

ENDERBY AND DISTRICT SERVICES COMMISSION

Councillor Tundra Baird
Councillor Brad Case

Jackie Pearase
Shelley Verlaan

AGENDA

DATE: Friday, January 10, 2014
TIME: 11:00 a.m.
LOCATION: Council Chambers, Enderby City Hall – 619 Cliff Avenue

1. **APPROVAL OF AGENDA**
2. **ADOPTION OF MINUTES**

[Regular Meeting Minutes of November 15, 2013](#) pg 1-3
3. **BUSINESS ARISING FROM THE MINUTES OR UNFINISHED BUSINESS**
4. **DELEGATIONS**

[Herman Halvorson and Roy Morgan](#) pg 4
Re: [Grindrod Park and Highway Safety Improvements](#)
5. **REPORTS**

[Parks and Recreation Services – 2013 Q4 Report](#) pg 5-7

[Shuswap River Ambassadors – 2013 Year End Report](#) pg 8-15
6. **NEW BUSINESS**

[Parks, Recreation and Culture Fees Bylaw](#) – Memo from Chief Financial Officer dated January 2, 2014 pg 16-20

[Extension of Recreation Services' Contract Amendment for Joint use Agreement](#) - Memo from Chief Administrative Officer dated January 8, 2014 pg 21-22

[Spray Park Financial Analysis](#) – Memo from Chief Financial Officer dated January 8, 2014 pg 23-37
7. **PUBLIC QUESTION PERIOD**
8. **ADJOURNMENT**

ENDERBY AND DISTRICT SERVICES COMMISSION

MINUTES of a regular meeting of the **ENDERBY AND DISTRICT SERVICES COMMISSION** held on Friday, November 15, 2013 at 11:00 a.m. in the Council Chambers of Enderby City Hall.

Members: Tundra Baird City of Enderby
Brad Case City of Enderby
Jackie Pearase Electoral Area F
Shelley Verlaan Electoral Area F

Staff: Barry Gagnon, Chief Administrative Officer
Tate Bengtson, Deputy Chief Administrative Officer, City of Enderby
Jennifer Bellamy, Chief Financial Officer

Others Madison Giesbrecht, Manager of Recreation Services
Press and Public

APPROVAL OF AGENDA

The following item was added to the agenda under New Business:

- Gene Doray

Moved by Tundra Baird, seconded by Jackie Pearase that the agenda be approved as amended.

Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of October 4, 2013

Moved by Jackie Pearase, seconded by Tundra Baird that the minutes of the regular meeting of October 4, 2013 be adopted as circulated.

Carried

DELEGATION

Becky Shuert - Spray Park

- Ms. Shuert is representing supporters of a new spray park.
- A facebook page was created October 25, 2013 which has already generated 75 likes.
- A petition was started November 14, 2013 and has generated approximately 200 signatures in less than 24 hours.

In response to questions:

- Ideally the new spray park would be located on the east side in between pool and the park.

BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

Spray Park – Memo from Deputy Chief Administrative Officer dated November 8, 2013

Moved by Tundra Baird, seconded by Jackie Pearase that the Commission direct staff to prepare a financial and life cycle analysis of the cost implications for building a new spray park based on several scenarios reflecting different proportions of taxation, surplus, borrowing, grants and fundraising.

Carried

REPORTS

Parks and Recreation Services - 3rd Quarter Report 2013

Moved by Jackie Pearase, seconded by Shelley Verlaan that the report be received and filed.

Carried

Parks and Recreation Services - Pool Final Report 2013

Moved by Jackie Pearase, seconded by Tundra Baird that the report be received and filed; and

FURTHER THAT the Commission refers the Pool Final Report recommendations to administration to evaluate for inclusion on a forthcoming financial or operating plan.

Carried

NEW BUSINESS

Controlling Access to the Cemetery After Normal Operating Hours – Memo from Deputy Chief Administrative Officer dated October 31, 2013

Moved by Jackie Pearase, seconded by Tundra Baird that the Commission recommend to Council that it amend Section 15 of the Enderby & District Cemetery Regulation Bylaw No. 1515, 2013 to provide hours of operation from 8 am to the earlier of dusk or 9 pm; and

THAT the Commission recommend to Council that it amend the City of Enderby Municipal Ticketing Information System Bylaw No. 1518, 2013 to enable the issuance of a ticket for the contravention of the Cemetery Bylaw; and

THAT staff post a new sign listing the hours of operation in front of a cemetery gate post; and

THAT staff issue a letter to RCMP Safe Communities requesting that the Citizens on Patrol conduct occasional patrols of the cemetery and report their observations to the RCMP and Cemetery Administrator; and

FURTHER THAT staff provide keys to the cemetery gates to the local RCMP detachment and RCMP Safe Communities.

Carried

Enderby Community Christmas – Correspondence dated October 25, 2013

Moved by Jackie Pearase, seconded by Tundra Baird that the rental fees be waived for the use of the gazebo on Friday December 6, 2013 for the Annual Community Christmas Event.

Carried

Late Item: Gene Doray

Moved by Tundra Baird, seconded by Jackie Pearase that a letter of thanks be issued to Gene Doray of A. L. Fortune in appreciation of the metal works class welding hockey net frames for the arena.

Carried

PUBLIC QUESTION PERIOD

Madison Giesbrecht questioned whether there would be a complete demolition of the old spray park as the pool staff recommended that the area be used as a covered picnic area for pool rentals. Tate Bengtson stated that different ways to utilize the area will be looked into as part of the cost analysis.

CLOSED MEETING RESOLUTION

Moved by Jackie Pearase, seconded by Shelley Verlaan that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (e) of the *Community Charter*.

Carried

ADJOURNMENT

Moved by Jackie Pearase, seconded by Shelley Verlaan that the meeting adjourn at 11:45 a.m.

Chair

Chief Administrative Office

Commission Agenda
background to delegation

To Herman Halverson

3400-30th Street

Vernon BC V1T 5E6

19th December 2013

I am writing to express my support for a proposed pedestrian crosswalk on Highway 97 North in Grindrod, in Rural Enderby, connecting 3rd Avenue and the Grindrod Recreational park entrance.

As the Crime Prevention and Community Safety Coordinator for the area I have witnessed, over the last 3 years, the traffic and pedestrian safety issues that crossing the highway on foot have risen.

The posted traffic speed limit is 50k and I have conducted numerous Speed Watch Operations in this location due to resident's concerns. I have recorded vehicles coming over the bridge from the Mara direction travelling in excess of the posted speed.

Pedestrians wanting to cross the highway to use the Grindrod Community Hall and the Recreational Park during community events have found it to be hazardous due to the volume of traffic, especially during the summer months.

The introduction of a pedestrian crosswalk at this location would be a real asset for pedestrian and vehicle safety.

This would ultimately make this community a safer place to live.

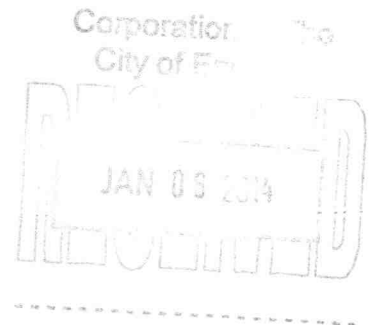
Yours sincerely,

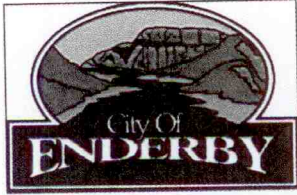
Roy Morgan

Regional Crime Prevention Coordinator.

City of Vernon Safe Communities Unit

Regional District of North Okanagan





City of Enderby
Parks and Recreation Services
administered by

Enderby & District Chamber of Commerce
P.O. Box 1000, Enderby, BC V0E 1V0
Telephone: 250-838-2665 | Fax: 250-838-0123



www.enderbychamber.com/recreation | recreation@enderbychamber.com

Date: January 1st, 2014
To: Enderby/Area F Joint Services Commission
From: Madison Giesbrecht, Manager of Recreation Services
Subject: Fourth Quarter Report, 2013

The following report is a synopsis of the status of projects, facilities, and programs managed by the Enderby & District Chamber of Commerce on behalf of Enderby and Area F.

Advertising

Online advertising is ongoing. The Chamber webpage includes public skate schedules, facility information, available ice lists, a downloadable version of the recreation guide, and information on drop in and shinny hockey. www.enderbychamber.com/recreation.

Leaflets were distributed to local schools and placed in the papers, and newsletter highlighting the public skate times, skating lessons, and drop in hockey times.

An Enderby & District Recreation Services Facebook page was created on November 22nd, although currently there is only 23 likes on the page, frequent posts should help to build numbers and spread awareness about programs.

Administration

The pool safety plan is being worked on in conjunction with Parks & Recreation Staff. Estimated completion is May 1st, 2014 in time for the 2014 pool season.

A year-end report for 2013 will encompass up until December 31st, 2013 rather than October 1st as years previous. Estimated completion is January 10th, 2014.

A strategic plan is being created; this will include planning for programs, staffing, scheduling and more. This report will encompass observations made by recreation services and requirements from the Sports Tourism Plan, and Fortune Parks Plan. Completion for this is estimated for May of 2014.

The Spring & Summer Recreation Guide is being created; ways to increase advertisements and programming details are being explored. Estimated release date is May 1, 2014

Facility Reports

Arena

Regular weekly bookings total 6.0 hours for adults, 36.50 hours for youth rentals, and 11 hours for public programming.

October arena rentals totaled 18 hours for adults, 156.25 hours for youth and school and 49.25 hours for public programming; November arena rentals totaled 34.5 hours for adults, 202.25 hours for youth and school, and 57 for public programming ; December arena rentals totaled 21.75 hours for adults, 117.50 hours for youth and school, and 28.75 for public programming. When compared to last season:

2012	October	November	December	Total
Youth/ School Rentals	170.25	141.25	167	478.50
Adult/ Senior Rentals	40	42.5	32	114.5
Total	210.25	183.75	199	593

2013	October	November	December	Total
Youth/ School Rentals	156.25	205.25	117.5	479
Adult/ Senior Rentals	18	34.5	21.75	74.25
Public Programs	49.25	57	28.75	135
Total	223.50	296.75	168	688.25

The above chart reflects a decrease in October and December and an increase in November for rentals. Octobers decrease is a reflection of adults ice times not starting until the end of the month. In 2013 the majority of the tournaments took place in November instead of October or December causing a decrease over those two months. In previous years the public programming numbers were wrapped into the youth numbers; they have now been broken out onto their own line, this allows for a more accurate reflection of rentals and public programs.

Skating lessons were held from October 13 to December 1. These lessons were not as successful as previous sets.

Dry floor request forms will be sent out January 15, 2014.

Gazebo

The Community Halloween event was held at the Gazebo on October 31, and the Community Christmas Celebration was held at the Gazebo on December 6.

Requests and contracts for the Gazebo and Ball Diamonds for summer 2014 are being processed. Currently there is only one full weekend still available for booking.

Lions Pool

The pool Supervisor and Assistant Supervisor position will be posted on February 28, 2014. Previous years Supervisor Kaylene Albert is expected to return for the 2014 season.

Parks

Discussions are being held with the Minor Ball league about hosting a tournament in June, this is largely dependent upon scheduling with the other ball leagues. Minor Ball in conjunction with Recreation Services is working with the other ball leagues to try and accommodate the tournament.

Programs

Drop in forms and rental agreements were given to the Parks and Recreations staff to make administering the program easier. Drop in totals for September through December 2013 were \$630.00.

The Skate with Santa on December 22 was successful; the contributions made to the food bank were added to the Fire Departments food drive at the end of the night.

The Thursday after School Skates have been fairly well attended.

Sticks & Pucks has not been well attended; however this could be contributed in part to the infrequency of the program. It is suggested that more consistent times be scheduled for 2014/2015.

The first lesson set had very low registration numbers; there was also a struggle to find instructors. A second set, as well as learn to play hockey classes are scheduled to start in January 2014. If these lessons are not successful, lesson formatting, advertising, and pricing will need to be explored before any further lesson sets can be held. Advertising has been put in papers, online, and flyers have been sent to schools, in addition it was promoted in the recreation guide and on the newly formed Facebook page.



Year End Report

December 5th

2013

Best practices, impact analysis, and new opportunities

Shuswap River
Ambassadors

This program would not be possible without the generous contributions of its funders:

City of Enderby

Enderby & District Chamber of Commerce

Regional District of the North Okanagan



A special thank you to the in-kind contributors to the program:

Kingfisher Interpretive Centre

The Lower Shuswap Stewardship Society

RCMP Safe Communities

Executive Summary

During the summer of 2013, the River Ambassadors communicated with 2012 recreational users on the Lower Shuswap River. This represents a decrease of 2265 river users contacted from 2012.

The fourth year of operations for the River Ambassador Program was key in testing new training methods that were implemented for the season. These training methods have served to enhance river knowledge and impact on target groups. The impact of the new training methods greatly assisted the River Ambassadors with their knowledge of river conditions, geographic layout of the river, and river hazards.

The River Ambassadors play an important role in communicating information to recreational river users on-site. However, statistics and anecdotal information suggests a need for ongoing education. There remains an "awareness gap" regarding river safety, ecology, and general knowledge; especially amongst self proclaimed "veterans" to the Shuswap River, and amongst younger, usually inebriated, groups.

This report concludes with several recommendations regarding how the River Ambassadors – the last line of defense against inappropriate or unsafe activity on the Shuswap River – may be enhanced in future years.

An addendum to this report discusses recommendations to improve effective management of hand-launches in future years.

Impact Analysis

The summer of 2013 had warmer weather and less dangerous river conditions when compared to the 2012 season. July was hot allowing the water levels to drop sooner; this reflects a slight increase of river users during this time when compared to last year. In conjunction with a low snow pack and hotter weather, the water levels on the Shuswap River remained fairly low making for ideal swimming, tubing, and paddling conditions. The River Ambassadors had to modify their engagement to reflect hazards that came with low water, and the changes that took place in the river over 2011 and 2012 with the higher freshet. Their engagement was adjusted to reflect varieties in float times, and new hazards such as sand bars, log jams, and changes in the current flow.

The River Ambassadors, in coordination with visitors centre staff, created a tone of information that emphasizes the hazards that occur on any body of water, but particularly the river.

The table below indicates the variation in users contacted by the River Ambassadors. These numbers strongly correlate to weather conditions. During times of poor weather conditions, the River Ambassadors' hours were reduced, or they were performing tasks related to the general health of the river at the Kingfisher Interpretive Centre or at the Hand Launch sites.

Dates	Tube Floaters	Other Recreational Users
June 30 to July 7	52	30
July 8-14	77	61
July 15-21	155	53
July 23-28	441	53
July 29 to August 4	120	87
August 5-11	426	161
August 12-18	217	36
August 19-31	63	27

Lower numbers this year are a reflection of different team organizational methods. In 2013 staff members would stay with the same team all weekend, meaning only one tally sheet was used to record the numbers. Often groups would be marked down rather than individual people. In addition, in previous years each staff member would use their own tally sheets to monitor the users they spoke with, rather than a single sheet per team.

Overall a decrease in the number was reflected, however due to the under reporting from the tally sheets it is likely numbers are closer to those in 2012. New tally methods are being explored for 2014.

Month	Tube Floaters	Kayak/Canoe	Swimmers	Paddle Boarders	Other River Users
July	695	29	104	16	33
August	826	59	211	11	28
Total	1521	88	315	27	61

Note: the numbers in the above chart are based on contact between River Ambassadors and user groups. As the River Ambassadors are unable to contact all groups, these figures underreport total usage.

Tube floating remains the most popular recreational activity on the river with 1521 floaters educated. In total, the River Ambassadors communicated with 2012 users during the summer of 2013. Paddle Boarding has been increasing yearly going up from 19 in 2012 to 27 in 2013. Tube floater response to the Ambassadors' awareness campaign varied, but may be divided into three groups:

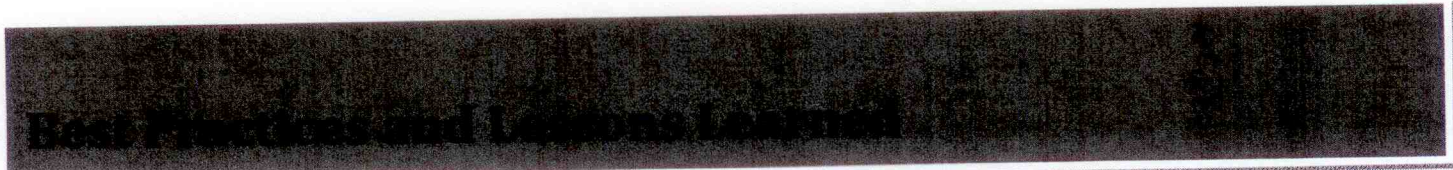
1. Those who heard the information and modified their safety, planning, and respect practices accordingly (65% of users);
2. Those who heard the information and chose not to go on the river due to an awareness of the risks (5% of users); and
3. Those who refused or neglected to heed the advice (30% of users).

Overall, rivers users knowledge of the river is still dangerously low. Without further understanding of the hazards posed by any body of water, let alone those risks unique to the river, the likelihood of injury or death on the river increases substantially. There will continue to be an ongoing need for education and awareness.

Garbage disposal seems to be improving but still requires continual education. Only a small portion of the user groups were properly equipped to deal with garbage disposal in a respectable manner. As in previous years most simply did not have a plan to deal with garbage. Either garbage was held till a proper disposal was available or the litter was left in the river. With the Ambassadors constantly cleaning up along the banks, it becomes evident which method of disposal is still more common; although a decrease from previous years has been reflected. There is a need to improve disposal facilities, methods, and education.

Tally information for alcohol use on the river was reflected 57 people in July and 155 for August seen with alcohol. However this may not be an accurate reflection of alcohol use of the river. Frequently, river users would be in a severe state of inebriation when exiting the river. On several occasions, river users were intoxicated before the start of their journey. Similar to the previous year, this discrepancy suggests river users are concealing their alcohol while entering the river, and are presumably leaving their bottles and cans in the water. This is also reflected in the large number of alcoholic bottles and cans retrieved by the River Ambassadors from the banks of the river. The user groups are more likely to ignore or become belligerent with the River Ambassadors when inebriated.

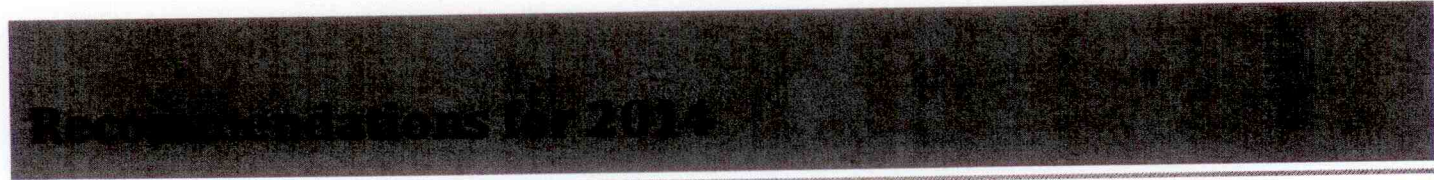
Life Jacket usage has increased in the summer of 2013 when compared to previous years. However, many river users will not accept carrying a life jacket as law; this could be due, in part, to the RCMP, who will argue with the River Ambassadors about the exact terms of the law regarding the river and tubing being a "Human Powered Craft".



The River Ambassadors Program is a pioneer program in the field. While its model has drawn the attention of communities throughout the province and won two environmental awards, there are always opportunities for improvement. An internal review of lessons learned provided useful recommendations on how to maximize the impact of the program. This feedback was incorporated into the design of the 2013 program.

The following recommendations were implemented during 2013:

1. The Shuswap River Ambassador Facebook page grew substantially in the 2013 season. This page was used as an information hotline for regular updates on the river conditions, hazards, weather conditions, and water levels.
2. Mid season the River Ambassadors were taken on a familiarization tour of the Shuswap River from Trinity Bridge to Enderby Bridge. This tour served to educate the River Ambassadors on the different aspects of this stretch of the river, about hazards along this stretch, and landmarks that can be used in their information for river users. This also allowed for the River Ambassadors to talk with users while they were on the river, and pick up 100+ pounds of garbage from the beaches and the water.



Every year presents new opportunities to build upon past successes and increase the impact of the program. The following are recommendations for the River Ambassador Program in 2014:

1. If funding permits, a third team of River Ambassadors should be deployed on Fridays through Sundays. This would significantly improve coverage of hand launch sites by stationing teams at the high volume sites for a greater portion of the day, while having a mobile team cycle through the lower volume sites.
2. Consideration of how to extend the program to a team that could patrol the river by canoe or kayak should be explored. While this poses distinct operational risks, as well as cost increases, it may help to intercept recreational river users who were missed through other means. This could also be linked to a continuous effort to keep the river clean. A trial run on the August long weekend of 2014 would offer ideal conditions to gauge the efficiency of this expansion.
3. Familiarization Tours of the Shuswap River for the Ambassadors should be extended from Trinity Bridge to Enderby Bridge to include the entire river from Mabel Lake to Mara Provincial Park. This would allow the River Ambassadors to extend their knowledge river conditions, geographic layout of the river, and river hazards.

Hand Launch Recommendations

The following recommendations will contribute to the effective management of the hand launch sites by increasing safety, decreasing pollution, and reducing traffic congestion.

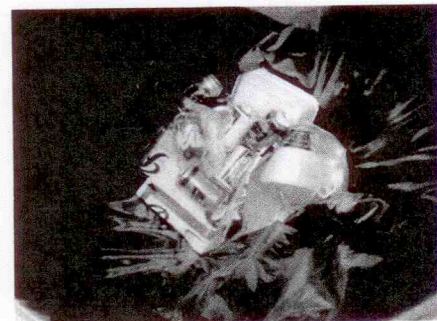
1. Improvements to the bank at Eby's hand launch will improve safety for users. Eroding banks are hazardous for river users who are attempting to get into or out of the water.

The erosion is exacerbated by the foot traffic which, in turn, is making it increasingly difficult for people to get into or out of the water. By low water season, the gap between the water and the trail to the launch point is quite substantial. Installing stairs or creating stairs at Eby's Hand Launch similar to those at Riverside would mitigate this risk while helping to forestall additional bank erosion. Stairs could be dug into the clay and supported with cinder blocks or treated wood or cement stairs could be built leading into the water. The stairs will need to be constructed during low water season.

Eby's Hand Launch bank erosion



2. To reduce pollution, it is recommended that bottle recycling bins be installed at all hand launch sites in conjunction with the garbage cans already located at the sites. This will make recycling easier for river users. Bottle deposit refunds could be used to offset costs involved in sorting and returning materials.



Recyclable Items in Garbage Can

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: January 2, 2014
Subject: Parks, Recreation and Culture Fees Bylaw

Recommendation

THAT the Commission recommends that Council enacts the attached bylaw cited as "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1535, 2014".

Background

The current fees bylaw needs to be updated as most of the rates on the Schedule of Fees only go up to 2013. In previous years the rates have increased annually by 2%. As the City's rates are already competitive and in order to keep the rates affordable it is recommended that the 2013 rates be used for 2014 and future years with the following exceptions:

- Public Swim - 10 visit passes
 - These have been updated to incorporate a 10% discount as set by the Commission in 2009.
- Public Swim - 1 month pass
 - In order to encourage more monthly pass purchases and pool usage, the rates have been decreased to equal 11 swim passes.
- Fitness Class - Senior/Youth
 - This rate has been updated as previously the one month pass rate was at a lower rate than the 10 visit pass.

The bylaw format has also been updated. The multi-year rates have been removed and replaced with a single rate to be charged each year until the rates are amended.

Respectfully submitted,


Jennifer Bellamy
Chief Financial Officer

**THE CORPORATON OF THE CITY OF ENDERBY
BYLAW No. 1535**

A bylaw to impose fees for providing recreation programs and facilities

WHEREAS The Council of the Corporation of the City of Enderby has the authority by bylaw pursuant to Section 194 of the Community Charter, RSBC, 2003 to impose fees payable in respect of all or part of a service in the municipality and may have the bylaw apply outside the municipality;

WHEREAS the City has resolved to provide Parks, Recreation and Culture services outside the City to Area 'F' of the North Okanagan Regional District;

AND WHEREAS the Board of the North Okanagan Regional District has provided consent on December 09, 2009 in accordance with Section 13 of the Community Charter, RSBC, 2003;

NOW THEREFORE the Council of the Corporation of the City of Enderby, in open meeting assembled, hereby ENACTS AS FOLLOWS:

CITATION

This Bylaw may be cited as "*The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1535, 2014*".

DEFINITIONS

Preschool means any person that is six years of age and under.

Youth means and person that is seven to eighteen years of age.

Adult means any person that is nineteen years to sixty-four years of age.

Senior means and person that is sixty-five years of age and older.

Family means members of an immediate family and includes parents, grandparents and guardians of dependent children who are under the age of 19 years.

ESTABLISHMENT

Schedule "A" attached hereto is hereby established, and forms part of this Bylaw.

The rates established by this bylaw shall continue and remain in effect beyond the years cited until amended or repealed.

Repeal

The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1535, 2014, and all amendments thereto are hereby repealed.

READ a FIRST time this ____ day of ____, 2014.

READ a SECOND time this ____ day of ____, 2014.

READ a THIRD time this ____ day of ____, 2014.

RECONSIDERED and ADOPTED this ____ day of ____, 2014.

Mayor

Chief Administrative Officer

SCHEDULE "A"

Parks, Recreation and Culture Fees Imposition Bylaw No. 1535, 2014

GENERAL CONDITIONS FOR RENTAL OF FACILITIES

1. All rental rates include the standard facility, with normal maintenance staff.
2. Facility rentals, unless exempted by Commission policy, are subject to the renter obtaining a General Liability Insurance Policy through the City of Enderby's "User Group" General Liability Insurance Plan.
3. Ushers, ticket sellers, security forces, etc. are the responsibility of the renter (the City of Enderby reserves the right to provide such services at the Renter's expense).
4. Uses beyond the normal operating hours will require payment of additional labour costs.
5. The City of Enderby reserves the right to require a Performance Bond and/or Damage Deposit.
6. The Renter is responsible to ensure that the facility is vacated at the end of the event.
7. Entrance to or use of facilities will only be requested and approved on the Facility Rental Agreement. Prior entry for decorating, setup, etc. will be subject to the approval of the Facility Manager and noted on the application form.
8. The Renter must not exceed the maximum capacity allowed for the facility.
9. The Renter shall be responsible for loss or damage and assume all risk of injury (including death) to any person arising out of the use of the facility.
10. For all rentals involving the serving of liquor, the renter must carry a liability insurance policy naming the City of Enderby and the Regional District of North Okanagan as additional insured.
11. Should the renter cancel all or part of the rental period, within 30 days of the rental date, they shall not be entitled to any refund of the rental fee. All cancellations resulting in a refund of the rental fee will be subject to a ten (10) percent administration fee. Should the ice be re-rented the original renter will be entitled to a credit equal to the revenue generated by the re-rental to a maximum of the original renter's fees, less the administrative fee.
12. **Facility Rental Agreement:**

Prior to use of any facilities, the Renter must complete a Facility Rental Agreement. This document includes a waiver or release, which must be read by the participant before signing. If the participant requests an explanation of the meaning of the waiver, the staff shall respond as follows:

I have carefully read, clearly understand and voluntarily sign this participation, release and indemnification agreement. I intend, by signing this agreement, to adhere to all policies and procedures stated in this rental agreement.

Under no circumstances is the document to be signed without drawing the participant's attention to the waiver, and confirming that the proper liability insurance coverage is in place.

SCHEDULE "A" – Continued

Parks, Recreation and Culture Fees Imposition Bylaw No. 1535, 2014

SCHEDULE of FEES

Enderby Memorial Arena

	<u>Rate/Hour</u>
1. Adult Ice Rental	\$ 154.00
2. Youth/Preschool Ice Rental	\$ 85.00
3. Senior Ice Rental	\$ 111.00
4. School District Ice Rental	*
5. Drop In Parent and Children Skate (inc. GST)	\$ 2.00
6. Drop In Shinny Hockey Ice Rental (inc. GST)	\$ 20.00
7. Adult Dry Floor	\$ 60.00
8. Youth Dry Floor	\$ 28.00
9. Senior Dry Floor	\$ 31.00
10. School District Dry Floor	*
11. Dry Floor – Roller Derby	\$ 31.00
12. Arena Dry Floor – Day Rate	\$ 624.00**
13. Arena Dry Floor – Day Rate – Commercial	\$1248.00**
14. Arena Dry Floor – Day Rate – Youth	\$ 500.00**

* Fee based on incremental cost per Joint Use Agreement
 ** a 50% discount will apply for rentals of 7 days or more

Swimming Pool Rates

	<u>Rate</u>
1. Public Swim – Adult (inc. GST)	
a. Per swim	\$ 3.75
b. 10 visit pass	\$ 33.75
c. 1 month pass	\$ 41.25
2. Public Swim – Senior / Youth (inc. GST)	
a. Per swim	\$ 3.50
b. 10 visit pass	\$ 31.50
c. 1 month pass	\$ 38.50
3. Public Swim – Preschool (inc. GST)	
a. Per swim	\$ 3.00
b. 10 visit pass	\$ 27.00
c. 1 month pass	\$ 33.00
4. Public Swim – Family (inc. GST)	
a. Per swim	\$ 9.00
b. 10 visit pass	\$ 79.50
c. 1 month pass	\$ 99.00
5. Fitness Class – Adult	
a. Per class	\$ 5.75
b. 10 visit pass	\$ 51.50
c. 1 month pass	\$ 55.00
6. Fitness Class – Senior / Youth (inc. GST)	
a. Per class	\$ 5.50
b. 10 visit pass	\$ 49.50
c. 1 month pass	\$ 52.50
7. Public Swim - Parent & 1 Preschool Child	
a. Per swim (inc. GST)	\$ 5.00
8. Toonie Swim Program (inc. GST)	\$ 2.00
9. Swim Lessons – ½ hr (inc. GST)	\$ 37.00/session
10. Swim Lessons – ¾ hr (inc. GST)	\$ 48.00/session
11. Private Lessons – ½ hr 5 days (inc. GST)	\$ 37.00/session
12. Private Lessons – ¾ hr 10 day (inc. GST)	\$ 48.00/session
13. Pool Rentals – up to 50 swimmers	\$ 67.00/hour
14. Pool rentals – 50+ swimmers	\$ 91.50/hour
15. Swim Club	\$ 24.00/hour
16. School District	
- 1st Lifeguard	*
- 2nd Lifeguard	*
- 3rd Lifeguard	*

SCHEDULE "A" – Continued

Parks, Recreation and Culture Fees Imposition Bylaw No. 1535, 2014

Swimming Pool Rates - Continued

Rate

17. Licensed Not for Profit Preschool or Youth Organizations	
- 1st Lifeguard	\$ 17.00/hour
- 2nd Lifeguard	\$ 17.00/hour
- 3rd Lifeguard	\$ 17.00/hour

* Fee based on incremental cost per Joint Use Agreement

Park Rates

Rate

Grindrod Park Overnight Camping as Ancillary Use to Baseball Tournaments	\$ 17.75
Riverside Park (includes ball diamond area for non-ball use) – Youth per day	\$ 100.00 *
Riverside Park (includes ball diamond area for non-ball use) – Adult / Commercial per day	\$ 500.00 *

* A 50% discount will apply for rentals of 7 days or more

Gazebo Rates

Rate

Fee (per day)	\$ 110.00
Damage Deposit (per rental)	\$ 500.00
Kitchen Clean Up (per rental when used)	\$ 52.00

Sports Fields / Ball Diamonds

Rate

Adult Leagues (per team per season)	\$ 240.00
Minor Leagues (per team per season)	\$ 120.00
Funtastic	\$ 0.00
Day Rate – Per Diamond (If not paid as part of a league)	\$ 81.00

In addition to the above rates the user will be responsible for paying Commercial General Liability insurance premium in accordance with the User Group Rating Schedule provided by the City of Enderby insurance provider as amended from time to time.

The rates and availability for Drop in Parent and Children Skate and Drop In Shiny Hockey will apply when vacant ice is available and an attendant is working on a scheduled shift.

GST is not included in above prices, except where indicated.

Interest in the amount of 2% per month shall apply on all account balances unpaid after 30 days.

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Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Enderby and Area F Services Commission
From: Tate Bengtson, CAO
Date: January 8, 2014
Subject: Extension of Recreation Services' Contract Amendment for Joint Use Agreement

RECOMMENDATION

THAT the Commission extends Recreation Service's contract amendment for the Joint Use Agreement with School District 83 for the First Quarter of 2014 on the same terms and conditions.

BACKGROUND

At its meeting on October 4, 2013, the Commission agreed to increase the Recreation Services contract by 2 hours per week at \$18.38 per hour for the remaining 12 weeks of the calendar year.

In accordance with the agreement, a planned review to compare proposed costs against the actual demand for joint use facilities was conducted. Attached is the substance of that analysis. As there are still a few elements to be determined, including lowered costs as efficiencies in the booking process are implemented and increased costs as the quantity of bookings and inquiries rise, Recreation Services has requested that we extend the existing arrangement until the end of the First Quarter of 2014 so that the true cost implications may be better understood. At the end of the First Quarter, a cost analysis will be performed and brought to the Commission for its consideration.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer

Review of workload for Joint Use Agreement School District 83 – January 2014

- 1) How many Joint Use bookings were completed from October-December 2013:
 - a) Only three full bookings for school district facilities have been completed since Recreation Services took over bookings at the end of October. These include contracting, scheduling, insurance certification recovery, confirmation correspondence from the school to insure time is free, and sending the booking information to the school district.
 - b) Five contracts for the school district use of commission facilities have been completed. These contracts are done through regular contracting processes and therefore only took one hour for five contracts to be completed.
 - c) In addition one contract was created for Recreation Services for use of the school facilities, this contract took about one hour to complete. The time was mostly spent in correspondence.
- 2) How long did it take per Joint Use booking; Bookings currently take about 1 hour to complete.
 - a) Will booking time increase/decrease: This booking time should decrease to around 30 minutes once all procedures have been mastered.
- 3) How many inquiries related to Joint Use did the Chamber receive, on average, per month: Five to six inquiries are received; some bookings were for outside of the current hours that Recreation Services deals with, other requests could not move forward due to school conflicts, the remainder were contracted.
- 4) Any other time impacts:
 - a) Once a week the school schedule is updated and sent to the school
 - b) Starting mid January Recreation Services will be taking over the out of school hours bookings as well; this will increase the weekly booking times. The School District booking agent and Recreation Services booking agent came to the agreement that these booking requests would continue to go to the School District until Recreation Services had mastered regular procedures.

Promotions of the Joint Services Agreement are just starting to get underway. The Joint Services Agreement will be placed in the Spring & Summer Recreation guide and be promoted on the Facebook page as well. The teachers that have worked with Recreation Services for arena use were enthusiastic about use of the facilities for free or a very low cost.

It is recommended that the School District compensation for Recreation Services remain at two hours a week at a rate of \$18.38 an hour. Another review should be included in the first quarter report for 2014 from Recreation Services, this report would highlight a fully detailed hour tracking sheet from the last quarter regarding bookings and a recommendation on hours based off of that.

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: January 8, 2014
Subject: Spray Park Financial Analysis

Recommendation

THAT the Commission considers one of the following resolutions:

1) That the Commission proceeds with Spray Park Option 1 on the following financial basis and timeline:

- Seeks to obtain funding from service groups and grant opportunities
- Raises capital reserves by 1% incrementally beginning with 2014 budget
- Plans to issue RFP after budget approval (mid-2014)
- Project is funded through fundraising, reserves, and surplus for completion prior to the 2015 season

2) That the Commission proceeds with Spray Park Option 2 on the following financial basis and timeline:

- Seeks to obtain funding from service groups and known grant opportunities in the amount of at least \$100,000
- Raises capital reserves by 1% incrementally beginning with 2014 budget
- Plans to issue RFP the later of obtaining \$100,000 fundraising or 2014 budget approval
- Project is funded through reserves, surplus, and short-term borrowing for completion the later of the 2015 season or after issuance of RFP

3) That the Commission does not proceed with a new spray park and works with staff to identify other ways in which to engage the age demographic typically served by this type of facility.

4) That the Commission directs staff to customize a third design option according to alternate specifications and prepare the corresponding cost analysis.

5) That the Commission provides additional direction to staff.

AND THAT the Commission directs staff to remove existing play features from the old spray park, decommission associated tankage and controls in pool room, and prepare a plan for productive use of this space.

Background

At the November 15, 2013 Commission meeting, the Commission directed staff to prepare a financial analysis of the cost implications for building a new spray park. Cost estimates were obtained for two different spray parks under the assumption that the new park would be built on the east side of the pool. The first estimate (Option 1) is a basic park geared towards toddlers with an estimated cost of \$189,150 while the second estimate (Option 2) has more features and would appeal to children up to the approximate age of ten with an estimated cost of \$306,600 (see attached photos and cost specifications). Note that the waterfall feature would also be included in Option 2; however, the supplier could not include it in the overall photo and is shown separately. The attached Capital Cost Estimate spreadsheet provides a breakdown of the anticipated costs of each option.

Financial Implications

For each of the options, attached are financing strategies based on different levels of grant funding and fundraising available (100% funding, 80%, 66%, 50% and no funding).

Option 1

The Option 1 - Grant/Fundraising spreadsheet shows how the total project would be funded under each of the levels of funding. If grant funding was available in 2014 there would be a sufficient amount in reserves to cover the unfunded portion of the grant to start the project in 2014.

The Option 1 - No Funding spreadsheet shows how the project would be funded if no grant/fundraising was available. This spreadsheet is broken down based on when the project would be started. The City also has a loan outstanding that will be fully paid off in 2015 and the funding strategy assumes that the payment amount would then be allocated to the new debt payments required. Below is a summary of the borrowing and costs depending on the year of construction:

- 2014 - \$63,150 in borrowing would be required. This would result in annual debt servicing costs of \$13,700 which would require an initial 2.08% increase to the requisition.
- 2015 - \$50,150 in borrowing would be required. This would result in annual debt servicing costs of \$10,900. As previous debt payments start to decrease in 2015, only \$900 of the annual payment would need to be initially funded resulting in a 0.14% increase to the requisition.
- 2016 - No borrowing would be required.

Option 2

The Option 2 - Grant/Fundraising spreadsheet shows how the Option 2 project would be funded under each of the funding levels. Note that the spreadsheet assumes that construction would start in 2015. If funding could be obtained and construction started in 2014, \$27,300 would need to be borrowed. This would result in a 0.90% increase to the requisition in 2014 and the debt could be fully paid off in 2015.

The Option 2 - No Funding spreadsheet shows how the project would be funded if no grant/fundraising was available. This spreadsheet also assumes that as old debt is paid off the previous debt payments would be applied to the project. As Option 2 is a more costly project than Option 1, more borrowing would be required. As the borrowing is more significant, the annual borrowing costs shown are based on a five year and ten year borrowing term. As a ten year borrowing term is classified as long term borrowing, an elector approval process would be required and administration fees with MFA would apply. Below is a summary based on the year of construction:

- 2014 - \$180,6000 in borrowing would be required.
 - Five Year Term - Annual debt servicing costs would be \$39,300 resulting in a 5.96% initial requisition increase.
 - Ten Year Term - Annual debt servicing costs would be \$22,200 with an extra \$1,900 needed for administration and approval costs resulting in a 3.65% initial requisition increase.
- 2015 - \$167,600 in borrowing would be required.
 - Five Year Term - Annual debt servicing costs would be \$36,500. As debt payments start to decrease in 2015, only \$26,500 of the annual payment would need to be initially funded resulting in a \$4.02% requisition increase.
 - Ten Year Term - Annual debt servicing costs would be \$20,600 with an extra \$1,800 needed for administration and approval costs. A 1.88% requisition increase would be required in the initial year.
- 2016 - \$154,600 in borrowing would be required. A ten year scenario was not presented for this option as the previous debt payments would be sufficient to cover the new debt payments over a five year term with a minor requisition increase of 0.09% in 2016.

Regardless of which option is chosen, at the earliest, if spray park construction commences in 2014 it would be unlikely that it would be ready in time for the 2014 season.

Additional Information

Capital reserves for Fortune Parks will have approximately \$100,000 available for 2014. As of the 2013 budget year, Fortune Parks has \$26,000 available in uncommitted surplus. The attached financing scenarios without grants/fundraising would fully deplete reserves and available surplus leaving no funds available for any additional projects or major repairs that may

come up. Additional borrowing or committed surplus would need to be used for additional projects or major repairs or planned projects would need to be deferred. Currently \$13,000 is annually added to reserves; however, any amount used from reserves should be replaced in order to fund future projects.

Regardless of the option and funding scenario, the spray park would incur annual operating costs of approximately \$7,255, based on assumptions provided by the Village of Lumby. Some of these costs will likely be built into existing operations, although there will likely be some incremental costs associated with operations and maintenance that may place upward pressure on the requisition.

If no grant funding/fundraising is available, borrowing over a five year term with construction starting in 2015 will reduce the impact to the requisition increase as retired debt payments can be used to offset new debt payments. Implementing an annual 1% increase beginning in 2014 can be done to rebuild reserves and can also be used as a basis for a longer term capital renewal strategy, which will help Enderby and Area F to ensure that future capital replacements can be funded through reserves thus reducing interruptions to the services that it provides within facilities approaching the end of their respective life cycles.

Existing Spray Park Site

Whether or not a new spray park is constructed, the existing spray park site needs to be addressed. As a new spray park would be constructed on the opposite side of the pool, it is recommended that the old site be decommissioned along with the tankage and controls in the control room.

Respectfully submitted,


Jennifer Bellamy
Chief Financial Officer



ENDERBY AQUATIC PLAY PAD, Enderby, BC, opt2_overview

Option 1

Cost Specifications

FROM	RECTEC INDUSTRIES INC.	
	#14 - 7228 Progress Way Delta, BC V4G 1H2	Phone: (604) 940-0067 Fax: (604) 940-0162 Toll Free: 1-800-667-8141
	Contact: Brad Heintz Sales Consultant	Prepared by: MD
TO:	City of Enderby	FOR: Enderby Splash Pad, Concept 2
	Attn: Tate Bengtson 250-838-7230 tbengtson@cityofenderby.com	Quotation Date: December 12, 2013 F.O.B: Kelowna, BC Delivery: 8-10 weeks Terms: Valid for 30 days (Net 30 days on Approved Accounts)

Quantity	Product No.	Description	Unit Price	Total
<i>Waterplay Solutions Components -</i>				
1	CO2-331	Water-O, 5", DEX	5,850.00	5,850.00
1	C02-561	Fun-Guy, DEX	6,100.00	6,100.00
1	0000-2301	Air Brushed Graphic, Fun-Guy	800.00	800.00
1	C02-151-24	Solis 24	4,740.00	4,740.00
2	C02-727	Carronade 2.0, DEX	5,365.00	10,730.00
3	C02-258	Ground Spray, Tilty Pop-It	995.00	2,985.00
2	C02-338	Ground Spray, Split Spurt	595.00	1,190.00
2	C02-340	Ground Spray, Steady Stream	595.00	1,190.00
1	C02-182	Ground Spray, Ground Volcano	5,300.00	5,300.00
1	C02-169	Activator, Action Plate w/ Graphics Pad	1,680.00	1,680.00
2	DRA-00006	Drain, 12", 6" Outlet, Black	285.00	570.00
1	PTM-03100	DEX Install Jig, Water-O & Other, 48 C/C	260.00	260.00
1	0002-1763	Waterwise E-10 Controller, Potable	5,815.00	5,815.00
1	C06-AG010	Cabinet, 10 Valve, AGU	12,690.00	12,690.00

* 2% / month interest on overdue accounts
 ** Limits of Liability: \$5 Million

Additional Notes:

Price does not include installation or ground cover. RecTec recommends resilient ground cover be installed under all playground equipment. Should you wish to proceed with this order, please sign where indicated below and return by fax, or advise your purchase order number. Thank you!



Subtotal - Equipment Only	\$59,900.00
Delivery	\$1,150.00
7% Provincial Sales Tax	\$4,193.00
Installation	\$0.00
5% Goods & Services Tax	\$3,052.50
Total Quotation	\$68,295.50

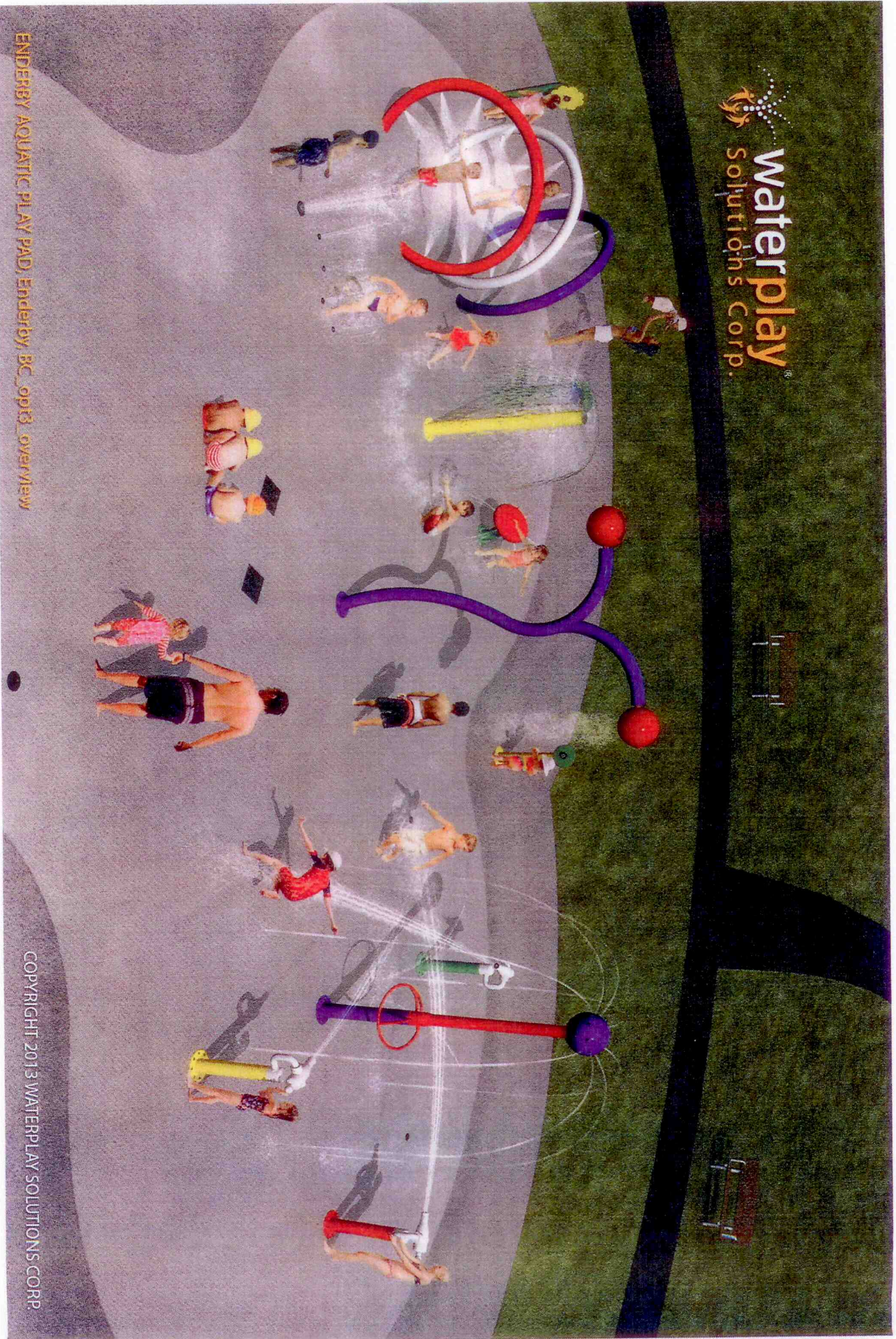
Signature to be used as Purchase Order

Date

Option 2

88

Waterplay[®]
Solutions Corp.



ENDERBY AQUATIC PLAY PAD, Enderby, BC, opt3, overview

COPYRIGHT 2013 WATERPLAY SOLUTIONS CORP



Option 2

KOMPAN Product Info

Waterfall • M591P



MOMENTS

Best User Age: 2–5 years

Footing Information: In-ground posts.
Surface installation also available.

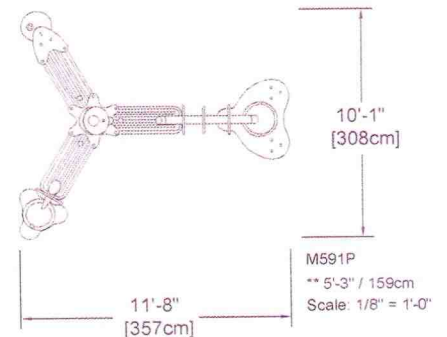
Technical information available at kompaninfo.com

ADA ANALYSIS	Elevated Activities: 0	Accessible Elevated Activities	Accessible Ground Level Activities	Accessible Ground Level Play Types
Present		0	1	1
Required		0	1	1



PLUMBING:

Available with hose quick connect or permanent plumbing.



To verify product certification, visit ipema.org

* = Highest designated play surface.
** = Total height of product.

Highest designated play surface and space required are according to ASTM 1487.

Equipment must be installed over resilient surfacing appropriate to the safety guidelines in your area.

Product development is an ongoing process. We reserve the right to make modifications on all our products. This product may not be mirrored, scaled or altered in any way. Safety zones must be retained for proper placement of equipment. If any changes are required, please contact your KOMPAN representative at 1.800.426.9788.

Option 2

Cost Specifications

FROM RECTEC INDUSTRIES INC.		
#14 - 7228 Progress Way		Phone: (604) 940-0067
Delta, BC		Fax: (604) 940-0162
V4G 1H2		Toll Free: 1-800-667-8141
Contact: Brad Heintz Sales Consultant		Prepared by: MD
TO: City of Enderby	FOR: Enderby Splash Pad, Concept 3	
Attn: Tate Bengtson		Quotation Date: December 12, 2013
250-838-7230		F.O.B: Kelowna, BC
tbengtson@cityofenderby.com		Delivery: 8-10 weeks
		Terms: Valid for 30 days
(Net 30 days on Approved Accounts)		

Quantity	Product No.	Description	Unit Price	Total
<i>Waterplay Solutions Components -</i>				
1	C02-226	Bloomin' Soaker 2, DEX	9,150.00	9,150.00
3	C02-072	Water-O, 5"	3,995.00	11,985.00
1	C02-658	Misty Twisty, DEX	7,970.00	7,970.00
1	C02-178	Sky-Brella, DEX	3,450.00	3,450.00
1	C02-282	Spin Soaker, Wheel HDL, DEX	8,815.00	8,815.00
1	C02-561	Fun-Guy, DEX	6,100.00	6,100.00
3	C02-727	Carronade 2.0, DEX	5,365.00	16,095.00
2	C02-340	Ground Spray, Steady Stream	595.00	1,190.00
1	C02-183	Ground Spray, Team Effect Mini	3,445.00	3,445.00
1	C02-631	Activator, Flower Play, DEX	2,650.00	2,650.00
1	C02-633	Activator, Power Play, DEX	2,600.00	2,600.00
1	C02-168	Activator, Action Plate for M591P	1,260.00	1,260.00
2	DRA-00006	Drain, 12", 6" Outlet, Black	285.00	570.00
1	0002-1763	Waterwise E-10 Controller, Potable	5,815.00	5,815.00
1	C06-AG010	Cabinet, 10 Valve, AGU	12,690.00	12,690.00
 <i>Kompan Equipment</i>				
1	M591P	Moments Waterfall	11,739.00	11,739.00

* 2% / month interest on overdue accounts
 ** Limits of Liability: \$5 Million

Additional Notes:

Price does not include installation or ground cover. RecTec recommends resilient ground cover be installed under all playground equipment. Should you wish to proceed with this order, please sign where indicated below and return by fax, or advise your purchase order number. Thank you!



Subtotal - Equipment Only	105,524.00
Delivery	\$2,277.00
7% Provincial Sales Tax	\$7,465.57
Installation	\$0.00
5% Goods & Services Tax	\$5,390.05
Total Quotation	\$120,656.62

Signature to be used as Purchase Order

Date

Enderby & District Services Commission
Spray Park - Capital Cost Estimate

	<u>Option 1</u>	<u>Option 2</u>
Features	65,250	115,300
Installation	<u>75,600</u>	<u>117,000</u>
	140,850	232,300
Additional Costs:		
Fence rental	1,500	2,000
Water supply	1,500	1,700
Electrical supply	1,000	1,200
Sewer/drainage	1,500	1,800
Landscaping	3,000	3,500
Site prep	<u>2,000</u>	<u>2,800</u>
	10,500	13,000
Subtotal	<u>151,350</u>	<u>245,300</u>
Engineering (15%)	22,700	36,800
Contingency (10%)	15,100	24,500
Total Cost Estimate	<u>189,150</u>	<u>306,600</u>

Enderby & District Services Commission
Spray Park - Financing
Option 1 - Grant/Fundraising

Project Cost	189,150			
		<u>100%</u>	<u>80%</u>	<u>66%</u>
Grants/Fundraising	189,150			<u>50%</u>
Commission Funds Available				
Reserves available	-	37,830	64,311	94,575
Surplus available				
Debt pmts falling off				
Subtotal	-	37,830	64,311	94,575
Borrowing required				
Total	<u>189,150</u>	<u>189,150</u>	<u>189,150</u>	<u>189,150</u>

Enderby & District Services Commission
Spray Park - Financing
Option 1 - No Funding

Project Cost	189,150						
		<u>2014</u>	<u>2015</u>	<u>2016</u>			
Grants/Fundraising	-	-	-	-			
Commission Funds Available							
Reserves available	100,000	113,000	136,000				
Surplus available	26,000	26,000	19,750				
Debt pmts falling off			33,400				
Subtotal	126,000	139,000	189,150				
Borrowing required	63,150	50,150	-				
Total	<u>189,150</u>	<u>189,150</u>	<u>189,150</u>				
2014 Purchase		<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	
Debt servicing costs (5 years)	13,700	13,500	13,300	13,100.00	12,900.00		
Previous debt payments done	-	10,000	13,300	13,100.00	12,900.00		
% Increase to Requisition	13,700	3,500	-	-	-		
	2.08%						
2015 Purchase		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	
Debt servicing costs (5 years)	10,900	10,700	10,600	10,400	10,200.00		
Previous debt payments done	10,000	10,700	10,600	10,400	10,200.00		
% Increase to Requisition	900	-	-	-	-		
	0.14%						

Enderby & District Services Commission
Spray Park - Financing
Option 2 - Grant/Fundraising

Project Cost 306,600
 Note: Assumes construction would start in 2015 at the earliest

	<u>100%</u>	<u>80%</u>	<u>66%</u>	<u>50%</u>
Grants/Fundraising	306,600	245,280	202,356	153,300
Commission Funds Available				
Reserves available	-	61,320	100,000	113,000
Surplus available	-	-	4,244	26,000
Debt pmts falling off	-	-	-	10,000
Requisition increase	-	-	-	4,300
Subtotal	-	61,320	104,244	153,300
Borrowing required				
Total	<u>306,600</u>	<u>306,600</u>	<u>306,600</u>	<u>306,600</u>

Enderby & District Services Commission
Spray Park - Financing
Option 2 - No Funding

	2014	2015	2016	2017	2018	2019	2020
Project Cost	306,600						
Grants/Fundraising							
Commission Funds Available							
Reserves available	100,000	113,000	126,000				
Surplus available	26,000	26,000	26,000				
Debt pmts falling off							
Subtotal	126,000	139,000	152,000				
Borrowing required	180,600	167,600	154,600				
Total	306,600	306,600	306,600				
2014 Purchase							
Debt servicing costs (5 years)	39,300	38,600	38,000	37,400	36,800		
Previous debt payments done	-	10,000	33,400	33,400	33,400		
% Increase to Requisition	5.96%	28,600	4,600	4,000	3,400		
Debt servicing costs (10 years)	22,200	22,200	22,200	22,200	22,200		
Admin/Approval costs	1,900						
Previous debt payments done	-	10,000	22,200	22,200	22,200		
% Increase to Requisition	3.65%	12,200					
2015 Purchase							
Debt servicing costs (5 years)	36,500	35,900	35,300	34,700	34,100		
Previous debt payments done	-	33,400	33,400	33,400	33,400		
% Increase to Requisition	4.02%	2,500	1,900	1,300	700		
Debt servicing costs (10 years)	20,600	20,600	20,600	20,600	20,600		
Admin/Approval costs	1,800						
Previous debt payments done	-	20,600	20,600	20,600	20,600		
% Increase to Requisition	1.88%	12,400					
2016 Purchase							
Debt servicing costs (5 years)	33,600	33,100	32,500	32,000	31,500		
Previous debt payments done	-	33,100	32,500	32,000	31,500		
% Increase to Requisition	0.05%	200					