

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, April 7, 2014 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Howie Cyr
 Councillor Tundra Baird
 Councillor Brad Case
 Councillor Raquel Knust
 Councillor Beryl Ludwig
 Councillor Earl Shipmaker

Chief Administrative Officer – Tate Bengtson
 Deputy Administrative Officer – Barry Gagnon
 Chief Financial Officer – Jennifer Bellamy
 Assistant Corporate Officer and Planning Assistant – Kurt Inglis
 Recording Secretary – Bettyann Kennedy
 The Press and Public

APPROVAL OF AGENDA

Moved by Councillor Baird, seconded by Councillor Ludwig that the agenda be approved as circulated.

Carried Unanimously

ADOPTION OF MINUTES

Committee-of-the-Whole Meeting Minutes of March 17, 2014

Moved by Case, seconded by Councillor Knust that the minutes of the Committee-of-the-Whole meeting of March 17, 2014 be adopted as circulated.

Carried Unanimously

Regular Meeting Minutes of March 17, 2014

Moved by Councillor Case, seconded by Councillor Knust that the minutes of the regular meeting of March 17, 2014 be adopted as circulated.

Carried Unanimously

PUBLIC AND STATUTORY HEARINGS

2201 Budget – Public Input

The regular meeting gave way to a Public Hearing.

The following persons presented comment:

Tatiana O'Donnell – 857 Grandview Bench, Salmon Arm. Ms. O'Donnell, representing the Courtyard Gallery, was present to express support for the funding request presented to Council.

Peter Vander Sar – 254 Rosemond Lake, Mara had the following suggestions for lowering the tax increase:

- Removing digital sign from capital budget as it poses no value to the community;
- Removing cost for C2C forums from operating budget – these meetings are not public and there is no evidence of minutes for these meetings; and
- Defer the Knoll Neighbourhood Plan.

Mayor Cyr called three times for more speakers before declaring the Public Hearing closed at 4:40 p.m.

The regular meeting reconvened at 4:40 p.m.

PETITIONS AND DELEGATIONS

Chris Henderson – Rossworn Henderson LLP Chartered Accountants

Re: Auditor's Report

Mr. Henderson explained the auditor's role and reviewed the report with the following explanations:

- Revenues were down due to fewer grants and subsidies received. There was also a decrease in water and sewer fees.
- Expenses appear higher, but he reminded Council that amortization (depreciation) is built in. Therefore, there is strong equity overall.
- Assets are higher due to an increase in investments.
- Debt includes the long term borrowing for Sicamous, Regent and Knight upgrades.
- As with most Canadian communities, infrastructure failure is occurring and will require spending. He sees the City with 3 choices – 1) increase taxes to save for reserves; 2) leave taxes as is and hope that existing reserves and surplus will cover costs; or 3) leave taxes as is and rely on grant funding.

Overall, Mr. Henderson felt that 2013 was a good year. Equity has gone up and monies are being set aside for the future. He reminded Council that the depreciation figures are based on existing infrastructure and not replacement.

Allan Langdon, Managing Director – Multi-Material BC

Re: Multi-Material BC Overview

Mr. Langdon introduced Jordon Best, Collection Manager for MMBC and Ed Walsh of Emterra Environmental.

The following are highlights of a powerpoint presentation:

- MMBC is a not for profit agency formed to develop a stewardship plan for Packaging and Printed Paper (PPP) recycling.
- Target set for the producers of PPP are to achieve 75% recovery of what they produce.
- Green by Nature will manage the post-collection. They will process and market the recycling collected from curbside collection and depots.
- Curbside pickup material expanded to include wax milk cartons, soup cartons, microwaveable paper containers, plastic cups, empty aerosol containers, foil containers, clamshell packaging, plastic plant pots, and frozen juice containers.
- Depots will now accept foam polystyrene and polyethylene film.
- Emterra Environmental is the contractor who will be collecting curbside in the North Okanagan.
- Blue bags no longer required. 2 blue boxes per household will be delivered next week. A guide will be included with the boxes.
- Schedule for pick up will remain the same.
- The new program goes into effect May 19th.

Ron Surry, President – Royal Canadian Legion

Re: Report of 2013 Community Donations

The delegation was not present.

BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

Minister of Environment – Correspondence dated March 24, 2014

Re: Response to MMBC

Moved by Councillor Case, seconded by Councillor Knust that the correspondence be received and filed.

Carried Unanimously

Majestic Metal Art Sculpture – Memo from Chief Administrative Officer dated April 1, 2014

Moved by Councillor Baird, seconded by Councillor Case that Council authorizes staff to execute an agreement with Majestic Metal Art for the display of the deer sculpture in the planter on the western side of the parking lot north of City Hall, and proceed with the necessary permit application and installations.

Carried Unanimously

It was noted that members of the Arts Council did not voice any objection to the project. The only concern was that this area will also include the digital sign and Open Air Market, possibly resulting in a visual distraction.

BYLAWS – 3 Readings**Loan Authorization Bylaw No. 1544, 2014**

A bylaw to authorize the borrowing of the estimated cost of upgrading Mill Avenue

Moved by Councillor Ludwig, seconded by Councillor Knust that Upgrades to Mill Avenue Loan Authorization Bylaw No. 1544, 2014 be introduced and given three readings.

Carried Unanimously

BYLAWS – 2nd Reading and Referral to Public Hearing**Zoning Bylaw Text Amendment Bylaw No. 1538, 2014**

Residential Uses in Commercial Zones

Moved by Councillor Baird, seconded by Councillor Case that Zoning Bylaw Text Amendment Bylaw No. 1538, 2014 which proposes to broaden residential uses within the General Commercial (C.1) and Highway and Tourist Commercial (C.2) zones, be given second reading and forwarded to Public Hearing.

Carried Unanimously

Zoning Bylaw Text Amendment Bylaw No. 1536, 2014

Medical Marihuana

Moved by Councillor Case, seconded by Councillor Knust that Zoning Bylaw Text Amendment Bylaw No. 1536, 2014 which proposes to prohibit Medical Marihuana Production Facilities in all zones throughout the City of Enderby and to regulate Medical Marihuana Production Facilities when located within the Agriculture Land Reserve, be given second reading and forwarded to Public Hearing.

Carried Unanimously

REPORTS**Councillor Knust**

- FACT meeting. They are looking for gleaners and are considering getting the high school involved. This could become a job creation project for the students.
- Memorial Terrace meeting. Greg Kylo, MLA took the revised plans to Victoria. The Ministry still wants the soft costs to be reduced. The society is encouraged about the project moving forward.

Councillor Case

- Chamber of Commerce:
 - Radio campaign on river awareness
 - Training for the river ambassadors
 - Business after Business sessions – watch their website for details.
 - The Chamber will be making a presentation to Council in June.
- Splatsin has asked Councillors Baird and Case to make another presentation at an upcoming C2C gathering.

Mayor Ludwig

- Citizens on Patrol participation.
- Attended the daffodil tea at the Senior Centre
- Local snowmobilers see Enderby as a stop enroute to their destination. Council should consider working to make Enderby a winter attraction destination for this target group.

Councillor Shipmaker

- Attended Business after Business meeting at the Chamber.
- Attended an Arts Council meeting. There is a lot going on in the community.

Councillor Baird

- Splatsin is interested in expanding the joint street signage.

Mayor Cyr

- North Okanagan Fire Training Centre:
 - Approved 5 year budget and 5 year facility plan.
 - This is a very busy facility.
 - Pump testing done on site.
 - Access to equipment by local departments
- North Okanagan/Shuswap Regional Hospital Board:
 - Discussed budgets.
 - Capital funding request made by IHA.
 - Update given on the top 2 floors of VGH.
 - Expressed desire of the Hospital Board to be represented on the IHA Board.
- Regional District Board meeting:
 - Endorsement of the employment lands inventory. There are 17 acres available in the Enderby area.
 - Committee-of-the-Whole meeting - discussed the 2014 transit future plan.
- Physician recruitment/retention – letter has been sent to the Minister of Health with a request to meet at his constituency office.
- RBC Cup organizers – have requested the sponsorship of an advertising “flag” at the event in Vernon. The cost is \$110 plus taxes.

Moved by Councillor Ludwig, seconded by Councillor Case that the City sponsor a flag at the RBC Cup event in Vernon at a cost of \$110 plus taxes to be funded from the Councillor’s stipend funds.

Carried

Opposed: Councillor Shipmaker

- RCMP Strategic Planning Session – the prolific offenders program has had some positive results.
- Drinking Water Week is May 4-10. BCWWA provided \$1,000 in grant funding. There will be guided tours of the water and wastewater plants, a media campaign, and conservation pamphlets inserted with tax notices.

2013 Audited Financial Statements – Memo from Chief Financial Officer dated April 1, 2014

Moved by Councillor Shipmaker, seconded by Councillor Baird that Council approve the 2013 Consolidated Financial Statements as presented.

Carried Unanimously

NEW BUSINESS

Road and Drainage at 302 Bass Avenue – Memo from Chief Administrative Officer dated March 21, 2014

Moved by Councillor Baird, seconded by Councillor Case that Council direct Staff to advise the owners of 302 Bass Avenue of the following:

- a) That it will not proceed with excavation of Bass Avenue until such time as the road requires such works to be performed, consistent with sound asset management principles;
- b) That their request for installation of a storm water system for Bass Avenue will be referred to the project file for evaluation at the time of the next road reconstruction; and
- c) That there are a variety of suitable, cost-effective mitigating solutions that the owners may wish to explore in order to address their concerns, such as realigning the driveway grade to direct water to the permeable yard or boulevard area, installing a storm grate and drain pit across their driveway to provide a localized drainage solution, or replacing the asphalt with permeable pavers.

Carried Unanimously

2014 Mayor and Council Scholarship – Memo from Chief Financial Officer dated March 25, 2014

Moved by Councillor Baird, seconded by Councillor Knust that Council direct Staff to submit the Scholarship Presentation Form in the amount of \$750 to be funded from the Councillor’s stipend funds.

Carried Unanimously

Second Annual “Our Enderby” Clean-Up Challenge – Memo from Assistant Corporate Officer and Planning Assistant dated March 27, 2014

Moved by Councillor Case, seconded by Councillor Ludwig that Council endorse April 26, 2014 as the date for the 2nd Annual Our Enderby Clean-Up Challenge; and

THAT suggestions for improvement of the event be forwarded to the Chief Administrative Officer or Assistant Corporate Officer and Planning Assistant.

Carried Unanimously

Update in Infill and Redevelopment Strategy – Memo from Assistant Corporate Officer and Planning Assistant dated March 25, 2014

Moved by Councillor Ludwig, seconded by Councillor Case that the memorandum be received and filed.

Carried Unanimously

Knoll Neighbourhood Plan – Memo from Assistant Corporate Officer and Planning Assistant dated March 25, 2014

Moved by Councillor Shipmaker, seconded by Councillor Ludwig that item 3.b be amended by replacing “complete community” with “complete *neighbourhood*”; and

THAT “health care” be removed from item 3.c.

Defeated

Following discussion, the motion was amended as follows:

Moved by Councillor Case, seconded by Councillor Knust that item 3.b be amended, replacing “complete community” with “complete *neighbourhood*”

Carried Unanimously

Draft Official Community Plan Section 8 – Community Energy and Resource Efficiency – Memo from Assistant Corporate Officer and Planning Assistant dated March 25, 2014

Moved by Councillor Case, seconded by Councillor Shipmaker that the draft Official Community Plan – Section 8 be approved as presented.

Carried Unanimously

Draft Official Community Plan Sections 9, 10, 11, 15 – Memo from Assistant Corporate Officer and Planning Assistant dated April 1, 2014

Moved by Councillor Case, seconded by Councillor Beryl that the draft Official Community Plan – Sections 9, 10, 11, and 15 be approved as presented.

Carried Unanimously

PUBLIC QUESTION PERIOD

None.

CLOSED MEETING RESOLUTION

Moved by Councillor Baird, seconded by Councillor Knust that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (b), (c), (e), (g) and (k) of the *Community Charter*.

Carried Unanimously

RECONVENE

The regular meeting reconvened at 6:35 p.m.

The following items were de-classified from confidential to non-confidential:

July 16, 2012:

Civic Appreciation Award

In the wake of the recent flooding that affected our community, the assistance of the local Mennonite community are worthy of civic recognition. Their contribution of labour, refreshments and spirit made a positive difference during a difficult time.

Moved by Councillor McCune, seconded by Councillor Ludwig that the Mennonite Disaster Relief group be awarded a Civic Appreciation Award in appreciation for their assistance during the recent flooding in Enderby.

Carried Unanimously

August 13, 2012

Accent Property Management Ltd. – Correspondence dated July 20, 2012

Re: Waste / Run-off Collection Pond at M.V. Beattie School Property

Moved by Councillor McCune, seconded by Councillor Ludwig that a letter be sent to School District 83 inviting discussions on aesthetic enhancements to the retention pond.

Carried Unanimously

December 3, 2012

Volunteer Firefighter Compensation – Training Officer – Memo from CAO dated November 27, 2012

Moved by Councillor Case, seconded by Councillor Ludwig that the rates for Volunteer Fire Fighters compensation for 2011 to 2013 be amended to include the position of Training Officer per Table 1; and

Table 1.

Position	Rate of Pay – 2011		Rate of Pay – 2012		Rate of Pay - 2013	
Fire Fighter	\$13.71	/hour	\$13.98	/hour	\$14.26	/hour
Captain	\$481.00	/annum	\$491.00	/annum	\$501.00	/annum
Training Officer	\$481.00	/annum	\$491.00	/annum	\$501.00	/annum
Fire Chief	\$5,714.00	/annum	\$5,829.00	/annum	\$5,946.00	/annum
Deputy Fire Chief	\$4,285.00	/annum	\$4,371.00	/annum	\$4,459.00	/annum
Bookkeeper	\$457.00	/annum	\$467.00	/annum	\$477.00	/annum
Inspections	\$36.75	/hour	\$37.50	/hour	\$38.25	/hour
Investigations	\$36.75	/hour	\$37.50	/hour	\$38.25	/hour

FURTHER THAT the amended rates for 2011 to 2013 are conveyed to Enderby Fire Chief Kevin Alstad and the Shuswap River Fire Protection District.

Carried Unanimously

February 18, 2013

Firefighter Appreciation Awards – Memo from Deputy Chief Administrative Officer dated February 13, 2013

Moved by Councillor Case, seconded by Councillor Baird that the City of Enderby bestow the honour of a “Freedom of the City” award and presentation of helmets to Elmer Halvorson and Alex Daveyduke in appreciation for their 56 and 47 years of service to the community as volunteer firefighters; and

THAT the City of Enderby bestow the honour of a “Lifetime Civic Merit Award” to Greg Halvorson and Greg Kerkhof for their 28 and 23 years of service to the community as volunteer firefighters; and

FURTHER THAT the award ceremony take place at City Hall.

Carried Unanimously

March 4, 2013

City of Armstrong Centennial – Discussion Item

The Deputy Chief Administrative Officer reminded Council of the upcoming Centennial celebrations taking place in the City of Armstrong. Armstrong was very supportive during Enderby's Centennial year. Neighbouring communities traditionally present gifts on this occasion. Armstrong's gift to Enderby was a classic black and white framed photo of the cliffs that adorns the lobby of City Hall.

Council will bring forward gift suggestions to staff.

March 4, 2013

Late Item: Girl Guide Jamboree

Enderby has been selected from a list of several communities to host the 2014 Girl Guide Jamboree. This is a large event that is extremely well organized by the Girl Guide Association. It is a great opportunity to showcase the City and area and it is hoped that the community will embrace the event.

May 21, 2013

Girl Guides of Canada SOAR 2014 Contract

Moved by Councillor Shipmaker, seconded by Councillor McCune that Council ratifies a grant of \$7,500 to the Girl Guides of Canada for facility upgrades required to host SOAR 2014.

Carried Unanimously

March 18, 2013

Agreement with RDNO for Planning Services – Memo from Chief Administrative Officer dated March 11, 2013

Moved by Councillor Ludwig, seconded by Councillor Case that Council approve a five year agreement with the Regional District of North Okanagan for planning services under substantially the same terms and conditions of the current agreement and authorizes the Mayor and Corporate Officer to execute the agreement on behalf of the City of Enderby.

Carried Unanimously

August 12, 2013

City of Armstrong – 100th Anniversary Gift

Councillors Knust and Ludwig will select a gift on behalf of the City.

Moved by Councillor Case, seconded by Councillor Ludwig that Council authorize the purchase of artwork from the Courtyard Gallery at a cost not to exceed \$500 to be presented to the City of Armstrong in recognition of their 100th anniversary of incorporation.

Carried Unanimously

February 3, 2014

Majestic Metal Art – Correspondence dated January 27, 2014

Re: Proposal to Display Metal Deer Sculpture

Moved by Councillor McCune, seconded by Councillor Knust that the City offer Braden Kiefiuk of Majestic Metal Art a high-profile public space, free of charge, to display his deer sculpture and advertise his business.

Carried Unanimously

April 7, 2014

Release of In-Camera Items – Memo from Chief Administrative Officer dated March 21, 2014

Moved by Councillor Shipmaker, seconded by Councillor Case that Council removes the following matters from in camera:

- a) Christian Disaster Relief Civic Appreciation Award (July 16, 2012)
- b) Collection Pond at M V Beattie (August 13, 2012)
- c) Volunteer Firefighter Compensation (December 3, 2012)
- d) Firefighter Appreciation Awards (February 18, 2013)
- e) City of Armstrong Centennial (March 4, 2013)
- f) Girl Guide Jamboree (aka SOAR) (March 4, 2013)
- g) Agreement with RDNO for Planning Services (March 18, 2013)

- h) Girl Guides SOAR (May 21, 2013)
- i) City of Armstrong 100th Anniversary Gift (August 12, 2013)
- j) Majestic Metal Art (February 3, 2014)
- k) This memorandum.

Carried Unanimously

ADJOURNMENT

Moved by Councillor Baird, seconded by Councillor Case that the Regular Meeting adjourn at 6:35 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER