

ANNUAL REPORT FOR THE CITY OF ENDERBY
FOR THE YEAR 2012

1. Audited Financial Statements

The 2012 Audited Financial Statements were presented and approved by Council on March 18, 2013. These along with other financial information are included in the attached Statement of Financial Information.

2. Statement of Permissive Property Tax Exemptions

The following properties in the City of Enderby were provided permissive tax exemptions by Council in 2012.

Name	Civic Address	Estimate for 2012
Pioneer Place Society	1104 Belvedere Street	\$ 8,750
Enderby & District Senior Citizen's Complex Inc No S12884	606 Stanley Avenue	2,105
Enderby & District Senior Citizen's Complex Inc No S12884	1011 George Street	1,727
Enderby Fraternal Hall Society	507 Mill Avenue	643
Royal Canadian Legion Branch # 98	909 Belvedere Street	803
Royal Canadian Legion Branch # 98 exempt portion new in 2007	909 Belvedere Street	2,501
St. Andrew's United Church – Trustees	606 Regent Avenue	523
St. Andrew's United Church – Trustees	1110 Belvedere Street	360
Enderby Evangelical Chapel	104 Meadow Crescent	871
Evangelical Chapel	706 Mill Avenue	449
Synod Diocese Kootenay Armstrong-Enderby Parish	602 Knight Avenue	555
Synod Diocese Kootenay Armstrong-Enderby Parish	608 Knight Avenue	272
Enderby Jehovah Witnesses	115 George Street	1,254
Roman Catholic Pastor/Kamloops	1406 George Street	762
Imperial Oil Ltd. (City Hall parking lot)	907 George Street	2,069
City of Enderby (Drill Hall)	208 George Street	4,081
City of Enderby (Drill Hall parking lot)	206 George Street	699
City of Enderby (Drill Hall parking lot)	204 George Street	1,140
City of Enderby (Museum)	903 George Street	5,774
City of Enderby (Riverside Park & House)	112 Kildonan Avenue	8,160
City of Enderby (Info Centre)	700 Railway Street	1,932
Provincial Rental Housing Corp (Enderby Seniors Society)	506 George Street	6,332
Total Estimate of Taxes for Exemptions for 2012		\$ 51,762

3. Report Respecting Municipal Services, Operations, and Progress Measures

This section reports on municipal services, operations, and progress in achieving 2012 objectives.

Community Vitalization

- Completed or commenced implementation of a broad array of Community Vitalization strategies in conjunction with Vitalization partners, including downtown market, business beatification incentive, art gallery, and physician recruitment.

Conservation and Green Energy

- Completed the majority of the Knoll Neighbourhood Plan and Integrated Community Sustainability Plan, which will provide the basis for a future growth and development policy framework consistent with the principles of environmental, economic, and social sustainability.
- Developed human resourcing strategy for revisions of Official Community Plan, Zoning Bylaw, Subdivision and Development Bylaw and Development Cost Charges Bylaw to reflect the Knoll Neighbourhood Plan and the Integrated Community Sustainability Plan.
- Completed installation of a Bio Energy Heating System at the Public Works facility which was funded through the Gas Tax Program.
- Completed the majority of water meter installations for all residential, commercial, industrial, civic, and institutional properties.
- Commenced a background review for metered water rates.
- Completed a water leak detection program that identified losses within the water distribution system, which were subsequently repaired.

Bylaw Enforcement

- Continued to deliver bylaw enforcement with a focus on property maintenance, nuisances, open air burning, and street and traffic violations.
- Implemented new contract for dog control services with Commissionaires.

Infrastructure, Asset Management, and Drainage

- Completed drainage review.
- Completed storm sewer improvements to Regent Avenue and outfall.
- Completed asset management analysis and revised life cycle replacement schedule to reflect current and future needs, as well as identify the City's infrastructure deficit of \$46,000,000.
- Did not commence with major water system upgrades due to lack of grant opportunities.
- Completed upgrades to Knight Street road and storm sewer.
- Evaluated options for Granville/Hubert connector and determined that it was not a priority based on cost.
- Completed road, water, and storm sewer upgrades to Regent Avenue from Sicamous Street to terminus at the Shuswap River.
- Completed upgrades to Sicamous Street from Knight Avenue to Mill Avenue.
- Obtained new dump truck.

Recreation, Public Spaces, and Programs

- Completed major safety upgrades to the Lions Pool (co-funded by the Lions Club), including installation of a second drain, gutter restoration, and changing from a gas to a liquid feed chlorinator.
- Did not apply for walkway project from Riverwalk to Waterwheel Road due to lack of grant funding opportunities.
- Completed enhancement of walking trail at the head of Norleen Lane in conjunction with the Shuswap Trail Alliance.
- Regional District has not adopted Development Cost Charges Bylaw for Parks.
- Continued to implement the Master Parks Plan.
- Completed most of the work on a new access to Grindrod Park.
- Continued work to secure right-of-ways for the trail system at Twin Lakes.
- Delivered skating programs at arena.
- Enhanced tot programming at pool.
- Discontinued operation of spray park due to safety concerns with design.
- Continued to contract with Chamber of Commerce for recreation scheduling and programming.
- Continued to contribute to the River Ambassadors Program delivered by the Chamber of Commerce.

Health, Safety and Food Security

- Completed risk assessment for boiler at arena/curling club.
- Implemented direct provision of Jaws of Life service.
- Continued participation in Inter-Municipal Emergency Operations that enhances safety through regional cooperation, training, and planning.
- Completed administration of grant funding from the 2012 Age-Friendly Community Planning and Project program for a community garden at the Enderby Memorial Terrace.

Cooperation and Intergovernmental Matters

- Continued to work towards completion of transitional matters related to the Enderby/Area F service transfers. Related to this objective, a resolution was submitted by the City of Enderby encouraging the Province to resolve ambiguities in the Community Charter related to extension of services was approved by the Union of BC Municipalities in 2012.
- Review of Share Shed options deferred and not included in 2013 action plan.

- Ongoing cooperation with Splatsin on common opportunities.
- Renewed service agreements with Splatsin for water, sewer and fire protection and discussed how to implement longer-term agreements.

General and Operational

- Completed or commenced reviews of Public Works, Finance, Building Inspection, and Planning departments, including implementation of recommendations.
- Continued integration of Parks & Recreation and Public Works departments which included creating a new combined Recreation Facility Manager/Utility Worker position to provide flexibility and efficiency.
- Deferred chart of accounts restructure in favour of implementing other means to improve cost accounting system and information management.
- Identified human resourcing strategy to advance GIS in 2013.
- Renewed the contract for blue bag and garbage collection and reassigned to successor after contractor's waste collection division acquired.

4. Declaration and Identification of Disqualified Council Members

None.

5. Annual Development Cost Charges Report

	Balance Dec 31/11	Received in 2012	Interest Earned in 2012	Expended in 2012	Balance Dec 31/2012
Sewer	52,523		563		53,086
Water	273,000	1,805	2,926		277,731
Storm Sewer	67,921		728		68,649
Roads/Curbs	92,061		987		93,048
Total	485,505	1,805	5,204		492,514

6. Objectives and Progress Measures for 2013

This section describes objectives and progress measures for 2013.

Conservation and Green Energy

- Complete and commence implementation of the Knoll Neighbourhood Plan and the Integrated Community Sustainability Plan.
- Commence revisions to the Official Community Plan, Zoning Bylaw, Subdivision and Development Bylaw and Development Cost Charge Bylaw.
- Complete Infill and Redevelopment Analysis and incorporate findings into policy and regulatory framework.

- Commence composting feasibility study.
- Complete analysis of enhancing sludge wasting bed performance by connecting to Bio Energy Heating System.
- Continue to work with a local private energy supplier for heating the pool using Bio Energy.
- Complete water meter installations.
- Set new rate structure for water meters and introduce test billing to customers.
- Implement a public awareness campaign featuring progress on sustainability initiatives.
- Celebrate Drinking Water Week in May with public awareness activities.
- Provide information and assessment tools to properties with continuous water leaks to help the owners identify and fix the problem.

Bylaw Enforcement

- Continue to contract with Commissionaires for bylaw enforcement and dog control services.
- Ongoing emphasis on property maintenance, nuisances, open air burning, and street and traffic violations.
- Improve engagement with responsible dog owners and proactively encourage dog licensing.

Infrastructure, Asset Management, and Drainage

- Continue drainage improvements on Regent Avenue.
- Implement drainage improvements at old mill outfall on Brickyard Road.
- Apply for funding to improve pumping capacity at Regent Lift Station.
- Complete work on sustainable development servicing standards.
- Reconstruct Lawes Street.
- Reconstruct remainder of Sicamous Street.
- Obtain backup power for Water Treatment Plant and Regent Lift Station.
- Obtain auto-flush mechanism to improve testing efficiency on Valcain Road.
- Start crack sealing program to improve lifespan of roads.
- Obtain new service truck.
- Address some inflow and infiltration problems in storm sewer.

- Commence sanitary sewer source control program.
- Clean Reservoir 1 with potable water dive team.
- Partner with Corix Utilities for certified operational oversight and guidance at Water Treatment Plant and Wastewater Treatment Plant.
- Subject to feasibility and approval of Ministry, rehabilitate sidewalk east and northeast of George Street from Knight Avenue to Sutherland's Bakery.

Recreation, Public Spaces and Programs

- Continue to implement Master Parks Plan.
- Finish new access to Grindrod Park.
- Refurbish pool change rooms.
- Support Youth Cafe.
- Support A.L. Fortune-led Hockey Academy.
- Organize Clean-Up Challenge.
- Continue to offer skating programs at arena.
- Continue to offer enhanced parent-and-tot programs at pool.
- Work with Shuswap Trail Alliance on a variety of trail initiatives, including a trail at M.V. Beattie Elementary and a crossing on Salmon Arm Drive with enhanced safety elements.
- Work with the Regional District to adopt the Development Cost Charges Bylaw for Parks.
- Begin phasing in new or replacement benches in public spaces.
- Review downtown washroom options.
- Install new garbage cans at strategic locations.
- Install new, distinctively-themed signs.
- Refurbish heritage interpretive signs along Riverwalk.
- Apply for a grant to resurface playgrounds at Barnes Park and Riverside Park with recycled rubber surfacing.
- Beautify light standards in select downtown areas.
- Continue to contract with Chamber of Commerce for Recreation Management.
- Continue to contribute to River Ambassadors Program.

- Design and post new “voluntary user agreement” signage at the Kildonan and Mabel Lake boat launches to promote respectful recreational use of the Shuswap River and Mabel Lake.

Health, Safety and Food Security

- Continue to provide direct Jaws of Life service.
- Continue to participate in Inter-Municipal Emergency Operations.
- Complete Drinking Water Emergency Response Plan.
- Complete stabilization of rock wall near the Cliffview Drive round-about.
- Complete stabilization of bank northeast of Red Rock Crescent.
- Remove trees in cemetery identified as hazardous.
- Partner with Interior Health on its “Healthy Communities” initiative.

Cooperation and Intergovernmental Matters

- Complete transitional matters related to the Enderby/Area F service transfers.
- Continue to work with Splatins to identify common opportunities through the Splatins-Enderby Joint Committee and Community-to-Community forums.

General and Operational

- Cut operating budget.
- Increase capital investment.
- Continue to integrate Parks & Recreation and Public Works departments.
- Improve GIS mapping.
- Test Electronic Home Owner Grant system for implementation in 2014.
- Implement new procedures for case managed approach to development applications.
- Continue community revitalization projects.
- Develop new website for launch in 2014.