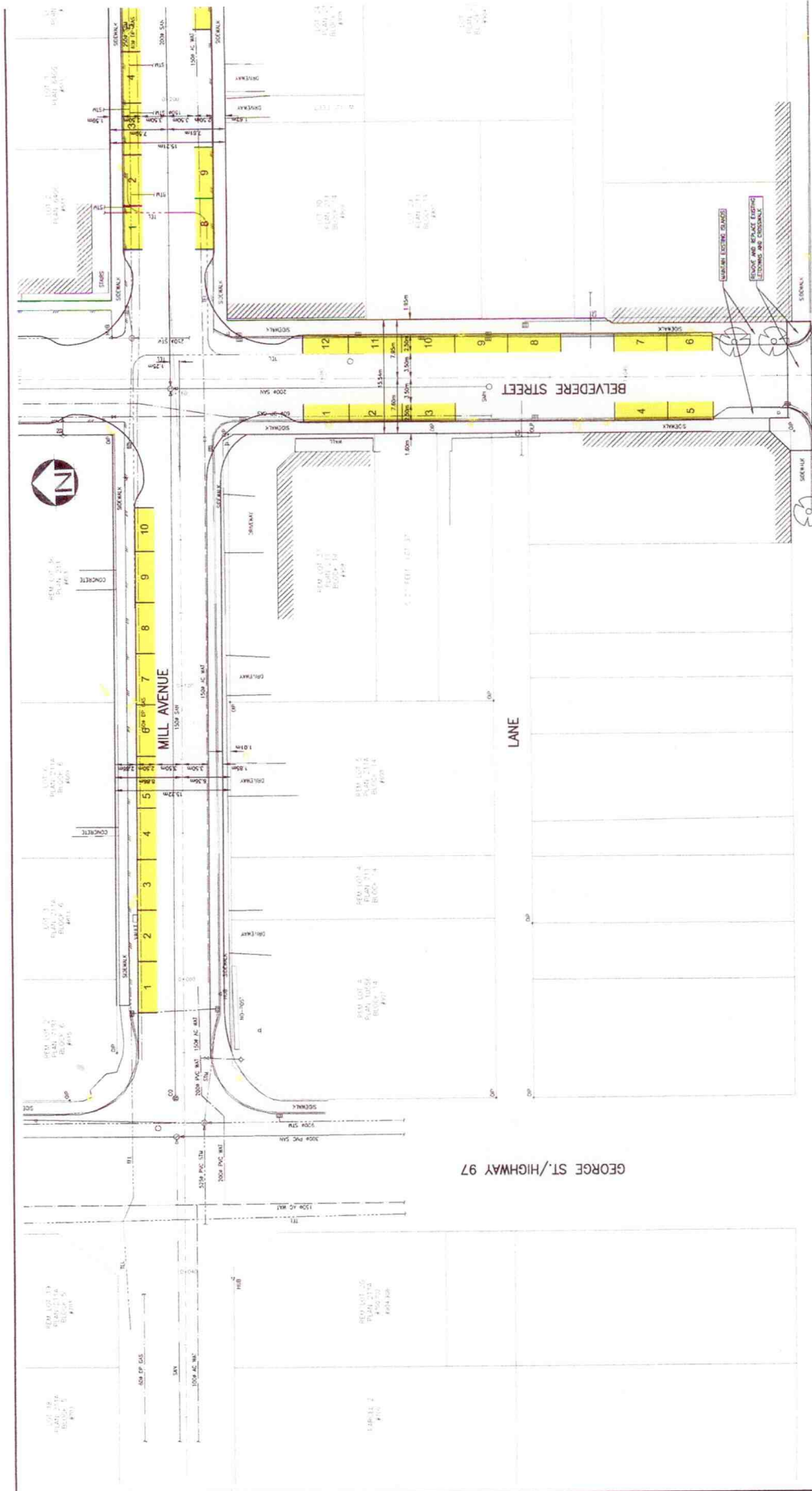
Parking Lot

Staff are currently in discussions with the owner of the parking lot immediately north of City Hall to determine available options for enhancing the location. Council should be advised that there will be some constraints given the nature the site, and this work will proceed independent of the tendered capital project.

Respectfully submitted,

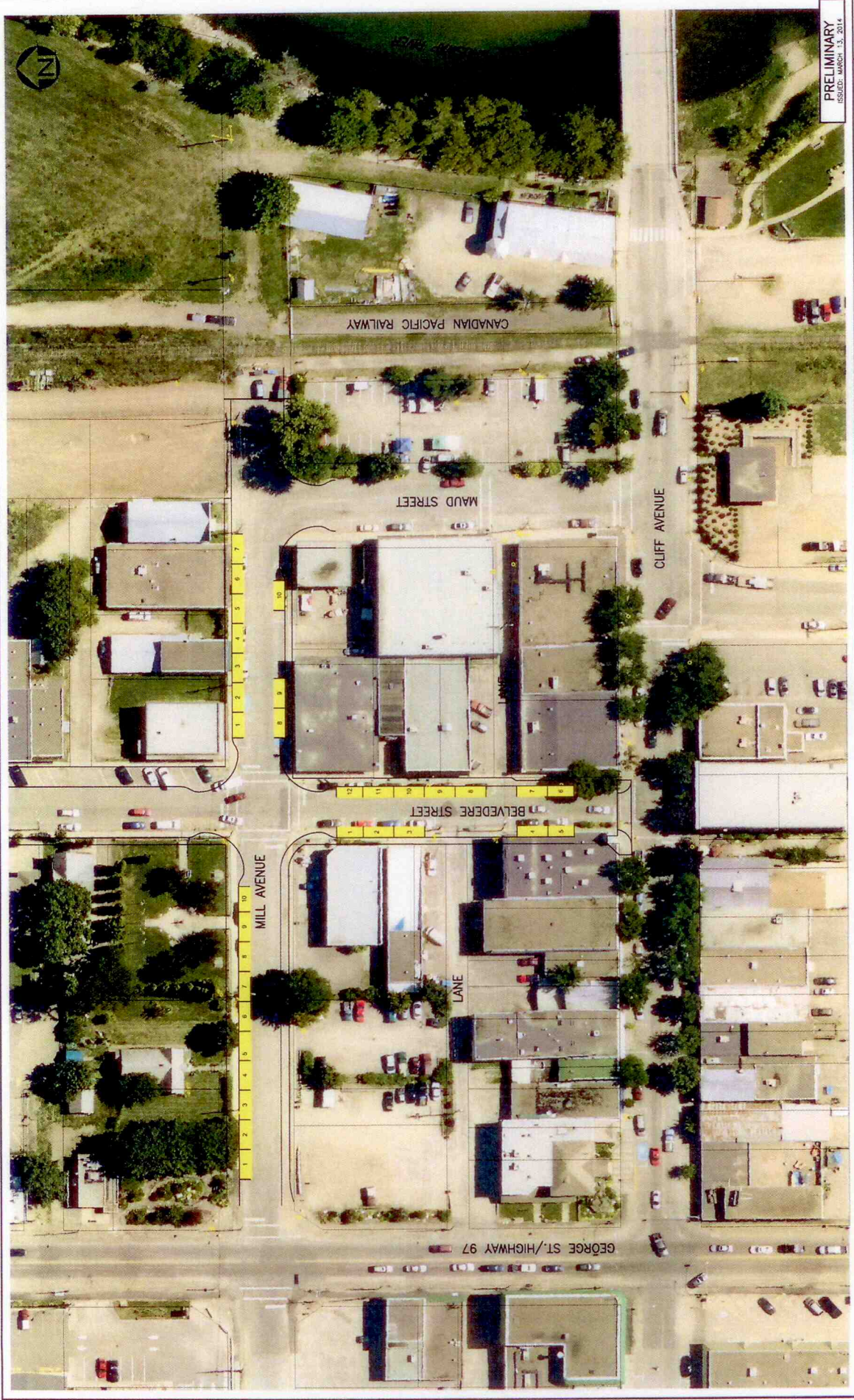


Tate Bengtson
Chief Administrative Officer



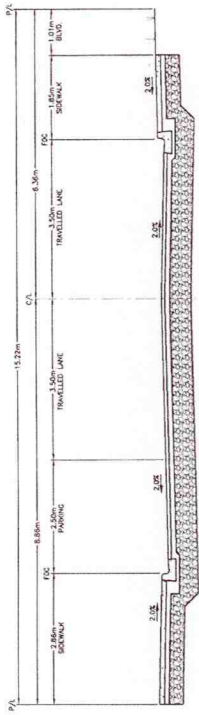
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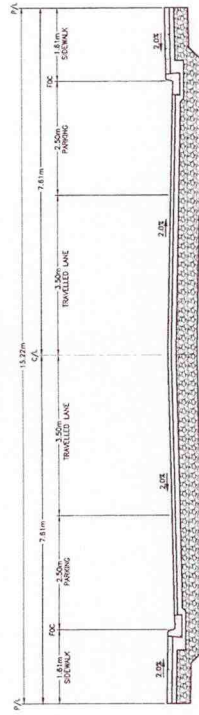


<p>PRELIMINARY ISSUED: MARCH 13, 2014</p>		<p>1584.9 SHEET NO.</p>
<p>MILL AVENUE CITY OF ENDERBY</p>		<p>3 PAGE</p>
<p>OPTION 3 OVERALL</p>		<p>OPT-3 REV.</p>
<p>1-400 DATE</p>	<p>SEPT. 2013 REVISED</p>	<p>BSM DATE</p>
<p>MONAGHAN ENGINEERING CONSULTANTS LTD. 3710B 24th Street, Vernon, BC, V1T 9X2 PH: (250) 553-1031 FAX: (250) 553-1034</p>		
<p>LEGEND:</p> <ul style="list-style-type: none"> PROPOSED TRUCKS (SHOW DATA TABLE) EXISTING TRUCKS EXISTING PASSENGER CARS EXISTING BUSES EXISTING MOTORCYCLES EXISTING BICYCLES EXISTING PEDESTRIANS EXISTING TRAILERS EXISTING TRUCKS (SHOW DATA TABLE) EXISTING PASSENGER CARS EXISTING BUSES EXISTING MOTORCYCLES EXISTING BICYCLES EXISTING PEDESTRIANS EXISTING TRAILERS 		

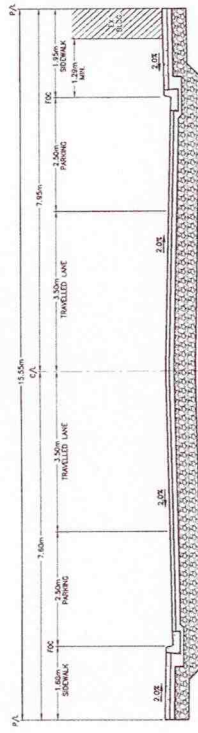
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MILL AVENUE TYPICAL SECTION - OPTION 5
GEORGE TO BELVEDERE



MILL AVENUE TYPICAL SECTION - OPTION 5
BELVEDERE TO MAUD



UTURE BELVEDERE STREET TYPICAL SECTION

PRELIMINARY
ISSUED: MARCH 13, 2014

PROJECT NO. 1584-9
SHEET 4
OPTION 3
OPT-3

MILL AVENUE
CITY OF ENDERBY
OPTION 3
TYPICAL SECTIONS



DATE	1/25/10	BY	BOB
DATE	SEP. 2013	BY	BOB
DATE		BY	BOB
DATE		BY	BOB

MONAGHAN
MANAGEMENT CONSULTANTS LTD.
3710B 28th Street,
Vernon, BC, V1T 9X2
Ph: (250) 503-1023
Fax: (250) 503-1024

NO.	DATE	BY	REVISIONS

27

Form of Tender - Appendix 1

Mill Avenue - Option 3
City of Enderby
March 13, 2013

SCHEDULE OF QUANTITIES AND PRICES
(See paragraph 5.3.1 of the Instructions to Tenderers - Part II)

All prices and Quotations including the Contract Price shall include all Taxes, but shall not include GST. GST shall be shown separately.)

SUMMARY SHEET

Engineers estimate

ROADWORKS	\$ 348,950.00
STORM SEWER	\$ 259,175.00
SANITARY SEWER	\$ 96,425.00
STREET LIGHTS	\$ 48,900.00
LANDSCAPING	\$ 16,620.00
MISCELLANEOUS	\$ 68,610.00

TENDER PRICE	\$ 838,680.00
GST @ 5%	\$ 41,934.00
TENDER PRICE (including GST)	\$ 880,614.00

SUMMARY BELVEDERE EXTENSION

Engineers estimate

ROADWORKS	\$ 88,905.00
WATERWORKS	\$ 14,600.00
STORM SEWER	\$ 46,250.00
STREET LIGHTS	\$ 16,300.00
MISCELANEOUS	\$ 1,000.00

TENDER PRICE	\$ 167,055.00
GST @ 5%	\$ 8,352.75
TENDER PRICE (including GST)	\$ 175,407.75

Form of Tender - Appendix 1

Mill Avenue - Option 3
City of Enderby
March 13, 2013

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(See paragraph 5.3.1 of the Instructions to Tenderers - Part II)

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Engineers

MMCD REF.	DESCRIPTION	Unit	Quantity	Unit Price	Amount
<i>02224 – Roadway Excavation, Embankment and Compaction:</i>					
02224 1.8.4	Remove existing asphalt or concrete pavements, curbs and gutters, sidewalks and driveways as a separate operation	sq.m.	3500	\$7.00	\$24,500.00
02224 1.8.5	Common excavation , off-site disposal	cu.m.	1800	\$15.00	\$27,000.00
02224 1.8.9	Subgrade preparation	sq.m.	3450	\$3.00	\$10,350.00
02498 1.6.1	Geosynthetics - Tensar BX1100 Biaxial Grid	sq.m.	2790	\$4.00	\$11,160.00
02224 1.8.10	Remove and replace unsuitable subgrade	cu.m.	350	\$40.00	\$14,000.00
<i>02233 – Granular Base:</i>					
02233 1.4.1/2	Granular base - 150 mm thickness for road	sq.m.	2790	\$9.00	\$25,110.00
02233 1.4.1/2	Granular base - 100 mm thickness for driveways	sq.m.	100	\$9.00	\$900.00
<i>02234 - Granular Sub-base:</i>					
02234 1.4.2	Granular sub-base - 400 mm thickness for road	sq.m.	2790	\$15.00	\$41,850.00
	Granular sub-base - 200 mm thickness for sidewalk	sq.m.	660	\$9.00	\$5,940.00
02234 1.4.2	Granular sub-base - 300 mm thickness for driveways	sq.m.	100	\$15.00	\$1,500.00
02271 1.4.1	Graded riprap, Class 10 (200mm average rock dimension)	cu.m.	10	\$150.00	\$1,500.00
02271 1.4.1	Graded riprap, Class 250 (450mm average rock dimension)	cu.m.	20	\$170.00	\$3,400.00
02271 1.4.1	Salvage and reinstate riprap	cu.m.	50	\$20.00	\$1,000.00
<i>02512 – Hot Mix Asphalt Concrete Paving:</i>					
02512 1.5.1/2	Asphaltic concrete paving - upper course #1 - 75mm thickness	sq.m.	2520	\$27.00	\$68,040.00
02512 1.5.3	Asphaltic concrete driveway 50 mm thick	sq.m.	100	\$40.00	\$4,000.00
02512 1.5.7	Saw cut asphaltic or concrete pavements	lin.m.	130	\$15.00	\$1,950.00
<i>02523 - Concrete Walks, Curbs and Gutters:</i>					
02523 1.4.3	Curb and gutter high-back	lin.m.	425	\$70.00	\$29,750.00
02523 1.4.5	Sidewalk, or walkway including ramps, 100 mm thick, c/w granular base	sq.m.	765	\$90.00	\$68,850.00

Form of Tender - Appendix 1

Mill Avenue - Option 3
City of Enderby
March 13, 2013

SCHEDULE OF QUANTITIES AND PRICES
(See paragraph 5.3.1 of the Instructions to Tenderers - Part II)

(All prices and Quotations including the Contract Price shall include all Taxes, but shall not include GST. GST shall be shown separately.)

Engineers

MMCD REF.	DESCRIPTION	Unit	Quantity	Unit Price	Amount
02523 1.4.8	Adjust frames, covers and lids for valve and junction boxes, catchbasins and inspection chambers	each	9	\$350.00	\$3,150.00
<i>02580 - Painted Pavement Marking:</i>					
02580 1.5.2	Permanent painted pavement marking	LS	1	\$5,000.00	\$5,000.00
Sub-Total ROADWORKS					\$348,950.00
<i>02721 - Storm Sewer:</i>					
02721 1.6.1/2	Pipe - 600 mm diam. (Kor-Flo PVC), imported backfill.				
	a) all depths	lin.m.	118	\$450.00	\$53,100.00
02721 1.6.1/2	Pipe - 600 mm diam. (Kor-Flo PVC), native backfill.				
	a) all depths	lin.m.	55	\$400.00	\$22,000.00
	Pipe - 865 mm diam. (Steel casing), open cut, imported backfill c/w restraints, spacers and casing end caps	lin.m.	23	\$900.00	\$20,700.00
02721 1.6.1/2	Pipe - 525 mm diam. (PVC), import backfill.				
	a) all depths	lin.m.	90	\$400.00	\$36,000.00
02721 1.6.1/2	Pipe - 450 mm diam. (PVC), import backfill.				
	a) all depths	lin.m.	23	\$275.00	\$6,325.00
02721 1.6.1/2	Pipe - 300 mm diam. (specify type and class of material), import backfill.				
	a) all depths	lin.m.	70	\$200.00	\$14,000.00
02721 1.6.3	Service connection - 150 mm diam.	lin.m.	120	\$150.00	\$18,000.00
02721 1.6.5	Catchbasin lead - 200 mm diam.	lin.m.	80	\$150.00	\$12,000.00
02721 1.6.9	Tie-in - 525 mm diam. pipe into existing 525 mm diam. sewer	each	1	\$1,800.00	\$1,800.00
02721 1.6.9	Tie-in - 300 mm diam. pipe into existing 300 mm diam. sewer c/w bends	each	1	\$1,800.00	\$1,800.00
02721 1.6.9	Tie-in - 300 & 450 mm diam. pipe into existing unknown mm diam. sewer c/w bends	each	2	\$1,800.00	\$3,600.00
02721 1.6.9	Tie-in - 150 mm diam. service pipe into existing service	each	5	\$1,000.00	\$5,000.00

Form of Tender - Appendix 1

Mill Avenue - Option 3
City of Enderby
March 13, 2013

SCHEDULE OF QUANTITIES AND PRICES
(See paragraph 5.3.1 of the Instructions to Tenderers - Part II)

(All prices and Quotations including the Contract Price shall include all Taxes, but shall not include GST. GST shall be shown separately.)

Engineers

MMCD REF.	DESCRIPTION	Unit	Quantity	Unit Price	Amount
02723 1.5.3	End walls – precast concrete c/w handrail	each	1	\$7,500.00	\$7,500.00
02725 – Manholes and Catchbasins:					
02725 1.5.1.1	Manhole base, lid, slab, cover and frame - 1200mm diam.	each	4	\$3,500.00	\$14,000.00
02725 1.5.1.2	Manhole riser section - 1200mm diam.	vert.m.	7	\$750.00	\$5,250.00
02725 1.5.2	Catchbasin – top inlet	each	8	\$1,400.00	\$11,200.00
02725 1.5.2	Catchbasin - Side inlet	each	3	\$1,800.00	\$5,400.00
02725 1.5.2	Inspection chamber c/w brooks box	each	14	\$750.00	\$10,500.00
02725 1.5.4	Remove existing catchbasins, lawn drains, cleanouts, inspection chambers	each	13	\$500.00	\$6,500.00
02725 1.5.4	Remove existing manhole frame, cover, lid and plug outlets watertight and backfill with granular material	each	3	\$1,500.00	\$4,500.00
Sub-Total STORM SEWER					\$259,175.00
02731 – Sanitary Sewer:					
02731 1.6.1/2	Pipe - 250 mm diam. (PVC), imported backfill.				
	a) all depths	lin.m.	115	\$225.00	\$25,875.00
02731 1.6.1/2	Pipe - 200 mm diam. (PVC), imported backfill.				
	a) all depths	lin.m.	18	\$200.00	\$3,600.00
02731 1.6.3	Service connection - 100 mm diam.	lin.m.	140	\$180.00	\$25,200.00
02731 1.6.7	Tie-in - 200 mm diam. pipe into existing (Size Varies) mm diam. Sewer c/w bends	each	3	\$1,800.00	\$5,400.00
02731 1.6.7	Tie-in - 100 mm diam. service pipe into existing 100 mm diam. sewer service	each	10	\$1,000.00	\$10,000.00
02725 – Manholes and Catchbasins:					
02725 1.5.1.1	Manhole base, lid, slab, cover and frame -1050mm diam.	each	2	\$2,800.00	\$5,600.00
02725 1.5.1.6	Add manhole to existing system.	each	1	\$3,500.00	\$3,500.00
02725 1.5.1.2	Manhole riser section - 1050mm diam.	vert.m.	9	\$500.00	\$4,500.00
02725 1.5.2	Inspection chamber c/w brooks box	each	13	\$750.00	\$9,750.00

Form of Tender - Appendix 1

Mill Avenue - Option 3
City of Enderby
March 13, 2013

SCHEDULE OF QUANTITIES AND PRICES
(See paragraph 5.3.1 of the Instructions to Tenderers - Part II)

(All prices and Quotations including the Contract Price shall include all Taxes, but shall not include GST. GST shall be shown separately.)

Engineers

MMCD REF.	DESCRIPTION	Unit	Quantity	Unit Price	Amount
02725 1.5.4	Remove existing manhole frame, cover, lid and plug outlets watertight and backfill with granular material	each	2	\$1,500.00	\$3,000.00
Sub-Total SANITARY SEWER					\$96,425.00
<i>Street Lights:</i>					
	Ornamental Streetlights	each	6	\$7,500.00	\$45,000.00
	Street light base	each	6	\$650.00	\$3,900.00
Sub-Total STREET LIGHTS					\$48,900.00
<i>02111 - Clearing and Grubbing:</i>					
02111 1.4.1/2	Area clearing	LS	1	\$3,000.00	\$3,000.00
<i>02921 - Topsoil and Finish Grading:</i>					
02921 1.4.1	Growing medium, 150 mm thick	sq.m.	360	\$15.00	\$5,400.00
	Bank restoration	LS	1	\$7,500.00	\$7,500.00
<i>02933 - Seeding:</i>					
02933 1.8.1	Seeding	sq.m.	360	\$2.00	\$720.00
Sub-Total LANDSCAPING					\$16,620.00
<i>Miscellaneous</i>					
	Stop/Street signs	each	8	\$350.00	\$2,800.00
	Railway track removal and stockpiling on-site of railway track materials including sub-ballast and ballast, tracks, ties and rails (maximum of 15% of track installation price as below)	LS	1	\$5,000.00	\$5,000.00
	Railway track reinstallation, supply, placing and compaction of sub-ballast and ballast, installation of track including ties, rails, spikes and plugs and installation of rubber flangeways for paving (optional)	LS	1	\$25,000.00	\$25,000.00
	Boulevard restoration (Surface treatment unknown)	sq.m.	80	\$12.00	\$960.00
	Trench over-excavation including pea gravel backfilling	cu.m.	145	\$50.00	\$7,250.00
	Premium for 1.2m stamped colored concrete	sq.m.	120	\$40.00	\$4,800.00
	Impervious trench dam	each	1	\$800.00	\$800.00
	Tideflex & thimble	each	1	\$22,000.00	\$22,000.00
Sub-Total MISCELLANEOUS					\$68,610.00

Form of Tender - Appendix 1

**Belvedere Street
City of Enderby
March 13, 2013**

SCHEDULE OF QUANTITIES AND PRICES
(See paragraph 5.3.1 of the Instructions to Tenderers - Part II)

(All prices and Quotations including the Contract Price shall include all Taxes, but shall not include GST. GST shall be shown separately.)

Engineers

MMCD REF.	DESCRIPTION	Unit	Quantity	Unit Price	Amount
<i>02224 – Roadway Excavation, Embankment and Compaction:</i>					
02224 1.8.4	Remove existing asphalt or concrete pavements, curbs and gutters, sidewalks and driveways as a separate operation	sq.m.	890	\$7.00	\$6,230.00
02224 1.8.5	Common excavation , off-site disposal	cu.m.	425	\$15.00	\$6,375.00
02224 1.8.9	Subgrade preparation	sq.m.	900	\$3.00	\$2,700.00
02498 1.6.1	Geosynthetics - Tensar BX1100 Biaxial Grid	sq.m.	750	\$4.00	\$3,000.00
02224 1.8.10	Remove and replace unsuitable subgrade	cu.m.	90	\$40.00	\$3,600.00
<i>02233 – Granular Base:</i>					
02233 1.4.1/2	Granular base - 150 mm thickness for road	sq.m.	750	\$9.00	\$6,750.00
<i>02234 - Granular Sub-base:</i>					
02234 1.4.2	Granular sub-base - 400 mm thickness for road	sq.m.	750	\$15.00	\$11,250.00
	Granular sub-base - 200 mm thickness for sidewalk	sq.m.	160	\$9.00	\$1,440.00
<i>02512 – Hot Mix Asphalt Concrete Paving:</i>					
02512 1.5.1/2	Asphaltic concrete paving - upper course #1 - 75mm thickness	sq.m.	680	\$27.00	\$18,360.00
02512 1.5.7	Saw cut asphaltic or concrete pavements	lin.m.	20	\$15.00	\$300.00
<i>02523 - Concrete Walks, Curbs and Gutters:</i>					
02523 1.4.3	Curb and gutter high-back	lin.m.	125	\$70.00	\$8,750.00
02523 1.4.5	Sidewalk, or walkway including ramps,100 mm thick, c/w granular base	sq.m.	205	\$90.00	\$18,450.00
02523 1.4.8	Adjust frames, covers and lids for valve and junction boxes, catchbasins and inspection chambers	each	2	\$350.00	\$700.00
<i>02580 - Painted Pavement Marking:</i>					
02580 1.5.2	Permanent painted pavement marking	LS	1	\$1,000.00	\$1,000.00
Sub-Total ROADWORKS					\$88,905.00

Form of Tender - Appendix 1

Belvedere Street
City of Enderby
March 13, 2013

SCHEDULE OF QUANTITIES AND PRICES
(See paragraph 5.3.1 of the Instructions to Tenderers - Part II)

(All prices and Quotations including the Contract Price shall include all Taxes, but shall not include GST. GST shall be shown separately.)

Engineers

MMCD REF.	DESCRIPTION	Unit	Quantity	Unit Price	Amount
<i>02666 – Waterworks:</i>					
02666 1.8.1/2	Pipe - 100 mm diam (C900 pvc), imported backfill	lin.m.	35	\$160.00	\$5,600.00
02666 1.8.3	Bend - 100 mm diam., 90 degree.	each	2	\$650.00	\$1,300.00
02666 1.8.3	Reducer - 100 mm x 50 mm diam.	each	2	\$650.00	\$1,300.00
02666 1.8.3	Gate valve - 100 mm	each	2	\$1,400.00	\$2,800.00
02666 1.8.14	Tie-in - ___ (description) to be totally performed by Contractor (separate item for each location)	LS	2	\$1,800.00	\$3,600.00
Sub-Total WATERWORKS					\$14,600.00
<i>02721 – Storm Sewer:</i>					
02721 1.6.1/2	Pipe - 450 mm diam. (PVC), import backfill.				
	a) all depths	lin.m.	65	\$275.00	\$17,875.00
02721 1.6.3	Service connection - 150 mm diam.	lin.m.	21	\$150.00	\$3,150.00
02721 1.6.5	Catchbasin lead - 200 mm diam.	lin.m.	22	\$150.00	\$3,300.00
02721 1.6.9	Tie-in - 150 mm diam. service pipe into existing service	each	3	\$1,000.00	\$3,000.00
<i>02725 – Manholes and Catchbasins:</i>					
02725 1.5.1.1	Manhole base, lid, slab, cover and frame - 1050mm diam.	each	1	\$2,800.00	\$2,800.00
02725 1.5.1.2	Manhole riser section - 1050mm diam.	vert.m.	1.75	\$500.00	\$875.00
02725 1.5.2	Catchbasin – top inlet	each	2	\$2,000.00	\$4,000.00
02725 1.5.2	Catchbasin - Side inlet	each	2	\$2,500.00	\$5,000.00
02725 1.5.2	Inspection chamber c/w brooks box	each	3	\$750.00	\$2,250.00
02725 1.5.4	Remove existing catchbasins, lawn drains, cleanouts, inspection chambers	each	8	\$500.00	\$4,000.00
Sub-Total STORM SEWER					\$46,250.00

Form of Tender - Appendix 1

Belvedere Street
City of Enderby
March 13, 2013

SCHEDULE OF QUANTITIES AND PRICES
(See paragraph 5.3.1 of the Instructions to Tenderers - Part II)

(All prices and Quotations including the Contract Price shall include all Taxes, but shall not include GST. GST shall be shown separately.)

Engineers

MMCD REF.	DESCRIPTION	Unit	Quantity	Unit Price	Amount
<i>Street Lights:</i>					
	Ornamental Streetlights	each	2	\$7,500.00	\$15,000.00
	Street light base	each	2	\$650.00	\$1,300.00
Sub-Total STREET LIGHTS					\$16,300.00
<i>Miscellaneous</i>					
	Trench over-excavation including pea gravel backfilling	cu.m.	20	\$50.00	\$1,000.00
Sub-Total MISCELLANEOUS					\$1,000.00

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1537

A BYLAW TO ESTABLISH FEES AND CHARGES FOR SERVICES AND INFORMATION

WHEREAS Council of the City of Enderby has adopted "City of Enderby Fees and Charges Bylaw No. 1479, 2010";

AND WHEREAS Council wishes to amend the fees and charges;

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1537, 2014".
2. Schedule 8 of "City of Enderby Fees and Charges Bylaw No. 1479, 2010" is deleted and Schedule "8" attached to and forming part of this bylaw is substituted therefore.

READ a FIRST time this 3rd day of March, 2014.

READ a SECOND time this 3rd day of March, 2014.

READ a THIRD time this 3rd day of March, 2014.

RECONSIDERED and ADOPTED this _____ day of _____, 2014.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**SCHEDULE 8
LAND USE FEES**

Application Type	Fee \$
Zoning Bylaw Amendment / Rezoning *	1,000.00
Official Community Plan Amendment *	1,000.00
Joint Official Community Plan Amendment / Zoning Bylaw Amendment	1,200.00
Development Variance Permit	450.00
Development Permit	330.00
Development Permit – Minor	0.00
Joint Development / Development Variance Permit	550.00
Land Use Contract – Vary / Discharge (non-refundable)	750.00
Board of Variance Application (non-refundable)	225.00
Secondary Suite Decommission Application**	25.00
Subdivision:	
Application fee for the first lot proposed to be created	500.00
Application fee for each additional parcel or strata lot proposed to be created	155.00
Inspection fee on subdivisions creating 3 or more lots:	
	3% of the first \$500,000.00
	2% on the second \$500,000.00
	1% on the balance over \$1,000,000.00
	(of the estimated costs of constructing services as approved by the City)

*If the application does not proceed to Public Hearing, \$350.00 will be refunded

** In the event a decommissioned suite is rented without notification provided to the City, the applicable fees and charges will be charged retroactively and a 10% penalty will be applied to the property.

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant
Date: March 7, 2014
Subject: Zoning Bylaw Text Amendment No. 1538, 2014 (Residential Uses in Commercial Zones)

Recommendation

THAT Zoning Bylaw Text Amendment Bylaw No. 1538, 2014 which proposes to broaden residential uses within the General Commercial (C.1) and Highway and Tourist Commercial (C.2) zones, be given First Reading;

AND THAT following First Reading, Zoning Bylaw Text Amendment Bylaw No. 1538, 2014 be referred to the Ministry of Transportation & Infrastructure, City of Enderby Public Works Manager, Building Inspector, Fire Chief, and Community Protective Services Manager for review and comment prior to consideration of Second Reading.

Background

As part of the City's Integrated Community Sustainability Planning process, an Infill & Redevelopment Analysis was conducted in the spring of 2013 which identified strategies to promote infill and redevelopment as they increase density, maximize the use of infrastructure, and reduce the demand for greenfield development. At its meeting of May 21, 2013, Council supported a set of 9 strategic recommendations developed by an Infill & Redevelopment Working Group.

Four of these recommendations include:

1. Spot zoning for higher density multi-family residential in the downtown core;
2. Opening up residential uses within the Highway Tourist Commercial (C.2) and Service Commercial (C.4) zones to allow for apartment uses much like the General Commercial (C.1) zone;
3. Not restricting the use of a dwelling unit that is an integral part of the premises to just the owner, operator, or employee of the principal and permitted use; and
4. Spot zoning for higher density multi-family residential use along the Highway corridor.

These recommendations will support a higher degree of residential use within the downtown core and highway corridor which will result in benefits to business owners in the form of additional development potential as well as the broader community in the form of increased affordable rental housing. These four recommendations, with the exception of broadening residential uses in the Service Commercial (C.4) zone, are proposed to be implemented through Zoning Bylaw Text Amendment No. 1538, 2014

while the remaining five recommendations will be implemented through the City's Official Community Plan and Zoning Bylaw revisions. This revision is being expedited as it supports a previous application and is consistent with Council's previous direction. It is Staff's intent to advertise for a Public Hearing at the same time as the Public Hearing for Zoning Bylaw Text Amendment Bylaw No. 1536, 2014 (medical marihuana) to reduce costs.

It should be noted that Recommendation #2 will broaden the residential use within the Highway and Tourist Commercial (C.2) zone such that an existing residential use (triplex) on 308 George Street would be permitted. A number of variances will be required to legalize the existing structures. The property owners of 308 George Street applied for a Joint OCP and Rezoning application in 2012 in order to rezone the property to General Commercial (C.1) which would legalize the triplex and allow for the construction of a laundromat with a dwelling unit located above. The Regional District of North Okanagan ultimately recommended that Council not support the application and Council resolved to table the decision until after the completion of the Infill & Redevelopment Analysis as the outcomes of the process could have implications which may affect the application. In the end, the Infill & Redevelopment recommendations did not support a rezoning of the property to General Commercial (C.1), and the application was ultimately denied by Council, but the recommendation to broaden residential uses in commercial zones would result in a Zoning scheme which would permit the existing residential use on 308 George Street.

The key elements of Zoning Bylaw Text Amendment Bylaw No. 1538, 2014 are as follows:

1. Replacing 'one dwelling unit for the owner, operator, or employee of the principal and permitted use' with 'dwelling units' as a permitted use within the General Commercial (C.1) and Highway and Tourist Commercial Zones;

Rationale:

Within the existing C.1 Zone (downtown core), residential uses are quite limited due to the fact that apartment uses require a minimum of three dwelling units while a single dwelling unit can only be occupied by the owner, operator or employee of the principal and permitted use. Residential uses are even more limited within the Highway and Tourist Commercial (C.2) zone (highway corridor) as a dwelling unit for the owner, operator or employee of the principal and permitted use is the only residential use that is permitted. Permitting 'dwelling units' is much broader and more flexible and will create new opportunities for mixed use within the downtown core and highway corridor.

2. Regulating floor area for dwelling units based on the number of bedrooms and restricting the sum of the gross floor area of dwelling units located on the first storey level and entirely behind the commercial use such that it cannot exceed the gross floor area of the commercial use on the first storey level;

Rationale:

The BC Building Code does not regulate the minimum floor area of dwelling units, therefore it is necessary to regulate floor area within the Zoning Bylaw in order to avoid particular

forms of development that the City may not favour, such as extremely small dwelling units. The minimum floor areas identified are consistent with the City's existing provisions for regulating the minimum floor area of apartment uses within the Residential Multi-Family (R.3) zone.

Regulating the sum of the gross floor area of dwelling units on the first storey level to not exceed that of the commercial use on the first storey level will ensure that the commercial viability of a property is preserved and ensure a residential use does not develop to an extent where the commercial use becomes ancillary.

3. Dwelling units must be located entirely above and/or behind a commercial use;

Rationale:

Restricting the location of dwelling units to entirely above and/or behind a commercial use will protect the form and character of development and ensure that commercial facades are the focal points of commercial properties.

4. Dwelling units must be located entirely within the same building as the commercial use;

Rationale:

Requiring dwelling units to be located entirely within the same building as the commercial use will preserve the form and character of development.

5. Gross density of development shall not exceed sixty (60) units per hectare (24.28 units per acre);

Rationale:

This gross density is consistent with the permitted gross density in the Residential Multi-Family (R.3) zone, which would satisfy Recommendations #1 and #4. It is anticipated that very few properties could meet this residential gross density as the gross floor area, lot coverage, and building height restrictions, coupled with the off-street parking requirements, would limit the number of dwelling units that could potentially be developed.

6. Increasing the maximum building height of non-motel related commercial uses within the Highway and Tourist Commercial (C.2) zone to 12 m (39.37 feet) or three (3) storeys;

Rationale:

The existing maximum building height provisions for commercial uses within the Highway and Tourist Commercial (C.2) zone is 10 m. The maximum building height needed to be increased in order to enable dwelling units to be located above the commercial use. The proposed maximum building height of 12 m (39.37 feet) or three (3) storeys is consistent with the maximum building height provisions of the General Commercial (C.1) zone.

Please be advised that Recommendation #2 also included broadening residential uses within the Service Commercial (C.4) zone. Uses within the Service Commercial (C.4) zone are similar to those in the Light Industrial (I.1) zone, therefore Staff is proposing to assess the applicability of broader residential uses within the Service Commercial zone as part of the broader Zoning Bylaw rewrite which will include exploring residential uses within the Industrial zones and the consolidating Industrial zones.

Please note that it is anticipated that broadening residential uses within the General Commercial (C.1) and Highway and Tourist Commercial (C.4) zones, consistent with the recommendations of the Infill & Redevelopment Working Group, will support economic development within the community while not negatively impacting future commercial development potential. Enabling dwelling units to accompany commercial development will allow business owners to access an additional stream of income to support their business which will help to support existing businesses while also helping to attract new and relocating businesses to the community. Furthermore, dwelling units can be retrofitted into commercial uses over time as the demand for commercial floor space increases.

Respectfully Submitted,



Kurt Inglis, Assistant Corporate Officer and Planning Assistant

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW No. 1538

A BYLAW TO AMEND THE CORPORATION OF THE CITY OF ENDERBY ZONING BYLAW NO. 966, 1987 AND AMENDMENTS THERETO

WHEREAS pursuant to Section 903 (Zoning Bylaw) of the *Local Government Act*, Council of the City of Enderby may, by bylaw, divide the whole or part of the City of Enderby into zones, name each zone, establish boundaries for the zones and regulate uses within those zones;

AND WHEREAS Council has created zones, named each zone, established boundaries for those zones and regulated uses within those zones by Bylaw No. 966, cited as "Corporation of the City of Enderby Zoning Bylaw No. 966, 1987";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

A. CITATION

This Bylaw may be cited as the "Zoning Bylaw Text Amendment Bylaw No. 1538, 2014."

B. AMENDMENTS

1. Amend Division Five - Commercial Zones of Zoning Bylaw No. 966, 1987 by replacing Section 501.1.b as follows:
 - b. Accommodation including apartments, dwelling units, hotels and motels
2. Amend Division Five - Commercial Zones of Zoning Bylaw No. 966, 1987 by replacing Sections 501.3.a and 501.3.b as follows:
 - a. The floor area for a dwelling unit shall be not less than:
 - i. 27 m² (290.6 square feet) within each bachelor dwelling unit; or
 - ii. 40 m² (430.6 square feet) within each one-bedroom dwelling unit; or
 - iii. 45 m² (484.4 square feet) within each two-bedroom dwelling unit; or
 - iv. 55 m² (592.0 square feet) within each three-bedroom dwelling unit.
 - b. The sum of the gross floor area of dwelling units located on the first storey level and entirely behind the commercial use must not exceed the gross floor area of the commercial use on the first storey level.
3. Amend Division Five - Commercial Zones of Zoning Bylaw No. 966, 1987 by removing Section 501.11.d.
4. Amend Division Five - Commercial Zones of Zoning Bylaw No. 966, 1987 by replacing Section 501.11.e as follows:
 - e. Dwelling units:

- i. shall be located entirely above and/or behind the commercial use, but being an integral part of these premises; and
 - ii. shall be permitted above a commercial use only where no advertising use is located above or extends above the first storey of the building; and
 - iii. shall be located entirely within the same building as the commercial use and shall not be permitted within standalone buildings; and
 - iv. shall have at-grade access that is separate from commercial uses; and
 - v. shall not exceed a gross density of sixty (60) units per hectare (24.28 units per acre).
5. Amend Division Five - Commercial Zones of Zoning Bylaw No. 966, 1987 by replacing Section 502.1.b as follows:
- b. Accommodation including apartments, dwelling units, hotels and motels
6. Amend Division Five - Commercial Zones of Zoning Bylaw No. 966, 1987 by replacing Sections 502.3.a and 502.3.b as follows:
- a. The floor area for a dwelling unit shall be not less than:
 - ii. 27 m² (290.6 square feet) within each bachelor dwelling unit; or
 - ii. 40 m² (430.6 square feet) within each one-bedroom dwelling unit; or
 - iii. 45 m² (484.4 square feet) within each two-bedroom dwelling unit; or
 - iv. 55 m² (592.0 square feet) within each three-bedroom dwelling unit.
 - b. The gross floor area for dwelling units located entirely behind the commercial use on the first storey level must not exceed the gross floor area of the commercial use on the first storey level.
7. Amend Division Five - Commercial Zones of Zoning Bylaw No. 966, 1987 by removing Section 502.4.c and replacing Section 502.4.b as follows:
- b. the lesser of 12 m (39.37 feet) or three (3) storeys for all other uses.
8. Amend Division Five - Commercial Zones of Zoning Bylaw No. 966, 1987 by replacing Section 502.11.c as follows:
- c. Dwelling units:
 - i. shall be located entirely above and/or behind the commercial use, but being an integral part of these premises; and
 - ii. shall be permitted above a commercial use only where no advertising use is located above or extends above the first storey of the building; and

- iii. shall be located entirely within the same building as the commercial use and shall not be permitted within standalone buildings; and
- iv. shall have at-grade access that is separate from commercial uses; and
- v. shall not exceed a gross density of sixty (60) units per hectare (24.28 units per acre).

Read a **FIRST time** this ___ day of _____, 2014.

Read a **SECOND time** this ___ day of _____, 2014.

Read a **THIRD time** this ___ day of _____, 2014.

Advertised on the ___ day of _____, 2014 and the ___ day of _____, 2014, and a Public Hearing held pursuant to the provisions of Section 890 of the Local Government Act on the ___ day of _____, 2014.

ADOPTED this ___ day of _____, 2014.

Mayor

Chief Administrative Officer



Regional District of North Okanagan
Building Permit Detail Report for Feb 2014

THERE ARE NO PERMITS FOR THE PERIOD
For Area: Enderby

Day:	Permit:	Owner:	Construction Location:	Builder:	Permit Desc:	Value:	Cumulative TOTAL:
Area:	Cost:				Units:	Fir Area:	

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Regional District of North Okanagan
 Building Inspections Statistical Report for Feb 2014

Class:	Electoral Areas:			Armstrong			Enderby			Lumby			Spallumcheen		
	H Units:	Permits:	Value:	H Units:	Permits:	Value:	H Units:	Permits:	Value:	H Units:	Permits:	Value:	H Units:	Permits:	Value:
Residential	1	3	\$331,400	0	0	\$0	0	0	\$0	0	1	\$19,400	0	2	\$31,080
Residential YTD	4	10	\$1,136,400	0	0	\$0	0	0	\$0	1	2	\$243,000	0	2	\$31,080
Commercial	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0
Commercial YTD	0	1	\$80,000	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0
Industrial	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0
Industrial YTD	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0
Public	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0
Public YTD	0	1	\$600	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0
Agricultural	0	1	\$208,000	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0
Agricultural YTD	0	2	\$220,000	0	0	\$0	0	0	\$0	0	0	\$0	0	2	\$74,400
TtIs for Month	1	4	\$539,400	0	0	\$0	0	0	\$0	0	1	\$19,400	0	2	\$31,080
Same Month Prev Yr	0	6	\$592,000	0	1	\$43,000	0	3	\$65,000	0	0	\$0	3	5	\$1,079,000
Yr to Date	4	14	\$1,437,000	0	0	\$0	0	0	\$0	1	2	\$243,000	0	4	\$105,480
Last Yr to Date	1	8	\$763,000	0	4	\$145,000	0	3	\$65,000	0	2	\$28,000	3	5	\$1,079,000

Totals for all Areas:

	Units	Permits	Value
Year To Date	5	20	\$1,785,480.00
Last Year To Date	4	22	\$2,080,000.00

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Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: March 11, 2014
Subject: Community to Community (C2C) Funding Application

RECOMMENDATION

THAT Council supports a funding application to host a Community to Community forum with the Splitsin Band in 2014-15, subject to the approval of Splitsin Chief and Council.

BACKGROUND

The next funding intake for UBCM's Community to Community (C2C) Forum has recently been announced. The City of Enderby and Splitsin Band have previously participated in these forums, which have proven successful in strengthening the relationship among elected officials and staff.

Staff recommend that the next C2C focus on sharing long-range planning objectives, enhancing cooperation on economic and tourism goals, and ensuring that servicing is consistent with Integrated Community Sustainability Plan outcomes.

The total available funding is \$5,000. The applicant is required to provide at least 50% of the total eligible costs as cash or in-kind. Similar to previous applications, the applicant contribution will be in-kind.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer



INFORMATION BULLETIN

REGIONAL DISTRICT OF NORTH OKANAGAN

9848 Aberdeen Road
Coldstream, BC V1B 2K9

FOR IMMEDIATE RELEASE

DATE: March 11, 2014

CONTACT: Karmen Morgan, Waste Reduction Coordinator RDNO
Jing Niu, Environmental Planning Assistant, City of Vernon

PHONE/EMAIL: 250-550-3743 / karmen.morgan@rdno.ca
250-550-3243 / JNiu@vernon.ca

Environmental Leadership and Sustainability Award Nominations Open

Do you know of an individual, group, business or organization who is contributing to the sustainability of the North Okanagan? Now is your chance to recognize and nominate leaders in our communities who are helping to make the North Okanagan a great place to live. The Regional District of North Okanagan (RDNO) Environmental Leadership Awards and City of Vernon Sustainability Awards are now open for submissions.

Categories for the RDNO Environmental Leadership awards include: **Community Clean Up, Invasive Plants Control, Parks and Trails Stewardship, Sustainability, Waste Reduction and Recycling, and Water Stewardship.**

The City of Vernon Sustainability Award categories include: **Building and Development, Sustainable Business, Community Sustainability, and Youth Sustainability Initiatives.**

Neighbours, co-workers, friends and family may all be eligible for these awards. Think about nominating and recognizing their efforts this year! The nomination deadline is *April 22, 2014*. Forms and detailed descriptions of each category are available at either the RDNO or City of Vernon office or online at www.rdno.ca/environmental_leadership or www.vernon.ca/sustainability.

For further information, please contact the RDNO at recycle@rdno.ca or call 250-550-3700, or the City of Vernon at sustainability@vernon.ca or 250-550-3634.

-30 -

MEMBER MUNICIPALITIES:
CITY OF ARMSTRONG
DISTRICT OF COLDSTREAM
CITY OF ENDERBY

VILLAGE OF LUMBY
TOWNSHIP OF SPALLUMCHEEN
CITY OF VERNON

ELECTORAL AREAS:
"B" – SWAN LAKE
"C" – B.X. DISTRICT
"D" – LUMBY (RURAL)

"E" – CHERRYVILLE
"F" – ENDERBY (RURAL)

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Regional District of North Okanagan
ENVIRONMENTAL
Leadership Awards

AWARD CATEGORIES



Community Clean Up

Activities and/or policies maintained by a business, organization or individual that assist with the clean up of community property such as parks, streams, roadsides, and other public or private land or facilities, especially on a volunteer basis. Such activity and/or policies should result in improvements to the aesthetics, health, safety, and/or environmental condition of the property.



Invasive Plants Control

Activities and/or policies maintained by a business, organization or individual that demonstrates leadership in the identification, control, reduction, and/or eradication of invasive plant species on public or private lands.



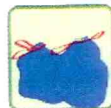
Parks and Trails Stewardship

Activities and/or policies maintained by a business, organization or individual that work to create, preserve or restore parks and trails in Greater Vernon and White Valley.



Sustainability

Activities and/or policies maintained by a business, organization or individual that promote and contribute to building sustainable communities in the North Okanagan through such things as protection of the natural environment, strengthening communities, climate action, sustainable development practices and education and awareness.



Waste Reduction and Recycling

Activities and/or policies maintained by a business, organization or individual that help significantly reduce the quantity of waste being disposed (buried in landfills) in the Regional District of North Okanagan.



Water Stewardship

Activities and/or policies maintained by a business, organization or individual that work to protect or restore waterways (lakes, creeks, streams, wetlands), or assist in water use efficiency, and show a strong commitment to water conservation and sustainability in the North Okanagan.

The Regional District of North Okanagan may select up to *two* recipients for each award category. Each recipient will receive a nominal cash prize and plaque, will be featured on the RDNO website, and will be recognized on a permanent plaque at the Regional District office.

Congratulations to our 2013 RDNO Environmental Leadership Award Winners!



Community Clean Up

Vernon Lions Club

For the past few years, the Vernon Lions Club has undertaken to clean up garbage and debris on the Grey Canal trail in the spring and fall, including the sections in the Foothills plus the extension, as well as the section from Silver Star running along 20th Street.



Gordon Mallett

For many years, Gordon cleaned up garbage and debris from the roadside of Silver Star Road for several kilometers on his own. He now coordinates a group of about 14 people doing the clean up four times per year.



Water Stewardship

Kim Fulton

Retired teacher Kim Fulton has dedicated over 30 years to aquatic education in BC and has facilitated the restoration of countless riparian areas in our community.



Enderby & District Chamber of Commerce

In addition to the Shuswap River Ambassador program, the Enderby and District Chamber of Commerce hosts the BC Rivers Day Clean-Up.



Sustainability



David Fehr

David Fehr is a teacher at Kalamalka Secondary School who has developed the program "Students Without Borders Academy", which provides students the opportunity to explore global issues, learn about international relations, and participate in a project-based field study of a lifetime.

Julia Lissau

Julia works tirelessly to promote sustainability within the Greater Vernon Area. She is an active member of the Sustainable Environment Network Society (SENS) and Greater Vernon Cycling Advisory Committee.



Waste Reduction & Recycling



Jaden Scott

Jaden is a grade 5 student at Lavington School who encouraged her school to divert more waste from disposal by implementing and monitoring an enhanced recycling system in each classroom.

LRM Contracting Ltd.

Leon and Randy Meyer help reduce waste destined for area landfills by salvaging reusable building materials.



Invasive Plants Control

George Nakashima

George is an example-setting property developer who has shown great attention to managing bare lands and mitigating invasive plant migration.



Parks & Trails Stewardship

Allan Brooks Nature Centre

The ABNC was instrumental in seeking federal and regional funds, as well as local sponsorship for the BX Creek Wetland Interpretive Trail and Enhancement Project.



Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant
Date: March 12, 2014
Subject: BC Healthy Communities Capacity Building Grant Program - Stream 2

Recommendation

THAT Council receives and files this memorandum.

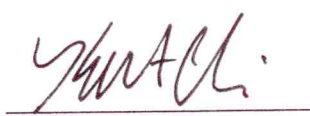
Background

As Council has expressed support for a grant application through the BC Healthy Communities Capacity Building Grant Program, Staff will be submitting an application for a grant in the amount of approximately \$20,000. If successful, the grant will go towards collaboration between the City of Enderby and Splantsin band in order to implement active transportation projects which span both jurisdictions. This will include developing conceptual plans and designs, engineered drawings, and a costing analysis for high-priority active transportation projects; the concepts and designs for these active transportation projects will be inclusive of the values and objectives of both communities.

The proposed activities would lay the foundation for a major component of an active transportation network as identified through the Active Transportation Planning process. The proposed activities are informed by the City's Integrated Community Sustainability Plan as follows:

- Strengthening a collaborative and mutually-beneficial partnership with the Splantsin Band which is built upon trust and respect;
- Enabling healthy, active lifestyles through a safe, convenient active transportation network;
- Tailoring the built environment to the pedestrian;
- Developing a multi-use path/trail system to provide connectivity throughout the community and throughout the region;
- Reducing automobile dependence and minimizing the amount of fossil fuels burned through single-passenger vehicles;
- Strengthening Enderby as a complete, compact and livable community; and
- Utilizing a multi-use path/trail system to foster recreational opportunities and attract tourists.

Respectfully Submitted,



Kurt Inglis, Assistant Corporate Officer and Planning Assistant

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant
Date: March 11, 2014
Subject: Draft Official Community Plan Section 6 - Heritage Conservation

Recommendation

THAT Council considers and provides comment on Section 6 - Heritage Conservation of the draft City of Enderby Official Community Plan.

Background

The City of Enderby received a Federal Gas Tax Grant to undertake an Integrated Community Sustainability Planning (ICSP) process followed by a policy and regulatory framework alignment. The ICSP process involved a significant level of public consultation which led to the identification of community values, objectives, and priorities related to the environmental, social and economic pillars of sustainability. These objectives, values, and priorities are now being integrated into the City's Official Community Plan (OCP).

City Staff has already put forward Sections 1-5 of the draft OCP for Council's review and comment in advance of First Reading of the Bylaw. Staff is now advancing Section 6 - Heritage Conservation (attached) for review and comment and will incorporate Council's feedback prior to First Reading of the Bylaw. Please be advised that Council is welcome to provide comment on Section 6 - Heritage Conservation, as well as any other Sections which have been presented to Council, at any point until Staff freezes the draft Bylaw in order to forward it to First Reading; thereafter, Council will continue to have the opportunity to provide feedback during the process itself. Given the extensive public process and the implications for the OCP, Staff hope that releasing draft Sections will provide the most opportunity for Council to provide feedback.

The existing Heritage Conservation Section of the OCP, along with a number of questions related to the existing approach to heritage conservation, was referred to the Heritage Branch of the Ministry of Forests, Lands, and Natural Resource Operations. The Heritage Branch responded to the questions and provided a number of comments and suggestions relative to contemporary best practices for heritage conservation. Relevant Sections of the OCP were also referred to the Enderby & District Heritage Commission for review and comment. The comments and suggestions of both parties, along with the outcomes of the ICSP process, were used to revise the approach to heritage conservation, as outlined in the draft Section 6. The revised version was then referred to the Heritage Commission for review. The Commission ultimately provided its support for the revised approach to heritage conservation.

The following compares the existing and proposed approaches to heritage conservation while providing a rationale for the shift:

Existing Approach

The Heritage Conservation Section of the OCP currently uses a blanket approach which involves a Heritage Conservation Area coupled with Heritage Alteration Permits. All those properties zoned low-density residential (R.1, R.1-A, and R.2) or special use (S.1) which fall within the area designated on Schedule "C" of the OCP are considered part of the Heritage Conservation Area (HCA). Property owners within the HCA must obtain a Heritage Alteration Permit (HAP) prior to:

- Subdividing the property;
- Constructing an addition or new building;
- Making substantial exterior alterations (such as changing siding material or roof lines); or
- Demolishing buildings or structures.

HAPs are used to ensure that design guidelines respecting heritage values and characteristics are incorporated into any development within the HCA; these design guidelines are contained within Schedule "D" of the Official Community Plan and are intended to aid the property owner in identifying common architectural patterns of existing buildings on the property as well as others on nearby properties. The appropriate architectural patterns should be incorporated into the proposed development in order to preserve heritage values and characteristics of the neighbourhood. The Administrator will consider the design guidelines along with the Heritage Conservation Section of the OCP when determining whether to approve the HAP. The HAP application can also be referred to the Heritage Commission for comment or to Council for comment or reconsideration at the request of the property owner.

Proposed Approach

The proposed approach to heritage conservation involves undertaking a planning process to identify:

1. Key heritage values;
2. The places throughout the community that embody those values; and
3. Character-defining elements of the City.

A community heritage vision would be developed to encompass all the aforementioned elements and would be clearly articulated within a Statement of Significance. A Community Heritage Register would then be developed to identify properties which contribute to the community heritage vision. Individual Statements of Significance would then be developed for each property within the Community Heritage Register. Once the heritage conservation planning process has been completed and a Community Heritage Register has been developed, future amendments to the OCP will implement conservation strategies and tools which are streamlined, effective, and efficient in achieving the community heritage vision.

The Heritage Commission has indicated that it is willing to provide support in developing Statements of Significance for each property within the Community Heritage Register and the dollars from the annual plaque project can be redirected towards this project.

The existing HCA would be removed; however, the Residential Building Design Guidelines would continue to be used as a best practices guide for heritage conservation as a transitional measure, pending completion of the planning process.

Rationale for the Proposed Approach

The rationale for the proposed approach to heritage conservation is as follows:

1. Clearly defined heritage values and a community heritage vision are required as a basis for applying limited resources and employing conservation tools that are streamlined, effective and efficient;
2. The planning process will enhance awareness and understanding of heritage conservation;
3. Developing the Community Heritage Register will help to identify heritage values and characteristics throughout the entirety of the community, not just within a defined area; and
4. The existing approach to heritage conservation creates challenges for:
 - a) Staff when determining the heritage character of an area;
 - b) Property owners and prospective property owners in terms of understanding their regulatory requirements; and
 - c) Staff and property owners in terms of costs and timelines. The Development Procedure Manual contemplates that the HAP process could take up to 8 weeks and it requires the applicant to submit a landscape plan, scaled development plan, and alteration design.

Conclusion

In short, this approach will identify specific features with heritage value and direct finite resources to protecting that value; in the process, development procedures will be streamlined, red tape eliminated, and certainty added to the real estate market. Over the longer term, this approach enables the City to not only foster a proactive, collaborative approach in preserving heritage, but also demonstrate how heritage conservation enhances property values.

Respectfully Submitted,



Kurt Inglis, Assistant Corporate Officer and Planning Assistant

SECTION 6 – HERITAGE CONSERVATION

6.1 Discussion

Enderby and the surrounding community are rich in cultural and physical heritage. The relevant sections of the OCP and Integrated Community Sustainability Plan were referred to the Enderby and District Heritage Commission for their review and comment. In 2013, the Heritage Branch, Ministry of Forests, Lands, and Natural Resource Operations reviewed the existing OCP and provided comments that helped formulate the objectives and policies of this section.

6.2 Heritage Objectives

Council has the following objectives for Heritage Conservation:

- a. To promote education, understanding and awareness of the City's heritage resources.*
- b. To undertake a planning process to identify key heritage values, the places that embody those values, and the character-defining elements of the City. The objective is to establish a community heritage vision and develop a Statement of Significance with clearly articulated heritage values embodying the character-defining elements of the City.*
- c. To develop a Community Heritage Register, in consultation with the community and property owners, based upon the Statement of Significance and community heritage vision.*
- d. To assess the challenges, opportunities and tools available for implementing the Community Heritage Register and achieving the community's heritage vision.*
- e. To remove the Heritage Conservation Area and use the existing HCA guidelines as a best practices guide pending completion of the planning process, development of the Community Heritage Register, and implementation of identified strategies and tools.*
- f. To consider future amendments to the OCP and other municipal policies and procedures to implement the strategies and tools that best achieve the community heritage vision.*

6.3 *Heritage Policies*

- a. *Council deems it appropriate to have the heritage features that are expressed through design and architecture both preserved and enhanced through its policies and decisions.*
- b. *Council supports working with the Heritage Commission to undertake a planning process to establish a community heritage vision and a Statement of Significance.*
- c. *Council supports the creation of a Community Heritage Register and will work with the Heritage Commission to undertake a community process to develop the Register based upon the Statement of Significance and community heritage vision.*
- d. *Council supports implementation of the heritage plan by utilizing conservation tools that are streamlined, effective and efficient.*
- e. *Pending implementation of the planning outcomes, Council deems it important to promote best practices. As an interim measure, the HCA guidelines developed by the Heritage Commission will be utilized as a best practices guide for heritage conservation.*

7 March 2014

Bob Cowan, chair
Enderby & Dist. Heritage Commission
Box 76
Enderby, B.C. VOE 1VO

Berry Gagnon
City of Enderby
Enderby, B.C. VOE 1VO

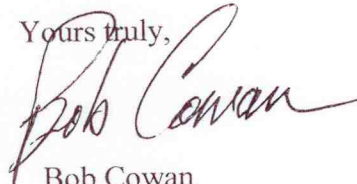
Dear Berry:

Thanks for sharing with me the revised changes to the OCP as they affect heritage in the city of Enderby. The changes reflect the discussions we had at our Enderby and District Heritage Commission meeting last month which you and Tate attended. I am confident that the members of the commission would feel as comfortable as I do with the changes in the OCP on heritage.

The Enderby and District Heritage Commission looks forward to working with the City of Enderby to complete the goals laid out in the revised OCP on heritage.

If you have any questions, please give me a call at 838-9641.

Yours truly,

A handwritten signature in black ink that reads "Bob Cowan". The signature is written in a cursive style with a large, sweeping "B" and "C".

Bob Cowan