

REGULAR MEETING OF COUNCIL

AGENDA

DATE: Tuesday, April 22, 2014
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall – 619 Cliff Avenue

1. **APPROVAL OF AGENDA**
2. **ADOPTION OF MINUTES**

Regular Meeting of April 7, 2014 pg 1-10
3. **PUBLIC AND STATUTORY HEARINGS**
4. **PETITIONS AND DELEGATIONS**
5. **DEVELOPMENT MATTERS**
6. **BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS**
 - a. Interior Health – Correspondence dated April 7, 2014 pg 11
Re: Response to Palliative Room concerns
7. **BYLAWS – 3 Readings**

2014 Budget Bylaws – Memo from Chief Financial Officer dated April 15, 2014 pg 12-13

 - a. 2014 – 2018 Financial Plan Bylaw No. 1539, 2014 pg 14-17
A bylaw respecting the 2014 – 2018 Financial Plan
 - b. Sewer Frontage Tax Bylaw No. 1540, 2014 pg 18-19
A bylaw to impose a sewer frontage tax on owners of land pursuant to the provisions of the Community Charter
 - c. Water Frontage Tax Bylaw No. 1541, 2014 pg 20-21
A bylaw to impose a water frontage tax on owners of land pursuant to the provisions of the Community Charter
 - d. Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1542, 2014 pg 22-26
Schedules 3, 4, 9 substituted
 - e. Annual Tax Rate Bylaw No. 1543, 2014 pg 27-28
A bylaw for the levying of rates for Municipal, Regional Hospital District, Regional Library, and Regional District Purposes

8. REPORTS

- a. Mayor and Council
- b. Fire Chief
- c. Building Permit Detail Report – March 2014 pg 29-30
- d. Wastewater Annual Report pg 31-41
- e. Ray Brown – Wastewater Treatment Plant Operator-in-Training Certification pg 42

9. NEW BUSINESS

- a. Okanagan Basin Water Board – Correspondence dated April 14, 2014 pg 43-48
Re: Invasive Mussels
- b. Municipal Notice – Taxi Application pg 49-51
- c. SILGA – Doctor Recruitment Seminar pg 52
- d. Village of Lumby – copy of correspondence to MP dated April 8, 2014 pg 53
Re: Amendments to Canada Postal System
- e. Water Meter & Mock Billing Update – Memo from Chief Financial Officer dated April 14, 2014 pg 54-58

10. PUBLIC QUESTION PERIOD

11. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) (k) of the *Community Charter*

12. ADJOURNMENT

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, April 7, 2014 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Howie Cyr
Councillor Tundra Baird
Councillor Brad Case
Councillor Raquel Knust
Councillor Beryl Ludwig
Councillor Earl Shipmaker

Chief Administrative Officer – Tate Bengtson
Deputy Administrative Officer – Barry Gagnon
Chief Financial Officer – Jennifer Bellamy
Assistant Corporate Officer and Planning Assistant – Kurt Inglis
Recording Secretary – Bettyann Kennedy
The Press and Public

APPROVAL OF AGENDA

Moved by Councillor Baird, seconded by Councillor Ludwig that the agenda be approved as circulated.

Carried Unanimously

ADOPTION OF MINUTES

Committee-of-the-Whole Meeting Minutes of March 17, 2014

Moved by Case, seconded by Councillor Knust that the minutes of the Committee-of-the-Whole meeting of March 17, 2014 be adopted as circulated.

Carried Unanimously

Regular Meeting Minutes of March 17, 2014

Moved by Councillor Case, seconded by Councillor Knust that the minutes of the regular meeting of March 17, 2014 be adopted as circulated.

Carried Unanimously

PUBLIC AND STATUTORY HEARINGS

2201 Budget – Public Input

The regular meeting gave way to a Public Hearing.

The following persons presented comment:

Tatiana O'Donnell – 857 Grandview Bench, Salmon Arm. Ms. O'Donnell, representing the Courtyard Gallery, was present to express support for the funding request presented to Council.

Peter Vander Sar – 254 Rosemond Lake, Mara had the following suggestions for lowering the tax increase:

- Removing digital sign from capital budget as it poses no value to the community;
- Removing cost for C2C forums from operating budget – these meetings are not public and there is no evidence of minutes for these meetings; and
- Defer the Knoll Neighbourhood Plan.

Mayor Cyr called three times for more speakers before declaring the Public Hearing closed at 4:40 p.m.

The regular meeting reconvened at 4:40 p.m.

PETITIONS AND DELEGATIONS

Chris Henderson – Rossworn Henderson LLP Chartered Accountants

Re: Auditor's Report

Mr. Henderson explained the auditor's role and reviewed the report with the following explanations:

- Revenues were down due to fewer grants and subsidies received. There was also a decrease in water and sewer fees.
- Expenses appear higher, but he reminded Council that amortization (depreciation) is built in. Therefore, there is strong equity overall.
- Assets are higher due to an increase in investments.
- Debt includes the long term borrowing for Sicamous, Regent and Knight upgrades.
- As with most Canadian communities, infrastructure failure is occurring and will require spending. He sees the City with 3 choices – 1) increase taxes to save for reserves; 2) leave taxes as is and hope that existing reserves and surplus will cover costs; or 3) leave taxes as is and rely on grant funding.

Overall, Mr. Henderson felt that 2013 was a good year. Equity has gone up and monies are being set aside for the future. He reminded Council that the depreciation figures are based on existing infrastructure and not replacement.

Allan Langdon, Managing Director – Multi-Material BC

Re: Multi-Material BC Overview

Mr. Langdon introduced Jordon Best, Collection Manager for MMBC and Ed Walsh of Emterra Environmental.

The following are highlights of a powerpoint presentation:

- MMBC is a not for profit agency formed to develop a stewardship plan for Packaging and Printed Paper (PPP) recycling.
- Target set for the producers of PPP are to achieve 75% recovery of what they produce.
- Green by Nature will manage the post-collection. They will process and market the recycling collected from curbside collection and depots.
- Curbside pickup material expanded to include wax milk cartons, soup cartons, microwaveable paper containers, plastic cups, empty aerosol containers, foil containers, clamshell packaging, plastic plant pots, and frozen juice containers.

- Depots will now accept foam polystyrene and polyethylene film.
- Emterra Environmental is the contractor who will be collecting curbside in the North Okanagan.
- Blue bags no longer required. 2 blue boxes per household will be delivered next week. A guide will be included with the boxes.
- Schedule for pick up will remain the same.
- The new program goes into effect May 19th.

Ron Surry, President – Royal Canadian Legion

Re: Report of 2013 Community Donations

The delegation was not present.

BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

Minister of Environment – Correspondence dated March 24, 2014

Re: Response to MMBC

Moved by Councillor Case, seconded by Councillor Knust that the correspondence be received and filed.

Carried Unanimously

Majestic Metal Art Sculpture – Memo from Chief Administrative Officer dated April 1, 2014

Moved by Councillor Baird, seconded by Councillor Case that Council authorizes staff to execute an agreement with Majestic Metal Art for the display of the deer sculpture in the planter on the western side of the parking lot north of City Hall, and proceed with the necessary permit application and installations.

Carried Unanimously

It was noted that members of the Arts Council did not voice any objection to the project. The only concern was that this area will also include the digital sign and Open Air Market, possibly resulting in a visual distraction.

BYLAWS – 3 Readings

Loan Authorization Bylaw No. 1544, 2014

A bylaw to authorize the borrowing of the estimated cost of upgrading Mill Avenue

Moved by Councillor Ludwig, seconded by Councillor Knust that Upgrades to Mill Avenue Loan Authorization Bylaw No. 1544, 2014 be introduced and given three readings.

Carried Unanimously

BYLAWS – 2nd Reading and Referral to Public Hearing

Zoning Bylaw Text Amendment Bylaw No. 1538, 2014

Residential Uses in Commercial Zones

Moved by Councillor Baird, seconded by Councillor Case that Zoning Bylaw Text Amendment Bylaw No. 1538, 2014 which proposes to broaden residential uses within the General

Commercial (C.1) and Highway and Tourist Commercial (C.2) zones, be given second reading and forwarded to Public Hearing.

Carried Unanimously

Zoning Bylaw Text Amendment Bylaw No. 1536, 2014
Medical Marihuana

Moved by Councillor Case, seconded by Councillor Knust that Zoning Bylaw Text Amendment Bylaw No. 1536, 2014 which proposes to prohibit Medical Marihuana Production Facilities in all zones throughout the City of Enderby and to regulate Medical Marihuana Production Facilities when located within the Agriculture Land Reserve, be given second reading and forwarded to Public Hearing.

Carried Unanimously

REPORTS

Councillor Knust

- FACT meeting. They are looking for gleaners and are considering getting the high school involved. This could become a job creation project for the students.
- Memorial Terrace meeting. Greg Kylo, MLA took the revised plans to Victoria. The Ministry still wants the soft costs to be reduced. The society is encouraged about the project moving forward.

Councillor Case

- Chamber of Commerce:
 - Radio campaign on river awareness
 - Training for the river ambassadors
 - Business after Business sessions – watch their website for details.
 - The Chamber will be making a presentation to Council in June.
- Splatsin has asked Councillors Baird and Case to make another presentation at an upcoming C2C gathering.

Mayor Ludwig

- Citizens on Patrol participation.
- Attended the daffodil tea at the Senior Centre
- Local snowmobilers see Enderby as a stop enroute to their destination. Council should consider working to make Enderby a winter attraction destination for this target group.

Councillor Shipmaker

- Attended Business after Business meeting at the Chamber.
- Attended an Arts Council meeting. There is a lot going on in the community.

Councillor Baird

- Splatsin is interested in expanding the joint street signage.

Mayor Cyr

- North Okanagan Fire Training Centre:
 - Approved 5 year budget and 5 year facility plan.
 - This is a very busy facility.
 - Pump testing done on site.
 - Access to equipment by local departments
- North Okanagan/Shuswap Regional Hospital Board:
 - Discussed budgets.
 - Capital funding request made by IHA.
 - Update given on the top 2 floors of VGH.
 - Expressed desire of the Hospital Board to be represented on the IHA Board.
- Regional District Board meeting:
 - Endorsement of the employment lands inventory. There are 17 acres available in the Enderby area.
 - Committee-of-the-Whole meeting - discussed the 2014 transit future plan.
- Physician recruitment/retention – letter has been sent to the Minister of Health with a request to meet at his constituency office.
- RBC Cup organizers – have requested the sponsorship of an advertising “flag” at the event in Vernon. The cost is \$110 plus taxes.

Moved by Councillor Ludwig, seconded by Councillor Case that the City sponsor a flag at the RBC Cup event in Vernon at a cost of \$110 plus taxes to be funded from the Councillor’s stipend funds.

Carried

Opposed: Councillor Shipmaker

- RCMP Strategic Planning Session – the prolific offenders program has had some positive results.
- Drinking Water Week is May 4-10. BCWWA provided \$1,000 in grant funding. There will be guided tours of the water and wastewater plants, a media campaign, and conservation pamphlets inserted with tax notices.

2013 Audited Financial Statements – Memo from Chief Financial Officer dated April 1, 2014

Moved by Councillor Shipmaker, seconded by Councillor Baird that Council approve the 2013 Consolidated Financial Statements as presented.

Carried Unanimously

NEW BUSINESS

Road and Drainage at 302 Bass Avenue – Memo from Chief Administrative Officer dated March 21, 2014

Moved by Councillor Baird, seconded by Councillor Case that Council direct Staff to advise the owners of 302 Bass Avenue of the following:

- a) That it will not proceed with excavation of Bass Avenue until such time as the road requires such works to be performed, consistent with sound asset management principles;

- b) That their request for installation of a storm water system for Bass Avenue will be referred to the project file for evaluation at the time of the next road reconstruction; and
 - c) That there are a variety of suitable, cost-effective mitigating solutions that the owners may wish to explore in order to address their concerns, such as realigning the driveway grade to direct water to the permeable yard or boulevard area, installing a storm grate and drain pit across their driveway to provide a localized drainage solution, or replacing the asphalt with permeable pavers.
- Carried Unanimously

2014 Mayor and Council Scholarship – Memo from Chief Financial Officer dated March 25, 2014

Moved by Councillor Baird, seconded by Councillor Knust that Council direct Staff to submit the Scholarship Presentation Form in the amount of \$750 to be funded from the Councillor's stipend funds.

Carried Unanimously

Second Annual "Our Enderby" Clean-Up Challenge – Memo from Assistant Corporate Officer and Planning Assistant dated March 27, 2014

Moved by Councillor Case, seconded by Councillor Ludwig that Council endorse April 26, 2014 as the date for the 2nd Annual Our Enderby Clean-Up Challenge; and

THAT suggestions for improvement of the event be forwarded to the Chief Administrative Officer or Assistant Corporate Officer and Planning Assistant.

Carried Unanimously

Update in Infill and Redevelopment Strategy – Memo from Assistant Corporate Officer and Planning Assistant dated March 25, 2014

Moved by Councillor Ludwig, seconded by Councillor Case that the memorandum be received and filed.

Carried Unanimously

Knoll Neighbourhood Plan – Memo from Assistant Corporate Officer and Planning Assistant dated March 25, 2014

Moved by Councillor Shipmaker, seconded by Councillor Ludwig that item 3.b be amended by replacing "complete community" with "complete *neighbourhood*"; and

THAT "health care" be removed from item 3.c.

Defeated

Following discussion, the motion was amended as follows:

Moved by Councillor Case, seconded by Councillor Knust that item 3.b be amended, replacing "complete community" with "complete *neighbourhood*"

Carried Unanimously

Draft Official Community Plan Section 8 – Community Energy and Resource Efficiency – Memo from Assistant Corporate Officer and Planning Assistant dated March 25, 2014

Moved by Councillor Case, seconded by Councillor Shipmaker that the draft Official Community Plan – Section 8 be approved as presented.

Carried Unanimously

Draft Official Community Plan Sections 9, 10, 11, 15 – Memo from Assistant Corporate Officer and Planning Assistant dated April 1, 2014

Moved by Councillor Case, seconded by Councillor Beryl that the draft Official Community Plan – Sections 9, 10, 11, and 15 be approved as presented.

Carried Unanimously

PUBLIC QUESTION PERIOD

None.

CLOSED MEETING RESOLUTION

Moved by Councillor Baird, seconded by Councillor Knust that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (b), (c), (e), (g) and (k) of the *Community Charter*.

Carried Unanimously

RECONVENE

The regular meeting reconvened at 6:35 p.m.

The following items were de-classified from confidential to non-confidential:

July 16, 2012:

Civic Appreciation Award

In the wake of the recent flooding that affected our community, the assistance of the local Mennonite community are worthy of civic recognition. Their contribution of labour, refreshments and spirit made a positive difference during a difficult time.

Moved by Councillor McCune, seconded by Councillor Ludwig that the Mennonite Disaster Relief group be awarded a Civic Appreciation Award in appreciation for their assistance during the recent flooding in Enderby.

Carried Unanimously

August 13, 2012

Accent Property Management Ltd. – Correspondence dated July 20, 2012

Re: Waste / Run-off Collection Pond at M.V. Beattie School Property

Moved by Councillor McCune, seconded by Councillor Ludwig that a letter be sent to School District 83 inviting discussions on aesthetic enhancements to the retention pond.

Carried Unanimously*December 3, 2012*Volunteer Firefighter Compensation – Training Officer – Memo from CAO dated November 27, 2012

Moved by Councillor Case, seconded by Councillor Ludwig that the rates for Volunteer Fire Fighters compensation for 2011 to 2013 be amended to include the position of Training Officer per Table 1; and

Table 1.

Position	Rate of Pay – 2011		Rate of Pay – 2012		Rate of Pay - 2013	
Fire Fighter	\$13.71	/hour	\$13.98	/hour	\$14.26	/hour
Captain	\$481.00	/annum	\$491.00	/annum	\$501.00	/annum
Training Officer	\$481.00	/annum	\$491.00	/annum	\$501.00	/annum
Fire Chief	\$5,714.00	/annum	\$5,829.00	/annum	\$5,946.00	/annum
Deputy Fire Chief	\$4,285.00	/annum	\$4,371.00	/annum	\$4,459.00	/annum
Bookkeeper	\$457.00	/annum	\$467.00	/annum	\$477.00	/annum
Inspections	\$36.75	/hour	\$37.50	/hour	\$38.25	/hour
Investigations	\$36.75	/hour	\$37.50	/hour	\$38.25	/hour

FURTHER THAT the amended rates for 2011 to 2013 are conveyed to Enderby Fire Chief Kevin Alstad and the Shuswap River Fire Protection District.

Carried Unanimously*February 18, 2013*Firefighter Appreciation Awards – Memo from Deputy Chief Administrative Officer dated February 13, 2013

Moved by Councillor Case, seconded by Councillor Baird that the City of Enderby bestow the honour of a “Freedom of the City” award and presentation of helmets to Elmer Halvorson and Alex Daveyduke in appreciation for their 56 and 47 years of service to the community as volunteer firefighters; and

THAT the City of Enderby bestow the honour of a “Lifetime Civic Merit Award” to Greg Halvorson and Greg Kerkhof for their 28 and 23 years of service to the community as volunteer firefighters; and

FURTHER THAT the award ceremony take place at City Hall.

Carried Unanimously

March 4, 2013

City of Armstrong Centennial – Discussion Item

The Deputy Chief Administrative Officer reminded Council of the upcoming Centennial celebrations taking place in the City of Armstrong. Armstrong was very supportive during Enderby's Centennial year. Neighbouring communities traditionally present gifts on this occasion. Armstrong's gift to Enderby was a classic black and white framed photo of the cliffs that adorns the lobby of City Hall.

Council will bring forward gift suggestions to staff.

March 4, 2013

Late Item: Girl Guide Jamboree

Enderby has been selected from a list of several communities to host the 2014 Girl Guide Jamboree. This is a large event that is extremely well organized by the Girl Guide Association. It is a great opportunity to showcase the City and area and it is hoped that the community will embrace the event.

May 21, 2013

Girl Guides of Canada SOAR 2014 Contract

Moved by Councillor Shipmaker, seconded by Councillor McCune that Council ratifies a grant of \$7,500 to the Girl Guides of Canada for facility upgrades required to host SOAR 2014.

Carried Unanimously

March 18, 2013

Agreement with RDNO for Planning Services – Memo from Chief Administrative Officer dated March 11, 2013

Moved by Councillor Ludwig, seconded by Councillor Case that Council approve a five year agreement with the Regional District of North Okanagan for planning services under substantially the same terms and conditions of the current agreement and authorizes the Mayor and Corporate Officer to execute the agreement on behalf of the City of Enderby.

Carried Unanimously

August 12, 2013

City of Armstrong – 100th Anniversary Gift

Councillors Knust and Ludwig will select a gift on behalf of the City.

Moved by Councillor Case, seconded by Councillor Ludwig that Council authorize the purchase of artwork from the Courtyard Gallery at a cost not to exceed \$500 to be presented to the City of Armstrong in recognition of their 100th anniversary of incorporation.

Carried Unanimously

February 3, 2014

Majestic Metal Art – Correspondence dated January 27, 2014

Re: Proposal to Display Metal Deer Sculpture

Moved by Councillor McCune, seconded by Councillor Knust that the City offer Braden Kiefiuk of Majestic Metal Art a high-profile public space, free of charge, to display his deer sculpture and advertise his business.

Carried Unanimously

April 7, 2014

Release of In-Camera Items – Memo from Chief Administrative Officer dated March 21, 2014

Moved by Councillor Shipmaker, seconded by Councillor Case that Council removes the following matters from in camera:

- a) Christian Disaster Relief Civic Appreciation Award (July 16, 2012)
- b) Collection Pond at M V Beattie (August 13, 2012)
- c) Volunteer Firefighter Compensation (December 3, 2012)
- d. Firefighter Appreciation Awards (February 18, 2013)
- e) City of Armstrong Centennial (March 4, 2013)
- f) Girl Guide Jamboree (aka SOAR) (March 4, 2013)
- g) Agreement with RDNO for Planning Services (March 18, 2013)
- h) Girl Guides SOAR (May 21, 2013)
- i) City of Armstrong 100th Anniversary Gift (August 12, 2013)
- j) Majestic Metal Art (February 3, 2014)
- k) This memorandum.

Carried Unanimously

ADJOURNMENT

Moved by Councillor Baird, seconded by Councillor Case that the Regular Meeting adjourn at 6:35 pm.

MAYOR

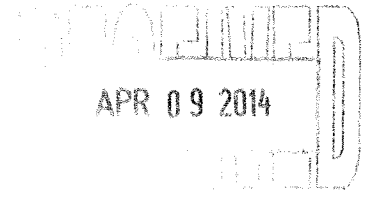
CHIEF ADMINISTRATIVE OFFICER

Agenda



Interior Health

Corporation of The
City of Enderby



April 7, 2014

Tate Bengtson, Chief Administrative Officer,
City of Enderby,
619 Cliff Avenue,
Enderby, BC
V0E 1V0

Dear Ms. Bengtson,

Re: Palliative Room in Enderby

I was asked to respond to your letter of March 18, 2014 to Donna Lommer requesting clarification regarding the short stay bed located at Parkview Place, Enderby.

Please be assured that Interior Health is not considering decreasing the use of this room for short stay services including palliative care. There have been some discussions related to the appropriate use of short stay beds within Interior Health, including at Parkview Place.

The discussions have focussed on the best use of these beds including patients needing end of life care, respite for the caregiver who is supporting their loved one in the community, and people needing strengthening programs such as physical or occupational therapy for a short time before returning home.

These are regular conversations we have throughout the health authority—ensuring that resources are being used appropriately and that there are short stay services throughout IHA to support people close to home.

If you have further questions regarding this matter, please don't hesitate to contact me by phone at (250)-546-4717 or e-mail at heather.hogan@interiorhealth.ca.

Yours truly,

Heather Hogan
Residential Health Services Administrator

c.c. Donna Lommer

Bus: (250) 546-4717
Fax: (250) 546-8834
Email: Heather.Hogan@interiorhealth.ca
Web: interiorhealth.ca

INTERIOR HEALTH
North Okanagan
3800 Patten Drive
Armstrong, BC V0E 1B2

11

Agenda

THE CORPORATION OF THE CITY OF ENDERBY
MEMO

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: April 15, 2014
Subject: 2014 Budget Bylaws

Recommendation:

THAT Council give first, second and third readings of the bylaw cited as "City of Enderby 2014-2018 Financial Plan Bylaw No. 1539, 2014"

THAT Council give first, second and third readings of the bylaw cited as "City of Enderby Sewer Frontage Tax Bylaw No. 1540, 2014"

THAT Council give first, second and third readings of the bylaw cited as "City of Enderby Water Frontage Tax Bylaw No. 1541, 2014"

THAT Council give first, second and third readings of the bylaw cited as "City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1542, 2014"

THAT Council give first, second and third readings of the bylaw cited as "City of Enderby Annual Tax Rate Bylaw No. 1543, 2014"

Background:

At the April 7, 2014 Regular Council Meeting, a Public Input session was held for public consultation of the financial plan as required by Section 166 of the Community Charter. The attached budget bylaws are per the presented financial plan with the following exceptions:

- Environmental Health Services expense - this expense has decreased by \$13,100 to reflect MMBC taking over the delivery of the Blue Bag Recycling function in May 2014.
- Use of DCCs - The Regent Avenue to Shuswap River Storm Pump Station Upgrade project is a DCC eligible project. As such the amount for Transfer from Operating Surplus has been decreased by \$71,500 while the amount for Transfer from Reserves has increased by \$71,500 to reflect the use of storm DCCs. This adjustment has no impact to taxation.

The Blue Bag adjustment has decreased the combined taxation and user fee increase of 3.85% to 3.15% which decreases the dollar value impact for the average single family home from \$68.44 to \$56.09.

Campground charges have also been added to the water and sewer user fees on the Fees and Charges Bylaw. Previously these charges were not listed on the bylaw. Although fees are not charged to the municipal-owned campground, these fees have been added to represent the true costs for the campground and have been calculated based on estimated usage. The fees have also been compared to neighboring communities and are consistent with what is charged in these communities.

Respectfully submitted.


Jennifer Bellamy
Chief Financial Officer

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1539

A BYLAW OF THE CITY OF ENDERBY RESPECTING THE 2014 – 2018 FINANCIAL PLAN

The Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "City of Enderby 2014 – 2018 Financial Plan Bylaw No.1539, 2014".
2. Schedule "A" attached hereto and made part of the Bylaw is hereby declared to be the 2014 – 2018 Financial Plan of the City of Enderby.
3. Schedule "B" attached hereto and made part of this Bylaw is the 2014 Revenue Disclosure for the City of Enderby.
4. Bylaw No. 1522, cited as "2013 – 2017 Financial Plan Bylaw No. 1522, 2013", is hereby repealed.

READ a FIRST time this _____ day of _____, 2014.

READ a SECOND time this _____ day of _____, 2014.

READ a THIRD time this _____ day of _____, 2014.

RECONSIDERED and ADOPTED this _____ day of _____, 2014.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "A"

City of Enderby
Consolidated Statement of Operations
Five Year Financial Plan 2014-2018

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Budget
REVENUES					
General Taxation	1,276,471	1,308,702	1,342,690	1,377,703	1,413,761
Utility Taxes /Grants in Lieu	82,339	83,986	85,665	87,379	89,126
Sale of Services	301,662	345,344	1,216,325	389,539	374,307
Revenue from own Sources	1,243,893	1,140,509	1,168,545	1,197,010	1,216,993
Grants	1,205,226	430,700	1,735,000	439,343	646,229
Sewer Revenue	701,436	711,558	722,617	729,164	740,616
Water Revenue	695,077	767,024	811,225	783,075	774,602
Total Revenues	5,506,104	4,787,823	7,082,067	5,003,213	5,255,634
EXPENSES					
General Government Services	964,071	719,434	733,823	748,500	763,469
Protective Services	194,910	198,808	202,784	206,840	210,977
Transportation Services	567,496	578,846	590,423	602,232	614,276
Environmental Health Services	132,767	115,022	117,323	119,669	122,063
Animal Control	28,962	29,541	30,132	30,735	31,349
Cemetery	55,068	56,169	57,293	58,439	59,607
Recreation & Cultural Services	69,188	70,572	71,983	73,423	74,891
Fortune Parks Recreational Services	748,477	763,446	778,714	794,289	810,175
Sewer Expenditures	464,504	457,473	466,622	475,955	485,474
Water Expenditures	501,674	485,187	494,891	504,789	514,884
Fiscal Services	160,728	178,210	211,225	185,384	173,045
Total Expenses	3,887,845	3,652,708	3,755,213	3,800,255	3,860,210
SURPLUS (DEFICIT) FOR THE YEAR	1,618,259	1,135,115	3,326,854	1,202,958	1,395,424
TOTAL CASH FROM OPERATIONS	1,618,259	1,135,115	3,326,854	1,202,958	1,395,424
ADJUST FOR CASH ITEMS					
Capital Asset Expenditures	(2,809,193)	(2,412,835)	(4,040,887)	(1,161,877)	(1,005,870)
Debt Principle Repayment	(145,456)	(175,793)	(175,793)	(157,391)	(149,649)
Debt Proceeds	762,000	1,448,000	-	-	-
Transfer From Reserves	898,001	505,637	1,470,662	833,197	436,241
Transfer to Reserves	(968,713)	(654,519)	(748,925)	(770,605)	(792,670)
Transfer From Operating Surplus	645,102	154,395	168,089	53,718	116,524
TOTAL CASH ADJUSTMENT	(1,618,259)	(1,135,115)	(3,326,854)	(1,202,958)	(1,395,424)
FINANCIAL PLAN BALANCE	-	-	-	-	-

**CITY OF ENDERBY
2014-2018 Financial Plan**

Statement of Objectives and Policies
Schedule 'B' of Bylaw No. 1539

In accordance with Section 165(3.1) of the *Community Charter*, the City of Enderby is required to include in the Five Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*,
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

Proportion of Total Revenue From Funding Sources

Revenue from Other Sources forms the greatest proportion of planned revenue. This includes contributions from shared services, interest earned, and contributions from reserves and surplus.

User fees and charges form the second largest proportion of planned revenue. These are services that can be measured and charged on a user-pay basis such as water and sewer usage, building permits, business licenses, and sale of services. User fees attempt to apportion the value of a service to those who use the service.

Property Taxation forms the third largest proportion of revenue. It offers a stable and reliable source of revenue for services that are difficult or undesirable to fund on a user-pay basis such as general administration, fire protection, street maintenance and snow removal.

Government Grants form the fourth largest proportion of planned revenue. These grants are for projects whereby the City of Enderby has received grant approval or is anticipating approval in 2014.

Overview in Preparing the Budget

- The City of Enderby increased the amount of revenue that is received from user fees and charges by 4.7% for sewer user fees and 3.8% for water user fees over the current levels.

Policies

- The City of Enderby will review all user fee levels to ensure they are adequately meeting both the capital and delivery costs of the service.
- Where possible, the City of Enderby will endeavour to supplement revenues from user fees and charges, rather than taxation, thus to lessen the burden on its limited property tax base.

Table 1: Sources of Funding

<i>Funding Source</i>	% of Total Revenue	Dollar Value
<i>Property taxes</i>	17.4 %	\$ 1,358,810
<i>User Fees and charges</i>	21.7 %	\$ 1,698,175
<i>Other sources</i>	35.7 %	\$ 2,786,996
<i>Proceeds from borrowing</i>	9.8 %	\$ 762,000
<i>Government grants</i>	15.4 %	\$ 1,205,226
<i>Total</i>	100.0 %	\$ 7,811,207

Distribution of Property Value Taxes

The residential property class provides the largest proportion of property tax revenue as the class also forms the largest portion of the assessment base and consumes the majority of City services.

Objective

- To maintain the property tax rate for all classes at the 2013 rate plus 6.14% plus any change for new construction or non-market change.

Overview in Preparing the Budget

- Wherever possible revenues from user fees and charges were used to supplement charges to help offset the burden on the entire property tax base.
- Wherever possible the City of Enderby applied for grant funding to help offset capital expenditures and infrastructure planning studies. Without grant funding from senior government, the City of Enderby would not be able to fund many of the capital projects or have pre-engineering designs and studies that are a prerequisite of grant applications.
- To continue to maintain and encourage economic development initiatives designed to attract more retail and commercial businesses to invest in the community. New investment from these areas will help provide revenue for the City of Enderby.
- To maintain the current distribution of tax rates among the property classes with the social and economic goals of the community.
- To regularly review and compare the City of Enderby's distributions of tax burden relative to other municipalities in British Columbia.

Table 2: Distribution of Property Tax Rates

Property Class	% Of Total Property Taxation	Dollar Value
Residential (1)	80.7 %	\$ 1,030,150
Utilities (2)	0.8 %	\$ 10,002
Light Industrial (5)	2.5 %	\$ 32,143
Business and Other (6)	15.9 %	\$ 203,413
Farmland (9)	0.1 %	\$ 763
Total	100.0%	\$ 1,276,471

Permissive Tax Exemptions

- The City of Enderby adopted a permissive tax exemption policy in October 2008, which guides the administration and approval of permissive tax exemptions. Some of the eligibility criteria for permissive tax exemptions that are outlined in the policy include the following:
- The tax exemption must demonstrate a benefit to the community and residents of the City of Enderby by enhancing the quality of life (economically, socially and culturally) and delivering services economically within the community.
- The goals, policies and principles of the organization receiving the exemption must not be inconsistent or in conflict with those of the City of Enderby.
- Only Non-Profit Organizations who meet the requirements of Part 7, Division 7 – Permissive Exemptions of the *Community Charter* are eligible for grants.

Objective

In conjunction of the development of the Financial Plan, Council will continue to provide permissive tax exemptions to non-profit societies where the value of permissive tax exemptions granted would be approximately 5% of the annual municipal levy.

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO.1540

A BYLAW TO IMPOSE A SEWER FRONTAGE TAX ON OWNERS OF LAND
PURSUANT TO THE PROVISIONS OF THE COMMUNITY CHARTER

WHEREAS the Council of the Corporation of the City of Enderby, is empowered by the Community Charter to impose and levy a frontage tax to meet the cost of works and services that benefit land within the Municipality;

AND WHEREAS certain costs have been incurred by the City in providing sewer services to land within its boundaries;

AND WHEREAS it is deemed desirable and expedient to impose and levy a frontage tax on land benefiting from such service to meet such costs;

NOW THEREFORE the Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "City of Enderby Sewer Frontage Tax Bylaw No. 1540, 2014".

2. In this bylaw, unless the context otherwise requires, "actual foot frontage" means the number of feet of a parcel of land which actually abuts on the work or highway;

"Assessor" means the Chief Financial Officer of the City of Enderby;

"Taxable foot frontage" means the actual foot frontage or, where applicable, the number of feet of a parcel of land deemed to abut on the work or highway, and in respect of which parcel the frontage tax is levied for the work or services;

"Total actual foot frontage" means the sum or the actual foot frontage of the parcels of land which actually abuts on the work or highways;

3. A tax shall be and is hereby imposed upon the owners of land or real property that is capable of being serviced with sewer by the Corporation whether or not such land or real property is connected to the said service or services; the aforesaid tax to be hereinafter referred to as the "frontage tax".

4. a) The Frontage Tax shall be levied in each year on each parcel of land aforementioned and the amount thereof, except as otherwise provided in the bylaw, will be the product of the taxable foot frontage and the annual rate.

b) The annual rate shall be \$2.33 per taxable foot frontage.

5. The frontage tax shall be in force and be effective until the complete discharge and satisfaction by the Corporation of all obligations presently incurred, and to be incurred, in respect of the aforesaid service.

6. For the purpose of the bylaw, a regularly shaped parcel of land is rectangular.

7. a) To place the frontage tax on a fair and equitable basis, the taxable foot frontage of the following parcels of land shall be the number of feet fixed by the Assessor:

i. a triangular or irregularly shaped parcel of land; or

- ii. a parcel of land wholly or in part unfit for building purposes; or
 - ii. a parcel of lane which does not abut on the work, but is nevertheless deemed to abut the work, as the case may be.
 - b) The Assessor, in fixing the taxable foot frontage under subsection (2), shall have due regard to:
 - i. the condition, situation, value and superficial area of the parcel as compared with other parcels of land; or
 - ii. the benefit derived from the sewer.
- 8. For the purpose of this bylaw:
 - a) Whereas the number of feet of a parcel of land which abuts a sewer main, has less than 50 feet frontage, the taxable foot frontages shall be deemed to be a minimum of 50 feet, and where such parcel has more than 100 feet of frontage, the taxable foot of frontage shall be deemed to be 100 feet.
 - b) Where the parcel of land is situated at the junction or intersection of highways, the taxable foot frontage shall be 70 percent of the actual foot frontage or alternately shall be not more than the stated maximum number of feet.
 - c) Where the front and rear boundaries of a parcel of land each abut on a highway, other than a lane, which for the purpose of this bylaw is defined as a highway having a width of 20 feet or less, the taxable foot frontage or alternately shall be not more than the stated maximum number of feet.
- 9. The provisions of Section 8 of the bylaw shall be subject to the provisions of Section 7 thereof.
- 10. The aforesaid taxes shall be considered to have been imposed on and from the 1st day of January 2014, and shall be due and payable at the office of the Collector of Taxes of the City of Enderby at the City Hall, Enderby, B. C., at the same time and in the same manner as the applicable property taxes.
- 11. Bylaw No. 1519, cited as City of Enderby Sewer Frontage Tax Bylaw No. 1519, 2013", is hereby repealed.

READ a FIRST time this ____ day of _____, 2014.

READ a SECOND time this _____ day of _____, 2014.

READ a THIRD time this ____ day of _____, 2014.

RECONSIDERED and ADOPTED this ____ day of _____, 2014.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

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THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1541

A BYLAW TO IMPOSE A WATER FRONTAGE TAX ON OWNERS OF LAND
PURSUANT TO THE PROVISIONS OF THE COMMUNITY CHARTER

WHEREAS the Council of the Corporation of the City of Enderby, is empowered by the Community Charter to impose and levy a frontage tax to meet the cost of works and services that benefit land within the Municipality;

AND WHEREAS certain costs have been incurred by the City in providing water services to land within its boundaries;

AND WHEREAS it is deemed desirable and expedient to impose and levy a frontage tax on land benefiting from such service to meet such costs;

NOW THEREFORE the Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "City of Enderby Water Frontage Tax Bylaw No. 1541, 2014".

2. In this bylaw, unless the context otherwise required, "actual foot frontage" means the number of feet of a parcel of land which actually abuts on the work or highway;

"Assessor" means the Chief Financial Officer of the City of Enderby;

"Taxable foot frontage" means the actual foot frontage or, where applicable, the number of feet of a parcel of land deemed to abut on the highway, and in respect of which parcel the frontage tax is levied for the work or services;

"Total actual foot frontage" means the sum of the actual foot frontage of the parcels of land which actually abut on the work or highways;

3. A tax shall be and is hereby imposed upon the owners of land or real property that is capable of being serviced with water by the Corporation whether or not such land or real property is connected to the said service or services; the aforesaid tax to be hereinafter referred to as the "frontage tax".

4. a) The Frontage Tax shall be levied in each year on each parcel of land aforementioned and the amount thereof, except as otherwise provided in the bylaw, will be the product of the taxable foot frontage and the annual rate.

b) The annual rate shall be \$2.36 per taxable foot frontage.

5. The frontage tax shall be in force and be effective until the complete discharge and satisfaction by the City of all obligations presently incurred, and to be incurred, in respect of the aforesaid service.

6. For the purpose of this bylaw, a regularly shaped parcel of land is rectangular.

7. a) To place the frontage tax on a fair and equitable basis, the taxable foot frontage of the following parcels of land shall be the number of feet fixed by the Assessor:

i. a triangular or irregularly shaped parcel of land; or

- ii. a parcel of land wholly or in part unfit for building purposes; or
 - iii. a parcel of land which does not abut on the work, but is nevertheless deemed to abut the work, as the case may be.
 - b) The Assessor, in fixing the taxable foot frontage under subsection (2), shall have due regard to:
 - i. the condition, situation, value and superficial area of the parcel as compared with other parcels of land; or
 - ii. the benefit derived from the water.
- 8. For the purpose of this bylaw:
 - a) Where the number of feet of a parcel of has less than 50 feet frontage, the taxable foot frontage shall be deemed to be a minimum of 50 feet, and where such parcel has more than 100 feet of frontage, the taxable foot frontage shall be deemed to be 100 feet.
 - b) Where the parcel of land is situated at the junction or intersection of highways, the taxable foot frontage shall be 70 percent of the actual foot frontage or alternately shall be not more than the stated maximum number of feet.
 - c) Where the front and rear boundaries of a parcel of land each abut on a highway, other than a lane, which for the purpose of this bylaw is defined as a highway having a width of 20 feet or less, the taxable foot frontage shall be not more than the stated maximum number of feet.
- 9. The provisions of Section 8 of the bylaw shall be subject to the provisions of Section 7 thereof.
- 10. The aforesaid taxes shall be considered to have been imposed on and from the 1st day of January 2014, and shall be due and payable at the office of the Collector of Taxes of the City of Enderby at the City Hall, Enderby, B.C., at the same time and in the same manner as the applicable property taxes.
- 11. Bylaw No. 1520, cited as City of Enderby Water Frontage Tax Bylaw No. 1520, 2013", is hereby repealed.

READ a FIRST time this _____ day of _____, 2014.

READ a SECOND time this _____ day of _____, 2014.

READ a THIRD time this _____ day of _____, 2014.

RECONSIDERED and ADOPTED this _____ day of _____, 2014.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1542

A BYLAW TO ESTABLISH FEES AND CHARGES FOR SERVICES AND INFORMATION

WHEREAS Council of the City of Enderby has adopted "City of Enderby Fees and Charges Bylaw No. 1479, 2010";

AND WHEREAS Council wishes to amend the fees and charges;

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1542, 2014".
2. Schedules "3, 4, 9" of "City of Enderby Fees and Charges Bylaw No. 1479, 2010" are deleted and Schedules "3, 4, 9" attached to and forming part of this bylaw are substituted therefore.

READ a FIRST time this ____ day of ____, 2014.

READ a SECOND time this ____ day of ____, 2014.

READ a THIRD time this ____ day of ____, 2014.

RECONSIDERED and ADOPTED this ____ day of ____, 2014

MAYOR

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE 3

SEWER USER FEES

Administered through the Sanitary Sewer Regulation Bylaw

DESCRIPTION	PER	MINIMUM CHARGE
APARTMENT	Unit	255.20
BAKERY	Unit	424.25
BARBER	Chair	145.35
BEAUTY	Chair	145.35
BODY SHOP	Unit	509.30
BED & BREAKFAST	Unit	160.25
BUTCHER SHOP	Unit	374.15
CAMPGROUND - TENT SPACE	Unit	42.45
CAMPGROUND - RV HOOKUP	Unit	86.05
CAMPGROUND - SANI DUMP	Unit	356.90
CARWASH (RECYCLABLE)	Stall	455.45
CARWASH (NON-RECYCLABLE)	Stall	780.20
CHURCH	Unit	255.20
CURLING RINK	Unit	1,242.05
DAYCARE	Unit	372.00
DENTAL OFFICE	Unit	325.85
DUPLEX /TRI-PLEX	Unit	288.75
GARAGE	Unit	441.60
HEALTH/FITNESS	Unit	238.15
HOSPITAL	Bed	170.40
HOTEL/MOTEL	Unit	160.50
HOTEL/MOTEL WITH POOL (FILTERED)	Unit	127.20
HOTEL/MOTEL WITH POOL (UNFILTERED)	Unit	255.20
INDUSTRY (1-5 PEOPLE)	Unit	275.45
INDUSTRY (EACH ADDITIONAL PERSON)	Person	26.90
LAUNDROMAT	Washer	160.50
LODGING/BOARDING HOUSE	Unit	197.60
MEDICAL CLINIC	Unit	350.10
MILL	Unit	401.30
OFFICE (0-2000 SQUARE FEET)	Unit	113.35
OFFICE (EACH ADDITIONAL 1000 SQUARE FEET)	1000 sq ft	14.15
POOL	Unit	2,138.85
PUBLIC HALLS	Unit	224.50
RECREATION HALL	Unit	186.40
RESTAURANT (1-10 SEATS)	Unit	231.50
RESTAURANT (EACH ADDITIONAL SEAT)	Seat	14.15
SCHOOL	Class	187.50
SINGLE FAMILY DWELLING	Unit	265.55
SINGLE FAMILY DWELLING WITH SECONDARY SUITE	Unit	371.75
SKATING RINK	Unit	2,138.85
STORE (0-1000 SQUARE FEET)	Unit	145.35
STORE (EACH ADDITIONAL 1000 SQUARE FEET)	Unit	45.10
STRATA/CONDO	Unit	255.20

SERVICE CONNECTIONS

- a) 100mm = dia. Sanitary Service At actual cost with minimum \$750.00 charge

- b) Greater than 100mm dia. Sanitary Service or any connection requiring asphalt or rock removal At Cost

- c) Robinson-Vetter on the Knoll sub-division: Actual Fee \$750.00

SCHEDULE 4

**WATER USER FEES
Administered through the Water and Sprinkling Regulation Bylaw**

DESCRIPTION	PER	MINIMUM CHARGE
APARTMENT	Unit	196.55
BAKERY	Unit	356.05
BARBER	Chair	122.45
BEAUTY	Chair	122.45
BED & BREAKFAST	Unit	132.35
BODY SHOP	Unit	436.55
BUTCHER SHOP	Unit	321.40
CAMPGROUND - TENT SPACE	Unit	50.00
CAMPGROUND - RV HOOKUP	Unit	101.30
CAR WASH (RECYCLABLE)	Stall	381.75
CAR WASH (NON-RECYCLABLE)	Stall	666.40
CHURCH	Unit	218.85
CURLING RINK	Unit	1,035.00
DAYCARE	Unit	330.50
DENTAL OFFICE	Unit	273.10
DRINKING WATER VENDOR	Unit	1,556.45
DUPLEX/TRI-PLEX	Unit	242.20
DWELLING POOL (FILTERED)	Unit	81.10
DWELLING POOL (UNFILTERED)	Unit	138.55
FARM/RANCH OUT BUILDINGS	Unit	218.80
GARAGE	Unit	367.55
HEALTH/FITNESS	Unit	207.80
HOSPITAL	Bed	153.05
HOTEL/MOTEL	Unit	132.35
HOTEL/POOL (FILTERED)	Unit	111.15
HOTEL/POOL (UNFILTERED)	Unit	218.80
INDUSTRY (1-5 PERSONS)	Unit	241.65
INDUSTRY (EACH ADDITIONAL PERSON)	Person	26.05
IRRIGATION	Unit	7,441.40
LAUNDROMAT	Washer	133.45
LODGING/BOARDING HOUSE	Unit	166.20
MEDICAL CLINIC	Unit	292.10
METERED	1st 180,000 liters	239.50
METERED	per 4,500 liters Over 180,000 liters	2.45
MILL	Unit	326.20
NURSERY/GREENHOUSE	Unit	423.85
OFFICE (0-2000 SQUARE FEET)	Unit	98.80
OFFICE (EACH ADDITIONAL 1000 SQUARE FEET)	1000 sq ft	14.80
OUT OF TOWN PARCEL TAX	Unit	291.60
POOL	Unit	1,771.20
PUBLIC HALLS	Unit	193.85
RECREATION HALL	Unit	265.80
RESTAURANT (1-10 SEATS)	Unit	200.85
RESTAURANT (EACH ADDITIONAL SEAT)	Seat	14.80
SCHOOL	Class	160.25
SINGLE FAMILY DWELLING	Unit	242.20
SINGLE FAMILY DWELLING WITH SECONDARY SUITE	Unit	339.10
SINGLE FAMILY DWELLING NON-METERED*	Unit	726.40
SKATING RINK	Unit	1,771.20
STORE (0-1000 SQUARE FEET)	Unit	122.45
STORE (EACH ADDITIONAL 1000 SQUARE FEET)	1000 sq ft	39.50
STRATA/CONDO	Unit	196.55
METERED - OUT OF TOWN	1st 180,000 liters	242.20
METERED - OUT OF TOWN	Per 4,500 liters over 180,000 liters	2.50

*Single Family Dwellings where consumer has opted out of metering

MISC. CHARGES

Connection Charge

Size	Replace Existing Connection	New Connection
19mm	At cost with minimum \$275 charge	At cost with minimum \$275 charge
Robinson-Vetter Subdivision on Knoll	N/A	Actual \$275 charge
25mm	At cost with minimum \$300 charge	At cost with minimum \$300 charge
32mm and larger	At cost with minimum \$900 charge	At cost with minimum \$900 charge

Meter Installation

At cost with deposit of \$900.00

Failure or Refusal to Have a Water Meter Installed

\$750 over and above the cost of the water meter for the installation of the chamber plus any additional costs that pertain to installing the water meter outside the building.

Meter Reading Request

Per request \$25.00.

Hydrant Use

Water Usage

Application fee	\$50.00
Fee per day or part thereof	\$50.00
Water Wrench Deposit.....	\$35.00

Supply of Water to Vendors for Resale

Annual charge	\$1,000
Volume charge per 4,500 litre	\$ 2.20

Turn-On Turn-Off

Turn-Off for discontinuance of service.....	\$50.00
Turn-Off for temporary repairs.....	\$50.00
Turn-On	\$25.00

Note: No credit or rebate of charges paid or payable for the current calendar year will be granted following the cessation of service.

SCHEDULE 9

GARBAGE COLLECTION AND CURBSIDE RECYCLING

The following rates shall be paid for the garbage collection and disposal, Curbside recycling and processing under the terms of this bylaw:

Garbage Collection:

- a) Garbage Collection: \$98.60 per residential premise per annum
- b) "Residential Garbage Collection" sticker: \$1.50 per sticker

Recycling :

- a) Curbside pick-up: \$7.65 per residential premise per annum

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1543

BEING A BYLAW FOR THE LEVYING OF RATES FOR MUNICIPAL, REGIONAL HOSPITAL DISTRICT, REGIONAL LIBRARY, AND REGIONAL DISTRICT PURPOSES FOR THE YEAR 2014

The Council of the City of Enderby, in the Province of British Columbia, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "City of Enderby Annual Tax Rate Bylaw No. 1543, 2014".
2. The following rates are hereby imposed and levied for the year 2014:
 - (a) For all lawful and general purposes of the municipality on the value of land and improvements taxable for General Municipal purposes, rates appearing in Schedule "A" attached hereto and forming part of the bylaw.
 - (b) For hospital purposes on the value of land and improvements taxable for Regional Hospital District purposes, rates appearing in Schedule "A" attached hereto and forming part of this bylaw.
 - (c) For library purposes on the value of land and improvements taxable for Regional Library purposes, rates appearing in Schedule "A" attached hereto and forming part of this bylaw.
 - (d) For regional district purposes on the value of land and improvements taxable for Regional District purposes, rates appearing in Schedule "A" attached hereto and forming part of this bylaw.
3. The minimum amount of taxation upon a parcel or real property shall be One Dollar (\$1.00).
4. Bylaw No. 1523, cited as "City of Enderby Annual Tax Rate Bylaw No. 1523, 2013, is hereby repealed.

READ a FIRST time this ____ day of _____, 2014.

READ a SECOND time this ____ day of _____, 2014.

READ a THIRD time this ____ day of _____, 2014.

RECONSIDERED and ADOPTED this ____ day of _____, 2014.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Property Class	General Municipal	North Okanagan/ Columbia Shuswap Regional District Hospital	Regional Library	Regional District
1 Residential	3.5665	0.3312	0.2662	0.9423
2 Utility	19.2382	1.1592	1.5975	3.2980
5 Light Industry	9.1720	1.1261	0.9052	3.2038
6 Business	6.9878	0.8114	0.6523	2.3086
8 Recreation	-	0.3312	0.2662	0.9423
9 Farm	3.0654	0.3312	0.2662	0.9423

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**Regional District of North Okanagan
Building Permit Detail Report for Mar 2014**

**THERE ARE NO PERMITS FOR THE PERIOD
For Area: Enderby**

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Day: Area:	Permit: Cost:	Owner:	Construction Location:	Builder:	Permit Desc: Units:	Value: Fir Area:	Cumulative TOTAL:

**FOR EXTERNAL DISTRIBUTION: Under the Freedom of Information and Protection of
Privacy Act this report is available for public distribution.**



Regional District of North Okanagan Building Inspections Statistical Report for Mar 2014

Class:	Electoral Areas:		Armstrong		Enderby		Lumby		Spallumcheen						
	H Units:	Permits:	Value:	H Units:	Permits:	Value:	H Units:	Permits:	Value:	H Units:	Permits:	Value:			
Residential	3	11	\$1,128,780	1	2	\$260,000	0	0	\$0	2	2	\$439,300	2	4	\$554,500
Residential YTD	7	21	\$2,265,180	1	2	\$260,000	0	0	\$0	3	4	\$682,300	2	6	\$585,580
Commercial	0	0	\$0	0	1	\$27,000	0	0	\$0	0	1	\$70	0	0	\$0
Commercial YTD	0	1	\$80,000	0	1	\$27,000	0	0	\$0	0	1	\$70	0	0	\$0
Industrial	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0
Industrial YTD	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0
Public	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0
Public YTD	0	1	\$600	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0
Agricultural	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0
Agricultural YTD	0	2	\$220,000	0	0	\$0	0	0	\$0	0	0	\$0	0	2	\$74,400
TIs for Month	3	11	\$1,128,780	1	3	\$287,000	0	0	\$0	2	3	\$439,370	2	4	\$554,500
Same Month Prev Yr	2	8	\$421,500	0	2	\$4,350	0	3	\$162,600	1	1	\$235,000	4	8	\$1,250,000
Yr to Date	7	25	\$2,565,780	1	3	\$287,000	0	0	\$0	3	5	\$682,370	2	8	\$659,980
Last Yr to Date	3	16	\$1,184,500	0	6	\$149,350	0	6	\$227,600	1	3	\$263,000	7	13	\$2,329,000

Totals for all Areas:

Year To Date	Units	Permits	Value
Year To Date	13	41	\$4,195,130.00
Last Year To Date	11	44	\$4,153,450.00

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: April 10, 2014
Subject: Wastewater Annual Report

RECOMMENDATION

THAT Council receives the City of Enderby 2013 Wastewater Annual Report for information.

BACKGROUND

The City of Enderby is required to produce an annual report in accordance with its wastewater discharge permit as issued by the Ministry of Environment. After Council receives the report, it will be forwarded to the Section Head of Environmental Management for the region.

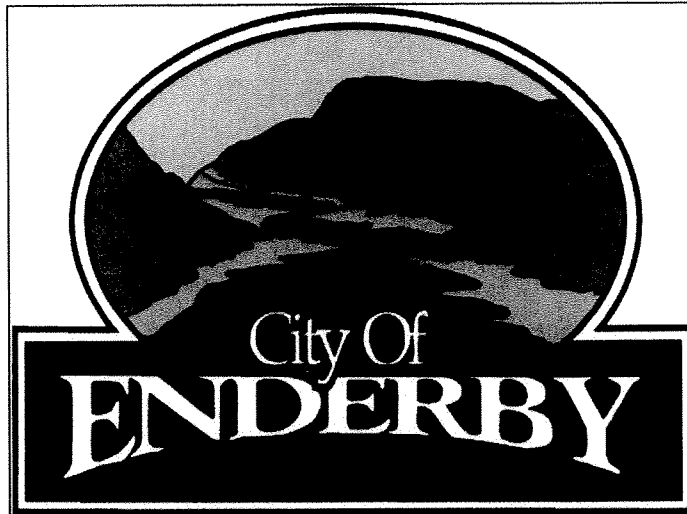
Highlights

- City of Enderby effluent quality complied with its permit requirements for all of 2013;
- The average daily effluent was 2,010 m³, which is 155 m³ less per day than 2012;
- There were no overflow events;
- There was one 18-day period when effluent exceeded the daily discharge limit of 3,400 m³ during significant rain, inflow, and infiltration events;
- The City is taking steps to reduce inflow and infiltration, which involves identifying problems and implementing solutions such as reducing leaks around manholes and using cured in place piping to fix pipe deficiencies without disrupting above-grade infrastructure.
- The City of Enderby's wastewater system, inclusive of treatment and collection, has a replacement value of \$29,896,140.
- The total loss in value to the system, representing the City's infrastructure deficit, is \$15,946,834 or 53% of the total value.
- In 2013, the City contributed \$110,750 to its sewer reserve fund, increasing the balance to \$319,264.

Respectfully submitted,

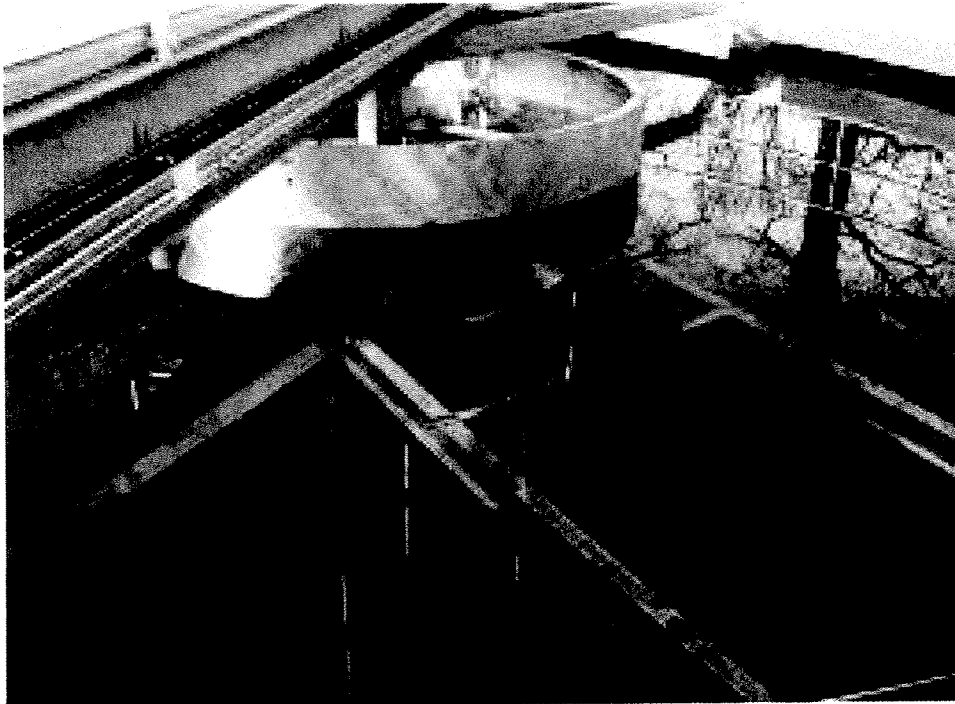


Tate Bengtson
Chief Administrative Officer



Wastewater Annual Report 2013

MOE Permit Number PE-203



April 10, 2014

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Executive Summary

The Wastewater Annual Report is produced in compliance with Section 13 of Waste Discharge Permit PE-00203, issued by the Ministry of Environment to the City of Enderby. Enderby possesses a Class II Wastewater Collections System and a Class III Wastewater Reclamation Facility (WWRP). It provides primary, secondary, and tertiary treatment prior to discharge into the receiving environment.

The WWRP produced excellent quality of effluent in 2013. The average effluent flow was 2,010 m³ per day, which is a reduction of 155 m³ per day from the 2012 average. Similarly, the maximum daily flow experienced a reduction from a 2012 high of 5,681 m³ in a single day to 4,551 m³ on June 27, 2013.

There were 18 days when the WWRP operated in excess of its discharge limit due to inflow and infiltration during high water. During this period, the quality of effluent remained within permit parameters. The excess flow was reported to the Ministry of Environment. There were no overflow events. By contrast, the daily discharge limits were exceeded from June 18 to July 21 in 2012 due to the 40-year flood event caused by the Shuswap River.

The collection system is operating reasonably well considering the age of the infrastructure. Areas of high inflow and infiltration within the collection system are being investigated for future correction.

As of 2013, the City of Enderby has a Chief Operator (contracted to Corix Utilities), a Systems Operator with Level II Wastewater Treatment certification (on leave for 2013), a Systems Operator with Level I Wastewater Treatment certification, a Lead Hand who has completed Operator-in-Training training and passed the associated examination, and three junior Operators-in-Training.

Overview

The Wastewater Annual Report is produced in compliance with Section 13 of Waste Discharge Permit PE-00203, issued by the Ministry of Environment to the City of Enderby.

Enderby is located in the North Okanagan Region of British Columbia. It is 4.26 km² in size and has a population of 2,932 persons (2011 Census). Enderby possesses a Class II Wastewater Collection System and a Class III Wastewater Reclamation Facility (WWRP). It provides primary, secondary, and tertiary treatment prior to discharge into the receiving environment. The City of Enderby Public Works staff operate the WWRP. Corix Utilities provides Chief Operator oversight and guidance.

The WWRP was built in 1967 and services the majority of the population of the City of Enderby, as well as several customers on the Splotsin reserve. It is located along the bank of the Shuswap River. Effluent from the WWRP is discharged into the Shuswap River. In 2003, the facility was upgraded with the addition of UV disinfection. In 2009, the facility commissioned a new circular clarifier. In 2011, the facility had a centrifuge installed to improve sludge handling.

The WWRP produced excellent quality of effluent in 2013. The average effluent flow was 2,010 m³ per day, which is a reduction of 155 m³ per day from the 2012 average. Similarly, the maximum daily flow experienced a reduction from a 2012 high of 5,681 m³ in a single day to 4,551 m³ on June 27, 2013.

The collection system consists of 23,750 meters of pipe and 9 lift stations located at: Peacher Crescent; Red Rock Crescent; Princess Street; Meadow Crescent; Brickyard Road; Kate Street; Kildonan Avenue; Riverdale Drive; and McGowan Street.

The collection system is operating reasonably well considering the age of the infrastructure. Areas of high inflow and infiltration within the collection system are being investigated for future correction.

Permit

In accordance with Permit PE-00203, the City of Enderby is authorized to discharge effluent to the Shuswap River from a municipal sewage plant subject to the following conditions:

1. The maximum authorized rate of discharge is 3,400 m³ per day.
2. The characteristics of the effluent shall be equivalent or better than:
 - a. 5-day Biochemical Oxygen Demand of 45 mg/L;
 - b. Total Suspended Solids of 60 mg/L;
 - c. Free chlorine residual prior to dechlorination of between 0.5 mg/L and 1.0 mg/L and not less than one hour's contact time at average flow rates;
 - d. Dechlorinated prior to discharge to reduce the free chlorine residual below detectable limits;
 - e. Sludge disposed in a manner authorized by the Regional Waste Manager.
3. Grab samples taken on a daily basis and analysed for free and total chlorine;
4. Grab sample taken on a monthly basis that is analysed for:
 - a. Total Suspended Solids (non-filterable residue), mg/L;
 - b. 5-day Biochemical Oxygen Demand, mg/L;
 - c. Total Phosphorus, Ortho Phosphorus, and Total Dissolved Phosphorus, mg/L;
 - d. Fecal Coliforms, MPN/100 ml;
 - e. Free and Total Chlorine Residual, mg/L.
5. Measure daily flow and record once per day; and
6. Complete an Annual Report.

Operators

As of December 31, 2013, the City of Enderby has a Chief Operator (contracted to Corix Utilities), a Systems Operator with Wastewater Treatment II, a Systems Operator with Wastewater Treatment I, a Lead Hand who has completed an Operator-in-Training course, and three junior Operators-in-Training. The Systems Operator with Wastewater Treatment II was on leave for all of 2013.

Operator	Position	Certification
Tyrone McCabe (Corix)	Chief Operator	WWT IV
Clayton Castle	Lead Hand	OIT
Ida Arcand	Systems Operator II	WWT II, WT I, WD I
Kevin Walters	Systems Operator I	WWT I, WT I
Jamie Prevost	Utility Operator III	OIT
Robert Hubley	Utility Operator III	OIT
Sheldon Tokairin	Utility Operator III	OIT
WT – Water Treatment, WWT – Wastewater Treatment, WD – Water Distribution, WWC – Wastewater Collection, OIT – Operator in Training		

The City commenced its Chief Operator contract with Corix Utilities in 2012 to comply with certification requirements for operating the WWRP. The City has also identified training targets for staff focusing on wastewater operations. In 2014, the Lead Hand will enroll in Wastewater Collection I.

Excess Discharge and Overflows

There was one period of excess discharge in 2013. During this period, the quality of effluent remained within permit parameters. The rain events associated with this period were in excess of a five-year return period. There were no overflow events.

1. Heavy rains and high water from June 20 to July 12 caused the WWRP to exceed the daily discharge permit limits of 3,400 m³ per day on 18 days. The maximum daily discharge was 4,551 m³ on June 27.

The effluent quality remained high, but the amount of rain and the high groundwater table significantly increased inflow and infiltration, and thus influent to the Wastewater Plant.

By contrast, in 2012, which was subject to a 40-year flood event, the daily discharge exceeded permit limits from June 18 to July 21.

This event was reported to the Ministry of Environment.

Measures are being undertaken to reduce inflow and infiltration in the future. This involved analysing lift station pump activity to determine areas most likely subject to inflow and infiltration. That information will then be used to determine locations needing further investigation by camera. Depending on the nature of the deficiency and the surrounding area, solutions may include cured in place piping (CIPP) and reducing leaks around manholes.

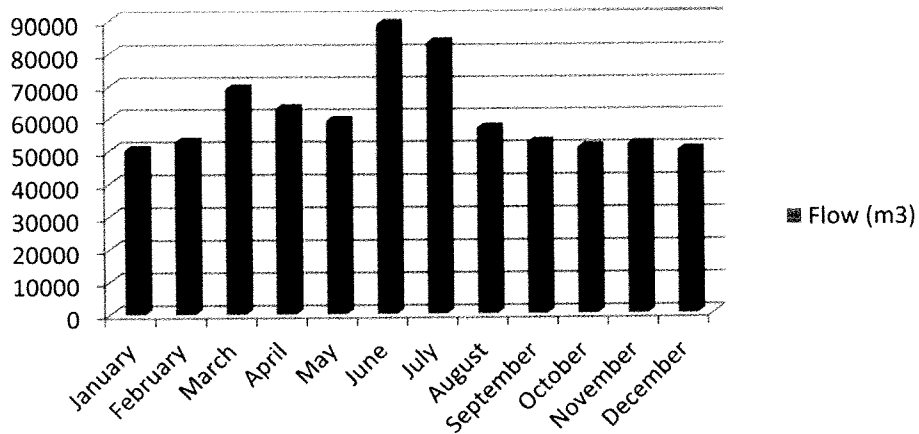
Infrastructure Value, Deficit and Renewal

The City of Enderby's wastewater system, inclusive of treatment and collection, has a replacement value of \$29,896,140. The total loss in value to the system, representing the City's infrastructure deficit, is \$15,946,834 or 53% of the total value. The remaining value is \$16,086,325 or 47% of the total value. In 2013, the City contributed \$110,750 to its sewer reserve fund, increasing the balance to \$319,264.

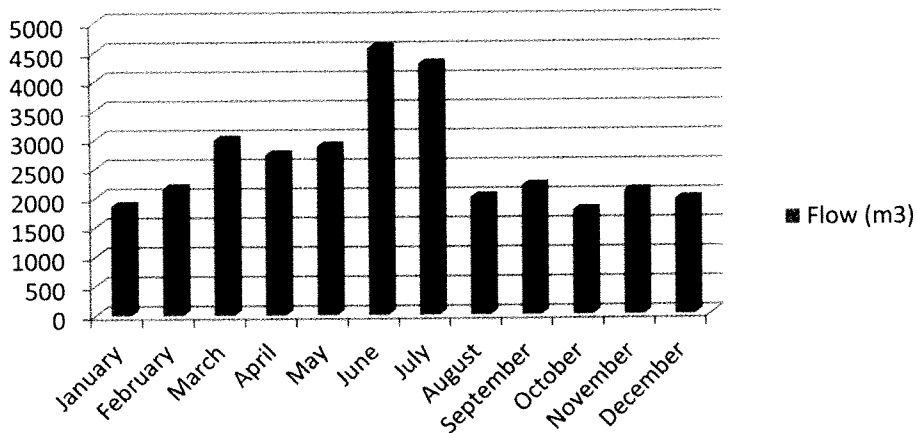
In order to deal with its infrastructure deficit, the City has committed to increasing its sewer revenues by a minimum of 1% per year, which will be invested in recapitalization. While this amount represents a relatively small proportion of the shortfall, it is hoped that the demonstrated commitment to infrastructure renewal and asset management can position the City to partner with senior government on future infrastructure grant programs.

Flow Data Monthly and Historical Trends

Total Flow by Month (m3)



Maximum Daily Flow by Month (m3)



There was a decrease in both the average daily flows and the maximum daily flows in 2013. This is likely explained by the overland flooding in 2012.

All units in m ³	2013	2012	2011	2010	2009	2008
Average Daily Flow	2010	2165	1954	1690	1787	1725
Maximum Daily Flow	4551	5681	3305	3152	2981	2631

Laboratory Analytical Data

Test	3-Jan-13	30-Jan-13	26-Feb-13	27-Mar-13	30-Apr-13	28-May-13	25-Jun-13	25-Jul-13	29-Aug-13	26-Sep-13	30-Oct-13	27-Nov-13	17-Dec-13
BOD, 5-day	0	0	0	0	0	0	0	0	0	0	0	0	0
BOD, 5-day Carbonaceous	0	0	0	0	0	0	0	0	0	0	0	0	0
Chemical Oxygen Demand	21	28	20	15	16	16	10	16	25	6	22	13	7
Coliforms, Fecal (MPN)	0	0	0	0	0	0	3	0	3	3.6	0	0	0
Coliforms, Total (MPN)	0	0	0	0	0	0	7.3	3.6	15	3.6	0	0	0
Conductivity (EC)	520	507	647	682	597	610	672	506	445	453	453	482	501
E. coli (MPN)	0	0	0	0	0	0	3	0	3	3.6	0	0	0
Nitrogen, Ammonia as N, Total	0	0.141	0.056	0.067	0.067	0.045	0.046	0.059	0.699	0.23	0.189	0.082	0.162
Nitrogen, Ammonia as N, Un-ionized													
Nitrogen, Nitrate as N	22.3	22.1	19.7	16.7	20.3	14.3	10.8	17	20.8	25.9	26.4	24.8	24.8
Nitrogen, Nitrate+Nitrite as N	22.3	22.1	19.7	16.7	20.3	14.3	10.8	17	20.8	25.9	26.4	24.8	24.8
Nitrogen, Nitrite as N	0	0	0	0	0	0	0	0	0	0	0	0	0
Nitrogen, Organic				2.55									
Nitrogen, Total	24.1	23.1	27	19.4	21.8	15.9	12.6	18.8	25.9	27.8	28.6	27	26.7
Nitrogen, Total Kjeldahl	1.74	1	7.33	2.62	1.59	1.69	1.8	1.85	5.08	1.92	2.12	2.14	1.87
pH	7.02	7	7.34	7.42	7.33	7.33	7.75	7.29	6.54	6.02	4.58	6.79	6.66
Phosphate, Ortho as P			1.12	0.9	1.99	1.55	0.9	2.61	3.03	1.56	2.17	2.12	1.07
Phosphorus, Total Kjeldahl			1.37	1.04	2.28	1.84	1.05	3.04	5.91	4.45	4.25	3.94	3.34
Phosphorus, Total Kjeldahl Dissolved			1.25	0.97	2.02	1.58	0.99	2.77	3.81	1.96	3.82	3.81	1.43
Solids, Total Suspended	2	5	4	1	5	0	1	0	8	2	4	6	4
Solids, Volatile Suspended	2	5	4	2	5	0	1	0	8	2	4	5	4
Temperature					22.9	22.3	21.8	21.7	22.6	22.4	20.1	21.4	21.4
Turbidity	3	3	1.6	1.6	1.5	1.6	1.6	2.3	6	2.8	4.3	1.8	3

* A value of "0" may also mean less than reportable detection limit.

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: March 14, 2014
Subject: Ray Brown Wastewater Treatment Plant Operator-in-Training Certification

RECOMMENDATION

THAT Council receives and files this memorandum.

BACKGROUND

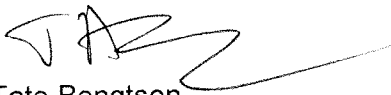
Management is pleased to advise Council that City of Enderby Utility Worker II, Ray Brown, has recently obtained his Operator-in-Training Certification for Wastewater Treatment from the Environmental Operators Certification Program (EOCP).

A Wastewater Treatment operator addresses tasks associated with: controlling the flow and processing of wastewater, residuals, and finished water/effluent; monitoring critical infrastructure; interpreting sample results; operating valves, gates, pumps, and other mechanical devices; performing laboratory analyses, performing plant maintenance duties, and providing recommendations to supervisory personnel on operational matters.

Ray pursued the educational portion of his certification requirement through distance education and was certified after writing an examination. Prior to writing the examination, Ray had to complete the equivalent of three months of operating hours at the City's wastewater treatment plant.

The Operator-in-Training is a critical first step towards being certified as a Level I or higher operator. The City's wastewater treatment plant is rated Class III and the City must work towards ensuring that its operators charged with responsibility for the plant have obtained the corresponding level of certification.

Respectfully submitted,



Tate Bengtson
Deputy Chief Administrative Officer

Bettyann Kennedy

From: Anna Warwick Sears [anna.warwick.sears@obwb.ca]
Sent: April 14, 2014 3:16 PM
To: info@abbotsford.ca; postmaster@burnaby.ca; admin@cachecreek.info; ssantarossa@crd.bc.ca; castlegar@castlegar.ca; info@rdck.bc.ca; municipalhall@csaanich.ca; info@chilliwack.com; inquiries@csrd.bc.ca; administration@comoxvalleyrd.ca; feedback@coquitlam.ca; cvrd@cvrd.bc.ca; hales@cranbrook.ca; info@creston.ca; clerks@delta.ca; info@cityofenderby.com; info@rdek.bc.ca; cityhall@fernien.ca; info@esquimalt.ca; info@fvrd.bc.ca; enquiries@golden.ca; info@grandforks.ca; info@greenwoodcity.com; info@harrisonhotsprings.ca; lcondon@highlands.ca; info@hope.ca; information@islandstrust.bc.ca; info@kamloops.ca; admin@kaslo.ca; cao@keremeos.ca; info@kimberley.ca; ekumar@rdkb.com; info@ladysmith.ca; general@lakecowichan.ca; info@langleycity.ca; info@tol.bc.ca; districtofloganlake@loganlake.ca; info@lumby.ca; info@merritt.ca; info@metchosin.ca; icentre@metrovancover.org; midwaybc@shaw.ca; info@mission.ca; admin@montrose.ca; info@nakusp.com; flong@nelson.ca; office@newdenver.ca; postmaster@newwestcity.ca; info@portcoquitlam.ca; cityhall@quesnel.ca; cityclerk@city.pg.bc.ca; admin@revelstoke.ca; cityhall@rossland.ca; cityclerk@richmond.ca; info@salmo.ca; cityhall@salmonarm.ca; cityhall@sicamous.ca; admin@sidney.ca; info@villageofslocan.ca; clerkswebmail@surrey.ca; admin@tnrd.ca; info@trail.ca; info@vancouver.ca; publicsv@victoria.ca; webmaster@whiterockcity.ca
Cc: Doug Findlater; Stu Wells (swells@osoyoos.ca); James Littley; Corinne Jackson; Nelson Jatel; Lisa Scott (oasiss@shaw.ca)
Subject: Letters calling for action on invasive zebra mussels
Attachments: 140410 Ltr to DFO re Urgency of Invasive Mussels.pdf; 140410 Ltr to Prov re Urgency of Invasive Mussels.pdf

Dear Municipal and Regional District CAOs,

The Okanagan Basin Water Board is sending the attached letters to Premier Clark/Minister Polak, and to federal Ministers Shea/Blaney, on the need for urgent action to prevent invasive zebra and quagga mussels from entering B.C. On behalf of the Water Board, I would like to invite and encourage other local government Boards and Councils to consider sending letters of their own to these elected officials. The economic, environmental, social and infrastructure impacts of these mussels are likely to be common and widespread in most freshwater lake and river systems in southern B.C.

The actions requested in these letters are consistent with a recommendation endorsed by UBCM in 2013 (see below). The urgency of this issue was highlighted by the recent near-miss in Osoyoos, when a boat with visible invasive mussels was stopped and voluntarily decontaminated on March 12th. The Okanagan Basin Water Board would like to see more funds allocated, and rapid action by the federal and provincial governments, leading to boat inspections and ramped up public outreach.

The Federal Government does not have current concrete action plans to inspect and hold boats (with invasive mussels) at the US border. Draft regulations are being developed (Federal Aquatic Species Regulation) which would authorize CBSA agents to hold boats with evidence of invasive mussels to be held at the border and call BC Ministry of Environment experts to confirm and take action if necessary.

The western provinces share information on current initiatives and information related to invasive species, including mussels. Manitoba is doing some eradication of invasive mussels in Lake Winnipeg and has requested (provincial) funds to decontaminate boats found to have the invasive mussels. They have committed to increased monitoring. Saskatchewan is trying to increase the profile of the threat of invasive mussels, but are just starting to ramp up their efforts. Alberta has allocated funds for 5 (voluntary) boat inspection stations, but has no legislation. All four western provinces are requesting provincial funding be allocated for invasive species initiatives. Even if there are inspections south and east of BC, it is desirable to run our own boat inspections for several reasons including: a) no inspections

station is open 24hrs and not all roads are monitored; b) each inspection does not only mean an opportunity to find mussels, but it is also an outreach effort to inform individuals moving boats, either recreationally or commercially, about BC's regulations and the risk these mussels pose to BC's freshwater environment.

The Okanagan Basin Water Board is an inter-jurisdictional local government agency, representing the shared water interests of the three Okanagan regional districts and their member municipalities.

Please don't hesitate to contact me if you have additional ideas, questions or concerns.

Anna Warwick Sears

Anna Warwick Sears, Ph.D.
Executive Director
Okanagan Basin Water Board
1450 KLO Road
Kelowna, BC V1W 3Z4

Phone: (250) 469-6251
Email: anna.warwick.sears@obwb.ca
Twitter: @AnnaWSears
Website: www.obwb.ca
Building Bridges blog: www.obwb.ca/blog

2013 UBCM Resolution B76 INVASIVE ZEBRA & QUAGGA MUSSELS (Endorsed)

Okanagan-Similkameen RD

WHEREAS species introductions are the leading cause of biodiversity loss in lake ecosystems and are a growing threat to aquaculture in the Canadian coastal ecosystems;

AND WHEREAS invasive non-indigenous species are recognized as one of the most serious environmental problems in the world:

THEREFORE BE IT RESOLVED that UBCM request the federal and provincial governments to take immediate action to implement legislation and border controls whereby owners of aquatic equipment are obligated to prevent the spread of invasive Zebra and Quagga mussels to the province of British Columbia.

ENDORSED BY THE SOUTHERN INTERIOR LOCAL GOVERNMENT ASSOCIATION
UBCM RESOLUTIONS COMMITTEE RECOMMENDATION: Endorse

UBCM RESOLUTIONS COMMITTEE COMMENTS:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting that the provincial and federal governments implement legislation and border controls to ensure that owners of aquatic equipment are obligated to prevent the spread of invasive Zebra and Quagga mussels. However, the Committee notes that members endorsed resolution 2012-LR2, which asked the Province of BC to take immediate measures to protect the lakes of British Columbia from introduction of Quagga and Zebra mussels through mandatory inspections of vessels being transported from Quagga or Zebra mussel infested waters.

As well, the Committee notes that the UBCM membership has consistently endorsed resolutions calling on the Province as well as the federal government to undertake measures to prevent the establishment and spread of invasive species in BC (2011-B44, 2010-B29, 2008-B71, 2008-B86, 2007-B30, 2007-B31, 2006-B32, 2005-B25, 2004-B72, 2003-B81).



Hon. Gail Shea, P.C., M.P.
Minister of Fisheries and Oceans
Parliament Buildings, Wellington Street
Ottawa, ON K1A 0A6

Hon. Steven Blaney, P.C., M.P.
Minister of Public Safety
House of Commons
Ottawa, ON K1A 0A6

April 10, 2014

Re: Urgent need to prevent invasive mussels from entering B.C.

Dear Ministers Shea and Blaney,

The Okanagan Basin Water Board (OBWB) is extremely concerned about the need for action to prevent invasive zebra and quagga mussels from entering B.C. which could irrevocably harm our environment, economy, and way of life. The mussels would impact every water intake, outfall, boat and dock in our lakes, and all other in-lake infrastructure. Our sense of urgency arises from a recent near-miss that exposed gaps in policy and preparation.

On March 12 this year, an alert Canada Border Official noticed visible invasive mussels on the hull of a boat from the Southwestern U.S.A. and which was supposed to be launched in Okanagan Lake. Working with B.C. Conservation Officers and a cooperative transport company, the boat was decontaminated and released. While we strongly commend the commitment and professionalism of the border agent and conservation officers, and the interagency cooperation they displayed, we note:

- There is no federal legislation in place to prevent a mussel-infested boat from being imported to Canada. The necessary changes to the federal fisheries regulations have been pending for more than a year. We urge rapid passage of these regulations by the Government of Canada.
- The Border Services agent had not received training about mussels, and knew about the issue only from public outreach in Osoyoos. OBWB staff and partner organizations have had several informal conversations with agents who wish to have training, which could be done by provincial Ministry of Environment staff.
- The cost of implementing a boat inspection program would be a fraction of the economic losses from a zebra or quagga mussel infestation. The most conservative estimate is that an invasion would cost \$20 million/year in B.C., but our own study puts the figure at more than \$40 million in the Okanagan alone.

On behalf of the OBWB, I respectfully request that the Government of Canada move quickly to pass the regulations prohibiting transport of invasive zebra and quagga mussels into Canada. We further request that the Ministry of Fisheries and Oceans and the Ministry of Public Safety allocate funds, and enable, train, and equip Canada Border Agents to inspect boats for invasive aquatic species and prohibit their entry without decontamination of the watercraft.

Please give this matter high priority in your ministries. Time is of the essence. You will find many allies and local partners in your efforts.

Sincerely,

A handwritten signature in cursive script that reads "Doug Findlater".

Doug Findlater, Chair
Okanagan Basin Water Board

CC:

- Regional District Chairs for North Okanagan, Central Okanagan, and Okanagan-Similkameen Regional Districts;
- Okanagan Municipalities: Enderby, Armstrong, Spallumcheen, Vernon, Coldstream, Lake Country, Kelowna, West Kelowna, Peachland, Summerland, Penticton, Oliver, Osoyoos;
- Chiefs Executive Council, Okanagan Nation Alliance;
- Okanagan MLAs: Premier Christy Clark, Minister Steve Thomson, Eric Foster, Norm Letnick, Dan Ashton, Linda Larson, Jackie Tegart, Greg Kylo.
- Okanagan MPs: Ron Cannan, Dan Albas, Colin Mayes, Alex Atamanenko;



Premier Christy Clark
Parliament Buildings
Victoria, B.C. V8V 1X4

Hon. Mary Polak, Minister
B.C. Ministry of Environment
PO Box 9047 STN PROV GOVT
Victoria, B.C. V8W 9E2

April 10, 2014

Re: Urgent need to prevent invasive mussels from entering B.C.

Dear Premier Clark and Minister Polak,

The Okanagan Basin Water Board (OBWB) is extremely concerned about the need for action to prevent invasive zebra and quagga mussels from entering B.C. which could irrevocably harm our environment, economy, and way of life. The mussels would impact every water intake, outfall, boat and dock in our lakes, including infrastructure like the W.R. Bennett Bridge. As we noted in our March 20, 2014 memo to the Okanagan Caucus, our sense of urgency arises from a recent near-miss that exposed gaps in policy and preparation.

On March 12 this year, an alert Canada Border Official noticed visible invasive mussels on the hull of a boat from the Southwestern U.S.A. and which was supposed to be launched in Okanagan Lake. Working with B.C. Conservation Officers and a cooperative transport company, the boat was decontaminated and released. While we strongly commend the commitment and professionalism of the border agent and conservation officers, and the interagency cooperation they displayed, we note:

- There is no federal legislation in place to prevent a mussel-infested boat from being imported to Canada. The necessary changes to the federal fisheries regulations have been pending for more than a year. We strongly urge assistance from the Government of B.C. to request rapid passage of these regulations by the Government of Canada.
- The provincial plan for preventing invasive mussels has not yet been completed.
- The Border Services agent had not received training about mussels, and knew about the issue only from public outreach in Osoyoos. OBWB staff and partner organizations have had several informal conversations with agents who desire training, which should be done by provincial staff at MOE.
- The closest publicly-owned decontamination stations are in Nelson and Kamloops, so a private station had to be located on the morning of March 13.
- We understand that the Invasive Species Council of B.C.'s plan for the Okanagan this year is primarily to rely on voluntary distribution of printed materials by outdoor recreation groups.
- Local invasive species groups provide the only consistent boater outreach in the Interior. They rely solely on grants, and have no consistent funding. For example, the Okanagan and Similkameen Invasive Species Society applied for four separate grants, but only received funding from the OBWB. Because of this, their boater outreach will be far less than 2013.

- We believe the funding shortfalls would best be addressed through a cost-neutral boat/trailer sticker program to fund invasive mussel prevention, and we urge the B.C. Ministry of Environment to initiate a business planning process as soon as possible.
- The cost of implementing a boat inspection program would be a fraction of the economic losses from a zebra or quagga mussel infestation. The most conservative estimate is that an invasion would cost \$20 million/year in B.C., but our own study puts the figure at more than \$40 million in the Okanagan alone.

On behalf of the OBWB, I respectfully request that the Government of B.C. move quickly to complete their aquatic invasive species control plan, establish a boat inspection program at the US/Canada and Alberta/B.C. borders, increase the number of trained Conservation Officers in the Southern Interior, and invest in sufficient decontamination equipment that can be easily accessed when and where needed. We further request that the province move swiftly to design and implement a cost-neutral boat registration and sticker program to raise funds for these measures and to support expanded, on-the-ground boater education programs by invasive species prevention groups in B.C.

Time is of the essence.

Sincerely,



Doug Findlater, Chair
Okanagan Basin Water Board

CC:

- Regional District Chairs for North Okanagan, Central Okanagan, and Okanagan-Similkameen Regional Districts;
- Okanagan Municipalities: Enderby, Armstrong, Spallumcheen, Vernon, Coldstream, Lake Country, Kelowna, West Kelowna, Peachland, Summerland, Penticton, Oliver, Osoyoos;
- Chiefs Executive Council, Okanagan Nation Alliance;
- Okanagan MLAs: Eric Foster, Norm Letnick, Steve Thomson, Dan Ashton, Linda Larson, Jackie Tegart, Greg Kylo.;
- Okanagan MPs: Ron Cannan, Dan Albas, Colin Mayes, Alex Atamanenko;
- Hon. Gail Shea, Minister of Fisheries and Oceans Canada;
- Hon. Steven Blaney, Minister of Public Safety Canada.

Municipal Notice | Taxi Applications

About this Form:

The form has 2 pages. It must be completed by:

- ✓ Licensees applying to operate a taxi in a new municipality (see Part 1)
- ✓ Licensees applying to add more taxis to their fleet (see Part 1)
- ✓ New applicants applying to start a taxi service (see Part 2)

Applicants must:

- (a) send completed forms to each municipality where they are licensed (or seek a licence) to pick up passengers, and
- (b) include copies of the forms in their application package.

Note: The Passenger Transportation Board sends applicants a copy of any negative comments it receives from a municipality. Applicants will have a chance to send their comments to the Board.

NOTICE

To: Chief Administrative Officer

City of Enderby
Name of Municipality

April 11/2014
Date

Please be advised that the Licensee or New Applicant listed on page 2 of this Notice is applying to the **Passenger Transportation Board** to provide taxi service in your municipality.

A municipality may send comments about this application or taxi services in general to the Passenger Transportation Board by:



- Fax: (250) 953-3788
- E-mail: ptboard@gov.bc.ca
- Mail: PO Box 9850 STN PROV GOVT
Victoria British Columbia V8W 9T5

We recommend that municipalities comment **within 30 days** of receipt of this notice. This should ensure that comments are received on time.

After an applicant sends its municipal notices and submits its application, the Board publishes the application in the Board's "Weekly Bulletin." Bulletins are published on Wednesdays. They may be viewed online at: <http://www.th.gov.bc.ca/ptb/bulletins.htm>. The Board will consider any comments received up until 15 days after publication in the "Weekly Bulletin".

To confirm whether the comment period is still open, municipal representatives can call the Board office at 250-953-3777 or email ptboard@gov.bc.ca.

Part 1: To be completed by PT Licensees

Licensee

Legal Name: _____

Trade Name: _____

PT Licence Number: _____

Fleet Size (Taxis only)

Current Number of Conventional Taxis: _____

Current Number of Accessible Taxis _____

Number of Additional Conventional Taxis Requested: _____

Number of Additional Accessible Taxis Requested _____

Operating Area (check one)

I operate in this municipality _____

I am applying to operate in this municipality _____

My total originating area is: _____

Part 2: To be completed by new applicants

Applicant

Legal Name: Ida Copeman

Trade Name: J. C. TAXI

Fleet Size Requested

Number of Conventional Taxis: 1

Number of Accessible Taxis: 0

Operating Area

The originating area I'm applying for is:
(please list all municipalities and areas)

Enderby, Greenwood, Ashton Creek & Mabel Lake
Opp 30K area

To confirm whether the comment period is still open, municipal representatives can call the Board office at 250-953-3777 or email ptboard@gov.bc.ca.

Part 1: To be completed by PT Licensees

Licensee

Legal Name: _____
Trade Name: _____
PT Licence Number: _____

Fleet Size (Taxis only)

Current Number of Conventional Taxis: _____
Current Number of Accessible Taxis: _____
Number of Additional Conventional Taxis Requested: _____
Number of Additional Accessible Taxis Requested: _____

Operating Area (check one)

I operate in this municipality _____
 I am applying to operate in this municipality _____
My total originating area is _____

Part 2: To be completed by new applicants

Applicant

Legal Name: Jeffrey Lapierre
Trade Name: J.C. TAXI

Fleet Size Requested

Number of Conventional Taxis: 1
Number of Accessible Taxis: 0

Operating Area

The originating area I'm applying for is:
(please list all municipalities and areas)
ENDERBY, GRINDROD, ASHTON CREEK and MABEL LAKE
APP 30K AREA

Is Your Community Ready to Recruit Doctors?

This is a dynamic seminar that addresses what communities need to develop a solid recruitment tool kit. Learn who the "go to" people are and what steps communities can take to be recruitment ready. The session will address funding, incentives and how to keep the long game in mind. Marilyn will share strategies on how to stay calm during dire shortages and will share stories of community success.

When:

May 7th, 2014 from 10am-12pm

Where:

TNRD boardroom, 300 - 465 Victoria St. Kamloops, B.C.V2C 2A9

Cost:

\$25/attendee

Registration Information:

This seminar is open to all elected officials concerned with current and/or potential doctor shortages in their communities.

Contact: Shelley Sim (shelleysim@telus.net) for more information.

Please RSVP to: Alison Slater @ alislater@shaw.ca to confirm your attendance.

This session is limited to the first 35 respondents.

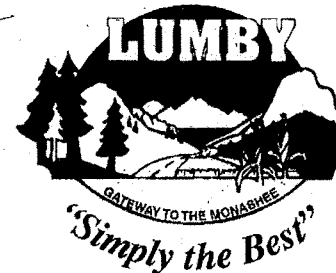


Currently a professional recruitment consultant, Marilyn has a varied and interesting background within both health care and medical recruitment. With a Master's level program in recruitment, marketing and advertising for a governmental agency in the US she spent 3 years as a very successful Physician, Nurse, Dentist, and Allied Health Professionals recruiter. From 2001 to 2010 Marilyn served as a full time recruiter including managing projects for Health Match BC. Her roles included being very involved with planning and implementation of provincial nursing recruitment strategies.

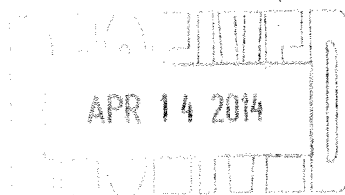
Marilyn was instrumental in the initial dialog when Creston was considering methods to assist in recruitment of family doctors for their community. She provided background information and steps to success for the program, in which The Town of Creston and the Regional District of Central Kootenay were presented with a Community Excellence Award at the Union of BC Municipalities (UBCM) conference in September 2008 for the Best Practices category for the Physician Recruitment Pilot Project.

For the past two and a half years, Marilyn has very successfully worked for the Creston Valley Health Working Group as their Physician Recruiter. During that time, she had recruited 4 permanent physicians for Creston, as well as many locums to provide much needed relief for existing physicians of the community. As well, she has worked to ensure all physicians are recognized for their continuing care of the citizens of the community, as a step toward ongoing retention of family physicians.

Agenda



Office of the Mayor



April 8, 2014

Mr. Colin Mayes,
Member of Parliament, Okanagan - Shuswap
3105 29th Street
Vernon, BC V1T 5A8

Dear Mr. Mayes:

Re: Concerns Regarding Recent Amendments to the Canada Postal System

The Village of Lumby Council, at the Open Council Meeting held on April 7, 2014, was presented with a delegation from the Canadian Postmasters and Assistants Association regarding the community impacts of the proposal to eliminate home delivery service by the Canada Post Corporation.

Council is concerned with the current proposal to replace home mail delivery service with community mail boxes, and would like Canada Post to engage in a comprehensive and meaningful public consultation with municipalities in order to review all options. Council is very supportive of rural postal service.

The local Post Office in Lumby serves a critical component to the social livelihood of the community while supporting the local economy.

Yours sincerely,

Kevin Acton
Mayor

cc: MLA Eric Foster
UBCM Member Municipalities

THE CORPORATION OF THE VILLAGE OF LUMBY

P.O. Box 430, Lumby, B.C. V0E 2G0
Telephone (250) 547-2171 • Fax (250) 547-6894 • E-mail: lumbyvil@junction.net

THE CORPORATION OF THE CITY OF ENDERBY

Agenda

MEMO

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: April 14, 2014
Re: Water Meter & Mock Billing Update

Recommendation:

THAT Council receives this report for information;

AND THAT Council approves the revised mock billing rates based on the attached Schedule A.

Background/Discussion:

Mock Billings

Now that water meters have been installed and set up in the City's accounting system, the City is ready to implement mock water meter billings.

Each property will be receiving its first of three mock utility bills with its 2014 Property Tax Notice. Along with the mock bill, properties will also be receiving an informational brochure advising users of what the mock bill is, what the proposed metered rates are, and water-wise facts and tips to help promote conservation. Three mock bills will be provided for the 2014 consumption period to allow users to see what their consumption is and allow them to change their consumption habits by 2015 when the metered rates come into effect. The three mock bills will be for the following periods:

Consumption Period	Mock Invoice Date
January to April	Mid May
May to August	Mid September
September to December	Mid January

Included on the informational brochure will be contact information where users can send their questions, concerns and comments. This will allow the City to address any issues that arise before 2015 to ease the transition process.

Proposed Metered Rates

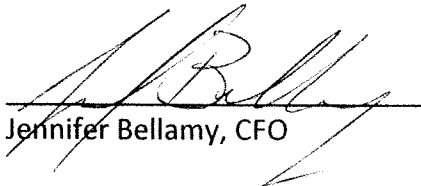
The Canadian Water and Wastewater Association (CWWA) states that water consumption is reduced by 10-50% with the implementation of water meters. The mock billing rates previously approved by Council were based on a consumption reduction estimate of 15%. In order to reduce the risk of rate increases to cover fixed costs as consumption declines, it is recommended that the consumption reduction estimate be increased from 15% to 20%. This would reduce the base consumption of

170,000 litres to 160,000 litres and will improve rate certainty for residents if consumption habits vary significantly. The reduction estimate will be evaluated over the course of the mock billing period.

One of the challenges communities face with implementing metered rates is estimating the reduction of water usage by customers as sufficient fees need to be collected to cover not only the variable operating expenses but also the fixed operating expenses. As a result the City should take a conservative stance to ensure its fixed operating costs are covered.

The consumption amounts for a residential single family with a legalized suite have also been revised. Previously the consumption amount was based on 1.5 times the single family residential amount and has been decreased to 1.4 times. This is per the City's current basis for secondary suite charges as secondary suites use an average of 40% more municipal services than a single family. The May to August consumption has also been decreased as this amount previously included an extra consumption allocation for a secondary suite which would not be needed. The extra allocation during these months was to allow users to water their lawns and gardens at a reasonable cost. A secondary suite would not increase consumption for lawn and gardening.

Respectfully Submitted



Jennifer Bellamy, CFO

SCHEDULE A

WATER USER RATES

A. Single Family Residential

Consumption Rates:

Jan-Apr / Sep-Dec

0 - 40,000 litres	\$1.46 / 1,000 litres
40,001 - 80,000 litres	\$1.75 / 1,000 litres
80,001 - 120,000 litres	\$2.04 / 1,000 litres
Over 120,000 litres	\$2.19 / 1,000 litres

May-Aug

0 - 80,000 litres	\$1.46 / 1,000 litres
80,001 - 120,000 litres	\$1.75 / 1,000 litres
120,001 - 160,000 litres	\$2.04 / 1,000 litres
Over 160,000 litres	\$2.19 / 1,000 litres

Minimum consumption charge \$30.00

B. Strata Residential

Consumption Rates:

Jan-Apr / Sep-Dec

0 - 40,000 litres	\$1.46 / 1,000 litres
40,001 - 80,000 litres	\$1.75 / 1,000 litres
80,001 - 120,000 litres	\$2.04 / 1,000 litres
Over 120,000 litres	\$2.19 / 1,000 litres

May-Aug

0 - 80,000 litres	\$1.46 / 1,000 litres
80,001 - 120,000 litres	\$1.75 / 1,000 litres
120,001 - 160,000 litres	\$2.04 / 1,000 litres
Over 160,000 litres	\$2.19 / 1,000 litres

Minimum consumption charge \$30.00

Irrigation:

Metered	\$1.46 / 1,000 litres
Non-metered	\$1.46 / 1,000 litres based on estimated volume

C. Multi Family Residential

Consumption Rates:

Jan-Apr / Sep-Dec

0 - (40,000 x # of units)	\$1.46 / 1,000 litres
(40,001 x # of units) - (80,000 x # of units)	\$1.75 / 1,000 litres
(80,001 x # of units) - (120,000 x # of units)	\$2.04 / 1,000 litres
Over (120,000 x # of units)	\$2.19 / 1,000 litres

May-Aug

0 - (80,000 x # of units)	\$1.46 / 1,000 litres
(80,001 x # of units) - (120,000 x # of units)	\$1.75 / 1,000 litres
(120,001 x # of units) - (160,000 x # of units)	\$2.04 / 1,000 litres
Over (160,000 x # of units)	\$2.19 / 1,000 litres

Minimum consumption charge \$30.00 x # of units

D. Residential Single Family with Legalized Suite

Consumption Rates:

Jan-Apr / Sep-Dec

0 - 56,000 litres	\$1.46 / 1,000 litres
56,001 - 112,000 litres	\$1.75 / 1,000 litres
112,001 - 168,000 litres	\$2.04 / 1,000 litres
Over 168,000 litres	\$2.19 / 1,000 litres

May-Aug

0 - 96,000 litres	\$1.46 / 1,000 litres
96,001 - 136,000 litres	\$1.75 / 1,000 litres
136,001 - 176,000 litres	\$2.04 / 1,000 litres
Over 176,000 litres	\$2.19 / 1,000 litres

Minimum consumption charge \$30.00

E. Mobile Home Park (non-metered)

Consumption charge - flat rate fee per mobile home will be charged based on the average residential usage.

F. Business / Industrial

Consumption Rates:

Jan-Apr / May - Aug / Sep-Dec

0 - 53,300 litres	\$1.46 / 1,000 litres
Over 53,300 litres	\$0.50 / 1,000 litres

Minimum consumption charge \$30.00

G. Business / Industrial with Residential

Consumption charge - litre consumption charge per period will be the same as business / industrial without residential plus an additional 53,300 litres per period per residential unit.

Minimum consumption charge - \$30.00 plus \$30.00 x number of residential units.

H. Institutional / Civic

Consumption Rates:

Jan-Apr / May - Aug / Sep-Dec

0 - 53,300 litres	\$1.46 / 1,000 litres
Over 53,300 litres	\$0.50 / 1,000 litres

Irrigation on separate meter \$0.50 / 1,000 litres

Minimum consumption charge \$30.00

I. Agricultural

Rates:

Irrigation	\$200.00 per hectare
Stock watering	\$20.00 per trough

*Agricultural rates are only applicable to properties classified as a "Farm" property by BC Assessment and are located within the City limits.