

ANNUAL REPORT FOR THE CITY OF ENDERBY

FOR THE YEAR 2009

1. Audited Financial Statements

The 2009 Audited Financial Statements were presented to Council on May 17, 2010.

2. Statement of Permissive Property Tax Exemptions

In accordance with section 98(2) (b) of the Community Charter, the following properties in the City of Enderby were provided permissive tax exemptions by Council in 2009.

Name	Civic Address	Estimate for 2010
Pioneer Place Society	1104 Belvedere Street	\$ 7,602.46
Enderby & District Senior Citizen's Complex Inc No S12884	606 Stanley Avenue	\$ 2,155.65
Enderby & District Senior Citizen's Complex Inc No S12884	1011 George Street	\$ 2,884.72
Enderby Fraternal Hall Society	507 Mill Avenue	\$ 876.94
Royal Canadian Legion Branch # 98	909 Belvedere Street	\$ 1,075.78
Royal Canadian Legion Branch # 98 exempt portion new in 2007	909 Belvedere Street	\$ 2,123.39
St. Andrew's United Church - Trustees	606 Regent Avenue	\$ 843.68
St. Andrew's United Church - Trustees	1110 Belvedere Street	\$ 571.52
Enderby Evangelical Chapel	104 Meadow Crescent	\$ 3,299.14
Evangelical Chapel	706 Mill Avenue	\$ 1,367.05
Synod Diocese Kootenay Armstrong-Enderby Parish	602 Knight Avenue	\$ 886.47
Synod Diocese Kootenay Armstrong-Enderby Parish	608 Knight Avenue	\$ 437.07
Enderby Jehovah Witnesses	115 George Street	\$ 1,769.84
Roman Catholic Pastor/Kamloops	1406 George Street	\$ 1,176.59
Imperial Oil Ltd. (City Hall parking lot)	907 George Street	\$ 2,725.74
City of Enderby (Drill Hall)	208 George Street	\$ 3,949.66
City of Enderby (Drill Hall parking lot)	206 George Street	\$ 618.19
City of Enderby (Drill Hall parking lot)	204 George Street	\$ 1,006.57
City of Enderby (Museum)	903 George Street	\$ 6,823.27
City of Enderby (Riverside Park & House)	112 Kildonan Avenue	\$11,298.48
City of Enderby (Info Centre)	700 Railway Street	\$ 6,338.69
Total Estimate of Taxes for Exemptions for 2010		\$59,830.90

3. Report Respecting Municipal Services and Operations

The City undertook the following initiatives in 2009:

- Continued with review and updating of various bylaws and updating the bylaw index and record system.
- Provided community support for various initiatives through tax exemptions and grants that included \$1,000 for the TV Syndicate, \$500 for the Arts Council, \$250 for the Legion, \$150 for the Chamber of Commerce Image Reward, \$1,947 for the Heritage Commission Plaque Program and \$2,987.50 for Okanagan Regional Library furnishings.

- Implemented a new Fire Inspection service through our local fire department.
- Renewed service agreements with Splat'sin First Nation
- Completed a review of service options for Emergency Planning and entered into an agreement with the City of Vernon for emergency management services.
- Community Wildfire Protection Plan 95% complete.
- Completed the first priority under the Wildfire Protection Plan with the removal of pine beetle damaged trees at the Johnston Park.
- Commenced with a tourism planning strategy that focused on Sport Tourism, Arts, Cultural and Heritage Tourism and Environmental Agricultural Tourism. This project was lead by the Chamber and the reports are complete and will be forwarded to Council and Area F for consideration in early 2010.
- Commenced with a Parks Planning process in partnership with Area F under the parks and recreation service. This project is anticipated to be completed by June 2010. Received funding of \$10,000 for the Lions Club and \$8,500 from Funtastic to undertake this project.
- Received, through and grant application by NORD, senior government funding to cover 2/3 of a \$500,000 project for sprinkling, addressing fire code issues and energy improvements at the arena/curling rink. This project will commence after the ice is out and be completed over the summer of 2010.
- Received approval for funding of approximately \$400,000 (80%) of a \$500,000 water metering project. The first phase will include all non-residential metering however a significant component of the residential area will also be completed under this project.
- Committed to participating in the Safe Communities Program in partnership with other communities.
- Undertook a Mosquito Control program with the application of Vectovac in storm sewer manholes.
- Enderby/Area F services review completed. Transition of services from the North Okanagan Regional District to the City of Enderby 90% complete.
- Storm Sewer Cleaning and Camera Study received in the amount of \$10,000 and work completed in 2009.
- Ordered a new dump truck to be delivered in 2010 at a cost of approximately \$110,000.
- Major road/sidewalk upgrade completed with funding received from the federal and provincial governments. This included the completion of works on Stanley, Johnston, Francis and Cliffview.
- Received a \$10,000 drainage study grant from the province to review drainage issues in the north/western sector of the City. This study was completed in 2009.
- Sanitary Treatment Clarifier, Scada and testing equipment project completed.
- Upgraded the Kildonan sanitary lift station at a cost of approximately \$40,000.
- Received approval for federal and provincial funding under the Infrastructure Stimulus Fund for a major sanitary sewer capital project. Funding was received to cover 2/3 of the estimated capital cost of \$1,225,000 for sludge dewatering and nutrient removal. This project will be commenced and completed in 2010.
- Application submitted under the Building Canada Fund for a major water system upgrade. This application was denied
- Updated the computer system at the Water Treatment Plant.
- Replaced the filter media at the Water Treatment Plant.
- Commenced with project to put in a new exhaust recovery system at the fire hall. Total cost estimated at \$52,000.

- Commenced with roof replacement at City Hall at a cost of approximately \$19,000. The project will be completed by the end of January 2010.
- Completed the replacement of the HVAC units at City Hall at a cost of approximately \$27,000.
- Development of the Procedure Manual completed.
- Continued to work on PSAB implementation. Project approximately 90% complete at year end.
- Continued to update the GIS. Project about 60% complete.
- Applied for a \$10,000 planning grant to complete a smart growth plan for future development properties.
- Commenced with the development of a Community Climate Action and Sustainability Plan. The Corporate inventory for greenhouse gas emissions is 90% complete. The Community inventory for greenhouse gas emissions is only partially complete but is anticipated to be completed by June 2010 as part of the Regional Growth Strategy process.
- The City reapplied for funding under the Local Motion program for the development of a walkway commencing at the north end of the Riverwalk, west on Kildonan Avenue, south on Kate Street and east on Bass Avenue to Waterwheel Street. The funding application remains active however we have not received approval. No progress unless we receive grant approval.
- The City applied for funding under the Community Adjustment Fund to undertake and education and water fixture replacement project. The focus of the project is to replace water fixtures in homes and businesses coupled with an education campaign that would result in reduced water usage and greenhouse gas reduction. This project was not approved for funding.
- Continued to work with the Ministry of Highways on the improvement project for Highway 97A. This will be a provincial project however the City will need to address upgrading of water, sewer and storm sewer infrastructure under the roadway. The City has also commenced with an engineering review on the feasibility of a connector between Granville Avenue and Hubert Avenue.

4. Declaration and Identification of Disqualified Council Members

None.

5. Annual development cost charges report

	Balance Dec 31/08	Received in 2009	Interest Earned in 2009	Expended in 2009	Balance Dec 31/2009
Sewer	149,118.52	34,402.50	1,624.23	- 77,811.00	107,334.25
Water	214,170.69	30,360.00	2,475.94	-	247,006.63
Storm Sewer	24,641.52	14,400.00	359.50	-	39,401.02
Roads/Curbs	42,134.08	39,680.00	702.74	-	82,516.82
Total	430,064.81	118,842.50	5,162.41	- 77,811.00	476,258.72
In 2009 there were no waivers or reductions under <i>Local Government Act</i> section 933.1 (2)					

6. Status of Goals and Objectives for 2009

The Status of the goals and objective set by Council for 2009:

- Zero increase in general tax levy based on average assessment
 - Achieved
- Commence with the development of a Climate Action and Sustainability Plan.
 - Council and staff attended a workshop on this matter. Baseline data for the corporate greenhouse gas emissions is 90% complete. The Community greenhouse gas emission data will be completed in 2010 through the Regional Growth Strategy process.
- Develop a Tourism Strategy in partnership with the Chamber of Commerce.
 - This project is complete. Final reports and executive summary will be provided to Council and Electoral Area Director in February, 2010.
- Complete the update of GIS.
 - This project is ongoing and will be completed once the PSAB process is complete.
- Complete the review and rewrite of regulatory bylaws
 - New regulatory bylaws for cemetery and dog control have been adopted by Council. The overall review of bylaws is ongoing and will be completed after Council completes policy discussion on regulatory strategies.
- Complete the Tangible Capital Asset inventory and reporting requirements.
 - This project is 90% complete.
- Complete the governance review of Enderby/Area F joint services and transfer management from the Regional District of North Okanagan to the City of Enderby.
 - Management transition is complete. The City has established services. Employees have been transferred from NORD to the City and City Council has adopted the necessary bylaws to commence with service delivery. Subject to a review of DCC issues by the Ministry, it is anticipated that the final report will be completed by the end of February, 2010.
- Undertake fuel modification project and the city park north of Johnston Avenue as recommended in the Wildfire Protection Plan.
 - Completed
- Participate with other communities in the Safe Communities program.
 - Completed
- Commence with the metering of non-residential water users as part of the Water Conservation Plan.
 - Grant approved. Project commenced in 2009 and will be completed in early 2010.
- Commence with an education and water fixture replacement program as part of a water conservation and sustainability strategy.
 - Funding not approved so project did not proceed.

- Complete phases 2 and 3 of the major road/sidewalk upgrading with the reconstruction of Stanley Avenue, Cliffview Drive and a portion of Francis Drive and Johnston Avenue.
 - Completed
- Complete the wastewater project and integration of the new clarifier.
 - Completed
- Purchase a new plow truck as part of our Equipment Replacement Plan.
 - Ordered for delivery in 2010.
- Work with the Ministry of Transportation and Infrastructure to commence work on Hwy 97A upgrading with the funding announcement from the Federal and Provincial governments.
 - Project priority established. Working with the Ministry and identifying our infrastructure upgrading requirements is ongoing. Project anticipated to be completed in 2010.
- Upgrade lift stations for storm and sanitary sewer.
 - Sanitary lift station (Kildonan) completed. Storm lift was deferred at budget time.
- Complete a drainage study for north/west Enderby.
 - Completed

7. Goals and Objectives for 2010

- Continue to work with the Province for upgrades to Highway 97A. Undertake infrastructure improvements for water, sewer and storm as part of the 2010 Highways project. Review options for a Granville/Hubert connector.
- Continue to work with Highways for future phases of Highway 97A upgrading.
- Complete the metering project.
- Complete the sludge dewatering and nutrient removal project at the wastewater treatment plant.
- Complete the sprinkling, fire code and energy project at the arena/curling rink.
- Complete exhaust recovery project at fire hall.
- Complete PSAB and GIS projects. Restructure cost accounting system and chart of accounts to improve information and reporting.
- Continue to evolve Asset Management and Life Cycle Replacement Schedules.
- Complete the regulatory policy review including bylaw enforcement options and complete the rewrite of regulatory bylaws.
- Subject to program announcement, make application under the Towns for Tomorrow program for funding to complete the metering of all properties and to undertake the water fixture replacement program.
- Subject to program announcement, make application for the water system upgrades previously submitted (denied) under the Canada Infrastructure funding program.
- Subject to program announcement, make application for the walkway project (Riverwalk to Waterwheel) previously applied for under the Local Motion program.
- Complete a longer term service agreement for emergency planning with the City of Vernon.

- Complete the Parks Plan.
- Continue to work on climate action initiatives. Complete the baseline data and complete the OCP amendments to set reduction targets as required by legislation.
- Develop and implement strategies for achieving recommendations set out in the Tourism plans.
- Complete transitional matters related to the Enderby/Area F service transfers.
- Complete a smart growth plan for the development areas (Western Sector) of the City.
- Undertake a DCC review for the Parks Plan and other infrastructure within the City.